



Philip Craighead
Mayor

CITY OF LEBANON

Office of the Mayor

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WORK SESSION – SEPTEMBER 6, 2016 - 5:30 P.M.

TOWN MEETING HALL, ADMINISTRATION BUILDING

- 1) Review of Planning Department Items

REGULAR CALLED CITY COUNCIL MEETING

AGENDA - SEPTEMBER 6, 2016 - 6:00 P.M.

TOWN MEETING HALL, ADMINISTRATION BUILDING

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE TO FLAG

4. ROLL CALL

5. APPROVAL OF MINUTES:

August 16, 2016 - Regular Called City Council Meeting

6. COMMUNICATION FROM CITIZENS:

7. COMMUNICATION FROM MAYOR:

8. REPORTS FROM COMMITTEES / ALDERMEN / OFFICERS:

City Departments' Quarterly Reports for April, May, June 2016 (Attached)

9. CONSENT AGENDA:

Budget Amendment – Before the Fact:

1. **Ordinance No. 16-5284**, second reading, to authorize a budget amendment for the Police Department to appropriate funds not used in previous fiscal year (for completion of equipment installed on two vehicles in Police Department), by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent.

Budget Amendment – Before the Fact:

2. **Ordinance No. 16-5285**, second reading, to authorize a budget amendment for the Street Department to appropriate funds not used in previous fiscal year (purchase a truck), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.

Budget Amendment – Before the Fact:

3. **Ordinance No. 16-5286**, second reading, to authorize a budget amendment for the Police Department to appropriate funds not used in previous fiscal year (to purchase two motorcycles), by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent.
4. **Ordinance No. 16-5298**, second reading, to accept an approximately 15 acre land donation from Hamilton Springs, LLC, by Mayor Philip Craighead, Councilor Rob Cesternino, Councilor Fred Burton, Councilor Tick Bryan, and Councilor Rick Bell.
5. **Ordinance No. 16-5300**, second reading, to approve the waiver of fees for the expansion of the New Leash on Life facility on Jim Draper Boulevard, by Mayor Philip Craighead, and Councilor Rob Cesternino.

Line Item Transfer – Before the Fact:

6. **Ordinance No. 16-5302**, second reading, to purchase a 3M Mobile ALPR Camera System (from Drug Enforcement Fund), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.

10. OLD BUSINESS:

Budget Amendment – Before the Fact:

1. **Ordinance No. 16-5299**, second reading, to authorize a contribution to the Regional Transportation Authority (RTA) to assist with infrastructure improvements in the City, by Mayor Philip Craighead, Councilor Rob Cesternino, Councilor Fred Burton, Councilor Tick Bryan, and Councilor Rick Bell.

11. NEW BUSINESS:

1. **Resolution No. 16-1962**, adopting a Plan of Services for the annexation at unaddressed Odum Lane (89.17 acres; Tax Map 116, part of Parcel 20) to be added to Ward 4, by Paul Corder, Planning Director. (Request by Doug McDowell/Delacey Farm) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

2. **Resolution No. 16-1963**, annexing property at unaddressed Odum Lane, also identified as Tax Map 116, part of Parcel 20, containing 89.17 acres in the records of the Wilson County Assessor of Property, to be added to Ward 4, by Paul Corder, Planning Director. (Request by Doug McDowell/Delacey Farm) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

3. **Ordinance No. 16-5288**, first reading, requesting zoning approval of 89.17 acres at unaddressed Odum Lane (Tax Map 116, part of Parcel 20) to IP (Planned Business/Industrial Park) in Ward 4, by Paul Corder, Planning Director. (Request by Doug McDowell/Delacey Farm) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Budget Amendment – Before the Fact:

4. **Ordinance No. 16-5301**, first reading, to authorize budget amendments for the Police Department (Local Option Fund Balance and Drug Enforcement Fund Balance - to purchase four police vehicles and related equipment), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.

5. **Resolution No. 16-1974**, to adopt the City of Lebanon Personnel Rules and Regulations Policy revision relative to Rule XVII: Family and Medical Leave Policy, by Sylvia Reichle, Human Resources Director.

6. **Resolution No. 16-1975**, to authorize an agreement with Creek Development Company, LLC, for placement of landscaping, columns, and entry monument wall within the P.U.D.E., by Regina Santana, Engineering Director of Development.

7. **Resolution No. 16-1976**, to accept bids for Pest Control Services for all City Buildings (2016-2017 Fiscal Year Budget), by Robert Springer, Commissioner of Finance and Revenue, and Lisa Lane, Purchasing Agent.
8. **Resolution No. 16-1978**, to approve a Hold Harmless Agreement with Carroll Homes, Inc. for the placement of landscaping in the City of Lebanon Public Right-of-Way (at First Avenue & South Road – Wilson Farms), by Paul Corder, Planning Director.
9. **Ordinance No. 16-5303**, first reading, to rename Commerce Farms Road to International Drive, by Paul Corder, Planning Director.
10. **Ordinance No. 16-5304**, first reading, to approve a Standard Hold Harmless Agreement relative to an apparatus being in the City of Lebanon's Public Right-of-Way Public Utility and Drainage Easement (P.U.D.E.), by Paul Corder, Planning Director.

Line Item Transfer – Before the Fact:

11. **Ordinance No. 16-5305**, first reading, to authorize a Line Item Transfer for Street Improvement Capital (for closing cost on the 2016 TML Bond for Legends Drive Extension), by Robert Springer, Commissioner of Finance and Revenue.
12. **Ordinance No. 16-5306**, first reading, to purchase two used police utility interceptors for the Police Department, by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent.
13. **Resolution No. 16-1979**, to authorize an Agreement with Bahora Family Trust for placement of a pole sign within the P.U.D.E., by Jeff Baines, Commissioner of Public Works.

Budget Amendment – Before the Fact:

14. **Ordinance No. 16-5308**, first reading, to purchase a snow plow and salt spreader and to authorize the related budget amendment for the Street Department to appropriate funds not used in the previous fiscal year, by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.

15. **Resolution No. 16-1977**, to dedicate a portion of Knoxville Avenue in memory of Sergeant Austin Rollins, USA, by Councilor Bernie Ash.

12. ADJOURNMENT

CITY COUNCIL MEETING

August 16, 2016

The City Council met in regular session in the Town Meeting Hall of the City of Lebanon Administration Building at Castle Heights.

A Public Hearing was held at 5:56 p.m. for:

Commissioner of Finance and Revenue Robert Springer read the following items for discussion during the Public Hearing. Mayor Philip Craighead asked any citizen who wishes to address the issues to please come forward and state their concerns.

- 1) To abandon the City of Lebanon's interest in Martha Circle (in Ward 6 between Powell Grove Road and the Nashville and Eastern Railroad), by Paul Corder, Planning Director. (Request by Paul Crockett) (Planning Commission recommended approval 7-0 on 5/28/13; Passed 1st Reading by City Council on 7/19/16) (Reference Ordinance No. 16-5246)

No citizens chose to address the Mayor or City Council on this issue at this time.

- 2) Adopting a Plan of Services for the annexation at 1035 Maple Hill Road (11.66 acres; Tax Map 46, Parcel 9.08) to be added to Ward 1, by Paul Corder, Planning Director. (Request by Sue Siens) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16) (Reference Resolution No. 16-1952)

No citizens chose to address the Mayor or City Council on this issue at this time.

- 3) Annexing property at 1035 Maple Hill Road, also identified as Tax Map 46, Parcel 9.08, containing 11.66 acres in the records of the Wilson County Assessor of Property, to be added to Ward 1, by Paul Corder, Planning Director. (Request by Sue Siens) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16) (Reference Resolution No. 16-1953)

No citizens chose to address the Mayor or City Council on this issue at this time.

- 4) Requesting zoning approval of 11.66 acres at 1035 Maple Hill Road (Tax Map 46, Parcel 9.08) to RS20 in Ward 1, by Paul Corder, Planning Director. (Request by Sue Siens) (Planning

Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16) (Reference Ordinance No. 16-5269)

No citizens chose to address the Mayor or City Council on this issue at this time.

- 5) To amend the Future Land Use Plan of the City of Lebanon, Tennessee, by changing 1501 Hunters Point Pike from MDR (Medium Density Residential) to HDR (High Density Residential) (162 acres; Tax Map 58, Parcel 68), by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval 8-1 on 6/28/16; Passed 1st Reading by City Council on 7/19/16) (Reference Ordinance No. 16-5270)

1) Dr. Elliott Storm, of 1286 Rutledge Lane, asked for clarification on what has been on the books for a while. Does the Hartmann Drive extension off of this project go through?

Mayor Craighead: No, that is our Major Thoroughfare Plan. And Hartmann Drive, over time as the land becomes available for right-of-way for that future expansion of Hartmann Drive, whenever that should be built."

Mr. Storm: Okay, because my wife came back with this (a map) from speaking to somebody here. It seems as if we are going from down to single density-single family homes. Is that correct? Is that what we are doing here?

Mayor: Right here, I believe it was, am I right here Paul? It was a Planned Unit Development (PUD) that originally had commercial and apartments and could have been over 1000 units. Now it is about 500 or so, single family.

Mr. Storm: Okay, on this map, which was given to me. I just don't see where Hartmann Drive was on this. It seems like it's -it's gone.

Mayor: Well, it's probably because it's not there yet. But, it is in the future plan. The map right here on this table--be glad to let you look at that later. But, that is of the Future Major Thoroughfare Plan.

Mr. Storm: Okay. I mean, I am all for getting away from the commercial establishments and having residential, that's fine. The only thing that concerns us, is--- has there been an environmental impact statement on the storm water runoff and flooding in that area? Because when you are adding structure and you are not allowing water to percolate down, it will back up in the streams.

Mr. Storm: (cont.) We have a stream that comes through the property and you can actually see it on the Google Maps. That when it rains there is a stream there. Right now it is dry, but, there is a stream that goes right into that whole section of property .

Mayor: Jeff, I will let you-

Commissioner Baines: Of course, we are in rezoning steps now. When they actually get ready to build the subdivision, storm drainage will be reviewed by the staff, absolutely. Storm drainage will be a critical item.

Mr. Storm: Okay, but there has not been like a Development Economic Impact Study at this point?

Commissioner Baines: For rezoning it is not required. For developing it will be required.

Mr. Storm: Okay, it's like I'm saying we are all for that; we just want to make sure that the storm water run off or any kind of drainage isn't going to back up into any of our property; because there is a tributary to Walker Branch, that runs through our neighbor's property.

Mayor: Storm water is a big issue on every project and every project has to address those issues. Things have changed compared to twenty years ago.

Mr. Storm: Okay, but just backing up one second, the Hartmann Drive Extension is still on the books?

Mayor: That is still on the long range plans for continuation of Hartmann Drive to make a full circle around Lebanon at some point.

Mr. Storm: Right. That would hit that right angle at Rutledge Lane, correct?

Mayor: I believe so. It is in that area.

Mr. Storm: Right. Because from that map it seems that the overlay shows that that is gone and it is just plats of houses.

Mayor: No, it is still of importance for the future connectivity, later, for Lebanon.

Mr. Storm: Hopefully, I can come back at another time, and kind of take a look and see with somebody where exactly it is and where the houses would be.

2) James Tipps, of 2171 Hunters Pointe Pike, addressed the Mayor and City Council saying that property drains right across his property. They are in the Walker Branch area. He is very concerned about the traffic and flood issues. As a farmer, he is also getting the run off. He asked that the Council think about the citizens when making these decisions. As it is now, it takes 5 to 10 minutes to get out of their driveway. If you add more traffic, it will be longer. His property is bordered by 5 Century Farms right now. Although, it may be nice to grow, he asked why can't Mt. Juliet and Nashville grow. When he grew up Lebanon was a nice town; but, now we are having more drug problems. So adding all these new houses---he just doesn't understand why the Council wants to grow the city and have it like Nashville. More

traffic, more flood problems. He is a farmer who is getting run out by everybody else. He doesn't understand why everyone wants to grow so much.

In one meeting that Mr. Tipps attended he was told if we don't grow, then property taxes are going to go through the roof. He's been here 40 years, and they haven't gone through the roof yet. In another meeting the developer said if he doesn't get his way--well, he's not worried about us---he's worried about his money. Mr. Storm stated, "*Ya'll need to think about the people that are here in the County, instead of the people that are moving in.*"

3) Billy Thorne brought forth discussion about the meeting that the City had with the Tennessee Department of Transportation (TDOT).

Mr. Thorne: TDOT determined that there were four hot spots on Highway 231 between Sam Houston Drive and Kon Tiki. Hot spots meaning those areas that are potentially ravage for accidents. What is the plan to fix them? You know that they exist, what is the plan?

Mayor : As the developments happen, a lot of the--just like in storm water--the issues of looking and addressing storm water on plans are similar to what also is on traffic. Traffic, when you look, a lot of times is similar to what Stonebridge has done. They have come in and widened the road and built some turn lanes.

Mr. Thorne: If we know that that exists, why ain't we doing it now?

Mayor: As developments happen---

Mr. Thorne: Why are we waiting, Mayor Craighead? Why?

Mayor: A lot of it goes with having the partnerships with the developments, so that they are paying for part of the bill.

Mr. Thorne: But, as Mr. Tipps said, if he don't get their way, they ain't going to be here anyway. Gentlemen, the question that I present to ya'll is why do we keep trying to get the cart before the horse. You know that you want to develop these pieces of property; but you insist on putting us residents in the area, in jeopardy, by putting forth all this growth without having the infrastructure in place. Please let me finish. Just this week on the news, Channel 4 and Channel 5 both had it on the evening news that Davidson and Rutherford counties have put a moratorium on high density projects in those two counties until the infrastructure is in place to support such projects. They already know that it don't work--by doing it bass ackwards. And I plead with you to

look at what you are doing in the growth--and fix the roads first. Let the plan for Thoroughfare mimic the plan with what you want to do with land usage. Because the land usage plan you don't follow, because this piece of property was zoned RS9 a long time ago. Now it's already a 6. Everything else throughout there is either RS9 or RS20. So, I don't understand why you are putting this piece in the middle of it. There is lots of questions that I have, and I listen, but I never hear any answers. So, I have questions; and I plead with you. Answer my questions. Thank you.

- 6) Changing 1501 Hunters Point Pike from CG (Commercial General), RD9 (Medium Density Residential), and RM6 (High Density Multi-Family Residential with a Planned Unit Development Overlay) to RS6 (High Density Single Family Residential) in Ward 1 (162 acres, Tax Map 58, Parcel 68), by Paul Corder, Planning Director. (Request by David Reisen) (Planning Commission recommended approval 8-1 on 6/28/16; Passed 1st Reading by City Council on 7/19/16) (Reference Ordinance No. 16-5271)

Ryan Lovelace, of Civil Site Design Group, the civil engineers of this project, stated this proposal is currently a Planned Unit Development, with single family and multi-family apartments and commercial. We are asking to change that zoning to be all single family. They are still proposing Hartmann Drive across the property as an extension, with a few other properties adjoining this. Mr. Lovelace also noted that detention, which is a critical aspect of this, would have to be provided as a part of proposal, in order to hold back the water and meet the City requirements. Because, this is just the rezoning, there will still be quite a few more steps to take with staff. Mr. Lovelace would be happy to answer any questions that staff or citizens may have as they go through this process.

- 7) To amend Title 14, Chapter 8, Section 14.802 Off-Street Parking and Loading Requirements, A. General Provisions, E. Off-Street Loading and Unloading Requirements, and F. Variance from Required Parking, and Appendix D: Off-Street Parking Requirements to amend the requirement to round the number of parking spaces up, to amend the Off-Street Loading and Unloading Requirements by half, to add a formal process for requesting a Parking Variance and to amend the Minimum Parking Standards by half of the current standard, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16) (Reference Ordinance No. 16-5273)

No citizens chose to address the Mayor or City Council on this issue at this time.

- 8) To amend Title 20, Lebanon Sign Regulations, Chapter 1, Section 20-103 (CCCC) “Yard Sign,” and Section 20-125 “Temporary Signs” to amend the definition of a Yard Sign and regulate Temporary Signs, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16) (Reference Ordinance No. 16-5274)

No citizens chose to address the Mayor or City Council on this issue at this time.

The Public Hearing was adjourned at 6:20 p.m.

Mayor Craighead called the Regular Called City Council Meeting to order at 6:21 p.m.

Invocation was given by Jeff Baines, Commissioner of Public Works.

Mayor Philip Craighead led the Pledge of Allegiance to the United States Flag.

Council members present: Lanny Jewell, Fred Burton, Rob Cesternino, Bernie Ash, Tick Bryan and Rick Bell. Also present were Robert D. Springer, Commissioner of Finance and Revenue; Andy Wright, City Attorney; and Jaci Diebner, Secretary.

Approval of Minutes:

Motion was made by Councilor Rick Bell, seconded by Councilor Rob Cesternino, to approve the minutes of the August 2, 2016, Regular Called City Council Meeting. Motion carried unanimously. Minutes were approved.

