



Philip Craighead  
Mayor

# CITY OF LEBANON

*Office of the Mayor*

200 North Castle Heights Avenue  
Lebanon, TN 37087

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615-443-2839  
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## **PUBLIC HEARING - SEPTEMBER 20, 2016 - 5:55 P.M.**

### **TOWN MEETING HALL, ADMINISTRATION BUILDING**

- 1) Changing 125 and 129 Blair Lane from RS20 (Low Density Residential District) to RS9 (Medium Density Single Family Residential 9,000) and RD9 (Medium Density Residential District) (9.7 acres) in Ward 5, by Paul Corder, Planning Director. (Request by Margie Harris and Sally Cotton) (Tax Map 69, Parcel 24; Tax Map 69D, Group A, Parcel 30; Tax Map 57, Parcel 91.02; Tax Map 69D, Group A, part of Parcel 6) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1st Reading by City Council) (Reference Ordinance No. 16-5287)
- 2) To amend the Major Thoroughfare Plan of the City of Lebanon, Tennessee, by amending Project #27 Safari Camp Road Improvements to close Safari Camp Road at State Route 109 and reroute Safari Camp Road through the Wilson Farms Development, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1st Reading by City Council) (Reference Ordinance No. 16-5293)
- 3) To close the Safari Camp Road access to Highway 109 and reroute traffic through the Wilson Farms Development, by Paul Corder, Planning Director. (Request by Carroll Homes) (Ward 4) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1st Reading by City Council) (Reference Resolution No. 16-1966)
- 4) To amend Title 14, Chapter 6, Section 14.602 D. CG – Commercial General, and Appendix B: Land Use Activity Classification Table to remove transport & warehousing from the allowed conditional uses, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1st Reading by City Council) (Reference Ordinance No. 16-5294)
- 5) To amend Title 14, Chapter 6, Section 14.602 D. CG – Commercial General and Appendix B: Land Use Activity Classification Table to add Financial, Consultative and Administrative Uses to the permitted uses, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1st Reading by City Council) (Reference Ordinance No. 16-5295)
- 6) To amend Title 14, Chapter 8, Section 14.801 D. Principal Building Limitations and Appendix A: Rules for Construction of Language and Definitions, to amend the definition of Dwelling, Multi-Family, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1st Reading by City Council) (Reference Ordinance No. 16-5296)

- 7) Changing unaddressed Franklin Road from RM6 (High Density Residential District) to CG (Commercial General) 2.19 acres in Ward 3, by Paul Corder, Planning Director. (Tax Map 81, Parcel 120.11) (Request by Gross Builders) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1st Reading by City Council) (Reference Ordinance No. 16-5297)

## **REGULAR CALLED CITY COUNCIL MEETING**

**AGENDA - SEPTEMBER 20, 2016 - 6:00 P.M.**

**TOWN MEETING HALL, ADMINISTRATION BUILDING**

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE TO FLAG**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES:**  
  
September 6, 2016 - Regular Called City Council Meeting
6. **COMMUNICATION FROM CITIZENS:**
7. **COMMUNICATION FROM MAYOR:**
8. **REPORTS FROM MAYOR PRO TEM / COMMITTEES / ALDERMEN / OFFICERS:**
9. **CONSENT AGENDA:**

*Line Item Transfer – Before the Fact:*

1. **Ordinance No. 16-5305**, second reading, to authorize a Line Item Transfer for Street Improvement Capital (for closing cost on the 2016 TML Bond for Legends Drive Extension), by Robert Springer, Commissioner of Finance and Revenue.

*Budget Amendment – Before the Fact:*

2. **Ordinance No. 16-5308**, second reading, to purchase a snow plow and salt spreader and to authorize the related budget amendment for the Street Department to appropriate funds not used in the previous fiscal year, by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.

**10. OLD BUSINESS:**

1. **Ordinance No. 16-5287**, second reading, changing 125 and 129 Blair Lane from RS20 (Low Density Residential District) to RS9 (Medium Density Single Family Residential 9,000) and RD9 (Medium Density Residential District) (9.7 acres) in Ward 5, by Paul Corder, Planning Director. (Request by Margie Harris and Sally Cotton) (Tax Map 69, Parcel 24; Tax Map 69D, Group A, Parcel 30; Tax Map 57, Parcel 91.02; Tax Map 69D, Group A, part of Parcel 6) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1<sup>st</sup> Reading by City Council)
  
2. **Ordinance No. 16-5293**, second reading, to amend the Major Thoroughfare Plan of the City of Lebanon, Tennessee, by amending Project #27 Safari Camp Road Improvements to close Safari Camp Road at State Route 109 and reroute Safari Camp Road through the Wilson Farms Development, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1<sup>st</sup> Reading by City Council)
  
3. **Resolution No. 16-1966**, to close the Safari Camp Road access to Highway 109 and reroute traffic through the Wilson Farms Development, by Paul Corder, Planning Director. (Request by Carroll Homes) (Ward 4) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1<sup>st</sup> Reading by City Council)
  
4. **Ordinance No. 16-5294**, second reading, to amend Title 14, Chapter 6, Section 14.602 D. CG – Commercial General, and Appendix B: Land Use Activity Classification Table to remove transport & warehousing from the allowed conditional uses, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1<sup>st</sup> Reading by City Council)
  
5. **Ordinance No. 16-5295**, second reading, to amend Title 14, Chapter 6, Section 14.602 D. CG – Commercial General and Appendix B: Land Use Activity Classification Table to add Financial, Consultative and Administrative Uses to the permitted uses, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1<sup>st</sup> Reading by City Council)

6. **Ordinance No. 16-5296**, second reading, to amend Title 14, Chapter 8, Section 14.801 D. Principal Building Limitations and Appendix A: Rules for Construction of Language and Definitions, to amend the definition of Dwelling, Multi-Family, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1<sup>st</sup> Reading by City Council)
  
7. **Ordinance No. 16-5297**, second reading, changing unaddressed Franklin Road from RM6 (High Density Residential District) to CG (Commercial General) 2.19 acres in Ward 3, by Paul Corder, Planning Director. (Tax Map 81, Parcel 120.11) (Request by Gross Builders) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16) (8/16/16 Passed 1<sup>st</sup> Reading by City Council)

*Revised - Budget Amendment – Before the Fact:*

8. **Ordinance No. 16-5301**, second reading, to authorize budget amendments for the Police Department (Local Option Fund Balance and Drug Enforcement Fund Balance - to purchase four police vehicles and related equipment), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.
  
9. **Ordinance No. 16-5303**, second reading, to rename Commerce Farms Road to International Drive, by Paul Corder, Planning Director. (Passed 1<sup>st</sup> Reading by Council on 9/06/16)

**11. NEW BUSINESS:**

1. Council approval of a Certificate of Compliance for a Retail Package Store (Applicant: Diana Patel; Liquor World; 623 South Cumberland Street), by Robert Springer, Commissioner of Finance and Revenue.

*Budget Amendment – Before the Fact:*

2. **Ordinance No. 16-5306**, first reading, to authorize a budget amendment to appropriate funds for the Home Grant Program, by Robert Springer, Commissioner of Finance and Revenue.

*Budget Amendment - Before the Fact:*

3. **Ordinance No. 16-5307**, first reading, to authorize budget amendments for the Federal Asset Seizure Fund (for the purchase of ten in-car cameras and a server), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.

*Budget Amendment – Before the Fact:*

4. **Ordinance No. 16-5309**, first reading, to authorize a budget amendment for the Maintenance Department, by Jeff Baines, Commissioner of Public Works.

*Budget Amendment – Before the Fact:*

5. **Ordinance No. 16-5310**, first reading, to authorize a budget amendment for annual Street Paving and Striping, by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.
  
6. **Resolution No. 16-1981**, authorizing the issuance, sale, and payment of Water-Sewer Interfund Loan Capital Outlay Notes not to exceed \$1,125,000 (for the purchase of three fire vehicles), by Robert Springer, Commissioner of Finance and Revenue, and Chris Dowell, Fire Chief.
  
7. **Resolution No. 16-1982**, to purchase one fire engine, one rescue truck, and one used one ton pickup truck for the Fire Department, by Chris Dowell, Fire Chief, and Lisa Lane, Purchasing Agent.
  
8. **Ordinance No. 16-5311**, first reading, changing unaddressed West Main Street from RS20 (Low Density Single-Family) to CN (Commercial Neighborhood) in Ward 6, by Paul Corder, Planning Director. (Request by Carolyn Eakes, Stephen Piercey & Billy Huff) (5.05 acres; Tax Map 57, part of Parcel 25.04) (Lebanon Planning Commission voted 8-0 to send to City Council with No Recommendation on August 23, 2016.)
  
9. **Ordinance No. 16-5312**, first reading, changing 309, 311 and 313 on North Maple Street from CS (Commercial Service) to DMU (Downtown Mixed Use District) in Ward 3, by Paul Corder, Planning Director. (Request by Curtis A. Gibbs, Jr.) (Factory Row; 0.68 acres; Tax Map 68D, Group J, Parcels 20 and 21) (Lebanon Planning Commission recommended approval with a vote of 8-0 on August 23, 2016.)

10. **Ordinance No. 16-5313**, first reading, changing 1729, 1731 and 1733 West Main Street from CN (Commercial Neighborhood) to CG (Commercial General) in Ward 6, by Paul Corder, Planning Director. (Request by DJS Partners) (4.0 acres; Tax Map 57, Parcels 37, 38 and 39) (Lebanon Planning Commission recommended approval by a vote of 7-1 on August 23, 2016.)
  
11. **Resolution No. 16-1983**, to approve the quote from EMS Imaging for the off-site storage of inactive Human Resources and Payroll files, by Sylvia Reichle, Human Resources Director.

*Budget Amendment - Before the Fact:*

12. **Ordinance No. 16-5314**, first reading, to authorize a budget amendment to appropriate donations received for the Dog Park, by Mayor Philip Craighead, and Robert Springer, Commissioner of Finance and Revenue.
  
13. **Resolution No. 16-1984**, in honor of our local, community-owned Natural Gas Utility, by Mayor Philip Craighead, and Jeff Baines, Commissioner of Public Works.

*Place Holder:*

14. **Ordinance No. 16-5315**, first reading, to abandon the City of Lebanon's interest in a portion of Old Franklin Road, by Jeff Baines, Commissioner of Public Works.
  
15. **Ordinance No. 16-5316**, first reading, to approve a policy regarding the allocation of Dog Park Donations received, by Robert Springer, Commissioner of Finance and Revenue.

**12. ADJOURNMENT**

**CITY COUNCIL MEETING**

**September 6, 2016**

The City Council met in regular session in the Town Meeting Hall of the City of Lebanon Administration Building at Castle Heights.

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Prior to calling the Regular Called City Council Meeting to order, Mayor Craighead announced there will be one drop-in added to this evening's agenda, Resolution No. 16-1980, regarding renovation of the acceptance of bids for rug and towel services. Also Ordinance No. 16-5304 has been withdrawn from this evening's Council agenda.

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Mayor Craighead called the Regular Called City Council Meeting to order at 6:00 p.m.

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Invocation was given by Randy Laine, Engineering Director of Capital Projects.

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Mayor Philip Craighead led the Pledge of Allegiance to the United States Flag.

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Council members present: Lanny Jewell, Fred Burton, Rob Cesternino, Bernie Ash, Tick Bryan and Rick Bell. Also present were Robert D. Springer, Commissioner of Finance and Revenue; Andy Wright, City Attorney; and Jaci Diebner, Secretary.

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**Approval of Minutes:**

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to approve the minutes of the August 16, 2016, Special Called City Council Meeting. Motion carried unanimously. Minutes were approved.

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**Communication from Citizens:**

No citizens chose to address the Mayor or City Council at this time.

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**Communication from Mayor:**

Mayor Philip Craighead welcomed citizens to the Regular Called City Council Meeting. He hopes everyone enjoyed time with family and friends during yesterday's Labor Day.

The Mayor made a point to share what a good time was had by all at the Wilson County Fair, even if we did get lots of rain.

City Departments' Quarterly Reports for April, May, and June 2016 were submitted and are attached to the Minutes of this Meeting.

Mayor Craighead acknowledged that Purchasing Agent Lisa Lane has once again saved the City of Lebanon many thousands of dollars by reviewing bids and contracts for various city departments. Specifically, on the rug and towels used by City Departments, she saved the City almost \$12,000 yearly. He thanked Ms. Lane for the job she does.

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Commissioner of Finance and Revenue, Robert Springer, submitted a copy of the Approval of the Biennial Budget Guidelines for Municipalities and Report on Debt Obligation to the Council members and Council Secretary. Also submitted, prior to the Council meeting, was accompanying correspondence which includes a letter constituting approval for the City to issue three-year interfund capital outlay notes as an interfund loan from the City's Water and Sewer Fund to its General Fund pursuant to T.C.A. §§ 9-21-604 and §9-21-408. Said correspondence was received from the State of Tennessee Comptroller of the Treasury Office of State and Local Finance. Copies of these submittals were distributed to the Mayor and Council Members and a copy of each is attached to the Minutes of this Council Meeting.

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**Communication from Aldermen, Officers, and Committees:**

- 1) Councilor Lanny Jewell thanked Police Chief Mike Justice for all the hard work done by the Police Department in his ward where he has been having some trouble.
- 2) Councilor Fred Burton informed everyone that his ward has been the recipient of over \$500,000 in rehab grants. Twenty-five residents in Ward 2 were eager to apply for this in order to improve their living areas. They need to be submitted by September 25.
- 3) Councilor Rob Cesternino thanked staff for the great paving jobs done in Ward 3. It looks really awesome. He got a chance to ride his ward with Commissioner of Public Works Jeff Baines, and everything looks really good. Councilor Cesternino suggested we double our bush-hogging and perhaps outsource it; because, there are many areas that need attention. There is a lot of grass in our major thoroughfares which has gotten pretty high. He suggests that we increase the three or four times a year to at least double that. Mayor Craighead noted "Johnson Grass grows pretty quick."

4) Councilor Bernie Ash thanked Commissioner Baines for going out to several places in his ward to talk about sewer issues. He also thanked the Commissioner for going to Stonebridge with him to discuss issues with the residents.

5) Councilor Rick Bell noted for the record he is a co-developer of Hamilton Springs.

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**Consent Agenda:**

Commissioner of Finance and Revenue Robert Springer read the items for the Consent Agenda. Mayor Philip Craighead asked if there was any discussion on each item. There was none.

Motion was made by Councilor Fred Burton, seconded by Councilor Rob Cesternino, to accept the consent agenda. Motion carried unanimously. Consent Agenda was accepted and all Ordinances were read and passed on second/final reading

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**Ordinance No. 16-5284**, second reading, to authorize a budget amendment for the Police Department to appropriate funds not used in previous fiscal year (for completion of equipment installed on two vehicles in Police Department), by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent. *(Budget Amendment – Before the Fact)*

PASSED      SECOND/FINAL READING      NO OBJECTIONS

**Ordinance No. 16-5285**, second reading, to authorize a budget amendment for the Street Department to appropriate funds not used in previous fiscal year (purchase a truck), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent. *(Budget Amendment – Before the Fact)*

PASSED      SECOND/FINAL READING      NO OBJECTIONS

**Ordinance No. 16-5286**, second reading, to authorize a budget amendment for the Police Department to appropriate funds not used in previous fiscal year (to purchase two motorcycles), by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent. *(Budget Amendment – Before the Fact)*

PASSED      SECOND/FINAL READING      NO OBJECTIONS

**Ordinance No. 16-5298**, second reading, to accept an approximately 15 acre land donation from Hamilton Springs, LLC, by Mayor Philip Craighead, Councilor Rob Cesternino, Councilor Fred Burton, Councilor Tick Bryan, and Councilor Rick Bell.

PASSED SECOND/FINAL READING NO OBJECTIONS

**Ordinance No. 16-5300**, second reading, to approve the waiver of fees for the expansion of the New Leash on Life facility on Jim Draper Boulevard, by Mayor Philip Craighead, and Councilor Rob Cesternino.

PASSED SECOND/FINAL READING NO OBJECTIONS

**Ordinance No. 16-5302**, second reading, to purchase a 3M Mobile ALPR Camera System (from Drug Enforcement Fund), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before the Fact)*

PASSED SECOND/FINAL READING NO OBJECTIONS

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**Old Business:**

**Ordinance No. 16-5299**, second reading, to authorize a contribution to the Regional Transportation Authority (RTA) to assist with infrastructure improvements in the City, by Mayor Philip Craighead, Councilor Rob Cesternino, Councilor Fred Burton, Councilor Tick Bryan, and Councilor Rick Bell. *(Budget Amendment – Before the Fact)*

Motion was made by Councilor Cesternino, seconded by Councilor Burton, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

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**New Business:**

**Resolution No. 16-1962**, adopting a Plan of Services for the annexation at unaddressed Odum Lane (89.17 acres; Tax Map 116, part of Parcel 20) to be added to Ward 4, by Paul Corder, Planning Director. (Request by Doug McDowell/Delacey Farm) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Ash, seconded by Councilor Cesternino, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Resolution No. 16-1963**, annexing property at unaddressed Odum Lane, also identified as Tax Map 116, part of Parcel 20, containing 89.17 acres in the records of the Wilson County Assessor of Property, to

be added to Ward 4, by Paul Corder, Planning Director. (Request by Doug McDowell/Delacey Farm)  
(Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Ash, seconded by Councilor Bell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Ordinance No. 16-5288**, first reading, requesting zoning approval of 89.17 acres at unaddressed Odum Lane (Tax Map 116, part of Parcel 20) to IP (Planned Business/Industrial Park) in Ward 4, by Paul Corder, Planning Director. (Request by Doug McDowell/Delacey Farm) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Ash, seconded by Councilor Bell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

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**Ordinance No. 16-5301**, first reading, to authorize budget amendments for the Police Department (Local Option Fund Balance and Drug Enforcement Fund Balance - to purchase four police vehicles and related equipment), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue. (*Budget Amendment – Before the Fact*)

Motion was made by Councilor Burton, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

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**Resolution No. 16-1974**, to adopt the City of Lebanon Personnel Rules and Regulations Policy revision relative to Rule XVII: Family and Medical Leave Policy, by Sylvia Reichle, Human Resources Director.

Motion was made by Councilor Cesternino, seconded by Councilor Bell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Resolution No. 16-1975**, to authorize an agreement with Creek Development Company, LLC, for placement of landscaping, columns, and entry monument wall within the P.U.D.E., by Regina Santana, Engineering Director of Development.

Motion was made by Councilor Bryan, seconded by Councilor Cesternino, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Resolution No. 16-1976**, to accept bids for Pest Control Services for all City Buildings (2016-2017 Fiscal Year Budget), by Robert Springer, Commissioner of Finance and Revenue, and Lisa Lane, Purchasing Agent.

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Resolution No. 16-1978**, to approve a Hold Harmless Agreement with Carroll Homes, Inc. for the placement of landscaping in the City of Lebanon Public Right-of-Way (at First Avenue & South Road – Wilson Farms), by Paul Corder, Planning Director.

Motion was made by Councilor Bryan, seconded by Councilor Bell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Ordinance No. 16-5303**, first reading, to rename Commerce Farms Road to International Drive, by Paul Corder, Planning Director.

Motion was made by Councilor Bell, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

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**Ordinance No. 16-5304**, first reading, to approve a Standard Hold Harmless Agreement relative to an apparatus being in the City of Lebanon’s Public Right-of-Way Public Utility and Drainage Easement (P.U.D.E.), by Paul Corder, Planning Director.

Withdrawn prior to Council Meeting.

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**Ordinance No. 16-5305**, first reading, to authorize a Line Item Transfer for Street Improvement Capital (for closing cost on the 2016 TML Bond for Legends Drive Extension), by Robert Springer, Commissioner of Finance and Revenue. *Line Item Transfer – Before the Fact:*

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

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**Ordinance No. 16-5306**, first reading, to purchase two used police utility interceptors for the Police Department, by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent.

Motion was made by Councilor Burton, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

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**Resolution No. 16-1979**, to authorize an Agreement with Bahora Family Trust for placement of a pole sign within the P.U.D.E., by Jeff Baines, Commissioner of Public Works.

