



City of Lebanon
Department of Public Works
 200 North Castle Heights Avenue
 Suite 300
 Lebanon, TN 37087

Procedures for Public Sewer Main Extensions for a Development in the South Wilson County Areas Served by City of Lebanon Sanitary Sewer

Project Name _____

Owner/Developer _____

General Location _____

Tax Map/Parcel No. _____

Information to be provided for a Residential Development:

Information to be provided for a New Business:

Proposed Number of Single Family Homes _____

Expected Average Daily Water Usage _____ gal/day

Proposed Number of Condo/Townhome Units _____

Expected Ave. Daily Wastewater Discharge _____ gal/day

Proposed Number of Apartment Units _____

Expected Peak Max Wastewater Discharge _____ gal/min

Proposed Square Footage of any Amenities &
 Type of Each _____

Building Square Footage _____
 Number of Employees _____

Checklist of Procedures for Owner/Developer of Public Sewer Extensions:

1. Submit inquiry with above information regarding sewer availability to the City of Lebanon. Contact is Mrs. Regina Santana, P.E., Engineering Director – Development at 615-444-3647. The City will calculate equivalent single family units (SFUs) and notify the County Planner and Owner/Developer.
2. Submit request for capacity allocation to Wilson County. Applicable County fees should be coordinated with Wilson Co., not the City of Lebanon. The County Planner shall notify the City of Lebanon of the Access Committee decision.
3. Prepare engineering plans/specifications and submit along with required plan review fee to the City of Lebanon for review.
4. Upon City of Lebanon approval of plans for the public sewer extension, submit plans to TDEC for approval.
5. Submit TDEC approved plans, Letter of Credit and applicable fees to the City of Lebanon. Letter of Credit and fee amounts will be provided with the plan approval.
6. Contact City of Lebanon to schedule preconstruction conference prior to starting construction of public sewer.
7. Construction/testing will be supervised by a City of Lebanon inspector.
8. As-built plans must be submitted to the City of Lebanon in accordance with City specifications.
9. Upon acceptance of tested line and as-built drawings, a letter will be provided to Owner/Developer starting the one year warranty period. Letter of Credit will be reduced to 10% of original amount during warranty period.
10. Upon completion of one year warranty period, full Letter of Credit amount will be refunded if no outstanding issues with the work remain.

 Prepared By

 Submittal Date