Comments from Cumberland University President Paul Stumb:

1) Cumberland University President Paul Stumb, addressed the Mayor and Council to thank them for supporting Cumberland University and for everything the City does for them. Next year Cumberland University will begin their 175th year of operation. Mr. Stumb cited several specific instances where the City has provided a significant support system from which the university benefits: signage around campus that the City has erected; sidewalks have been much improved around the campus; the environmentally friendly and aesthetically appealing Rain Garden, support and service from the Chief

Chris Dowell and Chief Mike Justice of the Police and Fire Departments, the association the students have with the Floyd Family Center, and emphasized the assistance of Councilors Rick Bell and Rob Cesternino.

President Stumb noted that local developer Jack Bell has recently donated an outsourced economic study which showed that the economic impact annually of Cumberland University on the City of Lebanon is in excess \$68 million. Mr. Stumb realizes this would not be possible without the relationship and the great support that Cumberland University enjoys from the City Council.

In conclusion, President Stumb noted that enrollment this fall will be north of 1900 students; which, is the largest student population Cumberland University has seen in all of its 175 years. He thanked the Council for making Lebanon a great place, to live, work, play and study.

Mayor Craighead thanked President Stumb for his comments agreeing with the President that the City of Lebanon and Cumberland University enjoy a very good working relationship; and congratulated him on hitting the milestone of hitting 1900 students.

Comments from Citizens:

1) Brencé Jones was introduced by his grandfather Rick Jones, to the Mayor and Council in order that he may make a statement to them. Brencé explained that the farm is very important to him and he would like to someday teach his children to have the same appreciation that he does for the farm.

2) Sandi Jones, is the wife of Rick Jones, and is also here to speak about their farm. Mrs. Jones began by saying she appreciates the fact that the City of Lebanon is sending out surveys to see what it is that the people of Lebanon would like to see in their town.

Mrs. Jones asked for people to understand she is very emotional as she feels that the city is trying to take parts of her farm and wonders what they will try to take in the future. They went through this three years ago; and are ready to go again. Mrs. Jones stated, "*The Constitution of the United States guarantees us all three things: Life, Liberty and the Pursuit of Happiness. To us that means our farm.*"

Mrs. Jones pointed out all of the reasons she loves her home and the life they now enjoy living on the family farm. Farm life is not easy, but, said Mrs. Jones, "*It is worth every minute of it.*" She also noted that the farm seems to have attracted quite a following; because, people often stop to ask if they can look around and see the animals. She is always very proud to show them. She tries to train the animals so that they are people friendly.

Mrs. Jones went on to say, "This state is known as the Agricultural State. How can that be if the City and the Counties continually take over the small farms? We are not going to be anything but a huge metropolis. I moved from Nashville. I certainly don't want Lebanon turning into another Nashville. I suggest we build up all the areas we already have before we try grabbing others. If you think this is just a piece of land to someone--it's not---it's our lives. We have asked to be de-annexed from the City. We have been told that our farm is much too important to their plans. The only thing we receive from you is a tax bill. No city services other than a trash can. I had to beg for that. Does that give you the right to draw up plans and go through our property? I just want you to reconsider what you are doing; and think about it long and hard. There aren't that many small farms around. Got an awful lot of empty houses around and a lot of empty lots in our neighborhood. And I don't want you to take our farm piece by piece. It is something Rick's parents worked very hard for. Rick promised Casey when he was dying that we would take care of that farm; and I also promised his mother; and none of you are going to stop me, without a large fight, of keeping that promise to those two people. Thank you."

3) Rick Jones, of 1243 Sparta Pike, addressed the Council saying, "My wife and I are in a fight with the Mayor and Commissioner of Public Works, Jeff Baines, over my families farm. A farm that has been in my family for almost a century. At tonight's meeting you will be presented a map indicating roads that were highways. They will be asking you as Council representatives to approve on land that they do not own. And by the way, the map that you are looking at tonight is not the same map that was presented to the Planning Commission. If you will notice the packet that I gave you, that's the Planning Commission's map. Since it went before the Planning Commission the lines have changed. They will be asking you as Council representatives to approve on land that they do not own and I do not intend to sell. Ask yourself why are they presenting this design tonight. Land that they City refuses to give services to while I own the land for where Mayor Craighead stated in the Lebanon Democrat, on March 7, 2013, 'I see the City, over time taking over the area. But, services need to be there.' Again, he stated taking. The definition of taking in Webster's Dictionary states taking - to get into ones hands or one's possession, power or control to acquire eminent domain. Check the definition for yourself. Tonight's move by Mayor Craighead and Jeff Baines is one step equal to a future land grab by these City officials and they are asking you, as City Council members to help them pull this off by your vote tonight.

Mr. Jones acknowledged the annexation of his family farm in 1998 and added, "Resolution No. 98-1015 was passed along with the annexation at the February 1998 City Council Meeting, stating that within ten years, my parents would receive all city services, such as police, fire, water, sewer, sanitation, streets, street maintenance, lights, natural gas and other services. In the March 7, 2013, Lebanon Democrat article Public Works Commissioner Jeff Baines stated 'this is prime property right by the interstate. It was annexed for future development.' He said adding a sewer line to the property would be relatively simple. See their own words highlighted in the news articles that you have before you. I was promised sewer and gas during the Maddox-Simpson construction several times and was lied to several times by this Administration. They sold my old and sick parents on all the great things Lebanon had to offer them. They were also lied to by the City of Lebanon officials and Jeff Baines was the Commissioner of Public Works at that time also. They told them if they were to be annexed into the City, they would get all the nice things the City has to offer, such as gas, sewer and other services. My family has gotten nothing from the City, but run arounds and lies and a tax bill every year. But, they say it is a valuable property. Jeff Baines has told me that it is too expensive to run these services to only one family. But, they refuse to let me de-annex. While my wife and I are on the property, they continue to violate their own resolution of services. Since I couldn't get the services from the City of Lebanon in 2013 for my tax dollars and my parent tax dollars, I went before this body asking for de-annexation, so I could get a better deal from the County. But, the vote was split and Mayor Craighead cast the deciding vote, and our request for de-annexation was denied. My wife and I now have a new \$3,000 fill line for our sewer needs. Rather than gas appliances, we now have an electric range. We have a new electric water heater and new electric fire logs; so, we no longer need the City services they choose to withhold from us because we refuse to be intimidated and move from our decades old century farm. Now, three years later, I have a neighbor come to my house and inform me that plans are underway to extend Maddox Simpson highway through one of my fields, as well as Phelan Drive. This was a neighbor that informed me and not a City representative. I went to City Hall and was told 'Oh, we were going to call you.' This was only a few days before the Lebanon Planning Commission was due to meet. Due to the fact of not having any notice, I was unable to plan for the Planning Commission, but, they had a split vote. I am sure that Mr. Baines and the Mayor hoped that I would never catch wind of this plan. This plan is being pushed by the Mayor and Jeff Baines, not TDOT. I understand progress, and I have been a law enforcement officer in Nashville for 35 years, and I also know harassment. This is pure harassment by Mayor Craighead and Mr. Jeff Baines. There is not need to pull the City Council into a design project, and ask each of you to get the City involved by your vote. It makes no sense. I understand

why Mayor Craighead and Mr. Baines want your vote tonight. So, they can add each of you to this land grab and give legitimacy to their plans. If approved Mayor Craighead and Mr. Baines will always fall back on, well the City Council voted for the design and we are just following their wishes. Leaving each of you, the fall guy as they move their next step condemning my family's home and farm. Tonight you will be presented with a map, not with just one, but two roads designed through my property, for your approval. One of the roads have already been changed since the Planning Meeting. You will also be told that it is TDOT that is pushing this design. That is simply not true. I have asked state representative Mark Pody and state senator Mae Beavers to become involved and ask TDOT. According to a senior management with TDOT it is not their design. It is not even on their radar. You will be told that the State of Tennessee is out of road money and that this is just a future use plan. This is also not true. You will also be told that I am overreacting to tonight's plan. The Mayor stated August 10, we aren't even designing a road. I am sure that Mayor Craighead is more clever than me. But, it looks like two roads to me. One called Phelan Drive and one called Maddox-Simpson. You will have an opportunity to look and see for yourself. It is their design and it is their map. But, the Mayor has called my wife and I liars. Mr. Baines also stated August 10, 'It may not happen in my lifetime.'

Continuing, Mr. Jones said, "Again, ask yourself why Mayor Craighead and Jeff Baines are presenting this now. Do we have so many public works employees sitting around designing roads that may never happen? Should they not concentrate on current projects that are not getting done? As a city tax payer, it sounds like we have an excess of public works employees and they are only doing busy work. I hope you, as our City Council will take this into account when you review our next City budget. You and I both know that if I were to die tonight and my farm became available, and TDOT wanted, they would find the money to cut roads. The money would be re-shifted and placed in what you and I call "fast track." This move tonight is just one step in a bigger picture to remove my family and I off of our land, a nail in our coffin. There is plenty of open land along Maddox-Simpson to develop for businesses. Drive it for yourself and see. Years ago was the first time I met Jeff Baines, at a meeting concerning Maddox-Simpson realignment. Mr. Baines told me then that my wife and I were sitting in Lebanon's next Industrial Subdivision, and how roads like he has planned today, were going to cut through my farm. I left the meeting that night telling my wife that man scares me. He has designs on taking our land. Every time Jeff Baines talks about my farm, he almost salivates telling of his plans. Mr. Baines told me that when they cut Phelan Drive through my farm, he was going to leave enough road frontage on Sparta Pike, so places like Burger King, a gas station, and the like could be built on Sparta Pike. If you doubt this conversation, look

at the map, or ask him. Mr. Baines made a statement in the August 10 Democrat, 'it's about access and safety.' How can busy businesses add to safety? It appears safety is not the issue rather than getting more Burger King's and gas stations and such, as Mr. Baines states. Three years ago, I stood before this before and informed you that I had no intentions of selling my land or any piece of it, while I or my wife was alive. One present Council member was so sure that I was trying to de-annex my land for sale, he the statement, 'If you de-annex, the City of Lebanon will be out the sales tax.' I assure you today, as I did three years ago, my wife and I have a dream. A dream of living on my family farm in peace and enjoying our children and grandchildren playing in the open field. My wife and I are not the big, powerful family such as the Bone family, Jack Cato or Philip Craighead. My wife and I only have each other, our family, and our small farm. We desire to be left alone. We will pay the City taxes, even though we don't enjoy City services' but, we'll pay them in the hopes of keeping peace. And have hopes that this City Council will let me and my wife live out our small dream without harassment from Mayor Craighead and Jeff Baines. Even though we live in Lebanon and small town politics get in the way--we still live in America and Tennessee, where you should have the right to live your life without the fear of tyranny and oppression. The definition of tyranny is cruel and unfair treatment by people with power over others. A famous quote states, "There is no greater tyranny, than that which is perpetrated under the shield of law, and in the name of justice. Even the Bible tells us not to covet the property of our neighbor. But that is exactly what Mayor Craighead and Jeff Baines is doing to our family. They want our land and we don't want to give it up. Mr. Baines passes our farm each day going to his farm outside the City limits, but, he wants to take my farm away from me, and design roads with ulterior motives for gas stations and Burger Kings. I'm sure Mayor Craighead and Mr. Baines will brag about all the high paying jobs they brought in when they pushed me off my farm.

Mr. Jones acknowledged, "We are told that they want to eliminate problems at the Interstate so that it will flow better. How can adding fast food stops and gas stations eliminate problems. It won't. I will cause more congestion, more confusion, and more wrecks having these businesses at that location prior to entering and exiting the interstate.

Mr. Jones further explained his reasons for resigning the Planning Commission years ago. He was appointed to the Planning Commission by Mayor Don Fox. Mr. Jones resigned in 2103 when he asked for de-annexation and was not granted it. He did not like the direction the Planning Commission was going under the current Administration.

Mr. Jones asked again that the Council let he and his wife live out their dream in peace, and asked the Council to see the big picture in this small chess game.

Mayor Craighead responded that no one is trying to take his land. There is no conspiracy. Commissioner Baines agreed and would be happy to explain this to Mr. Jones in more detail. He thinks things have gotten over blown--what Mr. Jones thinks is happening is far from the truth. Commissioner Baines apologized to Mr. Jones if he was offended by anything; however, this is simply not the way it is. Maddox-Simpson has already been approved they are just trying to eliminate the intersection at Phelan Drive. Commissioner Baines stated that no one is trying to take his property.

4) Larry Hubbard is on the Planning Commission and has a few things he would like to say. Mr. Hubbard noted that Lebanon is at a crossroads. The Planning Commission is tasked with planning everybody's land, not just one farm or one piece of land; but, everybody's land. Mr. Hubbard explained that the map distributed at the Planning Commission is a moving target that is looked at every month; therefore, it changes from time to time. It is not a constant. The City of Lebanon is not trying to take the Jones property. The Planning Commission is required by law to have a Future Land Use Plan and a Major Thoroughfare Plan. They are protecting Lebanon by planning for the future. Everyone including the Historical Society, City Planners, Legal advisors and City Staff working with the Planning Commission for the better and best plan for the City of Lebanon.

5) Jim Dunn, of Blairwood Drive, thinks that many people are worried that Lebanon is going to become over run with apartment complexes on all vacant lots. Bus loads of children are dropped off at these apartments and these are people who do not pay taxes. A lot of people see that the City has become an apartment city. When the properties get old, will they become government subsidized. Will Lebanon become project city someday?

Mr. Bell noted that Greentree Pointe was government housing 19 years ago. It has always been low income housing.

6) Chris Crowell, of 3831 Leeville Pike, thanked Commissioner Baines, Jordan Fleming of Fleming Homes and Councilor Ash for the meeting that was held and the progress that has been made. The main issues are use of land and the density, and the limits on the infrastructure that we have in place. The issues with the water have been discussed and ongoing discussions continue. They would ask that the developers consider a lower density, so that the infrastructure can actually handle what is being proposed.

7) Charles Gibbs, of Leeville Pike, was at the meeting held by Fleming Homes. He believes they have adequately taken care of some of the issues that citizens were concerned about. There will be roughly 7 1/2 acres taken up by houses and road and all that water will run off a lot quicker. So where will this water go? If this property is rezoned, are we capable of handling the water. Mayor Craighead explained that after rezoning, then they will come in with the site plan. Once a site plan has been determined, the detention and water pressure are addressed. State law requires these issues to be addressed and developers have respect for the engineers that devise these plans.

8) Ann Gaines is very grateful that the City listened to the people at the last Council Meeting. She appreciates the developers providing the information and addressing the specific concerns of each citizens who had issues. Ms. Gaines questioned if the developers are held accountable and are any doors left open for possible changes once everything has been addressed. Mayor Craighead responded that the concept is merely the developers word of what will happen. But, the site plan is the actual concept drawing with more teeth in it and can be addressed more specifically if there are concerns. Ms. Gaines feels much more confident than before about bringing her problems to the City Council.

9) Mike Wrye, representing the developers has worked with staff to give a good product. The Fleming's reputation for good product is well known.

Communication from the Mayor:

Mayor Craighead announced his appointment of Ensley Hagan to the Planning Commission. Mr. Hagan will replace Rick Bell upon his resignation to the Planning Commission.

Mayor Craighead informed citizens if anyone is interested in a Home Grant, there will be a public meeting on Monday, August 29, 2016. He invited any interested citizens to attend.

Reports from Committees / Aldermen / Officers:

1) Councilor Lanny Jewell questioned what can be done about 313 Madrid, where there are more than one family living in a single family home. Attorney Wright stated you cannot tell people how many people they are allowed to have in their family. There is however, an on street parking ordinance. Something can be done about the parking issue. But no city in Tennessee has been able to enforce how many people can be in a home, and several have tried. However, if it is a safety issue, we can consider putting up no parking signs.

Robert Williams of 316 Madrid Drive, is the one who lives next to the people who are having problems with the parking issue.

The Mayor will investigate with Chief Justice to see what can and cannot be done.

2) Councilor Fred Burton brought forth discussion commending the paving crews which have worked hard in his ward. He questioned when the drainage crews will begin work in his ward. Commissioner Baines stated they are working on other jobs. Councilor Burton also reminded Commissioner Baines to take care of Beard Avenue and Peyton Road. The Senior citizens are having a major problem with mosquitoes. He asked that mosquito spraying is kept up for hot spots; so, if your area needs spraying be sure to call. Commissioner Baines stated they sprayed Thursday before last. Generally, said Commissioner Baines, we spray every couple of weeks. The Mayor noted that with the heavy rainfall we have had, we need to keep on top of this.

Councilor Burton also commended the Police Department for taking care of business. He asked Chief Justice when the victory motorcycles will be in. Councilor Burton is looking forward to seeing them. Chief Justice replied they were told they would be in around the first of August; so, it should be any day. These cycles are not kept in stock. They are built to order. Chief Justice told the Councilor when they arrive he will give him a call and get him a helmet.

3) Councilor Bernie Ash gathers from the conversations this evening that the City of Lebanon is in the midst of growing pains. He would just ask that everyone can slow down and take a long look at what is happening, what we want to happen, and where we want to go. One of the issues that concerns Councilor Ash the most, is high density development. There is a difference between the project that Fleming has on Leeville Pike, which is a small development and a high quality product, and the development on Highway 231 North, which is very high density (585-630 houses). Someone from the developer came to visit him to assure him that none of the houses would be more than 13 feet apart. That is pretty close.