Motion was made by Councilor Bryan, seconded by Councilor Jewell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Ordinance No. 16-5308**, first reading, to purchase a snow plow and salt spreader and to authorize the related budget amendment for the Street Department to appropriate funds not used in the previous fiscal year, by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent. (*Budget Amendment – Before the Fact*)

Motion was made by Councilor Jewell, seconded by Councilor Burton, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

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**Resolution No. 16-1977**, to dedicate a portion of Knoxville Avenue in memory of Sergeant Austin Rollins, USA, by Councilor Bernie Ash.

Motion was made by Councilor Burton, seconded by Councilor Bell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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**Resolution No. 16-1980**, to accept bids for rug and towel services for all City buildings, (2016-2017 Fiscal Year Budget), by Robert Springer, Commissioner of Finance and Revenue, and Lisa Lane, Purchasing Agent.

Motion was made by Councilor Burton, seconded by Councilor Bell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

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The Regular Called City Council Meeting of September 6, 2016 adjourned at 6:10 p.m.

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Attest:

Approved:

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Robert D. Springer  
Commissioner of Finance & Revenue

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Philip Craighead  
Mayor

Secretary:

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Jaci Diebner



#1

STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
OFFICE OF STATE AND LOCAL FINANCE  
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1402  
PHONE (615) 401-7872  
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August 17, 2016

The Honorable Philip Craighead, Mayor  
and Honorable Members of the Board of Aldermen  
Mr. Robert Springer, Commissioner of Finance and Revenue  
City of Lebanon  
200 North Castle Heights Avenue  
Lebanon, TN 37087

Dear Mayor Craighead, Mr. Springer, and Aldermen:

Please provide a copy of this letter to the Members of the Board of Aldermen at the next meeting following its receipt.

This letter acknowledges receipt of a request from the City of Lebanon, (the "City") dated July 20, 2016, for approval to adopt a biennial budget for fiscal years 2018 and 2019, pursuant to T.C.A. § 9-21-403(2) (the "Statute"). In the Statute, a biennial budget means the adoption of two (2) annual budgets every two (2) years.

The Statute authorizes the Director of State and Local Finance (the "Director") to approve a municipality to operate under to a biennial budget if:

- A municipality operates with sufficient financial resources to more than adequately service its debt and meet the cash-basis balanced budget requirement.
- A municipality determines that a biennial budget is not contrary to its Charter or any Acts, Resolutions, or Ordinances related to a municipality.
- A municipality commits that it will submit all budget amendments adopted by it and any such reports that may be required by the Director.
- A municipality commits that it can produce financial statements that meet the requirements of GAAP for the presentation of annual budget-to-actual statements and schedules.

The request must include identification of the specific biennial period.

#### Analysis

The City provided information concerning its fund cash balances and financial condition. Based on an analysis of the City's financial condition and its cash balances, it appears to have sufficient financial resources to maintain a balanced budget and more than adequately service its debt at this time.

August 17, 2016

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In its request, the City has stated the following:

- The passage of a biennial budget is not contrary to the City's Charter or any Acts, Resolutions, or Ordinances of the City.
- The City will submit all budget amendments adopted by it and any such reports that may be required by the Director.
- The City can produce financial statements that will meet the requirements of GAAP for the presentation of annual budget-to-actual statements and schedules.

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Based on the City's representations and our analysis of the submitted financial information, the City has met the basic requirements for approval.

### Approval

This letter constitutes approval, by this office, for the City to adopt a biennial budget for fiscal years 2018 and 2019. This approval is conditional upon meeting the requirements outlined in the "Biennial Budget Guidelines for Municipalities (the "Guidelines")" (enclosed).

The Statute revokes this approval automatically if the City issues short-term debt for operations. If the City does not comply with the above Guidelines, operates under an unbalanced budget, or defaults on debt payments, this approval may be revoked.

The City will need to request approval from this Office for any future biennial budgets after the end of fiscal year 2019.

If you should have any questions or we may be of assistance, please feel free to call.

Sincerely,



Sandra Thompson  
Director of the Office of State and Local Finance

Enclosure: Biennial Budget Guidelines for Municipalities

cc: The Honorable Justin Wilson, Comptroller  
Mr. Jim Arnette, Director, Local Government Audit  
Ms. Jean Suh, Contract Audit Review Manager, Local Government Audit

## **Biennial Budget Guidelines for Municipalities**

*Adopting Two Annual Budgets Once Every Two Years*

**T.C.A. § § 4-3-305(c) and 9-21-403(2)**

In accordance with T.C.A. § 9-21-403(2), a biennial budget means the adoption of two (2) annual budgets every two (2) years.

Municipalities that operate pursuant to a biennial budget cannot operate under a continuation budget. The biennial budget must be adopted by June 30 of the preceding fiscal year of the biennial period or the authority to operate under a biennial budget is revoked.

### **Requests for Approval**

The Director of State and Local Finance (the "Director") may approve a municipality to operate pursuant to a biennial budget if the municipality operates with sufficient financial resources to more than adequately service its debt and meet the cash-basis balanced budget requirement.

Municipalities shall send a request for approval to the Director on or before January 1st of the biennial period and at a minimum, shall include:

- Identification of the biennial period;
- The following assertions:
  - The municipality has determined that the passage of a biennial budget is not contrary to its Charter or any Acts, Resolutions, or Ordinances;
  - The municipality can produce financial statements that meet the requirements of generally accepted accounting principles (GAAP) for the presentation of annual budget-to-actual statements and schedules;
  - The two annual budgets will be adopted by June 30 of the preceding fiscal year of the first year of the biennial period;
  - The initial amendment(s) to the second year budget shall be adopted by June 30 of preceding fiscal year;
  - The municipality will submit all budget amendments and any such reports that may be required by the Director; and
- Accompanying financial schedules and reports that demonstrate that the municipality has sufficient resources to more than adequately service its debt and meet the cash-basis balanced budget requirement.

The request and supporting documents will be reviewed and either approved or denied by the Director. A request for approval should be submitted to our office for each biennial period.

**Requirements Subsequent to Approval**

- The municipality shall adopt two annual budgets for the approved biennial period during May of the fiscal year preceding the beginning of the biennial period.
- For both the first and second year, the municipality shall comply with the requirements outlined in the Director’s Annual Budget Memo for Tennessee Municipalities.
- When submitting the first year’s budget, the municipality must also submit a schedule showing the effects of both budgets together on cash, showing beginning cash, revenues, expenditures, and ending cash for both years, for all funds.

Fund	Year One				Year Two			
	Beginning Cash	Revenues	Expenditures	Ending Cash	Beginning Cash	Revenues	Expenditures	Ending Cash
General	\$ 100,000	\$ 1,000,000	\$ 1,000,000	\$ 100,000	\$ 100,000	\$ 1,000,000	\$ 1,000,000	\$ 100,000
State Street Aid	\$ 12,000	\$ 10,000	\$ 7,500	\$ 14,500	\$ 14,500	\$ 11,000	\$ 13,000	\$ 12,500
Water	\$ 185,000	\$ 150,000	\$ 145,000	\$ 190,000	\$ 190,000	\$ 147,000	\$ 139,000	\$ 198,000
Other								

- The second year’s budget shall be the budget as originally adopted with any amendments.
- The municipality shall submit all budget amendments to our Office and demonstrate that it is continuing to operate with a cash-basis balanced budget.
- The municipality shall present a budget-to-actual schedule to this office each quarter while operating under a biennial budget.

**Revocation of Approval**

The Director may revoke the approval for the municipality to operate pursuant to a biennial budget if the municipality does not comply with the above requirements, operates under an unbalanced budget, fails to adopt the original budgets or amend the second annual budget by June 30 of the applicable preceding fiscal year, or defaults on debt payments.

Approval is automatically revoked if the municipality issues short-term debt for operations.

# 1



STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
OFFICE OF STATE AND LOCAL FINANCE  
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1402  
PHONE (615) 401-7872  
FAX (615) 741-5986

August 31, 2016

Honorable Philip Craighead, Mayor  
and Honorable Board of Aldermen  
City of Lebanon  
200 North Castle Heights Ave.  
Lebanon, TN 37087

Dear Mayor Craighead and Members of the Board:

Please present a copy of this letter to the governing body at the next meeting following receipt of this letter.

This Office received a request from the City of Lebanon (the "City") on August 29, 2016, for approval to issue three-year interfund capital outlay notes in an amount not to exceed \$750,000 to be known as the "Water-Sewer Fund to General Fund Interfund Loan Capital Outlay Notes, Series 2016," (the "Notes").

Included with the request was a certified copy of Resolution Number 16-1971 adopted on August 16, 2016, authorizing the issuance of the Notes to finance infrastructure improvements within the City including the construction of a train station and parking lot (the "Project"). The proposed note form was included with the resolution. Please send a copy of the executed note to us along with the completed Report on Debt Obligation.

#### **Compliance with Debt Management Policy**

The City provided a copy of its debt management policy, and within forty-five (45) days of issuance of the debt approved in this letter, is required to submit a Report on Debt Obligation that indicates that this debt complies with its debt policy. If the City amends its policy, please submit the amended policy to this office.

#### **Note Approval**

This letter constitutes approval for the City to issue the Notes as an interfund loan from the City's Water and Sewer Fund to its General Fund pursuant to T.C.A. §§ 9-21-604 and §9-21-408. Approval of the sale of the Notes is conditioned upon the City's compliance with all relevant provisions of Tennessee law.

This Office has relied upon the City’s determination of the cost of the public works project.

The City is responsible for compliance with Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated, its debt management policy, and timely payment of outstanding note principal and interest in accordance with the note provisions.

**This letter and the approval to issue debt do not address the compliance with federal tax regulations and should not be relied upon for that purpose. The City should discuss these issues with a tax attorney or bond counsel.**

*This approval is valid for six months after the date of this letter. If the Notes have not been issued within that time, a new note resolution must be passed by the Governing Body and submitted to this Office for approval.*

### **Purpose, Terms, and Life**

This Project meets the definition of a public works project in T.C.A. § 9-21-105, and the City may issue notes under the authority of Title 9 Chapter 21 of the Tennessee Code Annotated to finance such a Project. The maturity of the Notes does not exceed the life of the proposed Project as attested by the local governing body. The submitted certified resolution and supporting documents appear to meet the requirements for the issuance of notes in Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated. The maximum maturity for the Notes as authorized by the governing body is three years after the date of issuance.

In accordance with the requirements of T.C.A. § 9-21-604, a condition for this approval is that not less than one-ninth (1/9) of the original principal amount of the Notes is paid each year after the year issued with the balance being paid in the final year of the Notes. In its resolution, the City committed to pay at least one-ninth (1/9) of the original principal amount each year the notes are outstanding.

### **Nonconforming Obligations**

Notes issued contrary to Tennessee Code Annotated, Title 9, Chapter 21, Parts 4 and 6, or notes not properly extended are nonconforming obligations. The Comptroller has the option to levy a penalty for notes deemed nonconforming obligations.

### **Director’s Approval Requirement**

By issuing debt under the authority of Title 9 Chapter 21 of the Tennessee Code Annotated, the City has placed itself under the budget approval authority of the Director of the Office of State and Local Finance (the “Director”) for the life of any outstanding debt. This authority requires the Mayor, as Chief Executive Officer, to submit to the Director the appropriation resolution for official budget approval within 15 days of adoption, with any necessary supporting documents that substantiate:

- the City’s budget is balanced as required by state law,
- the City intends to pay all of its outstanding debt obligations, and
- the annual budget is prepared in a form consistent with accepted governmental standards and as approved by the Director.

This Office can require the City to provide any information or perform any audits necessary to ascertain that the City maintains a balanced budget and makes payments on its outstanding debt obligations. If the government is unwilling to submit information to comply with the requirements of T.C.A. § 9-21-403, the approval to issue the Notes is rescinded.

### **Report on Debt Obligation**

Enclosed is the Report on Debt Obligation, Form CT-0253. This form must be filed with the governing body of the public entity issuing the Debt not later than forty-five (45) days following the issuance or execution of a debt obligation by or on behalf of any public entity, with a copy (including attachments, if any) filed with the Director of the Office of State and Local Finance by email to [StateandLocalFinance.PublicDebtForm@cot.tn.gov](mailto:StateandLocalFinance.PublicDebtForm@cot.tn.gov) or by mail to the address on this letter. No public entity may enter into additional debt if it has failed to file the Report on Debt Obligation. For your convenience, a fillable PDF of the Report on Debt Obligation (Form CT-0253) is available at <http://www.comptroller.tn.gov/sl/pubdebt.asp>.

Please notify us if the City decides not to issue the Notes. If we may be of further assistance, please feel free to call us.

Sincerely,

  
Sandra Thompson  
Director of State & Local Finance

Cc: Ms. Jean Suh, Contract Audit Review Manager, Local Government Audit, COT

Enclosure: Report on Debt Obligation

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**1. Public Entity:**  
 Name: City of Lebanon  
 Address: 200 N. Castle Heights Avenue  
Lebanon, TN 37087   
 Debt Issue Name: Water-Sewer Fund to General Fund Loan Capital Outlay Note, Series 2016  
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

**2. Face Amount:** \$ 750,000.00  
 Premium/Discount: \$ \_\_\_\_\_

**3. Interest Cost:** 2.00 %  Tax-exempt  Taxable  
 TIC  NIC  
 Variable: Index \_\_\_\_\_ plus \_\_\_\_\_ basis points; or  
 Variable: Remarketing Agent \_\_\_\_\_  
 Other: \_\_\_\_\_

**4. Debt Obligation:**  
 TRAN  RAN  CON  
 BAN  CRAN  GAN  
 Bond  Loan Agreement  Capital Lease  
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

**5. Ratings:**  
 Unrated  
 Moody's \_\_\_\_\_ Standard & Poor's \_\_\_\_\_ Fitch \_\_\_\_\_

**6. Purpose:**

		BRIEF DESCRIPTION
<input checked="" type="checkbox"/> General Government	<u>100</u> %	<u>Infrastructure improvements in the City</u>
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input type="checkbox"/> Refunding/Renewal	_____ %	_____

**7. Security:**  
 General Obligation  General Obligation + Revenue/Tax  
 Revenue  Tax Increment Financing (TIF)  
 Annual Appropriation (Capital Lease Only)  Other (Describe): \_\_\_\_\_

**8. Type of Sale:**  
 Competitive Public Sale  Interfund Loan Water-Sewer to General Fund  
 Negotiated Sale  Loan Program \_\_\_\_\_  
 Informal Bid \_\_\_\_\_

**9. Date:**  
 Dated Date: 8-16-2016 Issue/Closing Date: 8-16-2016

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**10. Maturity Dates, Amounts and Interest Rates \*:**

Year	Amount	Interest Rate	Year	Amount	Interest Rate
See	\$	%		\$	%
Attached	\$	%		\$	%
Amortization	\$	%		\$	%
Schedule	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

\* This section is not applicable to the Initial Report for a Borrowing Program.

**11. Cost of Issuance and Professionals:**

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 0	
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____%		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 0	
<b>TOTAL COSTS</b>	<b>\$ 0</b>	

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**12. Recurring Costs:**

No Recurring Costs

	AMOUNT (In thousands \$)	FIRM NAME (If different from #11)
Remarketing Agent	_____	_____
Paying Agent / Registrar	_____	_____
Trustee	_____	_____
Liquidity / Credit Enhancement	_____	_____
Escrow Agent	_____	_____
Sponsorship / Program / Admin	_____	_____
Other _____	_____	_____

**13. Disclosure Document / Official Statement:**

None Prepared

EMMA link \_\_\_\_\_ or

Copy attached

**14. Continuing Disclosure Obligations:**

Is there an existing continuing disclosure obligation related to the security for this debt?  Yes  No

Is there a continuing disclosure obligation agreement related to this debt?  Yes  No

If yes to either question, date that disclosure is due \_\_\_\_\_

Name and title of person responsible for compliance \_\_\_\_\_

**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy 12-20-2011

Is the debt obligation in compliance with and clearly authorized under the policy?  Yes  No

**16. Written Derivative Management Policy:**

No derivative

Governing Body's approval date of the current version of the written derivative management policy \_\_\_\_\_

Date of Letter of Compliance for derivative \_\_\_\_\_

Is the derivative in compliance with and clearly authorized under the policy?  Yes  No

**17. Submission of Report:**

To the Governing Body: on 9-2-2016 and presented at public meeting held on 9-6-2016

Copy to Director to OSLF: on \_\_\_\_\_ either by:

Mail to: 505 Deaderick Street, Suite 1600  
James K. Polk State Office Building  
Nashville, TN 37243-1402

OR  Email to: [StateAndLocalFinance.PublicDebtForm@cot.tn.gov](mailto:StateAndLocalFinance.PublicDebtForm@cot.tn.gov)

**18. Signatures:**

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	Philip Craighead <i>Philip Craighead</i>	Sheri Featherston
Title	Mayor	Finance Officer
Firm	City of Lebanon	_____
Email	<a href="mailto:philipcraighead@lebanontn.org">philipcraighead@lebanontn.org</a>	_____
Date	9-2-2016	_____



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## Adjustable Rate Mortgage(ARM) Calculator

Calculator Download

A type of mortgage loan program in which the interest rates and payments are adjusted as frequently as every month. This type of mortgage is called as Adjustable Rate Mortgage(ARM). It is also called as Adjustable Mortgage Loan(AML) or Variable Rate Mortgage(VRM).

This tool will help you dynamically to calculate the monthly financial payment. Calculating Adjustable Rate Mortgage is made easier.

### Adjustable Rate Mortgage(ARM) Calculator

#### To Calculate Adjustable Rate Mortgage(ARM) :

Loan Amount:	<input type="text" value="750000"/>
Interest Rates:	<input type="text" value="1"/>
Term(Years):	<input type="text" value="9"/>
Maximum Rate over term of loan(%):	<input type="text" value="2"/>
Months before first rate adjustments:	<input type="text" value="36"/>
Months between rate adjustments:	<input type="text" value="36"/>
Rate adjustments(%):	<input type="text" value="0.5"/>

### Amortization Payment Schedule

Month	Beginning Balance	Principal Paid	Interest Paid	Loan Balance	Interest Rate
1	750000	7265	625	743360	1
2	743360	7265	619	736715	1
3	736715	7265	614	730064	1
4	730064	7265	608	723408	1
5	723408	7265	603	716746	1

6	716746	7265	597	710079	1	▸ D
7	710079	7265	592	703406	1	▸ Ir
8	703406	7265	586	696728	1	▸ C
9	696728	7265	581	690044	1	▸ P
10	690044	7265	575	683355	1	Top
11	683355	7265	569	676660	1	▸ A
12	676660	7265	564	669959	1	▸ A
13	669959	7265	558	663253	1	▸ D
14	663253	7265	553	656541	1	▸ F
15	656541	7265	547	649824	1	▸ H
16	649824	7265	542	643101	1	▸ M
17	643101	7265	536	636372	1	▸ N
18	636372	7265	530	629638	1	▸ P
19	629638	7265	525	622898	1	▸ S
20	622898	7265	519	616153	1	
21	616153	7265	513	609402	1	
22	609402	7265	508	602645	1	
23	602645	7265	502	595883	1	
24	595883	7265	497	589115	1	
25	589115	7265	491	582341	1	
26	582341	7265	485	575562	1	
27	575562	7265	480	568777	1	
28	568777	7265	474	561986	1	
29	561986	7265	468	555190	1	
30	555190	7265	463	548388	1	
31	548388	7265	457	541580	1	
32	541580	7265	451	534767	1	
33	534767	7265	446	527948	1	
34	527948	7265	440	521123	1	
35	521123	7265	434	514293	1	
36	514293	7265	429	507457	1	
37	507457	7374	634	500717	1.5	
38	500717	7374	626	493969	1.5	
39	493969	7374	617	487212	1.5	

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41	480447	7374	601	473673	1.5
42	473673	7374	592	466891	1.5
43	466891	7374	584	460100	1.5
44	460100	7374	575	453301	1.5
45	453301	7374	567	446493	1.5
46	446493	7374	558	439677	1.5
47	439677	7374	550	432852	1.5
48	432852	7374	541	426019	1.5
49	426019	7374	533	419177	1.5
50	419177	7374	524	412327	1.5
51	412327	7374	515	405468	1.5
52	405468	7374	507	398601	1.5
53	398601	7374	498	391725	1.5
54	391725	7374	490	384840	1.5
55	384840	7374	481	377947	1.5
56	377947	7374	472	371045	1.5
57	371045	7374	464	364134	1.5
58	364134	7374	455	357215	1.5
59	357215	7374	447	350287	1.5
60	350287	7374	438	343351	1.5
61	343351	7374	429	336406	1.5
62	336406	7374	421	329452	1.5
63	329452	7374	412	322489	1.5
64	322489	7374	403	315518	1.5
65	315518	7374	394	308538	1.5
66	308538	7374	386	301549	1.5
67	301549	7374	377	294552	1.5
68	294552	7374	368	287546	1.5
69	287546	7374	359	280531	1.5
70	280531	7374	351	273507	1.5
71	273507	7374	342	266475	1.5
72	266475	7374	333	259434	1.5
73	259434	7431	432	252436	2
74	252436	7431	421	245426	2

