

# Historic Preservation Commission

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## CITY OF LEBANON HISTORIC PRESERVATION COMMISSION Regular Meeting – September 14, 2021

### ATTENDEES

John Foutch

Wayne Oakley

Jesse Gilliam

Courtney Vick

Paul Corder

Kathleen Vail

Joshua Stahle

### CALL TO ORDER

Chairman John Foutch called the meeting to order at 5:10 PM.

### APPROVAL OF MINUTES

Regular Called July 13, 2021 Historic Preservation Commission Meeting

A motion was made by Wayne Oakley and seconded by Courtney Vick to approve the minutes. Motion carried.

### NEW BUSINESS

4. 1. Case 21-23 Request by Jesse Fish for a Certificate of Appropriateness for work being done at 124 Public Square (Tax Map 068E Group N Parcel 3) zoned CD in Ward 3

The applicant is requesting a Certificate of Appropriateness for work being done at 124 Public Square. Per the application:

- Replace existing metal and glass door with a ¾ lite fiberglass door with a wood look. Per the applicant, the existing door is damaged from flooding.
- Replace existing metal window and door frames with new black anodized window and door frames. Per the applicant, the existing window and door frames are damaged by flooding with broken seals.

Staff recommended the following based on Historic Preservation Guidelines:

- Approval of the new door as it brings the material used closer to the desired materials in the guidelines than the existing door is.
- Approval of the new window and door frames as it is not changing the material being used and is a material called for in the guidelines.

Staff read the following email:

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**Subject:** Re: Historic Preservation Commission Regular Meeting, September 14, 2021 at 5:00 PM

Hi Josh and HPC Team,

I am unable to make Tuesday's meeting. I'll be traveling for work.

For what it's worth, I had one question for the applicant. The picture she referenced of the anodized windows shows a privacy glass. That picture was only meant to show as an example of the black frames and not the look in totality correct? Meaning no privacy glass. The privacy glass doesn't seem, in my opinion historic.

Otherwise, I think it's great and will fit in nicely with surrounding buildings.

Thanks and hope y'all have a great week!  
Meghan

Sent from my iPhone

Chairman John Foutch said that he talked with Jesse, and she confirmed that it will be clear glass and the same pattern as what is there currently. The only style change would be the doors.

Commissioner Courtney Vick asked if the door would like the door on page 8 of the staff report.

Staff confirmed it would be.

A motion was made by Wayne Oakley and seconded by Courtney Vick to approve the Certificate of Appropriateness. Motion carried.

## OLD BUSINESS

Design Guidelines – Update still waiting for State to do their part of the contract for rewriting the guidelines.

West Main Street Historic District – This will need a public hearing. Staff left the properties on Moss Street out of the district because they are not seen from the public right-of-way. Regarding 610 and 608 W Main Street, they are landlocked parcels, they can be left out. The two houses across the street, the Whittaker and the Green houses which could be added.

Chairman John Foutch said that they were not included because the request was from Kathy Adams and those properties were not listed.

There was a discussion regarding adding the north side houses.

A motion was made by Wayne Oakley and seconded by Jesse Gilliam to add the two additional houses to the West Main Street Historic District.

A public hearing will be scheduled on October 12, 2021.

Notification/Brochure – Staff asked what the commissioners was looking to have in the brochure.

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## Discussion

- Having a way for property owners to know about the district so they do not end up with a stop work order.
- Education for property owners.
- Should the owners pull deeds, can it be on the deeds, and will that tell them they are in a historic district?
- Deeds are not accurate, and they do not have that information.
- Letting realtors and property owners know is better.
- Notifications being in realtor's offices.
- Directions on how to apply.

Postmaster is requiring everyone to put them up at the street for new construction and we should do with the guidelines.

## ADJOURN

A motion was made by Courtney Vick and seconded by Jesse Gilliam to adjourn. The meeting was adjourned.

  
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Chairperson, John Foutch

  
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Recording Secretary, Kathleen Vail

10/12/21  
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Date

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