Councilor Ash stated we need to really take a hard look at what we want Lebanon to look like with all these apartment buildings. Perhaps we need to think about our zoning, and how small or how big we are going to make these subdivisions, and how small the lots are going to be.

4) Councilor Rick Bell disclosed he is a co-developer of Hamilton Springs, which is on the agenda tonight.

Councilor Bell thanked Ensley Hagan for replacing him on the Planning Commission. Being on the Planning Commission is not an easy job and he appreciates that Mr. Hagan agreed to take the job. Mr.

Hagan attended his first preliminary Planning Commission Meeting this morning, and he thought it went well, there was nothing controversial. Councilor Bell told him, "Just wait. It's going to come."

Councilor Bell thanked his boss, Paul Stumb for speaking on behalf of Cumberland University. The University is a really big asset to the community. He invited citizens to come to the campus at anytime and visit. Councilor Bell advised that he had attended a meeting several years ago, in which the Mayor of Franklin was present. He told Councilor Bell that the City of Lebanon has two things that Franklin wishes they had. One was Cumberland University and the other the Music City Star. Councilor Bell believes the City should support both of those.

Consent Agenda:

Commissioner of Finance and Revenue Robert Springer read the items for the Consent Agenda, asking if there was any discussion on each item. There was none.

Motion was made by Councilor Fred Burton, seconded by Councilor Rob Cesternino, to accept the consent agenda. Motion carried unanimously. Consent Agenda was accepted and all Ordinances were read and passed on second/final reading

Ordinance No. 16-5279, second reading, to approve the Disposal Agreement with Republic Services (Agreement Extension), by Jeff Baines, Commissioner of Public Works.

PASSED SECOND/FINAL READING NO OBJECTIONS

Ordinance No. 16-5280, second reading, to authorize a Budget Amendment for the Police Department – Drug Fund to appropriate funds not used in previous fiscal year, by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue. *Budget Amendment - Before the Fact:*

PASSED SECOND/FINAL READING NO OBJECTIONS

Ordinance No. 16-5282, second reading, to authorize a budget amendment for the Community Park to appropriate funds not used in previous fiscal year (for the Fitness Court; project was not completed by the end of Fiscal Year 2015-16), by William Porter, Parks & Recreation Director, and Robert Springer, Commissioner of Finance and Revenue. *Budget Amendment – Before the Fact:*

PASSED SECOND/FINAL READING NO OBJECTIONS

Ordinance No. 16-5283, second reading, to authorize the purchase of a new sanitation automated truck, the conversion of one sanitation rear loader truck to a third knuckleboom truck, and related budget amendments, by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.

Budget Amendment – Before the Fact:

PASSED SECOND/FINAL READING NO OBJECTIONS

Old Business:

Ordinance No. 16-5246, second reading, to abandon the City of Lebanon’s interest in Martha Circle (in Ward 6 between Powell Grove Road and the Nashville and Eastern Railroad), by Paul Corder, Planning Director. (Request by Paul Crockett) (Planning Commission recommended approval 7-0 on 5/28/13; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Bell, seconded by Councilor Cesternino, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

Resolution No. 16-1952, adopting a Plan of Services for the annexation at 1035 Maple Hill Road (11.66 acres; Tax Map 46, Parcel 9.08) to be added to Ward 1, by Paul Corder, Planning Director. (Request by Sue Siens)) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Jewell, seconded by Councilor Burton, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

Resolution No. 16-1953, annexing property at 1035 Maple Hill Road, also identified as Tax Map 46, Parcel 9.08, containing 11.66 acres in the records of the Wilson County Assessor of Property, to be added to Ward 1, by Paul Corder, Planning Director. (Request by Sue Siens) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Jewell, seconded by Councilor Burton, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

Ordinance No. 16-5269, second reading, requesting zoning approval of 11.66 acres at 1035 Maple Hill Road (Tax Map 46, Parcel 9.08) to RS20 in Ward 1, by Paul Corder, Planning Director. (Request by Sue Siens) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Jewell, seconded by Councilor Burton, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5270, second reading, to amend the Future Land Use Plan of the City of Lebanon, Tennessee, by changing 1501 Hunters Point Pike from MDR (Medium Density Residential) to HDR (High Density Residential) (162 acres; Tax Map 58, Parcel 68), by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval 8-1 on 6/28/16; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Cesternino, seconded by Councilor Bryan, to pass said Ordinance on second/final reading.

Councilor Ash requested a roll call vote.

Mayor Craighead called for a roll call vote.

Councilors voted as follows:

Jewell:	no
Burton:	yes
Cesternino:	yes
Ash:	no
Bryan:	yes
Bell:	yes

Motion carried by a majority vote of 4 yes and 2 no. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5271, second reading, changing 1501 Hunters Point Pike from CG (Commercial General), RD9 (Medium Density Residential), and RM6 (High Density Multi-Family Residential with a

Planned Unit Development Overlay) to RS6 (High Density Single Family Residential) in Ward 1 (162 acres, Tax Map 58, Parcel 68), by Paul Corder, Planning Director. (Request by David Reisen) (Planning Commission recommended approval 8-1 on 6/28/16; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Cesternino, seconded by Councilor Bryan, to pass said Ordinance on second/final reading.

Mayor Craighead called for a roll call vote.

Councilors voted as follows:

Jewell:	no
Burton:	yes
Cesternino:	yes
Ash:	no
Bryan:	yes
Bell:	yes

Motion carried by a majority vote of 4 yes and 2 no. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5272, first reading, changing unaddressed property on Leeville Pike from RR (Rural Residential Agricultural) to R9 (Medium Density Single Family Residential 9,000) in Ward 4 (19.92 acres, Tax Map 80, Parcel 6), by Paul Corder, Planning Director. (Request by Fleming Homes) (Planning Commission recommended approval 7-2 on 6/28/16; 7/19/16 City Council deferred to the 8/16/16 Agenda)

Motion was made by Councilor Ash, seconded by Councilor Cesternino, to pass said Ordinance on second/final reading.

Councilors voted as follows:

Jewell:	yes
Burton:	yes
Cesternino:	yes
Ash:	yes
Bryan:	yes
Bell:	no

Motion carried by a majority vote of 5 yes and 1 no. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5273, second reading, to amend Title 14, Chapter 8, Section 14.802 Off-Street Parking and Loading Requirements, A. General Provisions, E. Off-Street Loading and Unloading Requirements, and F. Variance from Required Parking, and Appendix D: Off-Street Parking Requirements to amend the requirement to round the number of parking spaces up, to amend the Off-Street Loading and Unloading Requirements by half, to add a formal process for requesting a Parking Variance and to amend the Minimum Parking Standards by half of the current standard, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Bryan, seconded by Councilor Burton, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5274, second reading, to amend Title 20, Lebanon Sign Regulations, Chapter 1, Section 20-103 (CCCC) “Yard Sign,” and Section 20-125 “Temporary Signs” to amend the definition of a Yard Sign and regulate Temporary Signs, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval 9-0 on 6/28/16; Passed 1st Reading by City Council on 7/19/16)

Motion was made by Councilor Bryan, seconded by Councilor Cesternino, to pass said Ordinance on second/final reading.

Councilor Jewell asked Attorney Wright if this would take care of the subjectivity. Commissioner Baines believes this is a good sign ordinance. It has been discussed for months and he is comfortable with it. If anything needs to be adjusted at a future date, it can be done at that time. But, this needs to be done. It is a fair ordinance.

Motion carried unanimously. Ordinance was read and passed on second/final reading.

New Business:

Ordinance No. 16-5284, first reading, to authorize a budget amendment for the Police Department to appropriate funds not used in previous fiscal year (for completion of equipment installed on two vehicles

in Police Department), by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent. (*Budget Amendment – Before the Fact*)

Motion was made by Councilor Burton, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5285, first reading, to authorize a budget amendment for the Street Department to appropriate funds not used in previous fiscal year (purchase a truck), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent. (*Budget Amendment – Before the Fact*)

Motion was made by Councilor Ash, seconded by Councilor Burton, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5286, first reading, to authorize a budget amendment for the Police Department to appropriate funds not used in previous fiscal year (to purchase two motorcycles), by Mike Justice, Police Chief, and Lisa Lane, Purchasing Agent. (*Budget Amendment – Before the Fact*)

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5289, first reading, to amend the Future Land Use Plan of the City of Lebanon, Tennessee, by changing unaddressed Cainsville Road and 1528, 1532 and unaddressed Sparta Pike from MDR (Medium Density Residential) and CO (Commercial/Office) to IC (Industrial/Commercial), by Paul Corder, Planning Director. (339.34 acres in Ward 3) (Tax Map 82, Parcels 115.03, 116, and 164; and Tax Map 91, Parcels 5 and 26.02) (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Withdrawn prior to Call to Order.

Resolution No. 16-1964, adopting a Plan of Services for the annexation of property at 1528, 1532, and unaddressed Sparta Pike (Tax Map 82, Parcel 115.03, 116 and part of Parcel 164 and Tax Map 91, Parcels 5 and 26.02) (124.01 acres) to be added to Ward 3, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Withdrawn prior to Call to Order.

Resolution No. 16-1965, annexing property at 1528, 1532 and unaddressed Sparta Pike, also identified as Tax Map 82, Parcels 115.03, 116 and part of Parcel 164 and Tax Map 91, Parcels 5 and 26.02, containing 124.01 acres in the records of the Wilson County Assessor of Property, to be added to Ward 3, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Withdrawn prior to Call to Order.

Ordinance No. 16-5291, first reading, requesting zoning approval of 124.01 acres at 1528, 1532 and unaddressed property on Sparta Pike (Tax Map 82, Parcel 115.03, 116 and part of Parcel 164, and Tax Map 91, Parcels 5 and 26.02) to IP (Planned Business/Industrial Park) in Ward 3, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Withdrawn prior to Call to Order.

Ordinance No. 16-5290, first reading, changing unaddressed Cainsville Road and 1528, 1532 and unaddressed Sparta Pike from RD9 (Medium Density Residential) to IP (Planned Business/Industrial Park) 215.33 acres in Ward 3, by Paul Corder, Planning Director. (Request by Staff) (Tax Map 82, part of Parcel 164) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Withdrawn prior to Call to Order.

Ordinance No. 16-5292, first reading, to amend the Major Thoroughfare Plan of the City of Lebanon, Tennessee, by amending Project #22 Hartmann Drive Extension Two to add a frontage road parallel to Sparta Pike, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 5-3 on 7/26/16)

Motion was made by Councilor Burton, seconded by Councilor Bell, to defer said Ordinance on first reading. Motion carried unanimously. Ordinance was read and deferred on first reading.

Ordinance No. 16-5287, first reading, changing 125 and 129 Blair Lane from RS20 (Low Density Residential District) to RS9 (Medium Density Single Family Residential 9,000) and RD9 (Medium Density Residential District) (9.67 acres) in Ward 5, by Paul Corder, Planning Director. (Request by Margie Harris

and Sally Cotton) (Tax Map 69, Parcel 24; Tax Map 69D, Group A, Parcel 30; Tax Map 57, Parcel 91.02; Tax Map 69D, Group A, part of Parcel 6) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Bryan, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5293, first reading, to amend the Major Thoroughfare Plan of the City of Lebanon, Tennessee, by amending Project #27 Safari Camp Road Improvements to close Safari Camp Road at State Route 109 and reroute Safari Camp Road through the Wilson Farms Development, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Bryan, seconded by Councilor Bell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Resolution No. 16-1966, to close Safari Camp Road access to Highway 109 and reroute traffic through the Wilson Farms Development, by Paul Corder, Planning Director. (Request by Carroll Homes) (Ward 4) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Bryan, seconded by Councilor Bell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

Ordinance No. 16-5294, first reading, to amend Title 14, Chapter 6, Section 14.602, D. CG – Commercial General, and Appendix B: Land Use Activity Classification Table to remove transport & warehousing from the allowed conditional uses, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Bryan, seconded by Councilor Burton, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5295, first reading, to amend Title 14, Chapter 6, Section 14.602, D. CG – Commercial General and Appendix B: Land Use Activity Classification Table to add Financial, Consultative and Administrative Uses to the permitted uses, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Cesternino, seconded by Councilor Jewell, to pass said Ordinance on first reading.

Councilor Burton questioned how this amendment would affect fast cash entities. Planning Director Paul Corder stated they would be consider financial and at this point would be considered basically the same as banks. In some areas, those are regulated; however, in this amendment they would be allowed. Mr. Corder stated this came about due to the realization that banks were not allowed in the commercial zone district; which staff felt was an oversight. To date, no one has specifically asked for it; however, we anticipate that it will eventually come up.

Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5296, first reading, to amend Title 14, Chapter 8, Section 14.801, D. Principal Building Limitations and Appendix A: Rules for Construction of Language and Definitions, to amend the definition of Dwelling, Multi-Family, by Paul Corder, Planning Director. (Request by Staff) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Bryan, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Resolution No. 16-1967, to purchase a generator for City Hall (funds appropriated in the 2016-2017 Fiscal Year Budget), by Mike Collinsworth, MIS Director, and Lisa Lane, Purchasing Agent.

Motion was made by Councilor Jewell, seconded by Councilor Burton, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

Ordinance No. 16-5297, first reading, changing unaddressed Franklin Road from RM6 (High Density Residential District) to CG (Commercial General) 2.19 acres in Ward 3, by Paul Corder, Planning Director. (Tax Map 81, Parcel 120.11) (Request by Gross Builders) (Planning Commission recommended approval by a vote of 8-0 on 7/26/16)

Motion was made by Councilor Cesternino, seconded by Councilor Bell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Resolution No. 16-1969, to accept bids for the HVAC Service Agreement for the Jimmy Floyd Family Center (three year agreement), by Tim Hill, Floyd Center Director, and Lisa Lane, Purchasing Agent.

Withdrawn prior to Call to Order.

Resolution No. 16-1970, to adopt the City of Lebanon Personnel Rules and Regulations Policy revision relative to Rule XIV: Safety Program to add Section 2 addressing Motor Vehicle Records and Driving, by Sylvia Reichle, Human Resources Director.

Motion was made by Councilor Bryan, seconded by Councilor Burton, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

Ordinance No. 16-5298, first reading, to accept an approximately 15 acre land donation from Hamilton Springs, LLC, by Mayor Philip Craighead, Councilor Rob Cesternino, Councilor Fred Burton, Councilor Tick Bryan, and Councilor Rick Bell.

Motion was made by Councilor Burton, seconded by Councilor Bell, to pass said Ordinance on first reading as revised.

Councilor Cesternino called for discussion stating, *"You are going to see for items 20, 21, and 22-- you know when I first ran for office, one of the things I talked about was we needed more quality of life options here in the City of Lebanon. I have also, for six years been commenting about how the west side pays more per capita for taxes; but, doesn't have any amenities-- these next three things conjoined work together to address that. I would really like to thank the Bell family for their commitment to the City; and I also think it's great when we can piggy back on their Regional Transit Authority project to save a substantial amount of money, to get us some parking and some roads in there, at a reduced cost to the citizens. I hope that everyone will support this because it's the right thing to do for the citizens on the west side of town. That's all I have."* Mayor Craighead agreed, adding, *"Well said."*

Councilor Ash would also like to comment on these items, *"I, too, would like to thank the Bell family. It is a very generous offer. And I think we should accept the land. Items 21 and 22 (on the Agenda) is committing 3/4 of \$1million to go to a road to the park. And we haven't talked about building the park and what that is going to cost. We still have a fire hall to build out on Highway 109. We need to staff it. I think until some of those things are taken care of, I don't think we need to be building more parks. That's my discussion."*

Mayor Craighead responded, "Well, the lack of parks, personally, for the future of this community, and the connectivity of those is what's going to bring that kind of growth that you want of the higher end homes, but, also having a place that the community can get outside and exercise and enjoy the community. And this, the concept and idea is also to have something that will attract people and can also have an economic impact for that area, plus for Lebanon. Personally, I totally support it. "

Motion carried unanimously. Ordinance was read and passed on first reading as revised.

Ordinance No. 16-5299, first reading, to authorize a contribution to the Regional Transportation Authority (RTA) to assist with infrastructure improvements in the City, by Mayor Philip Craighead, Councilor Rob Cesternino, Councilor Fred Burton, Councilor Tick Bryan, and Councilor Rick Bell. *Budget Amendment – Before the Fact:*

Motion was made by Councilor Cesternino, seconded by Councilor Burton, to pass said Ordinance on first reading.

Councilor Ash requested a roll call vote.

Mayor Craighead called for a roll call vote.

Councilors voted as follows:

Jewell:	pass, yes
Burton:	yes
Cesternino:	yes
Ash:	no, at this time
Bryan:	yes
Bell:	yes

Motion carried by a majority vote of 5 yes and 1 no. Ordinance was read and passed on first reading reading.

Resolution No. 16-1971, authorizing the issuance, sale, and payment of Water-Sewer Fund Interfund Loan Capital Outlay Notes not to exceed \$750,000, by Mayor Philip Craighead, Councilor Rob Cesternino, Councilor Fred Burton, Councilor Tick Bryan, and Councilor Rick Bell.

Motion was made by Councilor Cesternino, seconded by Councilor Bryan, to pass said Resolution.