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76	238404	7431	397	231370	2
77	231370	7431	386	224325	2
78	224325	7431	374	217268	2
79	217268	7431	362	210199	2
80	210199	7431	350	203118	2
81	203118	7431	339	196026	2
82	196026	7431	327	188922	2
83	188922	7431	315	181806	2
84	181806	7431	303	174678	2
85	174678	7431	291	167538	2
86	167538	7431	279	160386	2
87	160386	7431	267	153222	2
88	153222	7431	255	146047	2
89	146047	7431	243	138860	2
90	138860	7431	231	131661	2
91	131661	7431	219	124450	2
92	124450	7431	207	117227	2
93	117227	7431	195	109992	2
94	109992	7431	183	102744	2
95	102744	7431	171	95484	2
96	95484	7431	159	88212	2
97	88212	7431	147	80928	2
98	80928	7431	135	73632	2
99	73632	7431	123	66324	2
100	66324	7431	111	59004	2
101	59004	7431	98	51671	2
102	51671	7431	86	44326	2
103	44326	7431	74	36969	2
104	36969	7431	62	29600	2
105	29600	7431	49	22218	2
106	22218	7431	37	14824	2
107	14824	7431	25	7418	2
108	7418	7431	12	-0	2



#4

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**1. Public Entity:**  
 Name: City of Lebanon, Tennessee  
 Address: 200 North Castle Heights Ave., Suite 116  
Lebanon, Tennessee 37087  
 Debt Issue Name: General Obligation Refunding Bonds, Series 2016  
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

**2. Face Amount:** \$ 4,505,000.00  
 Premium/Discount: \$ 258,981.45

**3. Interest Cost:** 1.7591 %  Tax-exempt  Taxable  
 TIC  NIC  
 Variable: Index \_\_\_\_\_ plus \_\_\_\_\_ basis points; or  
 Variable: Remarketing Agent \_\_\_\_\_  
 Other: \_\_\_\_\_

**4. Debt Obligation:**  
 TRAN  RAN  CON  
 BAN  CRAN  GAN  
 Bond  Loan Agreement  Capital Lease  
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

**5. Ratings:**  
 Unrated  
 Moody's Aa2 Standard & Poor's \_\_\_\_\_ Fitch \_\_\_\_\_

**6. Purpose:**

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>100.00</u> %	<u>Refunding prior bonds and loan agreements</u>

**7. Security:**  
 General Obligation  General Obligation + Revenue/Tax  
 Revenue  Tax Increment Financing (TIF)  
 Annual Appropriation (Capital Lease Only)  Other (Describe): \_\_\_\_\_

**8. Type of Sale:**  
 Competitive Public Sale  Interfund Loan \_\_\_\_\_  
 Negotiated Sale  Loan Program \_\_\_\_\_  
 Informal Bid

**9. Date:**  
 Dated Date: 08/23/2016 Issue/Closing Date: 08/23/2016

### REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

#### 10. Maturity Dates, Amounts and Interest Rates \*:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2017	\$ 70,000.00	2.0000 %	2032	\$ 355,000.00	2.7500 %
2018	\$ 180,000.00	2.0000 %		\$	%
2019	\$ 460,000.00	2.0000 %		\$	%
2020	\$ 470,000.00	3.0000 %		\$	%
2021	\$ 485,000.00	3.0000 %		\$	%
2022	\$ 495,000.00	3.0000 %		\$	%
2023	\$ 510,000.00	3.0000 %		\$	%
2024	\$ 200,000.00	3.0000 %		\$	%
2026	\$ 420,000.00	1.5000 %		\$	%
2028	\$ 430,000.00	2.0000 %		\$	%
2030	\$ 430,000.00	2.5000 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

\* This section is not applicable to the Initial Report for a Borrowing Program.

#### 11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT <small>(Round to nearest \$)</small>	FIRM NAME
Financial Advisor Fees	\$	
Legal Fees	\$ 0	
Bond Counsel	\$ 17,000	Bass, Berry & Sims PLC
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 1,750	Regions Bank (incl. escrow agent fees)
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 11,000	Moody's
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount <u>0.70</u> %		
Take Down	\$ 31,535	Piper Jaffray & Co. (incl. entire U/W discount)
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 6,250	Verification agent fees, miscellaneous fees
<b>TOTAL COSTS</b>	<b>\$ 67,535</b>	

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**12. Recurring Costs:**

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (if different from #11)
Remarketing Agent		
Paying Agent / Registrar	\$750	
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent	\$750	
Sponsorship / Program / Admin		
Other		

**13. Disclosure Document / Official Statement:**

None Prepared

EMMA link <http://emma.msrb.org/EP949408-EP736436-EP1138100.pdf> or

Copy attached

**14. Continuing Disclosure Obligations:**

Is there an existing continuing disclosure obligation related to the security for this debt?  Yes  No

Is there a continuing disclosure obligation agreement related to this debt?  Yes  No

If yes to either question, date that disclosure is due 1 yr after FY end

Name and title of person responsible for compliance Robert Springer, Finance Commissioner

**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy 12/20/2011

Is the debt obligation in compliance with and clearly authorized under the policy?  Yes  No

**16. Written Derivative Management Policy:**

No derivative

Governing Body's approval date of the current version of the written derivative management policy \_\_\_\_\_

Date of Letter of Compliance for derivative \_\_\_\_\_

Is the derivative in compliance with and clearly authorized under the policy?  Yes  No

**17. Submission of Report:**

To the Governing Body: on 8-26-16 and presented at public meeting held on 9-6-2016

Copy to Director to OSLF: on \_\_\_\_\_ either by:

Mail to: 505 Deaderick Street, Suite 1600 OR  Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov  
James K. Polk State Office Building  
Nashville, TN 37243-1402

**18. Signatures:**

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Philip Craighead</u> <i>Philip Craighead</i>	<u>Lillian Blackshear</u>
Title	<u>Mayor</u>	<u>Attorney</u>
Firm		<u>Bass, Berry &amp; Sims PLC</u>
Email	<u>philipcraighead@lebanontn.org</u>	<u>lblackshear@bassberry.com</u>
Date	<u>08/23/2016</u>	<u>08/23/2016</u>



**STATE OF TENNESSEE**  
**COMPTROLLER OF THE TREASURY**  
 OFFICE OF STATE AND LOCAL FINANCE  
 SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING  
 505 DEADERICK STREET  
 NASHVILLE, TENNESSEE 37243-1402  
 PHONE (615) 401-7872  
 FAX (615) 741-5986

August 24, 2016

Honorable Philip Craighead, Mayor  
 and Honorable Board of Aldermen  
 City of Lebanon  
 200 North Castle Heights Ave.  
 Lebanon, TN 37087

Dear Mayor Craighead and Members of the Board:

Please present a copy of this letter to the governing body at the next meeting following receipt of this letter.

This Office received a request from the City of Lebanon (the "City") on August 18, 2016, for approval to issue three-year interfund capital outlay notes in an amount not to exceed \$2,000,000 to be known as the "Gas Fund to General Fund Interfund Loan Capital Outlay Notes, Series 2016," (the "Notes").

Included with the request was a certified copy of Resolution Number 16-1940 adopted on June 7, 2016, authorizing the issuance of the Notes to finance the construction of a new fire hall (the "Project"). The proposed note form was included with the resolution. Please send a copy of the executed note to us along with the completed Report on Debt Obligation.

#### **Compliance with Debt Management Policy**

The City provided a copy of its debt management policy, and within forty-five (45) days of issuance of the debt approved in this letter, is required to submit a Report on Debt Obligation that indicates that this debt complies with its debt policy. If the City amends its policy, please submit the amended policy to this office.

#### **Note Approval**

This letter constitutes approval for the City to issue the Notes as an interfund loan from the City's Gas Fund to its General Fund pursuant to T.C.A. §§ 9-21-604 and §9-21-408. Approval of the sale of the Notes is conditioned upon the City's compliance with all relevant provisions of Tennessee law.

This Office has relied upon the City’s determination of the cost of the public works project.

The City is responsible for compliance with Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated, its debt management policy, and timely payment of outstanding note principal and interest in accordance with the note provisions.

**This letter and the approval to issue debt do not address the compliance with federal tax regulations and should not be relied upon for that purpose. The City should discuss these issues with a tax attorney or bond counsel.**

*This approval is valid for six months after the date of this letter. If the Notes have not been issued within that time, a new note resolution must be passed by the Governing Body and submitted to this Office for approval.*

### **Purpose, Terms, and Life**

This Project meets the definition of a public works project in T.C.A. § 9-21-105, and the City may issue notes under the authority of Title 9 Chapter 21 of the Tennessee Code Annotated to finance such a Project. The maturity of the Notes does not exceed the life of the proposed Project as attested by the local governing body. The submitted certified resolution and supporting documents appear to meet the requirements for the issuance of notes in Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated. The maximum maturity for the Notes as authorized by the governing body is three years after the date of issuance.

In accordance with the requirements of T.C.A. § 9-21-604, a condition for this approval is that not less than one-ninth (1/9) of the original principal amount of the Notes is paid each year after the year issued with the balance being paid in the final year of the Notes. In its resolution, the City committed to pay at least one-ninth (1/9) of the original principal amount each year the notes are outstanding.

### **Nonconforming Obligations**

Notes issued contrary to Tennessee Code Annotated, Title 9, Chapter 21, Parts 4 and 6, or notes not properly extended are nonconforming obligations. The Comptroller has the option to levy a penalty for notes deemed nonconforming obligations.

### **Director’s Approval Requirement**

By issuing debt under the authority of Title 9 Chapter 21 of the Tennessee Code Annotated, the City has placed itself under the budget approval authority of the Director of the Office of State and Local Finance (the “Director”) for the life of any outstanding debt. This authority requires the Mayor, as Chief Executive Officer, to submit to the Director the appropriation resolution for official budget approval within 15 days of adoption, with any necessary supporting documents that substantiate:

- the City’s budget is balanced as required by state law,
- the City intends to pay all of its outstanding debt obligations, and
- the annual budget is prepared in a form consistent with accepted governmental standards and as approved by the Director.

This Office can require the City to provide any information or perform any audits necessary to ascertain that the City maintains a balanced budget and makes payments on its outstanding debt obligations. If the government is unwilling to submit information to comply with the requirements of T.C.A. § 9-21-403, the approval to issue the Notes is rescinded.

### **Report on Debt Obligation**

Enclosed is the Report on Debt Obligation, Form CT-0253. This form must be filed with the governing body of the public entity issuing the Debt not later than forty-five (45) days following the issuance or execution of a debt obligation by or on behalf of any public entity, with a copy (including attachments, if any) filed with the Director of the Office of State and Local Finance by email to [StateandLocalFinance.PublicDebtForm@cot.tn.gov](mailto:StateandLocalFinance.PublicDebtForm@cot.tn.gov) or by mail to the address on this letter, . No public entity may enter into additional debt if it has failed to file the Report on Debt Obligation. For your convenience, a fillable PDF of the Report on Debt Obligation (Form CT-0253) is available at <http://www.comptroller.tn.gov/sl/pubdebt.asp>.

Please notify us if the City decides not to issue the Notes. If we may be of further assistance, please feel free to call us.

Sincerely,



Sandra Thompson  
Director of State & Local Finance

Cc: Ms. Jean Suh, Contract Audit Review Manager, Local Government Audit, COT

Enclosure: Report on Debt Obligation

#6

### REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

**1. Public Entity:**  
 Name: City of Lebanon  
 Address: 200 N. Castle Heights Ave.  
Lebanon, TN 37087  
 Debt Issue Name: Gas Fund to General Fund Interfund Loan Capital Outlay Note, Series 2016  
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

**2. Face Amount:** \$ 2,000,000.00  
 Premium/Discount: \$ \_\_\_\_\_

**3. Interest Cost:** 2.0000 %  Tax-exempt  Taxable  
 TIC  NIC  
 Variable: Index \_\_\_\_\_ plus \_\_\_\_\_ basis points; or  
 Variable: Remarketing Agent \_\_\_\_\_  
 Other: \_\_\_\_\_

**4. Debt Obligation:**  
 TRAN  RAN  CON  
 BAN  CRAN  GAN  
 Bond  Loan Agreement  Capital Lease  
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

**5. Ratings:**  
 Unrated  
 Moody's \_\_\_\_\_ Standard & Poor's \_\_\_\_\_ Fitch \_\_\_\_\_

**6. Purpose:**

	PERCENTAGE	BRIEF DESCRIPTION
<input checked="" type="checkbox"/> General Government	<u>100.00</u> %	<u>Fire Hall</u>
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input type="checkbox"/> Refunding/Renewal	_____ %	_____

**7. Security:**  
 General Obligation  General Obligation + Revenue/Tax  
 Revenue  Tax Increment Financing (TIF)  
 Annual Appropriation (Capital Lease Only)  Other (Describe): \_\_\_\_\_

**8. Type of Sale:**  
 Competitive Public Sale  Interfund Loan Gas Fund to General  
 Negotiated Sale  Loan Program \_\_\_\_\_  
 Informal Bid \_\_\_\_\_

**9. Date:**  
 Dated Date: 06/07/2016 Issue/Closing Date: 06/07/2016

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**10. Maturity Dates, Amounts and Interest Rates \*:**

Year	Amount	Interest Rate	Year	Amount	Interest Rate
See	\$	%		\$	%
Attached	\$	%		\$	%
Amortization	\$	%		\$	%
Schedule	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

\* This section is not applicable to the Initial Report for a Borrowing Program.

**11. Cost of Issuance and Professionals:**

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 0	
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____%		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs _____	\$ 0	
<b>TOTAL COSTS</b>	<b>\$ 0</b>	

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**12. Recurring Costs:**

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent	_____	_____
Paying Agent / Registrar	_____	_____
Trustee	_____	_____
Liquidity / Credit Enhancement	_____	_____
Escrow Agent	_____	_____
Sponsorship / Program / Admin	_____	_____
Other _____	_____	_____

**13. Disclosure Document / Official Statement:**

None Prepared

EMMA link \_\_\_\_\_ or

Copy attached

**14. Continuing Disclosure Obligations:**

Is there an existing continuing disclosure obligation related to the security for this debt?  Yes  No

Is there a continuing disclosure obligation agreement related to this debt?  Yes  No

If yes to either question, date that disclosure is due 270 days from fiscal year end

Name and title of person responsible for compliance Commissioner of Finance & Revenue

**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy 12/20/2011

Is the debt obligation in compliance with and clearly authorized under the policy?  Yes  No

**16. Written Derivative Management Policy:**

No derivative

Governing Body's approval date of the current version of the written derivative management policy \_\_\_\_\_

Date of Letter of Compliance for derivative \_\_\_\_\_

Is the derivative in compliance with and clearly authorized under the policy?  Yes  No

**17. Submission of Report:**

To the Governing Body: on 08/26/2016 and presented at public meeting held on 09/06/2016

Copy to Director to OSLF: on 8/26/2016 either by:

Mail to: \_\_\_\_\_ OR  Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov

505 Deaderick Street, Suite 1600  
James K. Polk State Office Building  
Nashville, TN 37243-1402

**18. Signatures:**

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Philip Craighead</u>	<u>Sheri Featherston</u>
Title	<u>Mayor</u>	<u>Finance Officer</u>
Firm	_____	_____
Email	<u>philipcraighead@lebanontn.org</u>	_____
Date	<u>8-26-16</u>	_____

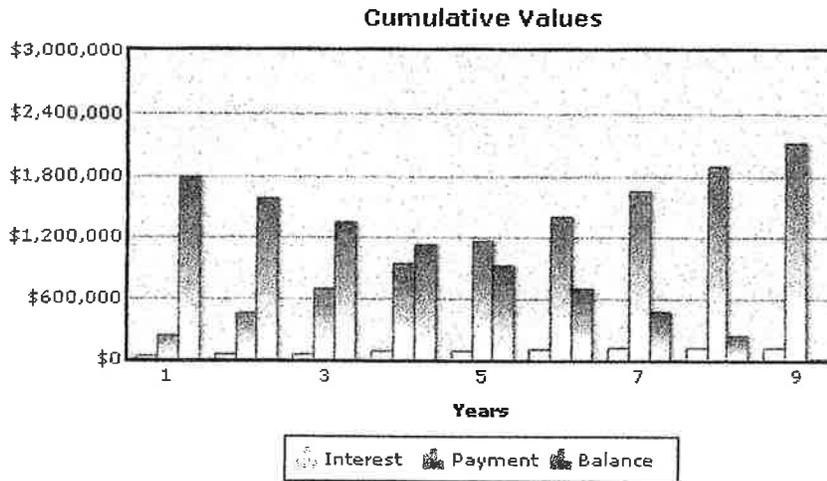
Date: May 18, 2016

INTRODUCTION

Unlike fixed rate mortgages, the payments on an adjustable rate mortgage will vary as interest rates change. Use our adjustable rate mortgage (ARM) calculator to see how interest rate assumptions will impact your monthly payments and the total interest paid over the life of the loan.

ANALYSIS

Your total payments are \$2,118,693 and you will pay \$118,693 in interest over the life of the loan.