Councilors voted as follows:

Jewell: yes
Burton: yes
Cesternino: yes
Ash: no
Bryan: yes
Bell: yes

Motion carried by a majority vote of 5 yes and 1 no. Resolution was read and passed.

Resolution No. 16-1972, in support of an application for a State Industrial Access (SIA) Grant for the construction of the extension of Genesco Parkway for an industrial access road to serve Project DeLorean, by Jeff Baines, Commissioner of Public Works.

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

Resolution No. 16-1973, to approve Lease Rates for Rooms/Office 210 and 212 in the new Terminal Building at the Lebanon Municipal Airport (recommended by the Lebanon Airport Commission), by T.O. Cragwall, Airport Commission Chairman, and Jeff Baines, Commissioner of Public Works.

Motion was made by Councilor Burton, seconded by Councilor Jewell, to pass said Resolution. Motion carried unanimously. Resolution was read and passed.

Ordinance No. 16-5300, first reading, to approve the waiver of fees for the expansion of the New Leash on Life facility on Jim Draper Boulevard, by Mayor Philip Craighead, and Councilor Rob Cesternino.

Motion was made by Councilor Cesternino, seconded by Councilor Bell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5302, first reading, to purchase a 3M Mobile ALPR Camera System, by Police Chief Mike Justice.

Motion was made by Councilor Burton, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

The Regular City Council Meeting of February 16, 2016 adjourned at 6:45 p.m.

Attest:

Approved:

Robert D. Springer
Commissioner of Finance & Revenue

Philip Craighead
Mayor

Secretary:

Jaci Diebner

#1

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: City of Lebanon, Tennessee
 Address: 200 N. Castle Heights Avenue
Lebanon, TN 37087
 Debt Issue Name: Loan Agreement between PBA City of Clarksville and City of Lebanon
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 4,700,000.00
 Premium/Discount: \$ 0.00

3. Interest Cost: _____ % Tax-exempt Taxable
 TIC NIC
 Variable: Index SIFMA plus 85 basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

5. Ratings:
 Unrated
 Moody's _____ Standard & Poor's _____ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input checked="" type="checkbox"/> General Government	<u>100.00</u> %	<u>road construction</u>
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input type="checkbox"/> Refunding/Renewal	_____ %	_____

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program PBA City of Clarksville
 Informal Bid _____

9. Date:
 Dated Date: 08/24/2016 Issue/Closing Date: 08/24/2016

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2018	\$ 224,000.00	%	2029	\$ 252,000.00	%
2019	\$ 226,000.00	%	2030	\$ 255,000.00	%
2020	\$ 229,000.00	%	2031	\$ 258,000.00	%
2021	\$ 231,000.00	%	2032	\$ 261,000.00	%
2022	\$ 234,000.00	%	2033	\$ 264,000.00	%
2023	\$ 236,000.00	%	2034	\$ 267,000.00	%
2024	\$ 239,000.00	%	2035	\$ 269,000.00	%
2025	\$ 242,000.00	%	2036	\$ 272,000.00	%
2026	\$ 244,000.00	%		\$	%
2027	\$ 247,000.00	%		\$	%
2028	\$ 250,000.00	%		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 4,700	Bone McAllester Norton
Issuer's Counsel	\$ 1,000	Runyon and Runyon
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 940	Bank of New York Mellon
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____%		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 21,560	TMBF administration, legal fees, and expenses
TOTAL COSTS	\$ 28,200	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar		
Trustee	\$100	
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin	15 BP's	Tennessee Municipal Bond Fund
Other _____		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link _____ or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due 270 days from fiscal year end

Name and title of person responsible for compliance Finance Director

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 12/20/2011

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

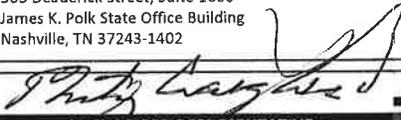
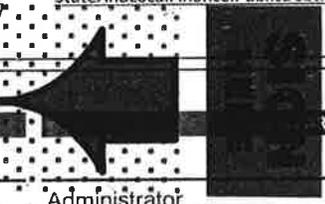
To the Governing Body: on _____ and presented at public meeting held on _____

Copy to Director to OSFL: on _____ either by:

Mail to: 505 Deaderick Street, Suite 1600
James K. Polk State Office Building
Nashville, TN 37243-1402

OR Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov

18. Signatures:

		
	AUTHORIZED REPRESENTATIVE	ADMINISTRATOR
Name	<u>Philip Craighead</u>	<u>Administrator</u>
Title	<u>Mayor</u>	<u>Tennessee Municipal Bond Fund</u>
Firm	<u>philipcraighead@lebanontn.org</u>	<u>lmooningham@tmbf.net</u>
Email		
Date		

#2

ORDINANCE NO. 16-5298

REVISED

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO ACCEPT AN APPROXIMATELY 15 ACRE LAND DONATION FROM HAMILTON SPRINGS, LLC

WHEREAS, Art. II, Sec. 1(11) of the Lebanon City Charter authorizes the City of Lebanon to accept donations of real property by ordinance; and

WHEREAS, Hamilton Springs, LLC, desires to donate approximately 15 acres of land for the creation of a city park; and

WHEREAS, it is in the best interests of the citizens of Lebanon to accept the land donation.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to execute any documentation necessary to accept a donation of land from Hamilton Springs, LLC. Such documentation may include, but not be limited to, an acknowledgment letter for the donor, a quitclaim deed transferring all interests in the property to the City of Lebanon, and the recording of any documents necessary with the Wilson County Register of Deeds office.

Section 2. The property being donated is situated between Old Horn Springs Road and the RTA Train Station Site, and is more or less depicted on the drawing of the property attached hereto as Exhibit A and incorporated by reference as if appearing herein verbatim.

Section 3. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

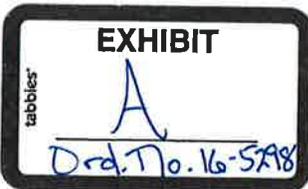
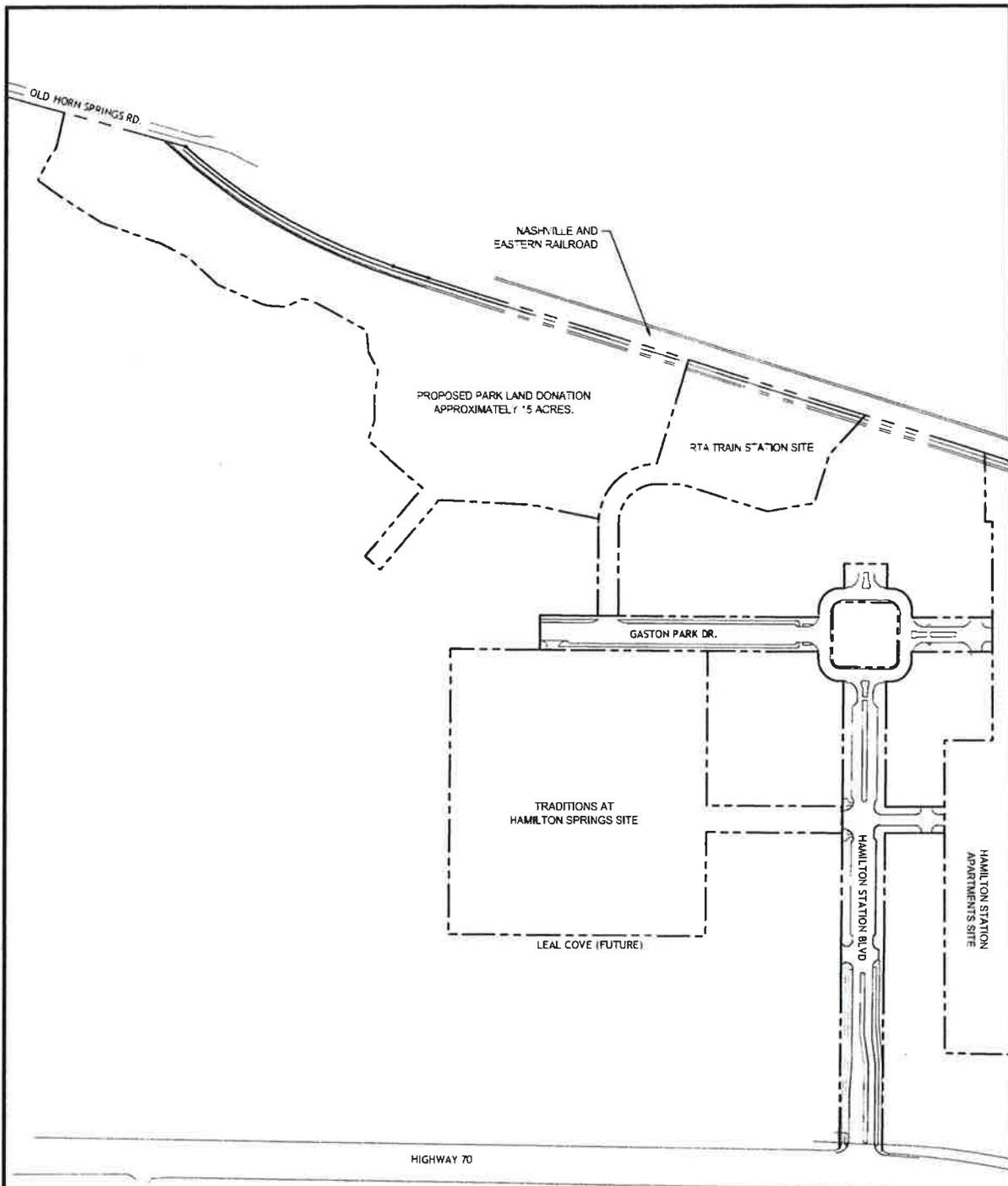
Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____



HAMILTON SPRINGS PARK LAND
DONATION EXHIBIT



SCALE: 1"=250'
AUGUST 10, 2016
L&A 23/06

HAMILTON SPRINGS STATION PARK CONCEPT

LEBANON, TENNESSEE

JUNE 30, 2016
 SCALE 1" = 30'



- LEGEND:**
- 1 SITE MEMORIALS
 - 2 AMPHITHEATER
 - 3 GLADIATOR SEATING
 - 4 THEATRE SEATING
 - 5 ELEVATED AV STRUCTURE
 - 6 RTVA TOUR BUS PLAZA
 - 7 TOWER SPEAKERS - TYPICAL
 - 8 CHANGING ROOM
 - 9 MEN'S RESTROOM
 - 10 VIP BOX AREA
 - 11 FOOD TRUCK LANE
 - 12 WOVABLE QUEUE STANCHIONS
 - 13 GREAT LANE
 - 14 GREAT LANE TERRACE
 - 15 RESTROOMS
 - 16 THE TERRACE
 - 17 (CONTROLLED) TICKET STATION
 - 18 MERCHANDISE ARBOR SETUP
 - 19 MERCHANDISE ST/ DRIVE
 - 20 PLAYGROUND & SURFING
 - 21 GENERAL PICNIC AREA
 - 22 PICNIC PAVILION, TYPICAL
 - 23 PARK GATEWAY ENTRY
 - 24 OBSERVATION TOWER
 - 25 PARKING LOT
 - 26 BIOSWALE PARKING ISLAND
 - 27 GREENWAY TYPICAL
 - 28 PARKING ISLAND TYPICAL
 - 29 PARK BOARDWALK TYPICAL
 - 30 STREAM MITIGATION BOUNDARY
 - 31 SMALL DOG PARK
 - 32 LARGE DOG PARK
 - 33 BALL FIELD
 - 34 BUNKER BELTHER TYPICAL
 - 35 DOG PARK OBSTACLE, TYPICAL
 - 36 SHADE TREE, TYPICAL
 - 37 ORNAMENTAL TREE TYPICAL
 - 38 FENCING, TYPICAL



TO LEBANON ROAD
 [U.S. ROUTE 70 / HWY 24]

FUTURE BIOSWALE

FUTURE DOG PARK

OLD HORN SAMINER ROAD

#3

ORDINANCE NO. 16-5302

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO PURCHASE A 3M MOBILE ALPR CAMERA SYSTEM

WHEREAS, to better protect the citizens of Lebanon, Wilson County, and others who may visit Lebanon, the Lebanon Police Department is in need of a mobile ALPR (Automated License Plate Recognition) camera system; and

WHEREAS, such ALPR camera system is available for purchase pursuant to Tennessee state bid contract #40233; and

WHEREAS, funds are available, and must be appropriated from, the police department's drug enforcement fund balance.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following amendment in the FY 2016 - 2017 City of Lebanon budget in order to appropriate available funds from the Lebanon Police Department's drug enforcement fund balance for the purchase of a mobile ALPR camera system under Tennessee state bid contract #40233:

Department: Police			
From: 61990000-79000	Fund Balance		\$21,665.50
To: 61942100-79440	Transportation Equipment		\$21,665.50

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM FINANCE DEPT
16 AUG 10 AM 9:49
2016/2017

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Police

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
61990000-79000	Fund Balance	\$ 21,665.50	
Total		\$ 21,665.50	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
619-42100-79440	Transportation Equipment		\$ 21,665.50
Total			\$ 21,665.50

REQUESTED BY	<u>WILLIAM GLOVER</u>	DATE	<u>8/10/2016</u>
DEPARTMENT HEAD		DATE	<u>8/10/2016</u>
COMM. OF FINANCE		DATE	<u>8/11/16</u>
MAYOR	_____	DATE	_____

REASON FOR THIS TRANSFER:
 To transfer out of Drug Enforcement fund balance to purchase 1 state bid item Contract #40233
 3M™ Mobile ALPR Camera systems (Automated License Plate Recognition) - placing in Unit# 3505

REVISED 10-8-2013



**STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE**

Statewide Multi-Year Contract Issued to:

3M Co
2807 Paysphere Cir
Chicago, IL 60674

Vendor ID: 0000000589

Contract Number: 00000000000000000040233

Title: SWC 302, License Plate Recognition Systems

Start Date : January 02, 2014

End Date: January 01, 2017

Is this contract available to local government agencies in addition to State agencies?: Yes

Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500

The purpose of this Invitation to Bid is to establish a source or sources of supply for all state agencies, local governmental agencies within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401). Purchases by local governmental agencies, private institutions of higher education, and authorized corporations are optional with those agencies, private institutions of higher education, and corporations and offers to sell to local governmental agencies are optional with the bidder.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Trey Norris
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615-741-7148
Fax: 615-741-0684

Line Information

Line 1

Item ID: 1000124774
License Plate Reader Mobile Unit (Four Camera System).
Unit of Measure: EA
Vendor Item/Part #: SLATE-XXX-LE-P
Unit Price: \$ 16830

Line 2

Item ID: 1000126279
License Plate Reader Portable Unit (Two Camera System)
Unit of Measure: EA
Vendor Item/Part #: SLATE-XXX-P2-YYY
Unit Price: \$ 14760

Line 3

Item ID: 1000126280
Back End Solution Server, Software (Block of 10 Concurrent User Licenses)
Unit of Measure: EA
Vendor Item/Part #: BOSS-10
Unit Price: \$ 2025

Line 4

Item ID: 1000163113
SpikeHD High Resolution Fixed ALPR Camera, Model P382
Unit of Measure: EA
Vendor Item/Part #: SPIKEHD-XXX
Unit Price: \$ 17100

Line 5

Item ID: 1000124776
Hardware Repair hourly labor rate.
Unit of Measure: HR
Vendor Item/Part #: SRVC-TECH
Unit Price: \$ 100

Line 6

Item ID: 1000163114
Fixed system Project Engineering Service
Unit of Measure: EA
Vendor Item/Part #: SRVC-PESS
Unit Price: \$ 4000

Line 7

Item ID: 1000163115
Field Engineering services required for the installation of the 3M Mobile ALPR system on a vehicle including PAGIS in-car and BOSS back office software training. Priced on a per vehicle basis.
Unit of Measure: EA
Vendor Item/Part #: SRVC-MVI
Unit Price: \$ 1800

Line 8

APCAT Percentage Discount for 3M Catalog is 10% off List Price
Unit of Measure: P1
Unit Price: \$ XXX (Based on 10% Discount from 3M Catalog Price)

Line 9

APCAT Percentage Discount for Intuidex Watchman Catalog is 10% off List Price

Unit of Measure: P1

Unit Price: \$ XXX (Based on 10% Discount from Intuidex Watchman Catalog Price)

APPROVED: Michael F. ^{IV} [Signature] CHIEF PROCUREMENT OFFICER BY: [Signature] PURCHASING AGENT 12-18-15 DATE

Quote Number 00009365
Quote Name Mobile ALPR and BOSS

Created Date 8/10/2016
Expires On 11/7/2016

Prepared By Daniel Wilburn
Phone 1-865-201-0410
Email diwilburn@mmm.com

Contact Name William Glover
Email gloverw@lebanontrn.org

Bill To Name Lebanon Police Department
Bill To 406 Tennessee Blvd
Lebanon, Tennessee 37087
United States

Ship To Name Lebanon Police Department
Ship To 406 Tennessee Blvd
Lebanon, Tennessee 37087
United States

Quantity	Product Code	Product	Product Description	List Price	Discount %	Total Price	Total S & H
1.00	75030217766	4 CAM LEGEND MOUNTING ASSEMBLY	Mounting assembly for four-camera mobile system	USD 1,000.00	100.00	USD 0.00	USD 0.00
1.00	75030231163	BOSS BLOCK 10 CONCURRENT USERS	3M™ BOSS is the management software for 3M ALPR systems and functions as central repository for license plate reads.	USD 2,250.00	1.11	USD 2,225.00	USD 0.00
1.00	75030236964	BOSS Install/Admin Training each BO		USD 300.00	100.00	USD 0.00	USD 0.00
1.00	75030219242	BOSS MAPPING USING MS LIVE EARTH	BOSS add-on that enables mapping using MS Live Earth	USD 795.00	10.00	USD 715.50	USD 0.00
1.00	75030236949	Mob/Port Installation Service per car BO		USD 1,200.00		USD 1,800.00	USD 0.00
1.00	75030220299	Mobile 4-CAMP634-810-25-25-16-08 VP	3M™ Mobile ALPR Camera systems provide high resolution coverage of a full lane of traffic with up to two concurrent vehicles in the field of view. Compact, rugged cameras are designed specifically for the onstreet environment and have been IP67 certified. The sleek designs mount nicely below the lightbar for limited visual interference.	USD 17,700.00	4.92	USD 16,830.00	USD 95.00
1.00	75030235644	SUV REAR FACING LIGHTBAR MOUNT	Mounting assembly for SUV rear facing lightbar. Can be added to mounting system to mount one camera at a steeper angle facing the rear	USD 225.00	100.00	USD 0.00	USD 0.00

Total Price USD 21,570.50
Shipping and Handling USD 95.00
Grand Total USD 21,665.50

Terms: Net 30 days
F.O.B. Freight will be prepaid by 3M and billed to customer
Shipping Costs: 3M to prepay and add to invoice
Warranty: One year return-to-depot included with purchase

Conditions of This Sale:

- Prices quote herein are firm fixed prices for your project and are valid for 90 days, unless otherwise specified.
- Pricing is based on supplying the designated item(s) shown. Any changes in quantities or item descriptions will require new pricing to evaluate the Quotation without written consent from 3M Traffic Safety and Security Division.
- The prices quoted exclude any applicable taxes and duties, including local sales taxes
- 3M reserves the right to revise this Quotation in the event that any of the terms and conditions set forth are varied.
- An estimated delivery date range will be provide for all non-budgetary quotes. Due to resourcing requirements and the nature of the identity management business the delivery estimates are subject to change.
- Additional 3M terms and Conditions of Sales are attached

Information for PO:

- Provide your corporate Tax ID number or Tax Exempt Certificate
- 'Ship To', 'Bill To', Deliver to Contact Name and Phone Number
- Acknowledgement of shipping and handling to be added to Invoice at time of shipment and/or charge freight collect against customer's account (provide account #)

Terms and Conditions of Sale

These Terms and Conditions of Sale ("Terms") apply to every order ("Order") of products or services ("Products") by 3M Traffic Safety and Security Division ("3M"). 3M's acceptance of each Order is expressly conditioned on the Buyer's acceptance of all the Terms. If any 3M proposal is construed as an offer, that offer is expressly limited by these Terms. Any notice of different or additional terms, including, without limitation, any terms on a Buyer's purchase order, or any Buyer notice of rejection of the Terms, is hereby rejected. If any 3M action regarding a proposal from Buyer, including 3M's shipment of Products, is construed as an acceptance of Buyer's offer, such acceptance is expressly conditioned on Buyer's acceptance of these Terms.

1. Pricing and Shipping: Pricing is as provided in the 3M quotation or applicable 3M price page ("Quotation"). Prices quoted by 3M are valid for 90 days after the date of the Quotation. Any changes in quantity or release dates may result in a change in pricing. Prices are F.O.B. point of shipment and exclude shipping, taxes, and any applicable duties.

2. Payment Terms: Payment terms are net 30 days from the date of 3M invoice.

3. Credit: 3M may, in its sole discretion at any time, change or limit the amount or duration of credit extended to the Buyer. 3M may cancel any Orders or delay shipment of an Order, if the Buyer fails to meet payment schedules or other credit or financial requirements established by 3M.

4. Lead Times: Delivery lead times will be quoted at the time of Order. 3M will use reasonable efforts to ship within quoted lead times, but is not liable for delivery delays.

5. Returned Goods Policy: Returns are subject to 3M's then current Returned Goods Policy. In all instances, authorization must be received from your 3M customer service representative before any returns will be accepted.

6. Export Control Compliance: Products are delivered within the United States. The ultimate destination of any Products purchased for export or re-export must be disclosed to 3M at the time of order. Buyer is responsible for complying with all applicable export control laws.

7. Product Selection and Use: The technical information, recommendations and other statements relating to the Products are based upon tests or experience that 3M believes are reliable, but the accuracy or completeness of such information is not guaranteed. Many factors beyond 3M's control and uniquely within Buyer's knowledge and control can affect the use and performance of a Product in a particular application. Given the variety of factors that can affect the use and performance of a Product, Buyer is solely responsible for evaluating the 3M product and determining whether it is fit for a particular purpose and suitable for Buyer's method of application.

8. Confidentiality: Any information supplied by 3M in response to Buyer's request for quotation will not be used for any purpose other than to evaluate 3M's proposal and, except as required by law, may be not be disclosed or used for any other purpose.

9. Warranty and Limited Remedy: THE FOLLOWING IS MADE IN LIEU OF ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. 3M warrants that its 3M Security Systems Division products will meet 3M's written specifications at the time of shipment. 3M's obligation and your exclusive remedy shall be, at 3M's option, to replace or repair the 3M product or refund the purchase price of the 3M product. IN NO EVENT WILL 3M BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO LOSS OF PROFITS, IN ANY WAY RELATED TO THE PRODUCTS REGARDLESS OF THE LEGAL THEORY ASSERTED.

10. Federal Contracts: 3M is selling commercial items as defined in FAR 2.101. If an Order is issued under a Federal Government contract or higher-tier subcontract, the following additional terms and conditions apply to the extent that the terms and conditions are applicable based on their FAR or DFARS prescriptions for commercial item procurements, as of the date of the Order: FAR 52.212-5(e) when the buyer's government contract is for commercial items or services, FAR 52.244-6 when the buyer's government contract is for noncommercial items/services, and additionally, DFARS 252.212-7001(c) when the buyer's contract is with the Department of Defense.

The FAR and DFARS specify that for the acquisition of commercial items, prime contractors (Buyer) are not required to flow down any FAR

clauses other than those listed above. Therefore, acceptance of any order placed by Buyer does not constitute acceptance by 3M of any other government contract provision other than those listed above, regardless of terms and conditions included on Buyer boilerplate order documents, and any such provisions are expressly rejected as a condition of these Terms.

11. Changes: 3M reserves the right to amend, modify, or supplement these Terms as to future orders or shipments. No action by Buyer may amend, modify, reject, supplement, or waive these Terms in any manner whatsoever (including course of dealing or of performance or usage of trade) except as agreed upon in a writing signed by an authorized representative of 3M.

12. Waiver: Any failure or delay by either Party in exercising any right or remedy provided by or relating to the Quotation or these Terms in one or more instances does not constitute a waiver and shall not prohibit a Party from exercising such right or remedy at a later time or from exercising any other right or remedy available.

13. Severability: If any provision of the Quotation or these Terms shall, for any reason, be held invalid, illegal, or unenforceable by a court or tribunal of competent jurisdiction, such provision shall be deemed severable and such invalidity, illegality, or unenforceability shall not affect any other provision of the Quotation or these Terms which shall be enforced in accordance with the intent of this Agreement.

14. Complete Agreement: The Quotation and these Terms constitute the entire agreement between the Parties and supersede and terminate any and all prior agreements and understandings, whether written or oral, between the Parties with respect to the subject matter of the Order. Each Party agrees that it has not relied on any representation, warranty, or provision not expressly stated herein and that no oral statement has been made to either Party in any way tends to waive any of the these terms. The UN Convention on the International Sale of Goods shall not apply.

US SGBG TSSD ALPR Direct



City of
Lebanon
T e n n e s s e e

**HISTORIC
PROGRESSIVE
GROWING**

DEPARTMENTAL REPORTS

FOR

APRIL, MAY, JUNE 2016

Economic Development Summary

April – May – June | 2016

Group Meetings:

- Wilson County Place to Be | Topic – Digital Marketing for this tagline
- Wilson County Resource Coalition | Topic – setting up a storage unit at a local climate controlled storage facility for the “needs” of the county from mattresses, clothes to sheets and shoes.
- The Square Merchants | Topics – community event planning for the year. Offering them communication and marketing support for their events.
- Kiwanis | Introduction as the new Economic Development Director
- Economic Development Committee Meeting Committee – Guest Speaker | Chamber of Commerce –
- JECDB – 2nd Quarter Board Meeting | Introduction as new Economic Development Director
- Historic Lebanon Monthly Board Meeting
- Special Events Committee Luncheon | Chamber of Commerce, April, May & June
- BISNOW – The State of the Market - Nashville
- JR. High National Finals Rodeo | Attending meetings for updates for the City’s involvement
- Dog Park Committee Meetings and planning for site work, work sessions, and helping with the marketing collateral for Volunteers and Donations
- Industrial Board Meeting | Regarding New Industrial Park – Discussion, partnership with City and County and JECDB
- Kiwanis Luncheon Meeting, weekly
- Vision Committee Meeting – Assisted with survey development
- Attend Chamber Hosted Ribbon Cuttings
- Participating in Development Board Task Force

Current Local Business | Individual Meetings:

- Melanie Minter | Chamber of Commerce
- Kim Parks | Historic Lebanon
- Heather Bay | Lebanon Airport
- Fred Burton | Ward 2
- Paul Corder | Planning Director
- Jeff Baines | Public Works Commissioner
- Robert Springer | Finance Commissioner
- Terri Merryman | Tourism Development
- Mike Manous | Manous Designs | Arcade Development
- Charity Toombs | Expo Center Development
- Wilson County Motors
- Rocky Williams Dodge

- Rob Cesternino | Ward 3
- Melissa Hassle | TVA
- Rick Bell | Ward 6
- Middle Tennessee Electric
- Wolfgang | Tennessee Department of Economic Development
- Rep. Mark Pody
- Shawn Smith | The Jewelers
- Curtis Gibbs & Diane Parness | The Mill
- Jack Bell | Builder
- WSM Live | Local Advertising Package discussion for local businesses
- WP Bone | Wilson County Motors | Hartmann Corridor
- South East Impressions
- Cedar Stone Bank | Bob McDonald
- Gardens on Main
- Trendz Salon
- Urban Mills Promo
- Bob Black | Capitol Theatre
- Hal Bone | Horizon Homes
- Kyle Johnson | Field Director | Senator Bob Corker
- First Freedom Bank
- TN Cheesecake

Following up Contacts:

Actively following up with Retail Real Estate Developers that represent restaurant groups and retail stores and grocery.

Participated in RECON – Las Vegas Retail Development Convention

New Recruitment | Economic Development Meetings:

- Avison Young | Commercial Real Estate Developer
- SouthSTAR | Glenn Wilson
- Brian Peterson | Commercial Real Estate Developer
- DR. Horton – America's Home Builder
- Panera Bread Company
- Large Pizza Restaurant
- Large Grocery Expansion
- Old Acre – McDonald | David Baily
- Tim McClure – New Home Developer
- Francesca's
- LandMark Homes of Tennessee
- Classic Party Rentals –
- The Shopping Center Group

- Lose & Associates
- Jack Bell Builders
- Pathyway Lending | Nashville
- Platinum Companies
- New Paradigm Development Partners
- Ernst & Young
- SouthEastern Building Corporation
- Legendary Design Group
- New Industrial Park, Industrial Board
- Chas Hawkins | Commercial Real Estate Broker | Joe McKnight
- Vastland Realities | Larry Frankenbach
- Restaurant Developer

On-going Projects:

- Completed all the text for Economic Development page for the City website
 - Traffic Counts
 - Income Levels
 - Digital Brochure
 - Sales Tax Revenue
 - Intro
 - Contact Information
 - Education
 - Housing
- Reviewing & updating New Business Recruitment Folder | Created a high-end informational brochure to send out to perspective businesses and utilize as a recruitment tool for Las Vegas Convention (ICSC). This will be a digital brochure as well as a printed brochure.
 - Branded 2 pocket Folder
 - Retail Snapshot Flyer
 - Traffic Counts
 - Population
 - Income Levels from around the city
 - Lebanon Brochure | Printed and Digital
 - Social Media Advertising Card
 - Intro Letter to prospective new business
 - What's Happening | a working document of what's coming through planning & permitting – local information to pass onto interested prospects that I come in contact with.
 - Maps with new housing developments displayed to plot the new growth for the city
- Visionary Committee | worked on developing the survey and drafted the plan to present planning and growth data for the visionary committee and worked on compiling the survey to be sent out. Developed the plan to execute the survey with Paul Corder, Planning Commissioner

Created a City Twitter Account –

- Updates for the city
- Build upon momentum for events and increase awareness of what is going on around the City.
- This will increase our search engine optimization (SEO) and online presence for those who are looking for what we have to offer, even if they are not looking necessarily for “Lebanon.”
- Quick fast information spot for the younger leaders who are used to getting their information/current events news from Twitter.
- Help with future growth by listening to the needs of the citizens of the City of Lebanon by providing another digital option for two-way communication.

Developing an overall Economic Development strategy which will include objectives and tactics for the following:

- Identifying Branding
- Branding & Marketing Standards
- Communications Strategy
- Department to Department Alignment with Economic Development Department
- Recruitment strategies – Retail Incentives
- Local Business – Sustainability Plan, Small Business Incubator, Education, & event/expo to support the idea of #ThinkLebanonFirst
- Community Development
- City Marketing Video
- Marketing Booth Strategy

- Managing and maintaining consistent social media communications, including updating images to be proper size for optimal viewing
 - Facebook
 - Twitter
 - Added Instagram
- Preparing for Las Vegas (ICSC).
- Dog Park Planning
 - Bark in the park booth
 - Committee Organization
 - Marketing collateral – presenting what we need to raise money for with a brochure.
- Airport Branding
 - New Logo
 - Tying in the identity and gateway of the Lebanon Airport into our overall city marketing plan.
- TML – Annual Conference -
 - Developed a booth strategy | Objectives | Tactics | Messaging
 - Key messaging
 - Display
 - Collateral

- Talking points

Training & Development: Completed & Registered to Attend -

- May 2-5 | Tennessee Basic Economic Development Course | Nashville, TN
- June 8-9 | Tennessee Strategic Planning for Economic Development | Jackson, TN

Small Business Saturday

- Digital Marketing Plan – hosted with the Chamber and Historic Lebanon
- 2 day seminar with power point presentation
- Providing local businesses with sample ad templates, content calendar, social media presentation and advertising promoting the event.
- Think Lebanon First – grassroots full community involvement, continuing effort all year round that will evolve and grow.
 - Volunteer Here
 - Work Here
 - Live Here
 - Shop Here
 - Play Here
 - Donate Here
 - Mission Work Here
 - Grow Here
 - Give Here
 - Mentor Here
 - Lead Here
 - Educate Here
 - Love Here
 - Intern Here
 - Public Service

Social Media campaign will be the driving force and touch on all aspects of community growth for the city. #LoveLebanon #ThinkLebanonFirst – plan to pull some cool and creative hashtags out of this project.

1. Health Fair – why leave the country to do mission work? There are people here in our own city that have needs. We can provide the resources for children and seniors with workshops and annual health fairs.
 - a. This will be promoted through volunteerism in our own city.
2. Work Force – internships here in the city. Help the young leaders by providing the education and training they need to get sustainable and long term careers.
3. Mentoring – coaching, providing guidance to those who are seeking resources for growth and development.
4. Business Community Wide Expo / Event

Retail Incentives

- Interviewed developers to find out what they need and what would help them.
- Working with TVA and TNED to see how we can add local incentives to be more affective towards growth.
- Researching surrounding counties and other state incentive plans to help come up with a plan for retail growth.

Created a City Instagram Account-

- Visually display the beauty of Lebanon – especially with the season and weather changes.
 - I have created the URL – and saved the name, but I haven’t began utilizing it to promote the city yet.
- Again build upon momentum for events and increase awareness of what is going on around the City.
- This will increase our search engine optimization (SEO) and online presence for those who are looking for what we have to offer, even if they are not looking necessarily for “Lebanon.”
- Continue to grow our online community.
- Help with our future growth by seeing the City of Lebanon thru the eyes of the citizens.

Social Media Content Calendar –

- Map out the content that should be shared on a monthly planning level so that we are creating a unity amongst our social channels and promoting two-way communication.
- Further develop our online community by opening up multi-channel dialogue.
- Organizing content in a strategic way so that we gain momentum with SEO through our audience and proper interaction.