Period	Beginning Balance	Interest	Payment	End Balance	Interest Rate
1	\$2,000,000	\$1,667	\$19,372	\$1,982,295	1%
2	1,982,295	1,652	19,372	1,964,574	1%
3	1,964,574	1,637	19,372	1,946,840	1%
4	1,946,840	1,622	19,372	1,929,090	1%
5	1,929,090	1,608	19,372	1,911,325	1%
6	1,911,325	1,593	19,372	1,893,546	1%
7	1,893,546	1,578	19,372	1,875,752	1%
8	1,875,752	1,563	19,372	1,857,943	1%
9	1,857,943	1,548	19,372	1,840,119	1%
10	1,840,119	1,533	19,372	1,822,281	1%
11	1,822,281	1,519	19,372	1,804,427	1%
12	1,804,427	1,504	19,372	1,786,559	1%
13	1,786,559	1,489	19,372	1,768,676	1%
14	1,768,676	1,474	19,372	1,750,777	1%
15	1,750,777	1,459	19,372	1,732,864	1%
16	1,732,864	1,444	19,372	1,714,936	1%
17	1,714,936	1,429	19,372	1,696,993	1%
18	1,696,993	1,414	19,372	1,679,035	1%
19	1,679,035	1,399	19,372	1,661,063	1%

This information may help you analyze your financial needs. It is based on information and assumptions provided by you regarding your goals, expectations and financial situation. The calculations do not infer that the company assumes any fiduciary duties. The calculations provided should not be construed as financial, legal or tax advice. In addition, such information should not be relied upon as the only source of information. This information is supplied from sources we believe to be reliable but we cannot guarantee its accuracy. Hypothetical illustration. Not a solicitation of any financial product. Performance does not guarantee a similar outcome. Attachments for August 16, 2016 Regular Called City Council Meeting Minutes Page 24 of 29

20	1,661,063	1,384	19,372	1,643,075	1%
21	1,643,075	1,369	19,372	1,625,072	1%
22	1,625,072	1,354	19,372	1,607,054	1%
23	1,607,054	1,339	19,372	1,589,021	1%
24	1,589,021	1,324	19,372	1,570,973	1%
25	1,570,973	1,309	19,372	1,552,910	1%
26	1,552,910	1,294	19,372	1,534,832	1%
27	1,534,832	1,279	19,372	1,516,739	1%
28	1,516,739	1,264	19,372	1,498,631	1%
29	1,498,631	1,249	19,372	1,480,508	1%
30	1,480,508	1,234	19,372	1,462,370	1%
31	1,462,370	1,219	19,372	1,444,216	1%
32	1,444,216	1,204	19,372	1,426,048	1%
33	1,426,048	1,188	19,372	1,407,864	1%
34	1,407,864	1,173	19,372	1,389,665	1%
35	1,389,665	1,158	19,372	1,371,451	1%
36	1,371,451	1,143	19,372	1,353,222	1%
37	1,353,222	1,692	19,665	1,335,249	1.5%
38	1,335,249	1,669	19,665	1,317,253	1.5%
39	1,317,253	1,647	19,665	1,299,234	1.5%
40	1,299,234	1,624	19,665	1,281,194	1.5%
41	1,281,194	1,601	19,665	1,263,130	1.5%
42	1,263,130	1,579	19,665	1,245,044	1.5%
43	1,245,044	1,556	19,665	1,226,935	1.5%
44	1,226,935	1,534	19,665	1,208,804	1.5%
45	1,208,804	1,511	19,665	1,190,650	1.5%
46	1,190,650	1,488	19,665	1,172,474	1.5%
47	1,172,474	1,466	19,665	1,154,274	1.5%
48	1,154,274	1,443	19,665	1,136,052	1.5%
49	1,136,052	1,420	19,665	1,117,807	1.5%
50	1,117,807	1,397	19,665	1,099,540	1.5%
51	1,099,540	1,374	19,665	1,081,249	1.5%
52	1,081,249	1,352	19,665	1,062,936	1.5%
53	1,062,936	1,329	19,665	1,044,600	1.5%
54	1,044,600	1,306	19,665	1,026,240	1.5%
55	1,026,240	1,283	19,665	1,007,858	1.5%
56	1,007,858	1,260	19,665	989,453	1.5%
57	989,453	1,237	19,665	971,025	1.5%
58	971,025	1,214	19,665	952,574	1.5%
59	952,574	1,191	19,665	934,100	1.5%
60	934,100	1,168	19,665	915,602	1.5%
61	915,602	1,145	19,665	897,082	1.5%
62	897,082	1,121	19,665	878,538	1.5%
63	878,538	1,098	19,665	859,971	1.5%
64	859,971	1,075	19,665	841,382	1.5%
65	841,382	1,052	19,665	822,768	1.5%
66	822,768	1,028	19,665	804,132	1.5%

67	804,132	1,005	19,665	785,472	1.5%
68	785,472	982	19,665	766,789	1.5%
69	766,789	958	19,665	748,083	1.5%
70	748,083	935	19,665	729,353	1.5%
71	729,353	912	19,665	710,599	1.5%
72	710,599	888	19,665	691,823	1.5%
73	691,823	1,153	19,816	673,160	2%
74	673,160	1,122	19,816	654,467	2%
75	654,467	1,091	19,816	635,742	2%
76	635,742	1,060	19,816	616,986	2%
77	616,986	1,028	19,816	598,198	2%
78	598,198	997	19,816	579,380	2%
79	579,380	966	19,816	560,530	2%
80	560,530	934	19,816	541,649	2%
81	541,649	903	19,816	522,736	2%
82	522,736	871	19,816	503,791	2%
83	503,791	840	19,816	484,815	2%
84	484,815	808	19,816	465,808	2%
85	465,808	776	19,816	446,769	2%
86	446,769	745	19,816	427,698	2%
87	427,698	713	19,816	408,595	2%
88	408,595	681	19,816	389,460	2%
89	389,460	649	19,816	370,294	2%
90	370,294	617	19,816	351,095	2%
91	351,095	585	19,816	331,865	2%
92	331,865	553	19,816	312,602	2%
93	312,602	521	19,816	293,308	2%
94	293,308	489	19,816	273,981	2%
95	273,981	457	19,816	254,622	2%
96	254,622	424	19,816	235,231	2%
97	235,231	392	19,816	215,807	2%
98	215,807	360	19,816	196,351	2%
99	196,351	327	19,816	176,863	2%
100	176,863	295	19,816	157,342	2%
101	157,342	262	19,816	137,789	2%
102	137,789	230	19,816	118,203	2%
103	118,203	197	19,816	98,584	2%
104	98,584	164	19,816	78,933	2%
105	78,933	132	19,816	59,249	2%
106	59,249	99	19,816	39,532	2%
107	39,532	66	19,816	19,783	2%
108	\$19,783	\$33	\$19,816	\$0	2%

**SUMMARY OF INPUT**

Loan amount	\$2,000,000
Initial interest rate	1.00%
Number of months (30yrs=360)	108

Absolute minimum rate over term of loan	1.00%
Absolute maximum rate over term of loan	2.00%
Number of months before first rate adjustments	36
Number of months between rate adjustments	36
What will rates be doing over the life of the loan: stay same, increase or decrease?	Increasing
Assumed rate adjustment	0.50%

**RESOLUTION NO. 16-1980**

**DROP IN**

**A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO ACCEPT BIDS FOR RUG AND TOWEL SERVICES FOR ALL CITY BUILDINGS**

**WHEREAS**, the City of Lebanon has a need for rug and towel services, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein; and

**WHEREAS**, competitive bidding for this project was opened on August 30, 2016, wherein the City of Lebanon received the following bids; and

<u>COMPANY</u>	<u>AMOUNT (per delivery for all City Buildings)</u>
Aramark Inc.	\$188.41
Sparkle Laundry	\$430.88

**WHEREAS**, Aramark Inc. is recommended as the best and lowest bidder; and

**WHEREAS**, funds will be appropriated in the 16 – 17 fiscal year budget for each department under the contractual services line. This is a five year contract.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Aramark Inc., the best and lowest bidder, for the five year agreement for Rug and Towel Services for all City Buildings, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein, in the amount of One Hundred Eighty-eight Dollars and Forty-one Cents (\$188.41) per delivery.

Section 2. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this \_\_\_ day of \_\_\_\_\_, 2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

City of Lebanon - Purchasing Office

TABULATION OF BIDS

Opening Date: August 30, 2016 @ 10:00		(Vendors)	Aramark Inc.	Sparkle Laundry				
For: Rug & Towel Services for City Buildings								
Item #	Quan.	DESCRIPTION	Unit	Total	Unit	Total	Unit	Total
	1	City Hall Building	61.48	61.48	90.00	90.00		
	1	Recreation Department	10.98	10.98	33.15	33.15		
	1	Water Plant	20.06	20.06	60.60	60.60		
	1	Fire Hall #3	5.28	5.28	21.30	21.30		
	1	Fire Hall #2	4.99	4.99	19.75	19.75		
	1	Public Works	19.05	19.05	53.95	53.95		
	1	Gas Department	31.96	31.96	65.43	65.43		
	1	Fire Hall #1	6.60	6.60	24.75	24.75		
	1	Wastewater Plant	7.32	7.32	16.05	16.05		
	1	Water/Sewer Building	13.64	13.64	39.15	39.15		
	1	City Garage	7.07	7.07	6.75	6.75	No Rags	
<b>TOTAL PRICE:</b>				<b>\$188.41</b>		<b>\$430.88</b>		

**REASON FOR AWARD:**

LOW BID

DELIVERY

BETTER OR REQUIRED DESIGN

ONLY SOURCE AVAILABLE

ONLY RESPONDING BIDDER

Recommend award be made to Aramark Inc. for the bid price of \$188.40 per delivery for Rug & Towel Services for all City Buildings

Funds will be appropriated in the 2016-2017 Budget

Under All Department Contractual Services 72900 (This is a Five Year Contract)

PREPARED BY Lisa Lane DATE 8/30/2016 APPROVE/AGREE: \_\_\_\_\_

RF # \_\_\_\_\_ COMMENTS: \_\_\_\_\_

BU YEAR 2016-2017

Page 29 of 29

**ORDINANCE NO. 16-5305**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A LINE ITEM TRANSFER FOR STREET IMPROVEMENT CAPITAL**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, a line item transfer is now necessary for Street Improvements Capital for closing cost on the 2016 TML Bond for Legends Drive Extension; and

**WHEREAS**, the appropriate line item transfer is incorporated on the attached table by reference as if stated verbatim herein.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following line item transfer in the FY 2016 – 2017 City of Lebanon budget:

<b>Department: Street Improvements Capital</b>			
From:	31643147-79300	Improvements	\$28,200.00
To:	31643147-72900	Contractual Services	\$28,200.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: 9/06/16

Passed second reading: \_\_\_\_\_

**CITY OF LEBANON ACCTG. DEPT.**

**BUDGET AMENDMENT FORM**

**FY 2016-2017**

FINANCE DEPT

2016 AUG 22 AM 11:34

FOR ACCOUNTING PURPOSES ONLY

**BGT #** \_\_\_\_\_

POSTED \_\_\_\_\_

REF # \_\_\_\_\_

INITIALS \_\_\_\_\_

**DEPARTMENT** Street Improvements Capital

**TRANSFER FROM**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
31643147 79300	Improvements	\$ 28,200.00	

Total \$ 28,200.00

**TRANSFER TO**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
31643147 72900	Contractual Services		\$ 28,200.00

Total \$ 28,200.00

Department Head certifies that no funds have or will be obligated prior to approval of this transfer.

**REQUESTED BY** Stuart Lawson

**DATE** 8/19/2016

**DEPARTMENT HEAD** \_\_\_\_\_

**DATE** \_\_\_\_\_

**COMM. OF FINANCE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**MAYOR** \_\_\_\_\_

**DATE** \_\_\_\_\_

**REASON FOR THIS TRANSFER:**

Cover closing cost on the 2016 TML Bond for Legends Drive Ext

**Tennessee Municipal Bond Fund  
New Loan Form**

**Series:** PBA City of Clarksville, Tennessee  
Variable Rate Local Government Loan Program Bond,  
Series 2016 (City of Lebanon Legends Drive Loan)

**Borrower:** City of Lebanon, Tennessee

**Tax ID:** 62-6000336

**Date of Loan:** August 24, 2016

**Current Debt Rating:** Aa2 Moody's

**Initial Purchasing  
Bank Spread:** 0.85%

**Program Admin Fee:** .15%

**Trustee Fee:** \$100 per month

**Loan Amount:** \$ 4,700,000

**Initial Draw Amount:** Request No.1 (COI) **\$ 28,200.00**  
Request No. 2 \$195,029.43

**Initial Loan Balance:** \$223,229.43

**Contact for billing:**

City of Lebanon  
200 N. Castle Heights Avenue  
Lebanon, Tennessee 37087  
**Attention:** Stuart Lawson, Accounting Manager  
**Telephone:** 615-443-3605  
**Telecopier:** 615-449-7012  
**Email:** [lawsons@lebanontn.org](mailto:lawsons@lebanontn.org)

**Request for Disbursement**

**Not Exceeding \$4,700,000**

**The Public Building Authority of the City of Clarksville, Tennessee  
Variable Rate Local Government Loan Program Bond, Series 2016  
(City of Lebanon Legends Drive Loan)**

Request No. 1

The undersigned, duly Authorized Officers of the **City of Lebanon, Tennessee** (the "Borrower"), submit this Request for Disbursement and certify as set forth below on behalf of the Borrower, pursuant to Section 3.06 of that certain Loan Agreement, by and between The Public Building Authority of the City of Clarksville, Tennessee and the Borrower, dated as of **August 24, 2016**, in the amount of **not exceeding \$4,700,000** (the "Loan Agreement"), such loan being made from the proceeds of that certain **Variable Rate Local Government Loan Program Bond, Series 2016 (City of Lebanon Legends Drive Loan)**, as follows:

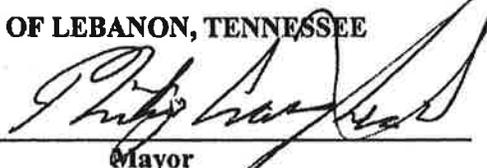
1. **\$28,200** representing the costs of issuance in connection with the issuance of the above referenced Bond and the loan of the proceeds thereof to the Borrower, is due and owing with respect to the Project. The names of the persons, firms or corporations to whom payment is due, a brief description of the services performed and/or materials provided by each and the amount paid or due all of which are listed on the attached Schedule, which amounts total the amount requested herein.

2. This request has not been the subject of a previous Request for Disbursement.
3. The subject of this request is a proper Cost of the Project, as described in the Loan Agreement.
4. The amount requested should be paid to:

See attached Schedule

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and affixed the corporate seal of the Borrower, this 16<sup>th</sup> day of AUGUST, 2016.

CITY OF LEBANON, TENNESSEE

By:   
\_\_\_\_\_

Mayor

Attest:

By:   
\_\_\_\_\_

Commissioner of Finance  
and Revenue

**This Request for Disbursement should be submitted to:**

**The Bank of New York Mellon Trust Company, N.A.  
10161 Centurion Parkway  
Jacksonville, FL 32256**

**Attention: TMBF Administrator  
Phone Number: 904-998-4711  
Fax Number: 904-645-1972**

## SCHEDULE TO REQUEST FOR DISBURSEMENT

The names of the persons, firms or corporations to whom payment is due, a brief description of the services performed and/or materials provided by each and the amount paid or due each are listed as follows (Copies of invoices will be provided upon request of the Administrator):

Person, Firm or Corporation to whom payment is Due:	Amount Paid or Due:	Description of services performed or materials provided:
Bank of New York Mellon Trust Company	\$ 940	Trustee Fee
Bone McAllester & Norton PLLC	\$ 4,700	Bond Counsel Fee
Runyon & Runyon	\$ 1,000	Issuer Counsel Fee
Tennessee Municipal Bond Fund	\$21,560	Administration fees and expenses, including legal and other misc expenses
Total	\$28,200	

For payment instructions see attached invoices

**BONE MCALLESTER NORTON PLLC**  
Nashville City Center, Suite 1600  
511 Union Street  
Nashville, Tennessee 37219  
615.238.6300

**FEIN 80-0017370**

---

August 24, 2016

Mr. Robert D. Springer  
Commissioner of Finance  
City of Lebanon  
200 N. Castle Heights Avenue  
Lebanon, Tennessee 37087

The Public Building Authority of  
The City of Clarksville, Tennessee  
c/o Tennessee Municipal Bond Fund  
Nashville, Tennessee

Re: Bond Counsel Services

For Professional Services in regard to the engagement of this firm to serve as bond counsel with regard to the issuance by The Public Building Authority of the City of Clarksville, Tennessee, of its Not Exceeding \$4,700,000 Variable Rate Local Government Loan Program Bond, Series 2016 (City of Lebanon Legends Drive Loan) including the issuance of a tax opinion with respect to such Bond..... \$4,700

**Runyon & Runyon**  
301 Main Street  
Clarksville, Tennessee 37040

Ph:931-647-3377

Fax:931-551-3561

Tennessee Municipal Bond Fund  
226 Capitol Boulevard, Suite 502  
Nashville, Tennessee 37219

August 17, 2016

**RE:** Not Exceeding \$4,700,000 The Public Building  
Authority of the City of Clarksville, Tennessee  
Variable Rate Local Government Loan Program  
Bond, Series 2016 (City of Lebanon Legends  
Drive Loan)

File #: 1-8310-03A  
Inv #: 74930

Aug-17-16 Services rendered. 1,000.00 RFR

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
	Totals	0.00	\$1,000.00	
	<b>Total Fees &amp; Disbursements</b>			<b>\$1,000.00</b>
	Previous Balance			\$0.00
	Previous Payments			\$0.00
	<b>Balance Due Now</b>			<b>\$1,000.00</b>

Follow us on Twitter: @RunyonRunyon1 and visit our website:  
runyonandrnyon.com

**TENNESSEE MUNICIPAL BOND FUND  
226 CAPITOL BOULEVARD, SUITE 502  
NASHVILLE, TENNESSEE 37219**

August 24, 2016

Mr. Robert D. Springer  
Commissioner of Finance and Revenue  
200 N. Castle Heights Avenue  
Lebanon, Tennessee 37087

Re: The Public Building Authority of the City of Clarksville, Tennessee Not Exceeding  
\$4,700,000 Variable Rate Local Government Loan Program Bond, Series 2016 (City of  
Lebanon Legends Drive Loan)

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**STATEMENT FOR CLOSING COSTS**

---

Closing Costs in connection with the closing of the above  
referenced Bond issue and the loan of the proceeds of the  
sale thereof to the City of Lebanon, including legal fees,  
and other miscellaneous costs and expenses

\$21,560

Please wire the above amount to:

Bank:	Bank of America, N.A., New York, New York
ABA No:	026009593
For further credit to:	Tennessee Municipal Bond Fund
Account Number:	000112528104 (TN)
Attn:	Wade Morrell (615-255-1561)

THANK YOU

**ORDINANCE NO. 16-5308**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO PURCHASE A SNOW PLOW AND SALT SPREADER AND TO AUTHORIZE THE RELATED BUDGET AMENDMENT FOR THE STREET DEPARTMENT TO APPROPRIATE FUNDS NOT USED IN PREVIOUS FISCAL YEAR**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, it is necessary and in the best interests of the citizens of Lebanon to purchase a snow plow and salt spreader for the Street Department; and

**WHEREAS**, a budget amendment is now necessary for the Street Department to appropriate unused funds from the 15 – 16 fiscal year to the 16 – 17 fiscal year for such purchase; and

**WHEREAS**, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

**Department: Street**

From: 11090000-79000	Fund Balance	\$35,183.00
To: 11043110-79490	Machinery & Equipment	\$35,183.00

Section 2. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to purchase a salt spreader and snow plow from CMI Equipment for the NJPA Contract #080114-HPI price of Thirty-five Thousand, One Hundred Eighty-three Dollars and No Cents (\$35,183.00), as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein.

Section 3. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

**Ord. No. 16-5308**  
**Page 2**

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: 9/06/16

Passed second reading: \_\_\_\_\_

**CITY OF LEBANON ACCTG. DEPT.**  
**BUDGET AMENDMENT FORM** FINANCE DEPT  
**FY 2016-2017**

2016 AUG 24 AM 9:36

FOR ACCOUNTING PURPOSES ONLY

**BGT #** \_\_\_\_\_

POSTED \_\_\_\_\_

REF # \_\_\_\_\_

INITIALS \_\_\_\_\_

**DEPARTMENT** Street

**TRANSFER FROM**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	fund balance	\$35,183.00	
Total		\$ -	

**TRANSFER TO**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043110-79490	Mechanics + Equipment		\$35,183.00
Total			\$ 35,183.00

**REQUESTED BY** Lee Clark

**DATE** 8/24/16

**DEPARTMENT HEAD** [Signature]

**DATE** 8/24/16

**COMM. OF FINANCE** [Signature]

**DATE** 8/24/16

**MAYOR** [Signature]

**DATE** \_\_\_\_\_

**REASON FOR THIS TRANSFER:**

as snow plow & salt spreader. reappropriate from 15/16 F.Y.