Social Media | Facebook Insights | City of Lebanon

Growth Effort

Total Number of Page Likes

April 15, 2016	751
May 16, 2016	913
June- 2016	1064

Twitter Followers | 254

Reconn16 | ICSC | Global Retail Convention

May 22-25, 2016, Las Vegas Convention Center

Pre-Marketing Efforts

- 5/18/16 Press Release on Legends Drive Extension pushed out by Shopping Center Magazine to all Reconn Audience.
- 5/18/16 Posted link to press release on LinkedIn.
- 5/18/16 Joined 5 Retailer Organizations Group Chats.
- 5/18/16 Posted link to press release on twitter
- 5/19/16 Emailed press release out to email contacts that are retailers and developers that we have been networking with, including Nashville Business Journal and Nashville Post.
- 5/19/16 Emailed out reminder with our booth number, logo and picture (general brief marketing piece) to help with our booth traffic.
- 5/19/16 Posted the marketing piece on LinkedIn & Twitter – it was picked up by the convention and reposted to their 16.5K followers.
- 5/20/16 Repeated the posts on LinkedIn & Twitter – all efforts were picked up by ICSC Reconn Marketing and reposted to their audience.
- 5/22-26/16 Maintained a digital presence through-out the show and all efforts were picked up by ICSC Recon marketing and reposted to their audience.

Developer Meeting List with current projects in Lebanon

1. Avison Young | Lebanon Market Place
2. SouthStar | 109 & Lebanon Market Place
3. Hopkins. Sampson & Brown. | 109/Callis Rd.
4. Pebb Enterprises | West Main St
5. Horne Properties, Inc. | Cumberland Center
6. F.L.I. Properties | Single Family Housing

Retail Property Meetings

7. Deli/Sandwich shop | reviewed site selection – vacant building in front of Publix
8. Chicken establishment | reviewed site selection – lot on Hartmann Dr.
9. Chicken establishment | reviewed multiple site selection options – 231S & 109/40

10. Grocery establishment | reviewed local data to affirm site selection

11. Pizza establishment | reviewed site selection – West Main St

Vendor Meetings

12. Retail Lease Track | a subscription to provide a list of who is actively seeking to expand in TN; provides contact information and email tool.

13. Retail Strategies | provides market analysis of gaps and leakages, markets your city, an extra sales force by the experts and they use their contacts.

14. Shopping Center Magazine | preparing advertising campaign digital and print.

Approximately 40 contacts established where we traded contact information.

Marketing Collateral

- Branded Poker Chip | **this site today has over 150 hits!**
 - City of Lebanon Logo on one side
 - QR Code on the other side
 - QR Code takes you to a website that is linked to our maps so I can virtually show the new housing development that is coming into the city.
 - Map shows specific locations
 - Commercial Property listings featured on the site that has been given to me by commercial real estate brokers.

- Branded City of Lebanon 2 pocket folder that included the following:
- New Brochure | Brief Description of our City
- Quick Access to Demographics
 - Income Levels
 - Drive Times
 - Income variations within the city
 - Population
 - Education
 - Traffic Counts
- Social Media Handle Card
- Historical Lebanon Map
- Chamber of Commerce Map
- Sarah Haston Business Card

Follow Up for this week! Continue with digital marketing push...

1. Thank you cards sent to all of the people I have had meetings with.
2. Follow up emails on the property selection site meetings.
3. Lebanon New Recruitment Marketing Packets being sent to all of the new contacts and leads, this includes the poker chips.

Finance Department Quarterly Report **April – June 2016**

Finance

- Signed up over 200 new utility customers for bank drafts after 2 months of advertising that option for payment
- Began working on new water/sewer rates for 2017
- Began work on trial employee buyout program
- Worked on end of year financial analysis and impact on coming fiscal year
- Worked on closing out the City's accounts for end of FY
- Completed work TML loan for Airport Terminal
- Completed work on TML loan for Legends Project

Accounting

- Process all journal entries for the City including any income, disbursements, general, and payroll transactions and maintain documentation of these activities. For the period processed approximately 1,300 entries.
- Facilitate audit records to ensure fiscal integrity.
- Issued 1,209 check disbursements totaling approximately \$6,893,000.
- Processed approximately 64 daily cash receipts for the third quarter of the fiscal year 15-16 totaling approximately \$10.93 million in cash receipts.

Purchasing

- The Purchasing Department processed 1,360 purchase orders this quarter.
- Purchased a Used Dump Truck for the Wastewater Plant
- Purchased a New John Deere Tractor for the Street Department off of the NJPA Contract.
- Bid & Awarded the Purchase of New Fencing for the Water/Sewer Building for the Water and Sewer Department.
- Purchased a Flail Mower for the Street Department off of the NJPA Contract.
- Emergency Purchased a New Pickup Truck for the Fire Department.
- Purchased (2) Used Vehicles for the Police Department.
- Bid & Awarded the New Fitness Court for the Recreation Department that will be installed in the Don Fox Park.
- Bid & Awarded the Purchase of a ¾ Ton 2WD Truck with Service body for the Street Department.
- Bid & Awarded the Resurfacing of the Two Parking Lots and One-Mile Loop at the Don Fox Park for the Recreation Department.
- Bid & Awarded the Service Agreement for the Repair of Pumps and Electrical work for the Water, Sewer, Wastewater and Water Plant Departments. This is a Five Year Service Agreement.
- Closed out all Purchases for the 2015-2016 Fiscal Year Budget.

Customer Service

- Utility Bills- April water customers billed 11,047, Sewer 9,513, Metered Sewer 1,657 and Gas 7,997
- May water customers billed 11,027, Sewer 9,496, Metered Sewer 1,679 and Gas 7,9651
- June water customers billed 11,066, Sewer 9,5131, Metered Sewer 1704, and Gas 7,933.
- Credit Card Payments – processed 1,787 in January, 2,009 in May 2,035 in June 1,924
- Billing focus has been on increasing the number of families on bank drafts.

MIS

- Assisted moving employees from PW to Water/Sewer building
- Assisted with new additions and changes at ESU building
- Worked with several departments on software upgrades and new deploys starting July 1
- Continued work on new website
- Continued work on Tyler accounting system and VOIP phone system



CITY OF LEBANON FIRE DEPARTMENT

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 112 HARTMANN DRIVE
 LEBANON, TN 37087
 (615) 443-2903
 FAX (615)443-2905

ASSISTANT CHIEF JASON BAIRD
 112 HARTMANN DRIVE
 LEBANON, TN 37087
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Departmental Activity Report

	2015		2016	
	2nd Quarter		2nd Quarter	
	Staff Count	Staff Hours	Staff Count	Staff Hours
Departmental Events	71	110	46	150
Emergency Situations	2,901	1,383	3,181	1,395
Hydrant Activities	318	53	1,647	719
Non-Incident Activities	937	1,888	690	987
Training Activities	1,539	2,372	1,247	2,448
Total	5,766	5,806	6,811	5,699

	2015		2016	
	Year-to-Date		Year-to-Date	
	Staff Count	Staff Hours	Staff Count	Staff Hours
Departmental Events	99	153	74	231
Emergency Situations	5,656	2,789	6,421	2,734
Hydrant Activities	318	53	1,647	719
Non-Incident Activities	1,886	3,213	1,495	1,637
Training Activities	3,296	13,321	2,775	4,652
Total	11,255	19,529	12,412	9,973

Human Resources, Employee Safety and Payroll Department Quarterly Report April – June 2016

Human Resources

- In April, May and June, Human Resources posted 31 job postings and filled a total of 58 vacancies.
 - Hired eleven (11) Part Time employees
 - Hired thirty (30) Seasonal employees
 - Hired eight (8) Full Time employees
 - Nine (9) Internal promotions
- HR processed nine (9) new FMLA requests during this time period.
- Conducted ongoing departmental training and research to ensure compliance with IRS guidelines on Affordable Care Act (ACA) reporting requirements.
- Implemented new and revised policies for Social Media, Background Investigations, Probationary Period and Performance Evaluations
- Started Implementation for Civic HR Applicant Tracking Software and Sun Life Absence Management/Compsych leave administration and FMLA case management.
- OPEB changes implemented
- Finalized HR/Payroll Department Budget
- Changed eligibility waiting period for new hires and for PT or Seasonal employees hired on FT to ensure compliance with ACA
- New DOL guidelines for salary test/exempt employees released. Researched which positions are not currently in compliance and made recommendations to department heads and Mayor on required adjustments. The City has until the end of November to comply, before the new regs go in to effect.
- Developed employee training program for Title VI compliance and distributed training materials to all departments.

Employee Safety & Risk Management

- Completed Annual workers compensation premium audit.
 - Updated workers comp classification codes within the Munis payroll software.
- New Experience Modification (Emod) rating .84. A rating less than 1.00 is very good.
- Ten (10) workers compensation claims were filed during this period.
 - 2 claims withdrawn
 - 0 claims rejected

Payroll & Benefits

- Completed initial Sun Life billing reconciliation and set up of new benefit
- Processed wellness rewards for employee participation in annual Biometric Wellness Event
- Started process for annual filing of 1095Cs
- Completed monthly data exports to Integrity Data reports for monthly ACA compliance reporting
- Finalized Open Enrollment and completed benefits changes within the Munis payroll software

Payroll & Benefits, continued

- Processed 145 Personnel/Payroll Action Forms
- Processed 28 benefits enrollments and/or benefits changes (outside of open enrollment changes)
- Processed over 2,760 paper timesheets during this period.
- Issued bi-weekly deposits to an average of 460 full and part-time employees.
- Includes a total of six (6) regular payrolls and nine (9) supplemental or correction payrolls during this quarter.
- Paid:
 - Salaries in the amount of \$5,207,418.00
 - Social Security & Medicare \$ 335,347.00
 - Health Insurance premiums \$ 862,594.00
 - Health Savings Account contributions \$ 113,453.00
 - Retirement \$ 574,921.00

JIMMY FLOYD FAMILY CENTER

August 9th 2016

To: All Council Members; Mayor Craighead; Robert Springer

Lanny Jewell; Fred Burton; Rob Cesternino; Bernie Ashe; Tick Bryan; Rick Bell

Quarterly Report from April-June 2016

Current Memberships as of 7/1/2016		Total # members
Track Resident	227	227
Track Non resident	285	285
Single Resident	68	68
Single Non resident	49	49
Family Resident	297	1197
Family Non resident	180	715
Senior Resident	77	77
Senior Non resident	42	42
Sr Couple Resident	85	170
Sr Couple Non resident	34	68
Corporate (resident)	235	1779 (res & non res)
Corporate (non-resident)	293	
City employees	326	775
City Retirees	67	136
City Part time employees	39	91
Total	2304	5679

CU students (per semester) @	1800	fall sememster 2016	
Silver Sneaker members @	1100	enrolled	
Silver and Fit (members) @7	430		
	Total Members		9009

Comparison from last year	Actual Revenues	Actual Operating Expenses
April thru June (2015) 3 months	\$ 344,678.00	\$ 254,076.00
April thru June (2016) 3 months	\$ 342,248.00	\$ 375,878.00

**Increase in salaries/benefits plus an extra pay period in June for the 2016 year (+\$83000)
Maintenance (+\$7500) and Capital expenseses (+\$25000)**

Note: Expenses do not include any General Fund transfers for shortages/building bond acct



PHILIP CRAIGHEAD, Mayor

JEFF BAINES, P.E.
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PUBLIC WORKS

2nd Quarter Report

April 1 – June 30

2016

MEMORANDUM

TO: Jeff Baines, P.E.
Commissioner of Public Works

FROM: Paul Corder, Planning Director

DATE: July 08, 2016

SUBJECT: **Quarterly Report April to June 2016**

Below is a summary of Planning Department activities for the 2nd quarter of 2016 (April to June)

Planning Division

The Planning Staff has reviewed development projects in the city and regional planning portion of the county and preformed other planning duties, including:

1. Twelve (12) plat reviews
2. Ten (10) site plan reviews
3. Thirteen (13) zoning letters
4. Nine (9) rezoning requests
5. Six (6) Board of Zoning Appeals requests
6. Held two (2) Visioning Committee Meetings
7. Two (2) Certificate of Appropriateness requests
8. Attended the Walter J Baird Education Event held at Don Fox Park
9. Completed the Safe Routes to School Final Report for the non-infrastructure program
10. Represented Lebanon on the MPO Technical Coordinating Committee
11. Continued Education Course with Congress for New Urbanism
12. Continued meetings with regional Planners for Transit Oriented Development
13. Attended the Historic Preservation Commission Meetings
14. Worked on the Cumberland Area Historic Preservation District Study
15. Held three (3) monthly Developer Task Force Team Meetings
16. Held a meeting with the Residential Housing Subcommittee
17. Created and printed the Community Survey
18. Three (3) Annexation and Plan of Services requests

BUILDING INSPECTION/CODES QUARTERLY REPORT

APRIL 2016

MAY 2016

JUNE 2016

Monthly Analysis Department of Building Inspection				Apr-16		
Permits Issued						
	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building						
Number	162	186	83	1,279	1,053	553
Value	35,813,686	9,804,373	19,905,946	123,113,190	88,310,354	63,886,806
Permit Fees	137,162	63,780	40,705	1,264,535	620,952	309,296
Plumbing						
Number	53	28	37	377	293	170
Permit Fees	5,940	3,065	3,655	54,315	32,255	24,955
Sewer						
Number						
Permit Fees						
Total All Fees						
Nature of Building Permits						
Types	Number of Permits	Dwelling Units	Total Fees	Valuation		
Single Family	35		59,741	7,021,720		
2-Family						
Multi-Family	20	240	61,364	20,000,000		
Commercial Buildings	2		9,776	6,980,000		
Relocation & Demolition	1		50			
Swimming Pools	4		200	42,900		
Signs	2		100	6,200		
Other, Storage, Roofs, Etc.	24		1,150	192,381		
Driveways	28		700			
Reinspection Fees	42		2,090			
Total						
Alterations & Additions						
To Dwellings	1		360	18,000		
To Commercial Buildings	3		1,631	1,552,485		
Total	162		137,162	35,813,686		
Building Valuation						
This Fiscal Year To Date				This Calendar Year To Date		
123,113,190				63,886,806		
Last Fiscal Year To Date				Last Calendar Year To Date		
88,310,354				37,622,316		

Permits Issued

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building						
Number	100	162	123	1,379	1,176	653
Value	19,978,377	35,813,686	8,008,025	137,091,567	96,318,379	77,865,183
Permit Fees	73,530	137,162	72,464	1,335,065	693,416	382,826
Plumbing						
Number	48	53	32	425	325	218
Permit Fees	27,415	5,940	2,760	81,730	35,015	52,370
Sewer						
Number						
Permit Fees						
Total All Fees						

Nature of Building Permits

Types	Number of Permits	Dwelling Units	Total Fees	Valuation
Single Family	22		40,491	4,800,083
2-Family				
Multi-Family	17	68	26,172	7,861,100
Commercial Buildings	3		3,926	1,025,000
Relocation & Demolition	1		50	
Swimming Pools	3		150	52,475
Signs	5		232	67,709
Other, Storage, Roofs, Etc.	26		1,500	147,010
Driveways	22		550	
Reinspection Fees				
Total				

Alterations & Additions

To Dwellings	1		459	25,000
To Commercial Buildings				
Total	100		73,530	13,978,377

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
137,091,567	77,865,183
Last Fiscal Year To Date	Last Calendar Year To Date
96,318,379	45,630,341

Permits Issued

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building						
Number	159	100	119	1,538	1,295	812
Value	62,245,369	13,978,377	32,935,755	199,336,936	129,254,134	140,110,552
Permit Fees	110,448	73,530	91,735	1,445,513	785,151	493,274
Plumbing						
Number	40	48	36	465	361	258
Permit Fees	4,580	27,415	3,985	86,310	39,000	59,950
Sewer						
Number						
Permit Fees						
Total All Fees						

Nature of Building Permits

Types	Number of Permits	Dwelling Units	Total Fees	Valuation
Single Family	31		53,992	6,698,965
2-Family				
Multi-Family				
Commercial Buildings	3		48,683	51,210,000
Relocation & Demolition				
Swimming Pools	8		425	120,749
Signs	12		681	48,024
Other, Storage, Roofs, Etc.	26		1,275	147,631
Driveways	31		775	
Reinspection Fees	46		2,300	
Total				

Alterations & Additions

To Dwellings				
To Commercial Buildings	2		2,317	4,020,000
Total	159		110,448	62,245,369

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
199,336,936	140,110,552
Last Fiscal Year To Date	Last Calendar Year To Date
129,254,134	78,566,096

General Ledger Proof Report Summary Of Accounts By Fee Type

4/1/2016 to 6/30/2016

Building Plan Review

7/7/2016

Session ID: 06032016

Debit(s)

GLAccount	Account Description	Amount
110-11226	INVESTMENT ACCOUNT - WBT	41906.46
Grand Total:		41906.46

Session ID: 06032016

Credit(s)

GLAccount	Account Description	Amount
236	BUILDING PLAN REVIEW	41906.46
Grand Total:		41906.46

General Ledger Proof Report Summary Of Accounts By Fee Type

4/1/2016 to 6/30/2016

Garbage Cart Fee

7/7/2016

Session ID: 06032016

Debit(s)

GLAccount	Account Description	Amount
110-11224	GENERAL FUND - CASH ACCOUNT	8325.00
Grand Total:		8325.00

Session ID: 06032016

Credit(s)

GLAccount	Account Description	Amount
123	GARBAGE CART FEE	8325.00
Grand Total:		8325.00

CODES (PROPERTY MANAGEMENT)

Quarterly Report

April/May/June 2016

Public Nuisances/

Junk, Litter, Debris	109
Litter	1
Junk Vehicle(s)	116
Underbrush/wood	2
Grass	610
Obstruction	17
Trash Carts	10
Zoning Violation	8
Health & Sanitation	11
Basketball Goal/ROW	4
BOZA Violation	1
Pool/Permit/fence, etc	18
Stagnant Water	1
Illegal Signs (misc)	6
Abandoned Refrig	3
Property not #	2
Site Plan	2
Business License	1
Board/Secure Bldgs	2
Graffiti	3
Parking	16
Permits/Access Struct.	5

TOTAL 948

Rob Anderson
7-5-16

**Engineering Report for
April 1, 2016 – June 30, 2016**

Stormwater:

1. 81 Site Inspections
2. 84 Driveway Inspections
3. 4 Hot Spot Investigations
4. 1 Final Inspection
5. Issued 6 Land Disturbance Permits (grading permits)
6. Conducted 25 Plan Reviews
7. Attended Tennessee Erosion Prevention & Sediment Control Program Level 2 Course May 11-12
8. Completed Tennessee Erosion Prevention & Sediment Control Program Level 2 exam May 26. Passed exam and earned certification (expiration Dec 31, 2019)
9. Completed preparations for and presented to the public & Wilson County Schools (Apr 9, 2016) annual “Think Green Think Clean” event. Eleven local schools participated for a total of 875 participants. Number of garbage bags collected = 1172. Winning school was Walter J Baird (with 31% of their student body participating the day of the event); Lakeview Elementary (2nd place), Coles Ferry (3rd place).
10. Presented checks (May 2016) to winning schools (1st, 2nd, 3rd place) in response to Think Green Think Clean community clean-up event
11. Tree giveaway held at “Think Green Think Clean” event (with Tennessee Environmental Council) – 150 trees were given away
12. Coordinated City of Lebanon employee training with Wilson County Stormwater and City of Mt. Juliet Stormwater for Wed, Apr 27 - topic: “Pollution Prevention/Good Housekeeping for Municipal Operations” - Building C of Ward Ag Center (9am, 10:30am, 1pm). In attendance: field personnel, garage/mechanics, street crews, drainage crews, gas/water/sewer. Fulfills (2016) annual training requirements for City of Lebanon’s Stormwater Management Program. Training provided by UT's Municipal Technical Advisory Service.
13. Maintained all site inspection records
14. Managed miscellaneous drainage complaints
15. Monthly and random stormwater calls with TDEC
16. Attended Public Works and preconstruction meetings
17. Miscellaneous inspections of roadways and drainage
18. Continuing development of lesson plans for stormwater outreach lessons in LSSD classrooms
19. Continuing to develop policies, procedures, and Standard Operating Procedures for the Stormwater Management Program

Water/Sewer:

1. Attend monthly Inflow and Infiltration meetings to resolve problems and safely maintain the City of Lebanon sewer system.
2. Calculate water and sewer tap, capacity and surcharge fees for commercial, residential and subdivision development.

SIA/FIDP Projects:

1. Project Pellet (a.k.a. So.F.Ter) –One year warranty expired May 1, 2016. Project complete.

City Paving Projects:

1. 2015/2016 Annual Street Paving – Bid Opening held May 6, 2016. Precon held June 27, 2016. Project currently underway.
2. 2015/2016 Annual Street Striping – Bid Opening held May 6, 2016. Precon held June 27, 2016. Project currently underway.
3. L-STP (Roadway Improvements to S. Hartmann – 2 segments) Phase 3 – Project closeout is underway. TDOT transferred \$22,000 from Phase 2 into Phase 3. Final reimbursement requests were sent in April. Currently awaiting TDOT reimbursement.
4. L-STP – (Roadway Improvements on S. Hartmann from West Main to just south of Hickory Ridge) Phase 4 – Accelerated Delivery. Attended TDOT kickoff meeting in Nashville on April 8, 2016. Notice to Proceed (NTP) with Environmental Phase (NEPA) received May 4, 2016. NTP for All Phases received 7/14/16. Onsite meeting held with Gresham Smith on July 15, 2016.

Roadway Inspections:

Subdivisions:

1. Colonial Village Phase 9 – Started Construction
2. Hillview Farms Phase 6
3. Revere at Barton's Run
4. Hartmann Crossing – Pavement
5. Farmington Woods Phases 7, 8 & 9 – Started Construction
6. Five Oaks Phase 5, Section 2A & 2B – under construction
7. Legends Drive
8. Stonebridge Phase 27
9. Leeville Pike Turn Lane and Box Culvert
10. Forest of Lebanon Phase 3A
11. Spence Creek Phase 25A & C
12. Spence Creek phase 26
13. Kensington punch list for topping, curbs, for paving – construction in progress
14. Oaks Pointe punch list – construction in progress – waiting on paving
15. Waters Hill punch list – Construction in progress – waiting on paving
16. Colonial Village Phase 8 – Paved
17. Bonnie Oaks – Phase 2 & 3 – Paved
18. Hearthstone Phase 2 – under construction
19. Hearthstone Phase 3 – under construction
20. Stonebridge Phase 25 & 26 – under construction

Building Site Inspections:

The Engineering Department staff is responsible for all site inspections related to commercial and industrial building projects. Prior to a final Certificate of Occupancy being issued, staff has completed a final site inspection as well as periodic inspections as needed during construction.

1. Conducted site inspections @
 - o Maplehurst – Final Pending
 - o Wonder Porcelain – under construction
 - o Revere at Barton's Run – under construction
 - o Phoenix Place Phase 2 – under construction
 - o Ground Up – under construction
 - o Completed 10 final inspections of various site

Plan & Plat Reviews and Approvals:

The Engineering Department coordinates the final review and approval of all plats, site plans, construction drawings, etc. Coordination includes the routing of each to other applicable departments, compiling all review comments received, and forwarding out to the surveyor or design engineer.

1. Reviewed and commented on 25 site plans including 12 critical lot plans and 4 minor/revised site plans that did not require a trip through the Planning Commission. 20 of these site plans have been approved to date.
2. Reviewed and commented on 16 plats including 7 minor plats. 13 of these plats have been signed for recording.
3. Reviewed and approved 2 fire hydrant plans that were not a part of a larger subdivision plan.
4. Reviewed and commented on 6 subdivision plan sets. 2 of these subdivision plans have been approved. Approved sets include Farmington Woods Phases 7, 8 & 9 and Spence Creek Phase 27. Plans for Five Oaks Phase 3A & 3B, Hickory Ridge Subdivision, Wilson Farms Phase 1, and Gaston Park Dr. (Hamilton Springs) are awaiting plan corrections and resubmittal.

Planning Commission:

The Engineering Department reviews and comments on all submittals to the Planning Commission. Also, daily coordination with the Planning Department.

1. 9 Site Plan Reviews
2. 8 Final or Preliminary Plat Reviews
3. 6 Rezoning
4. 3 Annexations

Preconstruction Meetings:

1. Scheduled and conducted 8 preconstruction meetings related to privately funded public improvements (water, sewer and/or roads) as well as City of Lebanon projects. These include Stonebridge Phase 28, Leeville Pike Road Widening, Colonial Village Phase 9, Jerry Young Sewer Extension, Revere at Barton's Run, Phoenix Place Ph. 2, City Paving, and City Striping.

Miscellaneous:

1. Inspected road cuts
2. Handled miscellaneous complaint calls
3. Easement acquisition
4. Fill in for other departments as needed
5. Coordinated 12 stormwater maintenance agreements.
6. Scheduled and met with 23 developers, engineers, etc. about various projects.
7. Released warranty for Stonebridge Phases 8B, 10A, 10B, 12A, and 13 (Accepted Roads & Drainage).
8. Attended the Tn APWA (American Public Works Association) quarterly meeting in Nashville
9. Attended monthly Public Works and Transportation Committee meetings.
10. Attended 12 monthly planning meetings including: Project Review Team, Preliminary Planning, and Planning Commission.
11. Attended 28 staff meetings.
12. Conducted inspections at the airport.
13. Inspected sidewalk improvements.
14. Answered numerous blasting complaints

15. Attended a one-day workshop on Chapter 8 (precon and construction procedures) of local government guidelines for management of federal and state funded transportation projects at TDOT region 3.
16. Attended a one-day workshop for ADA compliance training.
17. Attended Biometric Screening.
18. Coordinated with Water's Hill HOA for possible PUD amendments and project completion.

ENGINEERING REPORT
APRIL 2016 THRU JUNE 2016

Water and Sewer Projects

- Sewer Manhole Rehab and Point Repairs – All assignments complete to date. This is an annual contract and remains open if needed.
- Water Plant Clearwell Improvements and Water Plant Granular Activated Carbon Facilities – Smith Contractors, Inc. from Lawrenceburg, KY continue to work on the project. Project is 98% complete overall with punch list items set to be addressed starting week of 8/1/16. Project completion is expected by 8/31/16.
- Water Distribution Pocket Plan Improvements 2015 – Re-bid for project was in September with increased scope and Low Bidder was Conrad Construction at \$764,140.00. Work continues with the following being the project list:
 - N. Greenwood Ext. from Coles Ferry Pk. To West Forrest Ave. **(complete)**
 - Vincent Cason Ave. from Castle Heights Ave. to Taryton Drive **(95% complete)**
 - W. Spring St. form Dawson Lane to Clearview Drive **(removed from contract)**
 - Hunter’s Point Pike from Lone Pine Dr. to Cedar Grove Rd. **(complete)**
 - Cedar Grove Road from Hwy. 231 North east to dead end **(complete)**
 - Bellvue Dr. and Bellvue Rd. west of Old Murfreesboro Rd. **(25% complete)**
 - Sectoins of Ward St. and Virginia Ave. between Sycamore St. and Market St. **(complete)**
 - Section of Camilla Lane east of Dahlia Dr. **(complete)**
 - Sparta Pike from Peyton Road to Fairground Entrance **(complete)**
 - Utility Extensions at Lebanon Municipal Airport **(complete)**
- North Cumberland Sewer Replacement Project – This project replaces the sewer line from Market Street along North Cumberland to the By-Pass. Bids were opened 5/10/16 with the low bidder being Boatman Construction Co. from Lavergne, Tn @ \$1,107,517.50. Contracts have been executed and pre construction meeting was held on 6/28/16. Project is currently underway.
- Force Main Upsizing from Summerplace Subdivision to Horn Springs Subdivision. This is the line from the pump station at Hwy. 109. This project was originally to be an upsizing of the existing force main from 12” to 16”. The current plan is to install a second 12” force main parallel to the existing 12” line. The proposed sewer line runs through the area where the proposed train station is to be built at Hamilton Springs. The station work will need to coincide with the installation of the sewer line work as grades in that area are changing significantly. Train station project is scheduled to bid in early September. We are continuing to acquire easements for the project.
- State Revolving Loan Project for Water Line Improvements from South Hartmann Drive to Sparta Pike. This project would create a high pressure zone on the north side of Interstate 40 along the Legends Drive, Brisikin Lane, Holloway Drive and Franklin Road corridors. We have accepted a \$2.3 million dollar loan with approx. \$300,000 in principal forgiveness by the State. Conrad Construction was the low bid for the project at

\$1,558,624.00. Council approved on 2nd reading on 6/9/16. Awaiting state approval of contracts to hold preconstruction meeting.

- **Roadway Projects**

- Beckwith Road Connector design is underway with Gresham Smith and Partners. We are currently designing the project from Sullivan's Bend Road to Hwy. 109 at Callis Road. A public meeting for the project was held October 5th. One property owner has issues with access to his property. We are currently focusing on access from the Hwy. 109 end of the project. The first phase of this project would be from Hwy. 109 to Leeville Road. We expect right-of-way plans to complete for this section in late summer 2016.
- Legends Drive – Right-of-way for the project has been acquired. Bids were received March 17th and the apparent low bidder for the project was Brown Builders with a bid of approximately 4.6 million dollars. Council approved bid on 2nd reading on 5/3/16. Preconstruction meeting was held on 6/7/16. Groundbreaking ceremony set for mid July.
- TDOT is continuing design work on the box culvert extension at Briskin Lane and Sparta Pike. This is being done under a TDOT Maintenance Contract to help get the guardrail out of the way of turning trucks. If you are familiar with the area the trucks turning from the north onto Briskin Lane have damaged this guardrail numerous times over the past several years. TDOT Construction Field Review was held in 4th quarter with expected bid date for the project being delayed until April 2016 due to permitting. Expected construction timeline from TDOT has project finishing late 2016.
- Our SIA Roadway Improvement Project on Briskin Lane for L and W Engineering has been accepted by TDOT. TDOT has committed over \$550,000 to the project. Ragan Smith, Inc. was selected to design this section by the City. Design work is currently in progress. Alignment has been finalized with widening occurring along the south side of the existing roadway. The roadway alignment will be shifted to the north at the Sparta Pike Intersection to align with the northern entrance to the Raceway gas station. The environmental document for the project has been completed and accepted by TDOT. Right-of-Way plans are complete at this time and we are ready to begin the property acquisition phase. This project cannot start until the box culvert project previously mentioned is complete. Therefore, expect project bid date for this project to be early 2017.

Other Projects

- Council approved Studio Oakley Architects to pursue obtaining bids based on their design for Fire Hall 4. Project bids were opened on August 18 with Steed Brothers Construction being the low bidder at approximately 2.4 million dollars. Due to project being over budget, we have formally rejected the bids and have developed a significant plan to reduce cost for the project. Recent work session by council approved proceeding with redesign of project with changes as discussed. Once redesign is complete we will have work session with council to review changes. Project was re bid on 4/28/16 with Steed Brothers being the low bidder at \$1,776,853.00. After bids were received a second site alternative at the intersection of East Division St. and Hwy. 109 became available. Council approved accepting Steed Bros. bid with condition of successful change order

negotiation to move to new site. Approval occurred on 2nd reading on 6/9/16. We are currently evaluating the geotechnical conditions of the new site. We expect geotech report in early July.

- Solar Energy Project at the Wastewater Treatment Plant – TVA Environmental issues have been resolved. Construction to commence this Summer. Work expected to begin on project in 3rd Quarter 2016.
- Annual Sidewalk Repair Contract - Project was bid in September with Sessions Paving LLC being the only bidder for the project. Bid was \$287,937.60 and has been approved by council. Unit cost for this enlarged scope of work did decrease slightly from the previous low bid units. Pre-construction meeting was held in mid-December and contractor is currently mobilizing to do work. The project areas include:
 - East Spring Street from College Street to just east of Cherry St
 - The south side of University Ave. in its entirety and portions of the north side.
 - The east side of South Tarver from West Main St. to W. Spring Street
 - A bus stop pad at Classic View Drive and Maple Hill Road

Project has been completed at this time. Currently developing plans for next sidewalk project to begin in 3rd Quarter of 2016. Sites for this project include:

- Fairview Ave. from the By-Pass to Coles Ferry Pike
 - Maple Hill Road from Publix to Treasury Lane.
 - N. Castle Heights Ave. from Main Street to City Hall.
 - Hickory Ridge Road on Byars Dowdy School from Dawson Lane to Barton's Creek
- Lebanon Youth Baseball Batting Facility- City Staff is assisting in the design and construction of a 7,200 s.f. batting facility to be located on Park Drive near the Babe Ruth Baseball Field. Staff has completed the site plan for the project and will assist in grading the pad for construction. Building pad for the site was completed by City Staff during the 2nd Quarter. Building plans have been reviewed and approved and construction is expected to begin in the 3rd Quarter of this year.
 - Wilson County Special Olympics Bocce Courts- City Staff is assisting in the design and construction of 8 Bocce Courts to be located on City property behind Family Eye Med on Castle Heights Avenue North. Wilson County Special Olympics is heading the fundraising for the project as an activity for their organization.