**CMI Equipment Sales, Inc.**

**P.O. Box 78098  
2405 Dickerson Road  
Nashville, TN 37207**

**www.cmiequip.com 615-227-7800**

**QUOTE**

Quote: 01-46  
Date: 8/2/2016

PO:  
CustId: C/ LEBANON TN

Cust Email:  
Phone: (615) 443-3605  
Salesperson: JohnS  
User: JohnS

Bill To:  
CITY OF LEBANON, TN  
410 PARK DRIVE  
LEBANON TN 37087

Ship To:  
CITY OF LEBANON, TN

Henderson Products NJPA # 080114-HPI  
City of Lebanon NJPA # 2531

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
FSH II Salt Spreader	QU	FSH II Salt Spreader	1.0000		\$16,146.00		
		HE - 10' 201 Stainless Steel Salt Spreader					
		<b>Total FSH II Salt Spreader</b>					<b>\$16,146.00</b>
Remark	RE	62" sides, Capacity 8.3 cubic yards					
Remark	RE	Tilt up Spinner, Inverted Vee					
Remark	RE	Top grate screens					
Remark	RE	Dump Body hold down kit					
Remark	RE	Front metal spill shield 304 Stainless Steel					
Remark	RE	Rear hose kit					
Misc/Other Part	MC	Misc/Other Parts	1.0000		\$7,500.00		\$7,500.00
Remark	RE	Central hydraulic system installed					
Freight	MC	Freight/Shipping	1.0000		\$750.00		\$750.00
						<b>Total:</b>	<b>\$24,396.00</b>

Totals		Sub Total	\$24,396.00
		Total Tax:	\$0.00
		Invoice Total	\$24,396.00

**Balance Due: \$24,396.00**



**CMI Equipment Sales, Inc.**

**P.O. Box 78098  
2405 Dickerson Road  
Nashville, TN 37207**

**www.cmiequip.com 615-227-7800**

**QUOTE**

Quote: 01-45  
Date: 8/2/2016

PO:  
CustId: C/ LEBANON TN

Cust Email:  
Phone: (615) 443-3605  
Salesperson: JohnS  
User: JohnS

Bill To:  
CITY OF LEBANON, TN  
410 PARK DRIVE  
LEBANON TN 37087

Ship To:  
CITY OF LEBANON, TN

Henderson Products NJPA # 080114-HPI  
City of Lebanon NJPA # 2531

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
Reversible Snow Plow	QU	Reversible Snow Plow	1.0000		\$10,037.00		
		HE - RSP 10' length full trip					
		<b>Total Reversible Snow Plow</b>					<b>\$10,037.00</b>
Remark	RE	2 external compression springs					
Remark	RE	Standard circle frame w/ top mount cylinders					
Remark	RE	36" moldboard height w/ standard shield					
Remark	RE	Moldboard 10 ga. GR350 steel					
Remark	RE	12" rubber deflector, 36" side markers					
Remark	RE	cutting edge, moldboard shoes					
Remark	RE	Quick hitch with manual tilt					
Remark	RE	Bumper to frame mounting kit					
Remark	RE	Installed at CMI's facility					
Freight	MC	Freight/Shipping	1.0000		\$750.00		\$750.00
<b>Total:</b>							<b>\$10,787.00</b>

Totals	
<b>Sub Total</b>	<b>\$10,787.00</b>
<b>Total Tax:</b>	<b>\$0.00</b>
<b>Invoice Total</b>	<b>\$10,787.00</b>

**Balance Due: \$10,787.00**

**ZONING ORDINANCE 16-5287**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF LEBANON, TENNESSEE, BY CHANGING 125 AND 129 BLAIR LANE FROM RS20 – LOW DENSITY RESIDENTIAL DISTRICT TO RS9 – MEDIUM DENSITY SINGLE FAMILY RESIDENTIAL 9,000 AND RD9 – MEDIUM DENSITY RESIDENTIAL DISTRICT IN WARD 5**

**WHEREAS**, the City of Lebanon desires to amend the official zoning atlas of the city;  
and

**WHEREAS**, the subject properties are adjacent to an existing residential district; and

**WHEREAS**, the subject properties are identified as Medium Density Residential in the Future Land Use Plan; and

**WHEREAS**, the property owner is asking for the RS9 zoning to continue the residential zoning on Blair Lane; and

**WHEREAS**, the Planning Commission is asking for the RD9 zoning to consistently zone property on Trinity Circle and continue the residential zoning in the area; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon’s population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this rezoning to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:**

**Section 1.** That the property described herein be, and the same is hereby, rezoned from R20 – Low Density Residential District to RS9 – Medium Density Single Family Residential 9,000:

Approximately 9.47 acres more or less, located on unaddressed property on Blair Lane as shown on the attached map.

For reference, see Deed Book 446 Page 482, Deed Book 1255 Page 997 and Deed Book 1255 Page 999 in the Register’s Office of Wilson County, Tennessee, and

being shown as Tax Map 69 Parcel 24, Tax Map 69D Group A Parcel 30, and Tax Map 57 Parcel 91.02 for Wilson County, Tennessee.

**Section 2.** That the property described herein be, and the same is hereby, rezoned from R20 – Low Density Residential District to RD9 – Medium Density Residential District:

Approximately 0.23 acres more or less, located on unaddressed property on Trinity Circle as shown on the attached map.

For reference, see Deed Book 436 Page 886 in the Register’s Office of Wilson County, Tennessee, and being shown as Tax Map 69D Group A part of Parcel 6, for Wilson County, Tennessee.

**Section 3.** That all Ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 4.** That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on 9/2/2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers on 9/20/2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

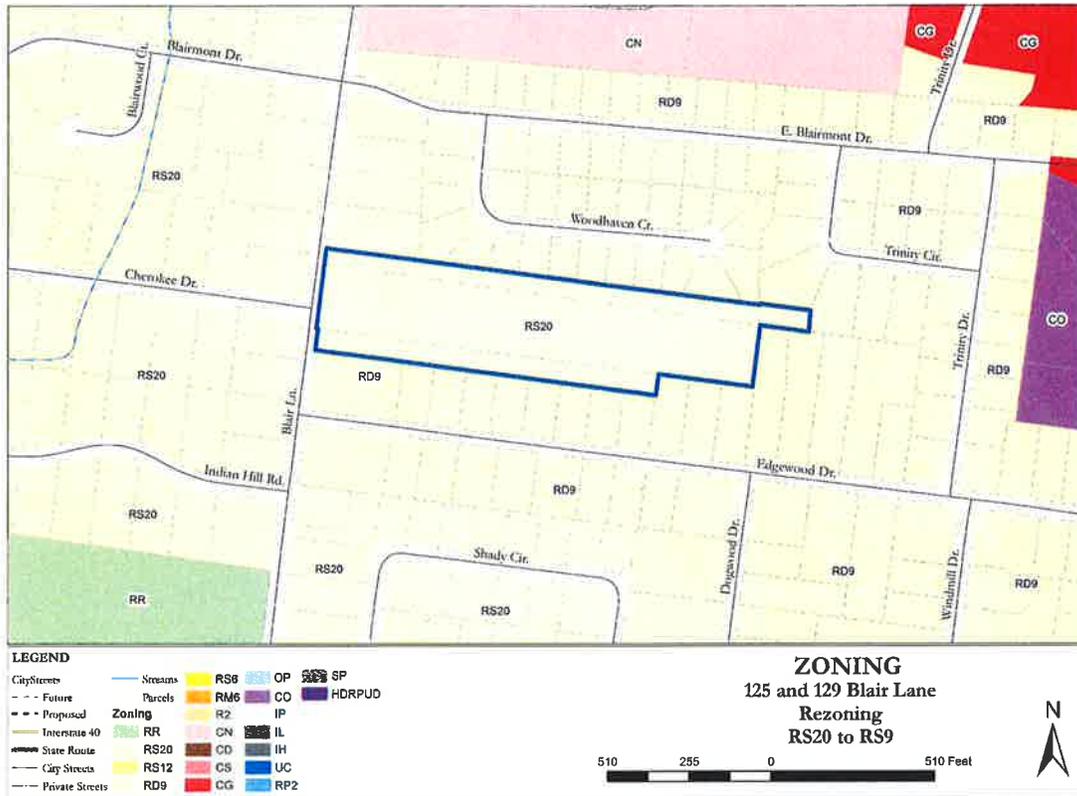
\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: 8/16/2016.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.



**ORDINANCE NO. 16-5293**

**AN ORDINANCE TO AMEND THE MAJOR THOROUGHFARE PLAN OF THE CITY OF LEBANON, TENNESSEE, BY AMENDING PROJECT #27 SAFARI CAMP ROAD IMPROVEMENTS TO CLOSE SAFARI CAMP ROAD AT STATE ROUTE 109 AND REROUTE SAFARI CAMP ROAD THROUGH THE WILSON FARMS DEVELOPMENT**

**WHEREAS**, a request was made by Carroll Homes to modify the Major Thoroughfare Plan at Safari Camp Road to reroute the road through the Wilson Farms Development; and

**WHEREAS**, the Tennessee Department of Transportation and the City of Lebanon would like to increase safety on State Route 109 by limiting access; and

**WHEREAS**, the Developer of the Wilson Farms development will provide the infrastructure for this rerouting of Safari Camp Road through the development to a new intersection approximately 1300 feet south of the present State Route 109 and Safari Camp Road intersection; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and transportation development for the betterment of Lebanon’s population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this amendment to the Major Thoroughfare Plan to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee**, that Title 14, Appendix A: Rules for Construction of Language and Definitions as follows:

**Section 1.** That the Ordinance 08-3813 of the City of Lebanon Code be modified according to the attached map (Exhibit A).

**Section 2.** That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on 9/2/2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers 9/20/2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor



**RESOLUTION NO. 16-1966**  
**A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO CLOSE THE SAFARI**  
**CAMP ROAD ACCESS TO HIGHWAY 109 AND REROUTE TRAFFIC THROUGH**  
**THE WILSON FARMS DEVELOPMENT**

**WHEREAS**, the rerouting of Safari Camp Road is necessary to allow a new access point into the Wilson Farms Development; and

**WHEREAS**, the Tennessee Department of Transportation and the City of Lebanon would like to increase safety on State Route 109 by limiting access; and

**WHEREAS**, the Developer of the Wilson Farms development will provide the infrastructure for this rerouting of Safari Camp Road through the development to a new intersection approximately 1300 feet south of the present State Route 109 and Safari Camp Road intersection; and

**WHEREAS**, the Developer is also required and has agreed to provide sidewalks and street lighting as part of this infrastructure; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and transportation development for the betterment of Lebanon's population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of the closing and rerouting of Safari Camp Road to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

**NOW, THEREFORE, BE IT RESOLVED BY** the City of Lebanon, Tennessee, as follows:

**Section 1.** The City of Lebanon supports the request to close the Safari Camp access to Highway 109 and to reroute the closed access through the Wilson Farm Development per the attached Exhibit A.

**Section 2.** The mayor is authorized to execute the appropriate documents as required by TDOT on behalf of the City of Lebanon, Tennessee in support of closing the current Safari Road access at SR 109

**Section 3.** The Wilson Farms Development shall be responsible for all costs related to and/or Associated with the closure of Safari Camp access at SR 109 and the relocation of said access thru Wilson Farms Development. Costs include but not limited to design, right-of-way acquisition, construction, damage to adjacent parcels, etc.

**Section 4.** That all ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 5.** That this resolution shall take effect from and after its passage on final reading, the public welfare requiring it.

16-1966

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2016

Notice of the Public Hearing was published in the Wilson Post on 9/2/2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers 9/20/2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: 8/16/2016.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.



**ORDINANCE NO. 16-5294**

**AN ORDINANCE TO AMEND TITLE 14 CHAPTER 6 SECTION 14.602 D. CG – COMMERCIAL GENERAL AND APPENDIX B: LAND USE ACTIVITY CLASSIFICATION TABLE TO REMOVE TRANSPORT & WAREHOUSING FROM THE ALLOWED CONDITIONAL USES**

**WHEREAS**, the zoning code adopted on February 3, 2015 merged the old B-5 and B-4 zoning districts together into the CG district; and

**WHEREAS**, the old B-5 zoning district allowed Transport & Warehousing as a use on appeal; and

**WHEREAS**, the merging of the old B-5 and B-4 zoning district allowed for use on appeal for Transport & Warehousing beyond the limited scope of B-5 district, that was concentrated near the interstate; and

**WHEREAS**, the Planning Commission is responsible for the orderly development of land; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon’s population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this amendment to the Zoning Ordinance to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee**, that Title 14, Appendix A: Rules for Construction of Language and Definitions as follows:

**Section 1.** Title 14, Chapter 6, Section 14.602.D CG – Commercial General and

- 1. Allowed as a Conditional Use.  
 Group Assembly  
~~Transport & Warehousing~~  
 Deferred Presentment

**Section 2.** Title 14, Appendix B: Land Use Activity Classification Table and

Activity	CG
Transport & Warehousing	€ N

**Section 3.** That all Ordinances in conflict herewith are repealed to the extent of said

16-5294

conflict.

**Section 4.** This resolution shall take effect after its adoption and upon the official annexation of this area.

Notice of the Public Hearing was published in the Wilson Post on 9/2/2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers 9/20/2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: 8/16/2016.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.

**ORDINANCE NO. 16-5295**

**AN ORDINANCE TO AMEND TITLE 14 CHAPTER 6 SECTION 14.602 D. CG – COMMERCIAL GENERAL AND APPENDIX B: LAND USE ACTIVITY CLASSIFICATION TABLE TO ADD FINANCIAL, CONSULTATIVE AND ADMINISTRATIVE USES TO THE PERMITTED USES**

**WHEREAS**, the new Zoning Code was adopted on February 3, 2015; and

**WHEREAS**, after six (6) months Staff conducted a review of the Zoning Code and compiled the known errors; and

**WHEREAS**, the transition to the current Zoning Ordinance the Financial, Consultative and Administrative uses in the CG – Commercial General were left out; and

**WHEREAS**, clarification of the Zoning Code in the CG – Commercial General zone are needed so the meaning is clear in the future; and

**WHEREAS**, these amendments are essential for the health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon’s population.

**WHEREAS**, the Planning Commission is responsible for the orderly development of land; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon’s population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this amendment to the Zoning Ordinance to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee**, that Title 14, Appendix A: Rules for Construction of Language and Definitions as follows:

**Section 1.** Title 14, Chapter 6, Section 14.602.D CG – Commercial General and

1. Uses Permitted.  
Administrative Services Community Assembly  
Health Care  
Personal & Group Care  
Animal Care & Veterinarian Services

- Automotive Parking
- Automotive Repair and Cleaning
- Automotive Servicing
- Consumer Repair Services
- Convenience Commercial
- Entertainment & Amusement Services\*\*
- Financial, Consultative & Administrative
- Food & Beverage Services
- Food Service Drive-in & Drive-thru
- General Business & Communication Services
- General Personal Services
- General Retail Trade
- Medical Services
- Transient Habitation
- Vehicular, Craft & Related Equipment Sales
- Wholesale Sales

**Section 2.** Title 14, Appendix B: Land Use Activity Classification Table and

Activity	CG
Financial, Consultative and Administration	N P

**Section 3.** That all Ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 4.** This resolution shall take effect after its adoption and upon the official annexation of this area.

Notice of the Public Hearing was published in the Wilson Post on 9/2/2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers 9/20/2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: 8/16/2016.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_

**ORDINANCE NO. 16-5296**

**AN ORDINANCE TO AMEND TITLE 14, CHAPTER 8, SECTION 14.801 D. PRINCIPAL BUILDING LIMITATIONS AND APPENDIX A: RULES FOR CONSTRUCTION OF LANGUAGE AND DEFINITIONS TO AMEND THE DEFINITION OF DWELLING, MULTI-FAMILY**

**WHEREAS**, the Zoning Ordinance currently does not allow multi-family of three units or triplexes; and

**WHEREAS**, the City seeks to allow an adequate mix of housing options and affordability; and

**WHEREAS**, the FHA (Federal Housing Administration) has financing targeted to residential developments with four (4) units or less; and

**WHEREAS**, the Planning Commission has recently amended the site planning process to allow three (3) and four (4) unit residential developments to be reviewed at the Staff level; and

**WHEREAS**, the Planning Commission is responsible for the orderly development of land; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon's population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this amendment to the Zoning Ordinance to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee**, that Title 14, Appendix A: Rules for Construction of Language and Definitions as follows:

**Section 1.** Title 14, Chapter 8, Section 14.801 D. Principal Building Limitations and

**D. Principal Buildings Limitations**

In all ~~residential districts~~ residential single family (RS) districts, except for Specific Plan Districts, not more than one (1) Principal building shall be erected on any lot. This provision shall not apply to schools, churches, apartments, or multi-family developments approved as a part of a site plan. In districts, where more than one principle structure is permitted all principle structures shall meet the building setbacks within said district.

**Section 2.** Title 14, Appendix A: Rules for Construction of Language and

Dwelling, Multi-Family - A building containing ~~four~~ two or more dwelling units. The term includes apartments, condominiums and the like.

**Section 3.** That all Ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 4.** This resolution shall take effect after its adoption and upon the official annexation of this area.

Notice of the Public Hearing was published in the Wilson Post on 9/2/2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers 9/20/2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: 8/16/2016.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.

**ZONING ORDINANCE 16-5297**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF LEBANON, TENNESSEE, BY CHANGING UNADDRESSED FRANKLIN ROAD FROM RM6 – HIGH DENSITY RESIDENTIAL DISTRICT TO CG – COMMERCIAL GENERAL IN WARD 3**

**WHEREAS**, the City of Lebanon desires to amend the official zoning atlas of the City; and

**WHEREAS**, the subject properties are adjacent to an existing commercial district; and

**WHEREAS**, the subject properties are identified as Commercial in the Future Land Use Plan; and

**WHEREAS**, the property owner is asking for the CG zoning to continue the commercial zoning on Franklin Road; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon's population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this rezoning to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:**

**Section 1.** That the property described herein be, and the same is hereby, rezoned from RM6 – High Density Residential District to CG – Commercial General:

Approximately 2.19 acres more or less, located on unaddressed property on Franklin Road as shown on the attached map.

For reference, see Deed Book 1688 Page 712, in the Register's Office of Wilson County, Tennessee, and being shown as Tax Map 81 Parcel 120.11, for Wilson County, Tennessee.

**Section 2.** That all Ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 3.** That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on 9/2/2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers 9/20/2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

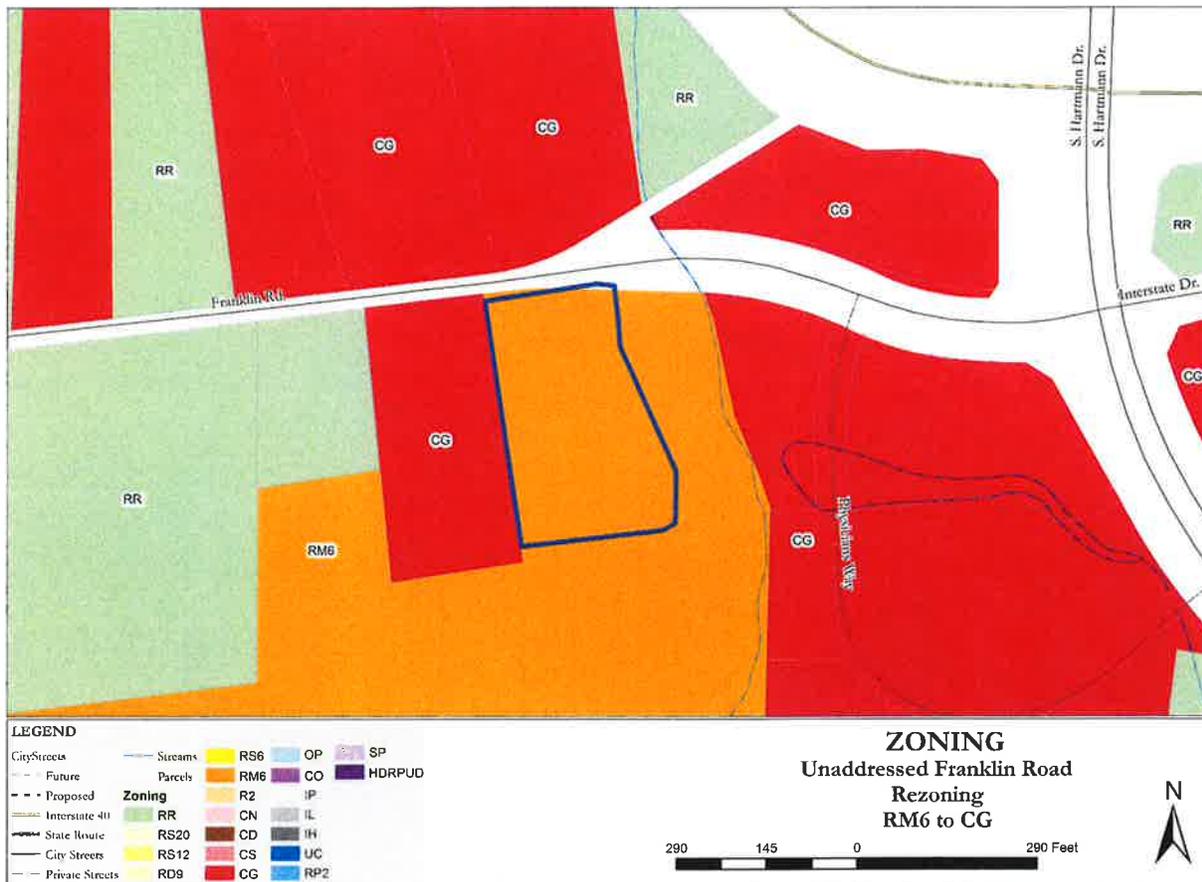
\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: 8/16/2016.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.



**ORDINANCE NO. 16-5301**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE BUDGET AMENDMENTS FOR THE POLICE DEPARTMENT**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, budget amendments are now necessary for the Police Department to purchase six police vehicles and related equipment, two from the local option fund balance, two from the drug enforcement fund balance, and two from the federal asset seizure fund balance; and

**WHEREAS**, the appropriate budget amendments are incorporated on the attached table by reference as if stated verbatim herein.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

**Department: Police**

From:	12890000-79000	Fund Balance	\$80,000.00
	61990000-79000	Fund Balance	\$80,000.00
	12990000-79000	Fund Balance	\$75,000.00
To:	12842100-79440	Transportation Equipment	\$80,000.00
	61942100-79440	Transportation Equipment	\$80,000.00
	12942100-79440	Transportation Equipment	\$75,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: 9/06/16

Passed second reading: \_\_\_\_\_



**CITY OF LEBANON ACCTG. DEPT.**  
**BUDGET AMENDMENT FORM**  
**2016/2017**

FINANCE DEPT

2016 AUG -9 PM 12: 55

FOR ACCOUNTING PURPOSES ONLY	
<b>BGT #</b>	_____
POSTED	_____
REF #	_____
INITIALS	_____

**DEPARTMENT** Police

**TRANSFER FROM**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
61990000-79000	Fund Balance	\$ 80,000.00	
	Total	\$ 80,000.00	

**TRANSFER TO**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
619-42100-79440	Transportation Equipment		\$ 80,000.00
	Total		\$ 80,000.00

<b>REQUESTED BY</b>	<u>WILLIAM GLOVER</u>	<b>DATE</b>	<u>8/5/2016</u>
<b>DEPARTMENT HEAD</b>	<u></u>	<b>DATE</b>	<u>8/5/2016</u>
<b>COMM. OF FINANCE</b>	<u></u>	<b>DATE</b>	<u>8/9/16</u>
<b>MAYOR</b>	_____	<b>DATE</b>	_____

**REASON FOR THIS TRANSFER:**  
To transfer out of Drug Enforcement fund balance to purchase 2 police vehicles.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**ORDINANCE NO. 16-5303**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO RENAME  
COMMERCE FARMS ROAD TO INTERNATIONAL DRIVE**

**WHEREAS**, a request has been made to address a property with legal frontage on Commerce Farms Road; and

**WHEREAS**, Wilson County 911 will not address properties with access to Commerce Farms Road due to confusion with Commerce Avenue; and

**WHEREAS**, the City of Lebanon wishes to rename Commerce Farms Road to International Drive in order to provide better location services for the facilities in the area.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. Commerce Farms Road is hereby renamed International Drive

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: 9/6/2016.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.

CERTIFICATE OF COMPLIANCE

RETAIL PACKAGE STORE

Pursuant to Tennessee Code Annotated, Title 57, §§57-3-208 and 57-3-213, this is to certify that:

Name of Applicant: Diana Patel  
Home Address: 118 Woodmont Ave.  
Lebanon TN 37087  
(City) (State) (Zip)  
Date of Birth: 2-7-72 SSN: [REDACTED]

has made application for a Certificate of Compliance to sell retail alcoholic beverages in the County of Wilson, State of Tennessee, at Liquor World  
623 South Cumberland St. Lebanon TN 37087  
(Street Address of Liquor Store)

and that an investigation has been undertaken of the applicant's criminal record and of the compliance of said business with local law, ordinances or resolutions, and from said investigation the undersigned certified:

1. That the applicant or applicants who are to be in actual charge of said business have not been convicted of a felony within a ten-year period, immediately preceding the date of the application and, if a corporation, that the executive officers or those in control have not been convicted of a felony within a ten-year period immediately preceding the date of the application; and further, that it is the undersigned's opinion that the applicant will not violate any provisions of Tennessee Code Annotated, Title 57, Chapter 3;
2. That the applicant has secured a location which complies with all restrictions of the laws, ordinances and resolutions;
3. That the applicant or applicants have complied with the residency provisions;
4. That the issuance of this license will not exceed the numerical limit.

This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Mayor or Other Official Head of Municipality

MAJORITY OF CITY COUNCIL OR COMMISSION MEMBERS

\_\_\_\_\_  
Member of Legislative Body of Municipality

**MAIL TO:**  
Alcoholic Beverage Commission  
Davy Crockett Tower  
500 James Robertson Parkway, 3rd floor  
Nashville, Tennessee 37243

CITY OF LEBANON  
POLICE DEPARTMENT REPORT ON  
LIQUOR STORE COMPLIANCE APPLICANT

NAME: Diana Patel  
ADDRESS: 118 Woodmont Ave  
Lebanon TN 37087  
DATE OF BIRTH: 2-7-72  
SOCIAL SECURITY NO. [REDACTED]  
DRIVER'S LICENSE NO. TN DL [REDACTED]  
TELEPHONE NO. 615 482-7434  
BUSINESS LOCATION: 623 South Cumberland St.  
Lebanon TN 37087

Information received from background check:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approval  Disapproval

Reasons for Disapproval: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: [Signature]  
Position: Chief of Police  
City of Lebanon  
Police Department

Date: 8/29/16

**ORDINANCE NO. 16-5306**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT TO APPROPRIATE FUNDS FOR THE HOME GRANT PROGRAM**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, the City of Lebanon applied for and has received funds for the HOME Program; and

**WHEREAS**, a budget amendment is necessary to appropriate such funds.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

**Department: HOME Grant Program**

From: 1102-33442                      THDA HOME Grant                      \$500,000.00

To: 11042425-72900                      Contractual Services                      \$500,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: \_\_\_\_\_

Passed second reading: \_\_\_\_\_

**CITY OF LEBANON ACCTG. DEPT.**

**BUDGET AMENDMENT FORM** FINANCE DEPT

**FY 2016-2017**

2016 SEP -8 AM 10:45

FOR ACCOUNTING PURPOSES ONLY

**BGT #** \_\_\_\_\_

POSTED \_\_\_\_\_

REF # \_\_\_\_\_

INITIALS \_\_\_\_\_

**DEPARTMENT** Home Grant Program

**TRANSFER FROM**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
1102 33442	THDA Home Grant	500,000.00	\$

Total \$ -

**TRANSFER TO**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11042425 72900	Contractual Services	\$	500,000.00

Total \$ -

Department Head certifies that no funds have or will be obligated prior to approval of this transfer.

**REQUESTED BY** Stuart Lawson

**DATE** 9/8/2016

**DEPARTMENT HEAD**

**DATE** \_\_\_\_\_

**COMM. OF FINANCE**

*Robert Springs*

**DATE** 9-9/16

**MAYOR**

**DATE** \_\_\_\_\_

**REASON FOR THIS TRANSFER:**

Create budget for the Tennessee Housing Development Agency Home Grant in the amount of \$500,000.00

**ORDINANCE NO. 16-5307**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE BUDGET AMENDMENTS FOR THE FEDERAL ASSET SEIZURE FUND**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, the City of Lebanon wishes to purchase ten in-car cameras and the server for the in-car cameras in order to better protect the health, safety, and welfare of the citizens of Lebanon; and

**WHEREAS**, the appropriate budget amendments are incorporated on the attached table by reference as if stated verbatim herein.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner for the purchase of ten (10) in-car cameras and the server for the in-car cameras:

**Department: Federal Asset Seizure Fund**

From: 12990000-79000	Budget Fund Balance	\$82,000.00
To: 12942100-79480	Computer Equipment	\$34,000.00
12942100-79490	Machinery & Equipment	\$48,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: \_\_\_\_\_

Passed second reading: \_\_\_\_\_

**CITY OF LEBANON ACCTG. DEPT.  
BUDGET AMENDMENT FORM  
FY 2016-2017**

<b>FOR ACCOUNTING PURPOSES ONLY</b>	
<b>BGT #</b>	_____
POSTED	_____
REF #	_____
INITIALS	_____

**DEPARTMENT**      FEDERAL ASSET SEIZURE FUND

**TRANSFER FROM**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
12990000-79000	BUDGET FUND BALANCE	\$ 82,000.00	
Total		\$ 82,000.00	

**TRANSFER TO**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
12942100-79480	COMPUTER EQUIPMENT		\$ 34,000.00
12942100-79490	MACHINERY & EQUIPMENT		\$ 48,000.00
Total			\$ 82,000.00

<b>REQUESTED BY</b>	_____	<b>DATE</b>	_____
<b>DEPARTMENT HEAD</b>	_____	<b>DATE</b>	_____
<b>COMM. OF FINANCE</b>	_____	<b>DATE</b>	_____
<b>MAYOR</b>	_____	<b>DATE</b>	_____

**REASON FOR THIS TRANSFER:**

To purchase 10 in-car cameras and the server for the in-car cameras.

**ORDINANCE NO. 16-5309**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A  
BUDGET AMENDMENT FOR THE MAINTENANCE DEPARTMENT**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, a budget amendment is necessary for the Maintenance Department to cover the cost of three mower leases for the remainder of the year; and

**WHEREAS**, the appropriate budget amendment is incorporated on the attached table by reference as if appearing verbatim herein.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

<b>Department: Maintenance</b>			
From:	11090000-79000	Fund Balance	\$9,930.00
To:	11041840-72900	Contractual Services	\$9,930.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: \_\_\_\_\_

Passed second reading: \_\_\_\_\_

**CITY OF LEBANON ACCTG. DEPT.**  
**BUDGET AMENDMENT FORM**  
**FY 2016-2017**

2016 AUG 30 PM 2:54

FOR ACCOUNTING PURPOSES ONLY

**BGT #** \_\_\_\_\_

POSTED \_\_\_\_\_

REF # \_\_\_\_\_

INITIALS \_\_\_\_\_

**DEPARTMENT** Maintenance

**TRANSFER FROM**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	fund balance	\$9,930.00	

Total \$9,930.00

**TRANSFER TO**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11041840-72900	Contractual Services		\$9,930.00

Total \$ -

**REQUESTED BY** Lee Clark

**DATE** 8/29/16

**DEPARTMENT HEAD** Jill Barney

**DATE** 8/30/16

**COMM. OF FINANCE** Robert Jones

**DATE** 9/30/16

**MAYOR** \_\_\_\_\_

**DATE** \_\_\_\_\_

**REASON FOR THIS TRANSFER:**

Three mower leases for remainder of fiscal year

before

**ORDINANCE NO. 16-5310**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR ANNUAL STREET PAVING AND STRIPING**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, a budget amendment is now necessary for Annual Street Paving and Striping to appropriate unused funds from the 15 – 16 fiscal year to the 16 – 17 fiscal year; and

**WHEREAS**, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

<b>Department: Annual Street Paving and Striping</b>			
From: 11090000-79000	Budget Fund Balance		\$1,850,396.14
To: 11043115-72900	Contractual Services		\$1,850,396.14

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: \_\_\_\_\_

Passed second reading: \_\_\_\_\_

**CITY OF LEBANON ACCTG. DEPT.**

**BUDGET AMENDMENT FORM** FINANCE DEPT

**FY 2016-2017**

2016 AUG 30 PM 12:26

FOR ACCOUNTING PURPOSES ONLY	
<b>BGT #</b>	_____
POSTED	_____
REF #	_____
INITIALS	_____

**DEPARTMENT**

**ANNUAL STREET PAVING  
& STRIPPING**

**TRANSFER FROM**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	BUDGET FUND BALANCE	\$ 1,850,396.14	
Total		\$ 1,850,396.14	

**TRANSFER TO**

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043115-72900	CONTRACTUAL SERVICES		\$ 1,850,396.14
Total			\$ 1,850,396.14

**REQUESTED BY**

Shari Featherston

**DATE**

8-30-16

**DEPARTMENT HEAD**

\_\_\_\_\_

**DATE**

\_\_\_\_\_

**COMM. OF FINANCE**

Robert Long

**DATE**

8-30-16

**MAYOR**

\_\_\_\_\_

**DATE**

\_\_\_\_\_

**REASON FOR THIS TRANSFER:**

**APPROPRIATE FUNDS FROM FY 15-16 TO FY 16-17.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**INTERFUND LOAN CAPITAL OUTLAY NOTES**

**(Maturity not exceeding three (3) years)**

**Resolution No. 16-1981**

RESOLUTION OF THE GOVERNING BODY OF  
CITY OF LEBANON \_\_\_\_\_, TENNESSEE, AUTHORIZING  
THE ISSUANCE, SALE, AND PAYMENT OF  
WATER-SEWER \_\_\_\_\_ INTERFUND LOAN  
CAPITAL OUTLAY NOTES NOT TO EXCEED \$ 1,125,000.00

WHEREAS, the Governing Body of Lebanon, Tennessee (the Local Government) has determined that it is necessary and desirable to provide funds for the following public works project(s) (the "Project"):  
purchase of three Fire department vehicles

(If multiple projects are involved, attach separate sheet identifying each project, its estimated economic life, and the portion of the Notes to be applied to the cost of such project;) and

WHEREAS, the Governing Body has determined that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose; and

WHEREAS, under the provisions of Parts I, IV, and VI of Title 9, Chapter 21, Tennessee Code Annotated, local governments in Tennessee are authorized to finance the cost of the Project through the issuance and sale of interest bearing capital outlay notes with a maturity of up to three years upon the approval of the Comptroller of the Treasury or Comptroller's Designee; and

WHEREAS, under the provisions of §9-21-408 of Title 9 Chapter 21, Tennessee Code Annotated, Local Governments in Tennessee are authorized to make interfund loans in accordance with procedures for issuance of notes in § 9-21-604 of Title 9 Chapter 21 Tennessee Code Annotated.

WHEREAS, the Governing Body finds that it is advantageous to the Local Government to authorize the issuance of capital outlay notes to finance the cost of the Project;

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of Lebanon, Tennessee, as follows:

Section 1. That, for the purpose of providing funds to finance the cost of the Project in and for the Local Government, the Chief Executive Officer of the Local Government is hereby authorized in accordance with the terms of this resolution, and upon approval of the Comptroller of the Treasury or Comptroller's Designee, to issue and sell interest-bearing capital outlay notes in a principal amount not to exceed one million one hundred twenty-five thousand Dollars (\$ 1,125,000.00) (the "Notes") from the Water-Sewer fund to the General fund upon approval of the Comptroller of the Treasury or Comptroller's Designee pursuant to the terms, provisions, and conditions permitted by law. The Notes shall be designated "Water-Sewer Fund to General Fund Interfund Loan Capital Outlay Notes, Series 2016",

shall be numbered serially from 1 upwards; shall be dated as of the date of issuance; shall be in denomination (s) as agreed upon by the legislative governing body; shall be sold at not less than 99% of par value and accrued interest; and shall bear interest at a rate or rates not to exceed 2 percent (2 %) per annum, and in no event shall the rate exceed the legal limit provided by law.

Section 2. That, the Notes shall mature not later than three (3) years after the date of issuance and that the Notes and any extension or renewal notes shall not exceed the reasonably expected economic life of the Project, which is hereby certified by the Governing Body to be at least 9 years. Provided, however, that each year [or *fiscal year after the fiscal year of issue*] the Notes are outstanding, one-ninth (1/9), [but in no event not less than *one-ninth (1/9)*], of the original principal amount of the Notes shall mature without renewal but subject to prior redemption.

Section 3. That, the Notes shall be subject to redemption at the option of the Local Government, in whole or in part, at any time, at the principal amount and accrued interest to the date of redemption, without a premium, or, if sold at par, with or without a premium of not exceeding one percent (1%) of the principal amount.

Section 4. That, the Notes shall be direct general obligations of the Local Government, for which the punctual payment of the principal and interest on the notes, the full faith and credit of the Local Government is irrevocably pledged and the Local Government hereby pledges its taxing power as to all taxable property in the Local Government for the purpose of providing funds for the payment of principal of and interest on the Notes. The Governing Body of the Local Government hereby authorizes the levy and collection of a special tax on all taxable property of the Local government over and above all other taxes authorized by the Local government to create a sinking fund to retire the Notes with interest as they mature in an amount necessary for that purpose.

If applicable, the Notes shall be further secured by the revenues of the General Fund.  
[Optional: Allow the Notes to be secured by revenues of project(s) financed. If the revenues generated by Project are to be applied as additional security for the Notes, describe such revenues here. Remove this sentence if project revenues are not pledged as additional security.]

Section 5. That, the Notes shall be executed in the name of the Local Government and bear the manual signature of the chief executive officer of the Local Government and the manual signature of the Mayor with the Local Government seal affixed thereon; and shall be payable as to principal and interest at the office of the Commissioner of Finance of the Local Government or the paying agent duly appointed by the Local Government. Proceeds of the Notes shall be deposited with the Commissioner of Finance of the Local Government and shall be paid out for the purpose of financing the Project pursuant to this Resolution and as required by law.

Section 6. That, the Notes will be issued in fully registered form and that at all times during which any Notes remains outstanding and unpaid, the Local Government or its agent shall keep or cause to be kept at its office a note register, if held by an agent of the Local Government, shall at all times be open for inspection by the Local Government or any duly authorized officer of the Local Government. Each Note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the registered owner of the Note in person or by the registered owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent together with a written instrument of

transfer satisfactory to the Local Government duly executed by the registered owner of the registered owner's duly authorized attorney. Upon the transfer of any such Note, the Local Government shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered Notes. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date of the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Section 7. That, the Notes shall be in substantially the form authorized by the Comptroller of the Treasury or Comptroller's Designee and shall recite that the Notes are issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated.

Section 8. The Notes shall not be sold until receipt of the Comptroller of the Treasury or Comptroller's Designee's written approval for the sale of the Notes.

Section 9. That the Notes may be designated as qualified tax-exempt obligations for the purpose of Section 265(b) (3) of the Internal Revenue Code of 1986.

Section 10. That, after the sale of the Notes, and for each year that any of the notes are outstanding, the Local Government shall prepare an annual budget in a form consistent with accepted governmental standards and as approved by the Comptroller of the Treasury or Comptroller's Designee (the "Director".) The budget shall be kept balanced during the life of the notes. The annual budget shall be submitted to the Director immediately upon its adoption; however, it shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee.

Section 12. That, all orders or resolutions in conflict with this Resolution are hereby repealed insofar as such conflict exists and this Resolution shall become effective immediately upon its passage.

Duly passed and approved this 20th day of September, 2016.

\_\_\_\_\_  
\_\_\_\_\_

(Local Government Chief Executive)

ATTESTED: \_\_\_\_\_

(City Recorder/County Clerk)

ATTESTED: \_\_\_\_\_

(City Attorney)

Attachment 1  
CAPITAL OUTLAY NOTE FORM

Registered  
Note #: \_\_\_\_\_

\_\_\_\_\_  
Of the  
State of Tennessee

Registered  
\$ \_\_\_\_\_

\_\_\_\_\_  
Interfund Capital Outlay Note,  
Series 20 \_\_\_\_\_

DATED

INTEREST RATE

MATURITY DATE

\_\_\_\_\_, 20\_\_

%

\_\_\_\_\_, 20\_\_

Registered Owner: \_\_\_\_\_  
Principal Sum: \$ \_\_\_\_\_

The \_\_\_\_\_ (Governing Body) of \_\_\_\_\_, Tennessee (the Local Government) hereby acknowledges itself indebted, and for value received hereby promises to pay to the Registered Owner hereof (named above), or registered assigns, the Principal Sum specified above on the Maturity Date specified above or according to an amortization schedule attached hereto (unless this note shall have been duly called for prior redemption and payment of the redemption price shall have been duly made or provided for), upon presentation and surrender to the Local Government or its agent, and to pay interest on the Principal Sum on \_\_\_\_\_ and thereafter on \_\_\_\_\_ of each year at the Interest Rate per annum specified above or according to an amortization schedule attached hereto, by check, draft, or warrant mailed to the Registered Owner at the address of the Registered Owner as it appears on the fifteenth (15th) calendar day of the month next preceding the applicable payment date in the note register maintained by or on behalf of the Local Government. Both principal of and interest on this note are payable at the office of the \_\_\_\_\_ of the Local Government or a paying agent duly appointed by the Local Government in lawful money of the United States of America.

This note is a direct obligation of the Local Government for the payment of which as to both principal and interest the full faith and credit of the Local Government is pledged.

This note is subject to redemption prior to its stated maturity in whole or in part at any time at the option of the Local Government upon payment of the principal amount of the note together with the interest accrued thereon to the date of redemption with a premium of \_\_\_\_\_ % of par value.

This note is issued under the authority of Parts I, IV, and VI of Title 9, Chapter 21, Tennessee Code Annotated, and a Resolution duly adopted by the Governing Body of the Local Government meeting in session on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ (the "Resolution") to provide funds to finance the cost of public works projects referenced in the Resolution.

This note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the Registered Owner of the note in person or by the Registered Owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent of the note together with a written instrument of transfer satisfactory to the Local Government duly executed by the Registered Owner or the Registered Owner's duly authorized attorney but only in the manner as provided in the Resolution of the Local Government authorizing the issuance of this note and upon surrender hereof for cancellation. Upon the transfer of any such note, the Local Government or its agent shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered note. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Title 9, Chapter 21, Section 117, Tennessee Code Annotated provides that this note and interest thereon are exempt from taxation by the State of Tennessee or by any county, municipality or taxing district of the State, except for inheritance, transfer and estate taxes and except as otherwise provided under the laws of the State of Tennessee.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this note exist, have happened and have been performed in due time, form and manner as required by the Constitution and laws of the State of Tennessee, and that the amount of this note, together with all other indebtedness of the Local Government, does not exceed any constitutional or statutory limitation thereon, and that this note is within every constitutional and statutory limitation.

IN WITNESS WHEREOF, the Governing Body of the Local Government has caused this note to be executed in the name of the Local Government by the manual signature of the \_\_\_\_\_, and countersigned and attested by the manual signature of the \_\_\_\_\_ with the Seal of the Local Government affixed hereto or imprinted hereon, and this note to be dated as of the \_\_\_\_\_ day of 20\_\_\_\_.

\_\_\_\_\_  
(Mayor)

ATTESTED: \_\_\_\_\_  
(City Recorder)

SEAL

**ASSIGNMENT**

**Note No. R-** \_\_\_\_\_ .

**Amount: \$** \_\_\_\_\_ .

**For value received, the undersigned hereby sells, assigns and transfers unto**

\_\_\_\_\_

\_\_\_\_\_

The within-mentioned note and hereby irrevocably constitutes and appoints \_\_\_\_\_, attorney-in-fact, to transfer the same on the note register in the office of the \_\_\_\_\_ or the agent of the Local Government with full power of substitution in the premises.

Date: \_\_\_\_\_

Assignor: \_\_\_\_\_

Address: \_\_\_\_\_

Signature Guaranteed by: \_\_\_\_\_

NOTE: The signature as to this assignment must correspond with the name as written on the face of the within note in every particular, without alteration, enlargement or any change whatsoever.

**RESOLUTION NO. 16-1982**

**A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO PURCHASE ONE FIRE ENGINE, ONE RESCUE TRUCK, AND ONE USED ONE TON PICKUP TRUCK FOR THE FIRE DEPARTMENT**

**WHEREAS**, the Fire Department for the City of Lebanon has a need for one fire engine, one rescue truck, and one used one ton pickup truck; and

**WHEREAS**, the fire engine is available under the HGAC Contract No. FS 12-15 for the price of \$799,975.09;

**WHEREAS**, it is necessary to bid and accept the bids for the purchase of the rescue truck; and

**WHEREAS**, one used one ton pickup truck will be purchased subject to adherence of City of Lebanon and State of Tennessee purchasing laws; and

**WHEREAS**, funds for the purchase of such vehicles for the Fire Department are provided by an inter-fund loan in the amount of \$1,125,000.00, as approved by Resolution No. 16-1981.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Sutphen Corporation for the purchase of one (1) Fire Engine for the HGAC Contract No. FS 12-15 price of Seven Hundred Ninety-nine Thousand, Nine Hundred Seventy-five Dollars and Nine Cents (\$799,975.09).

Section 2. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to bid and accept the bids for the purchase of one (1) Rescue Truck for the Fire Department, subject to adherence to City of Lebanon and State of Tennessee purchasing laws.

Section 3. The Mayor and Commissioner of Finance are hereby authorized to purchase one used one ton pickup truck for the Fire Department, subject to adherence to City of Lebanon and State of Tennessee purchasing laws.

Section 4. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this \_\_\_ day of \_\_\_\_\_, 2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

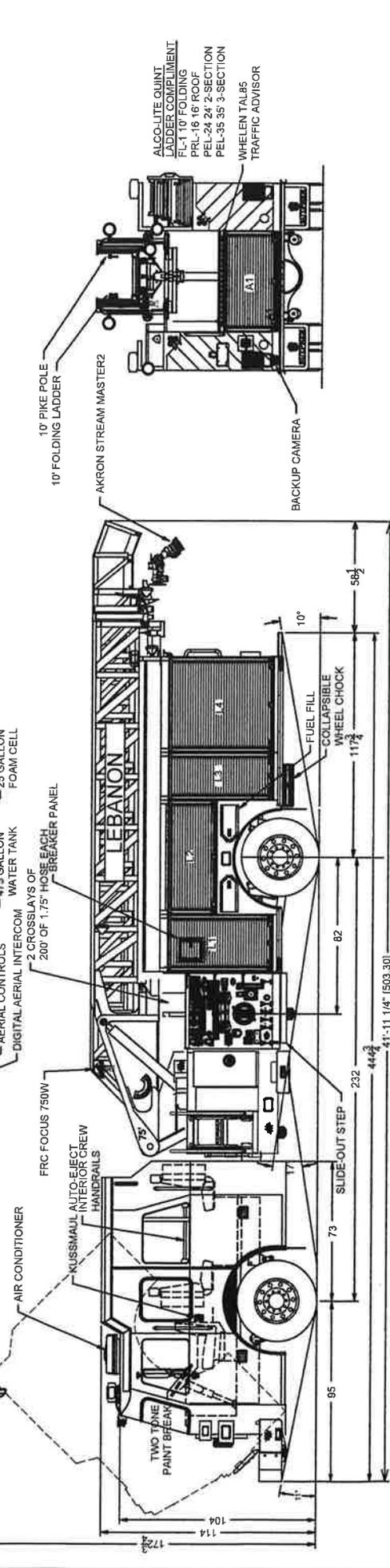
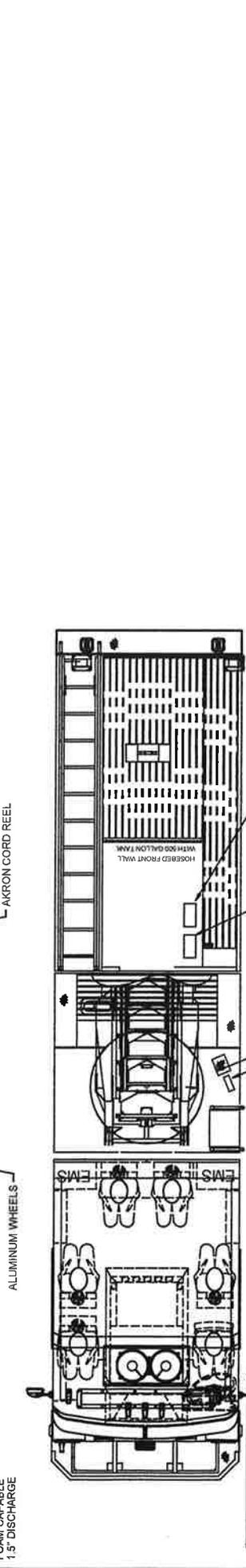
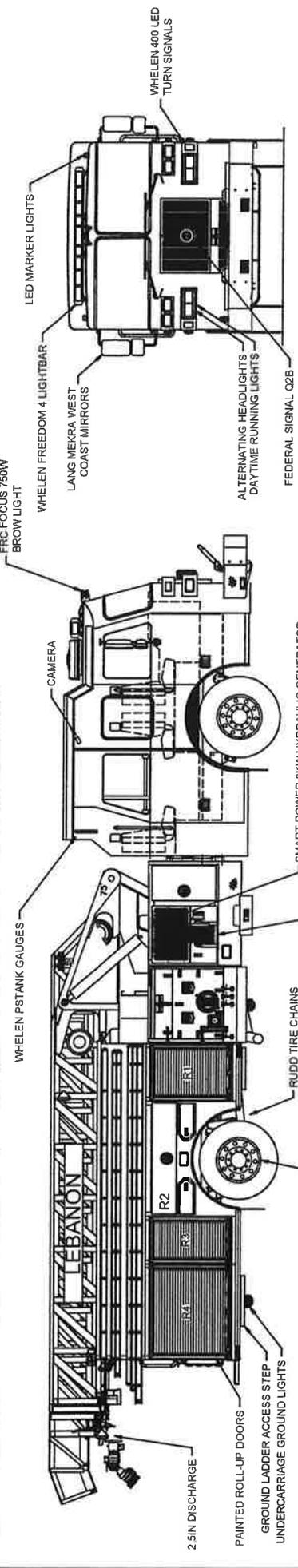
\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney



COUNT	DOORS	OPERATING DIMENSIONS	INSIDE DIMENSIONS	COMPT	FOCAL	GRAVITY DIMENSIONS	WATER DIMENSIONS	VOLUME
L1	ROLL-UP	33.25'W x 43.25'H	28.75'W x 33.00'H x 17.75'D	R1	18" LENS	33.25'W x 33.00'H	28.75'W x 33.00'H	11.60 CU FT
L2	ROLL-UP	33.25'W x 19.50'H	30.00'W x 28.25'H x 17.75'D	R2	18" LENS	33.25'W x 33.00'H	30.00'W x 33.00'H	17.40 CU FT
L3	ROLL-UP	33.25'W x 43.50'H	34.50'W x 29.00'H x 17.75'D	R3	30" LENS	33.25'W x 33.00'H	34.50'W x 33.00'H	14.99 CU FT
L4	ROLL-UP	43.25'W x 43.50'H	47.25'W x 35.00'H x 17.75'D	R4	30" LENS	43.25'W x 33.00'H	47.25'W x 33.00'H	27.89 CU FT
A1	ROLL-UP	44.00'W x 20.50'H	51.00'W x 29.75'H x 47.75'D					192.70 CU FT
TOTAL VOLUME								245.58 CU FT



**CUSTOMER APPROVAL**

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**DESCRIPTION**

REV. \_\_\_\_\_

DATE \_\_\_\_\_

BY \_\_\_\_\_

**SUTPHEN**

LEBANON FIRE DEPARTMENT

LEBANON, TN

REV. \_\_\_\_\_

DATE \_\_\_\_\_

BY \_\_\_\_\_

THIS PRINT IS PROVIDED ON A RESTRICTED BASIS AND IS NOT TO BE REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF SUTPHEN CORPORATION.

**ZONING ORDINANCE 16-5311**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF  
LEBANON, TENNESSEE, BY CHANGING UNADDRESSED WEST MAIN STREET  
FROM RS20 – LOW DENSITY SINGLE-FAMILY TO CN – COMMERCIAL  
NEIGHBORHOOD IN WARD 6**

**WHEREAS**, the City of Lebanon desires to amend the official zoning atlas of the City;  
and

**WHEREAS**, the subject property is adjacent to an existing commercial neighborhood  
district; and

**WHEREAS**, the subject property is identified as Residential Mixed Use in the Future  
Land Use Plan; and

**WHEREAS**, the property owner is asking for the CN zoning to continue the commercial  
Neighborhood on West Main Street; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect  
and facilitate the public health, safety and welfare of the community through coordinated and  
practical land use and land development for the betterment of Lebanon's population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission no  
recommendation of this rezoning to the Mayor and City Council by a vote of 8-0 at August 23,  
2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as  
follows:**

**Section 1.** That the property described herein be, and the same is hereby, rezoned from  
RS20 – Low Density Single-Family to CG – Commercial General:

Approximately 5.05 acres more or less, located on unaddressed property on West  
Main Street as shown on the attached map.

For reference, see Deed Book 1660 Page 727, in the Register's Office of Wilson  
County, Tennessee, and being shown as Tax Map 57 part of Parcel 25.04, for  
Wilson County, Tennessee.

**Section 2.** That all Ordinances in conflict herewith are repealed to the extent of said  
conflict.

**Section 3.** That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on \_\_\_\_\_.

The Public Hearing was held at 5:55 PM in the City Council Chambers on \_\_\_\_\_.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

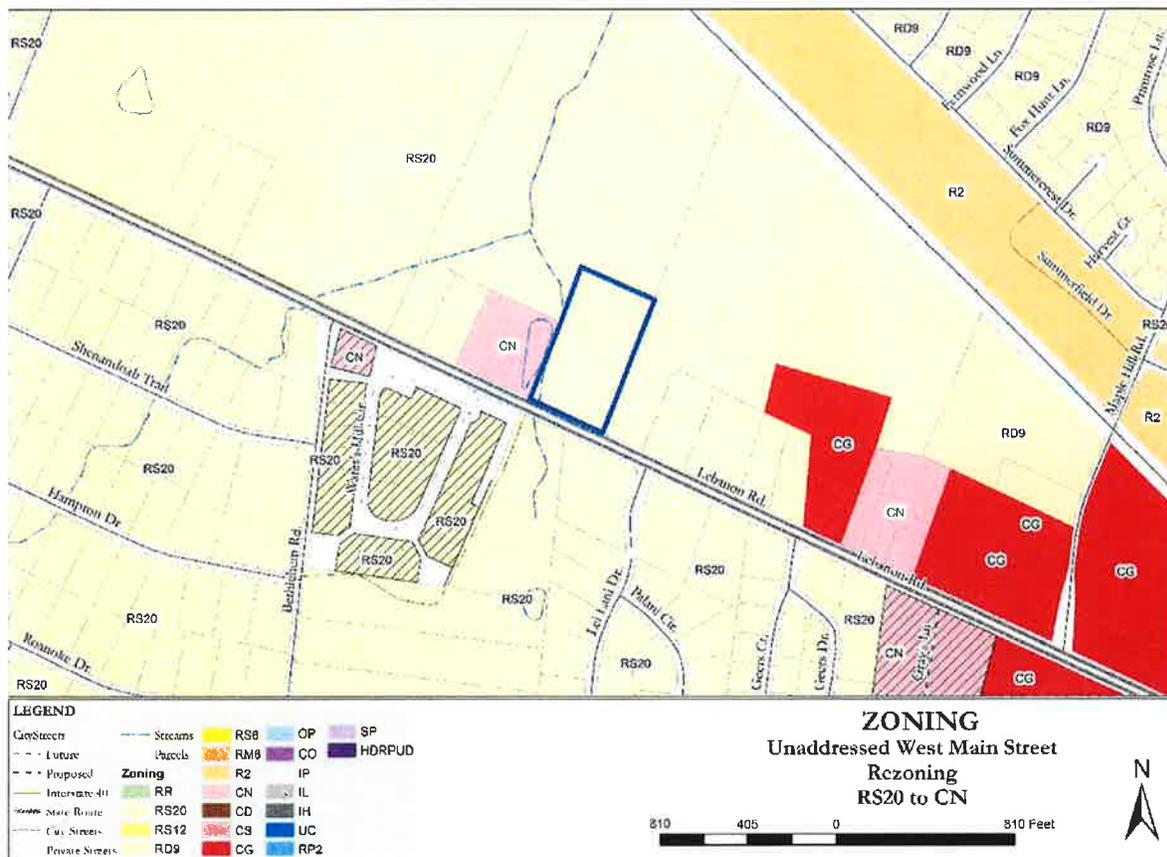
\_\_\_\_\_  
Mayor

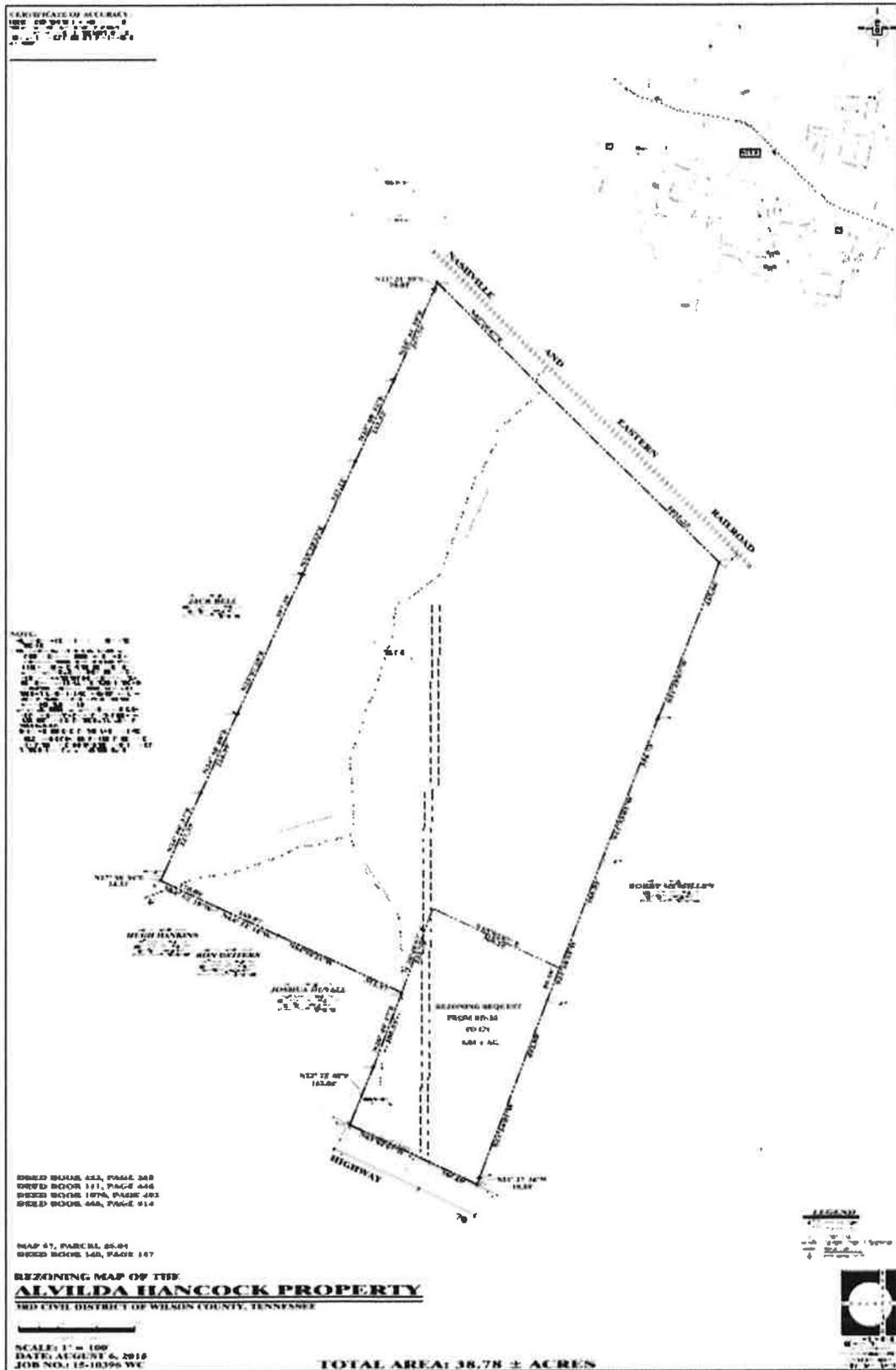
Approved as to Form:

Passed first reading: \_\_\_\_\_.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.





**ZONING ORDINANCE 16-5312**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF LEBANON, TENNESSEE, BY CHANGING 309, 311 AND 313 ON NORTH MAPLE STREET FROM CS – COMMERCIAL SERVICE TO DMU – DOWNTOWN MIXED USE DISTRICT IN WARD 3**

**WHEREAS**, the City of Lebanon desires to amend the official zoning atlas of the city; and

**WHEREAS**, the subject properties are identified as Residential Public Commercial in the Future Land Use Plan; and

**WHEREAS**, the property owner is asking for the DMU zoning which allows both residential and commercial uses; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon’s population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this rezoning to DMU – Downtown Mixed Use to the Mayor and City Council by a vote of 8-0 at their August 23, 2016 meeting.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

**Section 1.** That the property described herein be, and the same is hereby, rezoned from CS – Commercial Service to DMU – Downtown Mixed Use.

Approximately - 0.68 acres more or less, located on 309, 311 and 313 North Maple Street as shown on the attached map.

For reference, see Deed Book 1582 Page 11 and Deed Book 1260 Page 2084 in the Register’s Office of Wilson County, Tennessee, and being shown as Tax Map 68D Group J Parcel 20 and 21, for Wilson County, Tennessee.

**Section 2.** That all Ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 3.** That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on \_\_\_\_\_.

The Public Hearing was held at 5:55 PM in the City Council Chambers on \_\_\_\_\_.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

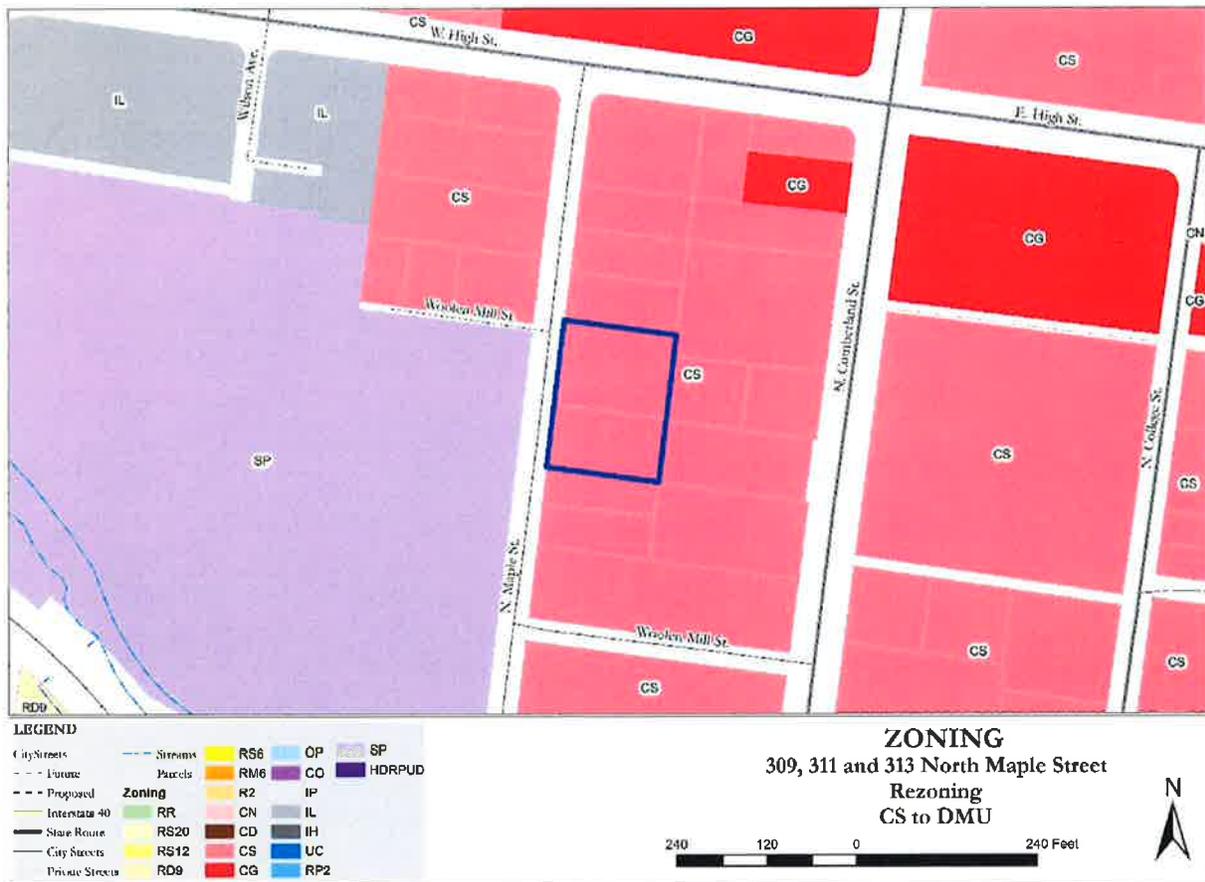
\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: \_\_\_\_\_.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.



**ZONING ORDINANCE 16-5313**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF LEBANON, TENNESSEE, BY CHANGING 1729, 1731 AND 1733 WEST MAIN STREET FROM CN – COMMERCIAL NEIGHBORHOOD TO CG – COMMERCIAL GENERAL IN WARD 6**

**WHEREAS**, the City of Lebanon desires to amend the official zoning atlas of the City; and

**WHEREAS**, the subject properties are adjacent to an existing commercial neighborhood district; and

**WHEREAS**, the subject properties are identified as Residential Mixed Use in the Future Land Use Plan; and

**WHEREAS**, the property owner is asking for the CG zoning to continue the commercial zoning on West Main Street; and

**WHEREAS**, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon's population; and

**WHEREAS**, the Lebanon Municipal Regional Planning Commission recommended approval of this rezoning to the Mayor and City Council by a vote of 7-1 at August 23, 2016 Meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:**

**Section 1.** That the property described herein be, and the same is hereby, rezoned from CN – Commercial Neighborhood to CG – Commercial General:

Approximately 4.00 acres more or less, located on 1729, 1731 and 173 West Main Street as shown on the attached map.

For reference, see Deed Book 1699 Page 1392 and Deed Book 198 Page 68, in the Register's Office of Wilson County, Tennessee, and being shown as Tax Map 57 Parcels 37, 38 and 39 for Wilson County, Tennessee.

**Section 2.** That all Ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 3.** That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on \_\_\_\_\_.

The Public Hearing was held at 5:55 PM in the City Council Chambers on \_\_\_\_\_.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

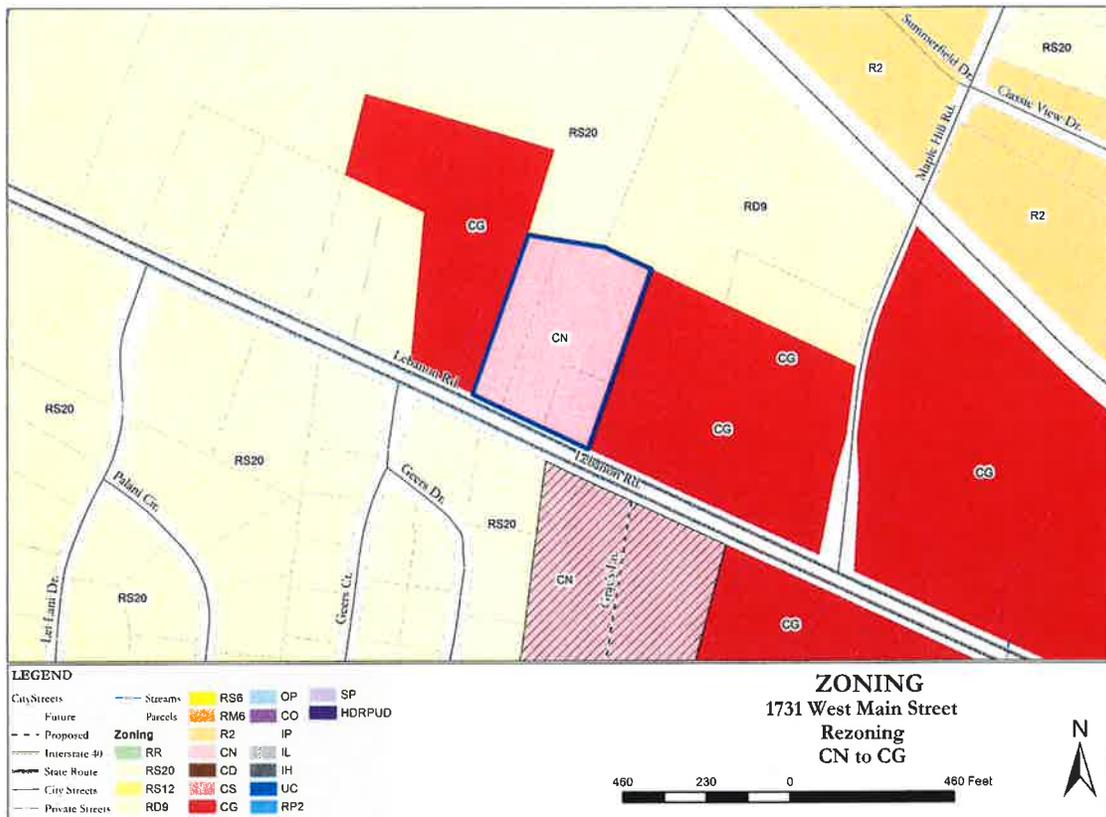
\_\_\_\_\_  
Mayor

Approved as to Form:

Passed first reading: \_\_\_\_\_.

\_\_\_\_\_  
City Attorney

Passed second reading: \_\_\_\_\_.



**RESOLUTION NO. 16-1983**

**A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO APPROVE THE QUOTE FROM EMS IMAGING FOR THE OFF-SITE STORAGE OF INACTIVE HUMAN RESOURCES AND PAYROLL FILES**

**WHEREAS**, the Human Resources and Payroll Department must comply with federal regulations on records maintenance and storage; and

**WHEREAS**, currently there is only enough space to store active files on-site at City Hall; and

**WHEREAS**, it is now necessary to approve the quote and enter into an agreement with EMS Imaging for secure, off-site records storage for inactive files.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to execute any documentation necessary to accept the quote from EMS Imaging, attached hereto by reference as if appearing verbatim herein, for the off-site storage of inactive Human Resources and Payroll files.

Section 2. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this \_\_\_ day of \_\_\_\_\_, 2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney



**MEMO**

Date: September 13, 2016  
From: Sylvia Reichle, HR Director  
To: Council  
**RE: Off-site records storage**

The HR & Payroll Department must comply with federal regulations on records maintenance and storage. Payroll, Personnel and Employee Medical files all contain sensitive data that must be stored securely. Unfortunately, the City Hall building does not have enough space to store these archives in a secure location, there is only enough space in secured locations for active files.

EMS Imaging at 216 Hartmann Drive in Lebanon provides secure records maintenance and storage. Wilson County utilizes EMS for storage of their sensitive records and EMS is granting the City of Lebanon the same discounted pricing as they do for Wilson County.

I am requesting to enter in to an agreement with EMS Imaging for storage of sensitive Payroll, Personnel and Employee Medical files for archiving in a secure location. A copy of the agreement is attached.

Thank you.



**EMSi imaging**  
Electronic Media Systems

216 Hartmann Drive  
Lebanon, TN 37087  
Office: 615-449-1583

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## *City of Lebanon Quote*

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### **PURPOSE**

This proposal will allow EMSImaging (EMS), to assist The City of Lebanon (COL) in more effectively managing their records by providing hard copy storage and management services and digital record scanning on demand.

### **BENEFITS**

- **Local Service Provider**
- **Reduce Costs Through Outsourcing**
- **Faster Turnaround Service**
- **Tighter Security**

### **SCOPE OF PROJECT**

COL has identified approximately (unknown number) - 1.2 Cubic foot boxes. These files are located at city hall on the Castle Heights campus. It will be necessary to box all files in heavy duty storage boxes for long term storage. The following line items outlines the services required for EMS personnel to provide all labor, material and equipment necessary to complete the project and transfer all containers to the EMS record center.

### **SERVICE DESCRIPTION**

EMS is to transfer all identified containers from COL to EMS record center for archiving, re-boxing (if necessary) and storage. COL must provide EMS personnel reasonable access to the containers for transport during the business hours of 8:00 am to 5:00 pm. Upon arrival to EMS record center, each container will be barcoded and cataloged for tracking in EMS storage system. Setup of each container will consist of EMS capturing at the box level: client number, category code, sequence range, date range and destroy date. Any further information captured will be considered data entry. Transfer of all containers will take place over a 1 day period. EMS requires access to the containers for preparation prior to transport.

**MONTHLY PRICING**

Average monthly cost is \$45 based on the Standard Price List (Schedule A). See below.

**One Time Fees to transfer boxes to EMS warehouse**

**Initial Transfer**

Transportation: 1 day @ \$75.00 per day (includes labor) \$ 75.00  
Container Setup: (Example) 50 containers @ \$1.00 per container \$ 50.00

**TOTAL:** \_\_\_\_\_ **\$ 125\***

**Expected Monthly Storage Fees**

\$45/month

**Approximate Hard Copy Delivery Fee**

\$12 file/box or if file scanned approximately \$10

*\*Unit pricing is fixed. The total cost may vary due to the actual number of containers picked up.\**

***\*\*This proposal will remain in effect for 60 days.\*\****

August 26, 2016

Please sign below to accept option #1 and begin the transfer process.

\_\_\_\_\_  
Name

Jim Adams  
Name

\_\_\_\_\_  
**The City of Lebanon**

\_\_\_\_\_  
**Electronic Media Systems, LLC**

\_\_\_\_\_  
Title Date

President  
Title Date

**EMSIImaging – Schedule A  
Records Management Pricing  
Effective – December 01, 2015**

**Storage:**

Cubic Foot Storage Pricing is determined by volume:

Description		Price	Size
Carton Storage	0 – 2,500	\$0.28	Cubic Foot
	2,501 – 10,000	\$0.27	Cubic Foot
	10,001 – 20,000	\$0.26	Cubic Foot
	20,001 – 50,000	\$0.25	Cubic Foot
	50,001 – 100,000	\$0.22	Cubic Foot

**Normal Pickup and Deliveries:**

Box or File (24 hour turn around)	Zone 1: less than 6 miles radius	\$ 7.00
	Zone 2: 6-10 mile radius	\$12.00
	Zone 3: 10 – 20 mile radius	\$19.00
	Zone 4: Greater than 20 miles	\$22.00

\*We reserve the right to add a fuel surcharge should fuel prices fluctuate.

**Special Deliveries:**

2 Hour	First box or file (plus delivery fee)	\$65.00
	each additional box or file	\$ 4.75
Same day service (11:00 cutoff)	First box or file (plus delivery fee)	\$35.00
	each additional file	\$ 4.75

**Emergency Service (after hours):**

Delivery	First box or file (plus delivery fee)	\$ 95.00
	each additional box or file	\$ 12.00
Customer pick up	First box or file (plus delivery fee)	\$ 75.00
	each additional file	\$ 6.00

**Setup Fee:**

Box: Per cubic foot	\$ 1.00
File: Each	\$ .25

**Container & File Services:**

Box Access: deliver (per box)	\$ 2.00
Box Access: customer pick up (per box)	\$ 2.00
Box Refile: (per box)	\$ 2.00
Box Receive: customer delivery (per box)	\$ .75
Box Rush Access: (per box)	\$ 5.00
Excess Pick Up Charge (per box)	\$ 2.00
File Access: Delivery (per file + box access charge)	\$ 1.25
File Access: Customer Pickup (per file + box access charge)	\$ 1.25
File Refile: (per file + box access charge)	\$ 1.25
File Receive: customer delivery (per file)	\$ .50

## Schedule A (Continued)

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**Container & File Services (Cont.):**

File Rush Access (per file + box access charge)	\$3.50
File Tracking Service: per month (per file)	\$ .02
File Search (per file)	\$3.00
File Insertion (Interfile) (per file)	\$3.50
File Permanently Out (per file)	\$1.50
File Added to Box (per file + access charge)	\$3.00

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**Additional Storage Services & Information:**

Box Inventory	quoted
Box Contents Verification: (per box)	quoted
Data Entry	quoted
Re-boxing	\$ 3.50
Minimum Monthly Storage Amount	\$50.00
Permanent Removal of Box and Account (per box)	\$ 6.00
Hourly Labor Rate	\$35.00
Copies of Documents: (per page)	\$ .50
Fax Delivery (first page)	\$ 7.00
Each additional faxed page	\$ .50
Email Delivery of Document (first page)	\$ 9.00
Each additional page	\$ .50

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**Boxes & Supplies**

1.0 Cube Letter / Legal Records Storage Box (10"x12"x24")	\$ 3.00
2.0 Cube Letter Records Storage Box (10"x12"x24")	\$ 7.50
2.5 Cube Legal Records Storage Box (10"x15"x24")	\$ 8.50

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**Scan On Demand**

Scan on Demand Per Page Scanning Rate	\$ .10
Scan on Demand Per Page Prep Rate	\$ .10
Scan on Demand Per Page Indexing Rate	\$ .10
Scan on Demand Per Page Quality Control Rate	\$ .10
* \$10 minimum File scan	

*This pricing sheet is highly confidential and is intended for the sole use of EMSImaging customers and prospective customers. Permission has not been granted or implied to distribute this price outside of the intended recipient. Pricing on boxes and supplies are subject to change without notice.*

**ORDINANCE NO. 16-5314**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT TO APPROPRIATE DONATIONS RECEIVED FOR THE DOG PARK**

**WHEREAS**, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

**WHEREAS**, the City of Lebanon is constructing a Dog Park; and

**WHEREAS**, a budget amendment is necessary to appropriate donations received for this project.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

**Department: Community Park**

From: 1104-34015                      Donations                      \$4,625.00

To: 11044420-72990                      Dog Park Expenditures                      \$4,625.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: \_\_\_\_\_

Passed second reading: \_\_\_\_\_



**RESOLUTION NO. 16-1984**

**A RESOLUTION OF THE CITY COUNCIL OF LEBANON IN HONOR OF OUR  
LOCAL, COMMUNITY-OWNED NATURAL GAS UTILITY**

**WHEREAS**, we, the citizens of Lebanon, Wilson County, place high value on local control over community services and therefore have chosen to operate a community-owned, locally controlled, not-for-profit natural gas utility and, as consumers and owners of our natural gas utility, have a direct say in utility operations and policies; and

**WHEREAS**, City of Lebanon Gas Department provides our homes, businesses, farms, social service, and local government agencies with reliable, efficient, and cost-effective natural gas, employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

**WHEREAS**, City of Lebanon Gas Department is a valuable community asset that contributes substantially to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and

**WHEREAS**, the natural gas utility industry is changing and will continue to change over the next few years, with the goal of allowing individual consumers to choose their power supplier while continuing service from their current natural gas distributor; and

**WHEREAS**, this concept of "customer choice" in generation is a new one that will have a broad impact on and affect all parts of the natural gas utility industry, including the consumer-utility relationship; and

**WHEREAS**, this community's natural gas system, City of Lebanon Gas Department's first and only purpose is to work in partnership with its customer-owners to furnish an essential public service and the best customer service to community citizens at lower-cost rates.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Lebanon, Tennessee, as follows:

Section 1. That City of Lebanon Gas Department will continue to work to ensure that consumers benefit from any changes in the natural gas utility industry, just as it has since 1952, the year when the utility was created to serve all the citizens of Lebanon, Wilson County.

Section 2. That the week of October 2-8, 2016 be designated Public Natural Gas Week in order to honor City of Lebanon Gas Department for its contributions to the community and to make its consumer-owners, policymakers, and employees more aware of City of Lebanon Gas Department's overall contributions to their well-being, and, in celebration of Public Natural Gas Week, the City of Lebanon Gas Department will run their Fall Light-Up Special. Good October 1 – October 31, 2016 giving ½ off regular \$50.00 re-instatement fee.

Section 3. That our community joins hands with other public natural gas systems in the United States that ensure cost-cutting competition for natural gas customers through local, community ownership.

Section 4. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this \_\_\_\_\_ day of September, 2016.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

**ORDINANCE NO. 16-5315**

**Place Holder**

**AN ORDINANCE TO ABANDON THE CITY OF LEBANON'S INTEREST IN  
A PORTION OF OLD FRANKLIN ROAD**

**WHEREAS**, when Franklin Road was realigned, an orphaned right of way was created; and

**WHEREAS**, the City of Lebanon wishes to abandon such orphaned right of way to the property owners on either side of Old Franklin Road; and

**WHEREAS**, .

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

**Section 1.** .

**Section 2.** That all Ordinances in conflict herewith are repealed to the extent of said conflict.

**Section 3.** That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to Form:

\_\_\_\_\_  
City Attorney

Passed first reading: \_\_\_\_\_

Passed second reading: \_\_\_\_\_

**ORDINANCE NO. 16-5316**

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO APPROVE A POLICY REGARDING THE ALLOCATION OF DOG PARK DONATIONS RECEIVED**

**WHEREAS**, the City desires to institute a policy regarding dog park donations received in order to enhance efficiency; and

**WHEREAS**, such new policy would allow an automatic allocation of the Donations Dog Park Revenue account in the proper Fund to the corresponding expenditure account in the Fund; and

**WHEREAS**, any donations for the dog park money to be allocated to a different expenditure account other than for the dog park expenditures will require a budget amendment approved by the Lebanon City Council before the funds can be spent.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Lebanon, Tennessee, as follows:

Section 1. Notwithstanding any other resolutions or ordinances to the contrary, the following policy regarding the allocation of donations for the dog park money received is hereby approved:

Any donations for the dog park money received shall be allocated to the Donations Dog Park Revenue account (1104 34019) in the proper Fund and the corresponding expenditure account to the Dog Park Expenditures account (11044420-72990). A budget amendment shall be done automatically to record the revenue to the corresponding expenditure account. Any donations for the dog park to be allocated to a different expenditure account other than the one mentioned above shall require a budget amendment to be done and be approved by the Lebanon City Council before the funds can be spent.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

\_\_\_\_\_  
Commissioner of Finance & Revenue

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

Passed first reading: \_\_\_\_\_

Passed second reading: \_\_\_\_\_