Surveying:

1. Stake location of proposed parking for senior center.
2. Boundary survey for Partlow Funeral Home adjacent to cemetery for fence location.
3. Holloway Drive right-of-way location.
4. Fence staking for dog park.
5. Survey location for Empower Me walking trail.
6. Survey sewer elevations for Dairy Queen sewer service.
7. Survey for Spring & Greenwood for storm sewer project.
8. Stake location of proposed parking and building for batting cage facility.
9. Topo Lea Court for storm sewer project.
10. Topo TN Blvd for storm sewer project.
11. Old Leeville Pike right-of-way abandonment deed & right-of-way research.
12. Deed & right-of-way research for new fire station location.
13. Deed research for colonial village.
14. Prepare legal description for Eastgate property – proposed fire station.
15. Prepare legal description for Lowman property – Cedar City Trail.
16. Right-of-way location for Pershing Hill.
17. Revise grading plan for proposed roads at cemetery.
18. Stake centerline of proposed road at cemetery.
19. Deed & right-of-way research for Hartman Dr. near treatment plant.
20. 12 plat reviews

GIS:

1. Modify work order forms for water & sewer for Ipad.
2. Upgrade GIS & Civil 3d software licensing.
3. Finish miscellaneous items for TDOT litter grant.
4. Attend Wilson County GIS Committee meetings
5. Assist with various stormwater issues such as plan review & issuance of NOV's.
6. Numerous map requests by mayor, engineering, planning, utility departments, recreation, citizens, and contractors.
7. Data collection with water, sewer, and gas departments, Mike Roberts, and Wally Chambers.
8. Extensive database edits to maintain and correct utility data
9. Field verify/ locate missing utilities based on plans or citizen, contractor, or department requests.
10. Technology assistance for water, sewer, engineering, and meter reading departments.
11. Updating Zoning, Annexation, and Subdivision information per various ordinances
12. Updating various GIS layers with appropriate information
13. Creation of Construction Online Map
14. Upkeep on GIS Page on City's website
15. Updating and Maintenance of all Online Maps (12 maps)
16. Information to Urban3 for their Analysis
17. Updating of Cemetery Mapbook and Wall map
18. CRASH Data Analysis
19. Numerous Data Request
20. Numerous mapping request by citizens
21. Numerous mapping request by City employee's



JEFF BAINES, P.E.
Commissioner of Public Works
200 North Castle Heights Avenue
Suite 300
Lebanon, Tennessee 37087
Phone: (615) 443-2824
Fax: (615) 444-1515

200 North Castle Heights Ave.
Lebanon, Tennessee 37087

MEMORANDUM

TO: Mayor Philip Craighead

FROM: Jeff Baines, P.E. *JB*
Commissioner of Public Works

DATE: July 27, 2016

RE: **Airport Engineering Quarterly Report**
April – June 2016

PAPI Lights Update

Coordinating final fly-in and check with FAA. One remaining tree to be removed.

Airport Layout Plan

City Council approved April 5, 2016. Submitted to TDOT Aeronautics staff for review, comments and/or approval.

Underground Fuel Tanks

Complete. No soil contamination issues requiring remediation. Closed out.

Terminal Building

Construction of site work and utilities underway. Steel superstructure complete. Beginning interior buildout. Hope to be dried in by August 15, 2016.

Maintenance Hangar

Design build proposals received July 15, 2016. Currently evaluating.

Westside Screening

Airport Commission recommending installation of 4' to 5' berm with landscaping to abate noise, etc. from tree removal. Plan to survey near future.



CITY OF LEBANON

Philip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: July 10, 2016

SUBJECT: Sanitation Quarterly Report for April, May and June 2016

Below is work completed by the Sanitation department for the second quarter of 2016.

<u>Month</u>	<u>Loads</u>	<u>Tonnage</u>	<u>Landfill Fee</u>
April	69	774	\$21,891.67
May	68	822	\$21,799.25
June	75	860	\$22,693.73



CITY OF LEBANON

Philip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: July 10, 2016

SUBJECT: Street Department Quarterly Report for April, May and June 2016

For the second quarter of 2016 the Street department completed 36 work requests received from the Water, Gas, Codes, Sewer and Engineering departments. Work requests examples include asphalt patching, street sign maintenance, drainage remediation and road repair/maintenance.

The Street department also assisted County forces at the Fairgrounds preparing for the Junior High National Rodeo finals during this quarter as well as maintained other services such as the monthly chipper service, pot hole patching, operated street sweeper, curbside maintenance and litter/debris removal from state right-of-ways.



CITY OF LEBANON

Phillip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: July 10, 2016

SUBJECT: Garage Quarterly Report for April, May and June 2016

The Garage is currently responsible for the maintenance and repair of some 400 plus vehicles and pieces of equipment.

Below is work completed by the Garage for the second quarter of 2016.

Work Order Tickets Completed:

April

Oil Change 95
Shop 261

May

Oil Change 72
Shop 272

June

Oil Change 91
Shop 286

Examples of shop tickets include engine and transmission replacement, welding, A/C repair, electrical diagnostics and repairs as well as routine fluid and filter changes, inspection of brakes, lights, tires and decals.



CITY OF LEBANON

Philip Craighead, Mayor

**Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821**

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: July 10, 2016

SUBJECT: Maintenance Department Quarterly Report for April, May and June 2016

For the second quarter of 2016 Building Maintenance employees completed 84 work requests from various city departments. These work requests included painting, electrical work, plumbing, hanging pictures, assembling and moving furniture, installing doors, replacing tile, installing shelves and concrete work. Additionally Mowing crews continued to remove litter throughout the City as well as maintaining and repairing equipment as needed.



JEFF BAINES, P.E.
Commissioner of Public Works

CLAYTON ANDERSON
Water/Sewer Manager
200 Carver Lane
Lebanon, Tennessee 37087
Phone: (615) 444-0825
Fax: (615) 443-6319

200 North Castle Heights Ave.
Lebanon, Tennessee 37087

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Clayton Anderson *CA*
Water & Sewer Manager

DATE: July 6, 2016

SUBJECT: Quarterly Report for April, May & June 2016

Below is work completed by the Water Distribution Dept. for the second quarter of 2016.

Work Order Tickets Completed:	403
Water Main Break Repairs:	7
Service Line Repairs / Installations:	31
3/4" & 1" Water Taps Made:	14
2" Water Taps Made:	3
6" Fire Line Taps Made:	4
8" Water Taps Made:	0
Leak Detection:	11
Line Maintenance:	1
Fire Hydrant / Valve Maintenance:	30
Fire Hydrant Repairs / Replacements:	9
Flushing:	198
Hydrants Flushed Due to Customer Complaints	70
Customer Complaints (i.e. water quality):	111
Flow Tests:	4
Tennessee One Calls:	1501

See attachment for additional information.

April 2016 Report:

Total Work Order Tickets Worked:	92
Water Main Break Repairs:	1
Service Line Repairs:	9
¾" & 1" Water Taps Made:	5
2" Water Taps Made:	1
6" Fire Line Taps Made:	0
8" Water Taps Made:	0
Leak Detection	0
Line Maintenance	0
Fire Hydrant / Valve Maintenance:	22
Fire Hydrant Repairs/Replacements:	2
Flushing:	76
Customer Complaints (i.e.: water quality):	2
Flow Tests:	1

Tennessee One Call Tickets:

May 2016 Report:

Total Work Order Tickets Worked:	95
Water Main Break Repairs:	3
Service Line Repairs:	12
¾" & 1" Water Taps Made:	3
2" Water Taps Made:	1
6" Fire Line Taps Made:	1
8" Water Taps Made:	0
Leak Detection:	0
Line Maintenance:	1
Fire Hydrant / Valve Maintenance:	6
Fire Hydrant Repairs/Replacements:	5
Flushing:	67
Customer Complaints: (i.e.: water quality):	1
Flow Tests:	2

Tennessee One Call Tickets:

June 2016 Report:

Total Work Order Tickets Worked:	216
Water Main Break Repairs:	3
Service Line Repairs & Installations:	10
¾" & 1" Water Taps Made:	6
2" Water Taps Made:	1
6" Fire Line Taps Made:	3
8" Water Taps Made:	0
Leak Detection:	11
Line Maintenance:	0
Fire Hydrant/Valve Maintenance:	2
Fire Hydrant Repairs/Replacements:	2
Flushing:	55
Customer Complaints: (i.e.: water quality):	108
* Hydrants Flushed Due to Cust. Complaints:	70
Flow Tests:	1

Tennessee One Call Tickets:

TENNESSEE ONE CALLS – TOTAL 1st QTR.: 1501

- Water Treatment Plant made repairs while main was shut off on June 1st & again on June 16th. When main was returned to service some rust was loosened in the pipe causing dirty looking water in some parts of the city. Water quality was not affected. Flushed hydrants on various streets to clear up water on June 1st, June 2nd, June 3rd, June 16th & June 17th.

SEE ATTACHED SHEET FOR FURTHER INFORMATION

04/26/16: 510 Castlevue Dr. – Replaced ¾" service line across road due to numerous holes. Used 50 ft. of ¾" copper tubing. 5 men: 7 regular hrs. & 1 hr. overtime

05/09/16 – 523 Briarhill Rd. – Service line leaking under the road. Replaced 45 ft. of ¾" copper service line across road. 5 men – 5 regular hrs. & 2 men – 1 hr. overtime

05/12/16 – 409 W. Spring St. – No volume of water reported. Replaced 30 ft. of ¾" copper service line across road & tied into existing ¾" copper at the meter. Existing line was ¾" galvanized. 8 men – 7 regular hrs.; 7 men – 2 hrs. overtime & 1 man – 1.5 hrs. overtime

05/22/16 – 1919 Appomattox Dr. – Water Main break. Replaced 30" of 6" PVC water main. Maintained positive pressure on main until excavation was below pipe. Kept water below main while repairs were made. Disinfected all tools & parts. Flushed at 1911 Appomattox for 30 minutes & at 1925 Appomattox for 1 hour. Took Bac T & chlorine sample. 1 man – 11.5 hrs. overtime; 4 men – 10.5 hrs. overtime; 1 man – 2 hrs. overtime

05/24/16 – Town Creek beside Office Max split. Replaced 5 ½ ft. of the water main. Maintained positive pressure on main until excavation was below the pipe. Kept water below main while repairs were made. Disinfected all tools & parts. Flushed hydrant for 30 minutes at 500 Jennings Ave. to remove air. Took Bac T & chlorine sample. 8 men – 5 regular hrs.; 1 man – 3.5 hrs. overtime; 1 man – 2 hrs. overtime; 6 men – 1 hr. overtime

05/25/16 thru 05/27/16 – Dog Park – 408 Jim Draper Blvd. – Made 1" water tap & set meter using 10 ft. 1" copper tubing. Installed 600 ft. of 1" pex pipe & four Frost Free hydrants. 3 men – Total of 16 regular hrs.

06/01/16 – Treasury Ln., Smith Dr., W. Main St., Palani Circle, Rocky Rd., Washington Dr. & Westland Dr. – Due to water main being returned to service after the Water Treatment Plant shut down for repairs, rust was loosened in the main causing dirty looking water. Servicemen flushed hydrants all over to clear water up. Water quality was not affected. 1 man – 4 hrs. overtime on 06/01/16 & 1 man - 7 hrs. overtime on 06/02/16

06/03/16 – 203 Lei Lani Dr. – Possible leak reported. Upon investigation found that a tree was on top of a 6" PVC water main & the roots caused a small crack in the bell. Kept positive pressure of the main until the tree/roots were removed & excavation was below the pipe. Replaced 3 ft. of pipe & kept water below main while repairs were made. Disinfected all tools & parts. Flushed hydrant for 1 hour & 20 minutes at 207 Lei Lani Dr. to remove air. Took Bac T & Chlorine sample. 4 men – 3.5 regular hrs.

06/06/16 – 911 Tennessee Blvd. - Serviceman from Street Dept. reported water everywhere. We found an 8" PVC water main cracked about 3" due to a rock. Made repairs under pressure with a 15" wrap sleeve. Disinfected all tools & parts. Flushed hydrant at 1025 Tennessee Blvd. for 5 minutes. Chlorine 1.0 - 4 men – 3 regular hrs.

06/15/16 – 1409 Medical Center Dr. – Made 6" fire line tap & 2" water tap using 30 ft. 2" copper tubing. 5 men – 2 regular hrs.

06/17/16 – Water Dept. found 6" main break in front of 105 Beard Ave. doing Leak Detection. Dug below the main. Repaired break with a 12" wrap sleeve. Disinfected all tools & parts. Repaired main under pressure. Flushed hydrant at 4-way at C.L. Manier St. & Beard Ave. for 10 minutes. 5 men – 3 regular hrs. & 6 men – 1 hr. overtime

06/21/16 – 714 Capitol Dr. – Serviceman in Water Dept. reported possible service line leaking & called repair crew to check. Found two black plastic ¾" service lines leaking. Abandoned the black plastic lines & made a new 1" water tap & ran 20 ft. of 1" copper tubing across road & y'ed off to two ¾" copper lines using 30 ft. copper tubing going to 714 Capitol Dr. & 716 Capitol Dr. 6 men – 7 regular hrs.; 6 men – 1 hr. overtime

06/23/16 – 800 Stumpy Ln. – Leak Detection found leak in service line. Replaced 20 ft. of ¾" copper tubing under the road. 4 men – 1 ½ regular hrs.

06/27/16 & 06/29/16 – 1704 Cherokee Dr. – Fire Hydrant not working. On 06/27/16 two servicemen tore hydrant apart & attempted to pull out the main valve rubber. The shaft would not come loose, Hydrant will need to be replaced. 2 men – 1.5 regular hrs. /// On 06/27/16 5 servicemen replaced old hydrant with a new one & replaced the valve box top & valve box bottom. Also, installed a dead man's kicker before the valve & added a kicker at the hydrant. 5 men – 4 regular hrs.

LEBANON

Tickets Received Report

All One Call Centers
Region: DEFAULT
All Districts
Mobile: WATER
From 04/01/2016
Through 06/30/2016

Region:

Mobile:

	City:	Received:	Unique:
DEFAULT			
WATER			
GLADEVILLE		5	5
LEBANON		1501	1501
MOUNT JULIET		31	31
Total:		1537	1537
Total:		1537	1537
Total:		1537	1537



JEFF BAINES, P.E.
Commissioner of Public Works

CLAYTON ANDERSON
Water/Sewer Manager
200 Carver Lane
Lebanon, Tennessee 37087
Phone: (615) 444-0825
Fax: (615) 443-6319

200 North Castle Heights Ave.
Lebanon, Tennessee 37087

MEMORANDUM

TO: Jeff Baines, P.E.
Commissioner of Public Works

FROM: Clayton Anderson *CA*
Water & Sewer Manager

DATE: July 6, 2016

SUBJECT: Quarterly Report for April, May & June

Below is work completed by the Sewer Collection Department

Work Order Tickets Completed:	253
Pump Stations Daily Checked:	67
Point Repairs:	10 -128ft.
Manhole Raised/Repaired:	11
Sewer Easements Bushogged	63,820ft.
Sewer Lines Cleaned:	21,562ft.
Sewer Lines TV'd:	15,703ft.
Customer Complaint Tickets:	50
Flow Meters Read	5
Smoke Tested	51,851ft.
Tennessee One Calls:	1,501

Water Treatment Plant
Update through July 11, 2016

Raw Water Treated *x1000gal

April: 207264

May: 210158

June: 211507

Finished Water Pumped *x1000gal

April: 180301

May: 185820

June: 181018

Plant Overview

The Water Plant is still ongoing construction, but some grounds cleanup has begun and the project is starting to wind down. The new GAC filters are online and running. There are still a few quirks, especially with the computer controls to work out, but it has been online now for two weeks. The first salt delivery should be onsite this week and startup for the bleach generator is scheduled for the end of the week. New filter media is onsite for the replacement of seven existing filters. The new Toshiba high service mag meters are in place and online. They are currently registering slightly higher than the existing flow tubes which may increase our calculated water loss. However, I believe this new number to be more accurate because the disparity between our raw water treated and finished water pump numbers has been too large in the past.

Significant Maintenance/Repair

A stem broke on a large basin drain valve. John Bouchard Company was called in to repair. Also, a backwash valve has been acting up and the quote from John Bouchard Company for repair is approximately \$8000. We are still waiting on this repair as the valve had to be manufactured. A raw water pump has cavitated and vibrated the shaft loose. This will be a financially significant repair and will be done ASAP by Bouchard. I will update on the price when I have better figures. Estimated cost is \$20k. A new high service pump has broken the mechanical pump seal. A new one has been ordered and will be replaced under warranty. A new GAC pump has experienced bearing failure. A new bearing and shaft has been ordered and will be replaced under warranty.

JC York
City of Lebanon
Water Plant Manager

Gas Department Quarterly Activity Report

April - June 2016

64 new customers were added during the second quarter of 2016 as gas tap sales have remained strong during this quarter, residential and commercial construction has kept us very busy throughout our service area. We have been busy replacing old steel gas mains and services with new plastic lines. We are in the middle of replacing one our oldest steel gas lines on South Greenwood Street. This line was a primary feed for the city since the 1960's. Our rehabilitation work has been going very smoothly, the citizens have been very patient with us during these rehab projects. I have heard nothing but positive comments from residents living in the areas of sidewalk replacement, installation and street paving project areas. Below you will find a list of the various jobs and work assignments completed by the department:

- 6626 ft. of service line installed
- 4537 ft. of main line installations
- 7 line relocations and repairs
- 4 retired services
- 20 leaks repaired
- 37 odor calls responded to
- 10 - 3rd party damages repaired
- 1537 Tennessee One Call locate tickets worked
- 327 customer appointments- (cut-off/cut-on, service changes)
- 387 Trouble tickets, meter changes and new meter sets

Thank You

Jerry Snodgrass, Manager



CEDAR GROVE CEMETERY

SAMUEL CRUTCHER
Cemetery Administrator
609 South Maple Street
Lebanon, Tennessee 37087
615/449-3475
615/443-2885
Fax 615/257-2020

PHILIP CRAIGHEAD, Mayor
200 North Castle Heights Avenue
Suite 100
Lebanon, Tennessee 37087

7-20-2016

QUARTERLY REPORT, Apr.-Jun. 2016

April, 2016

Payments	\$ 2,675.00
Perpetual Maint.	<u>\$ 400.00</u>
Total Income	\$ 3,075.00

April had eight (8) burials, one cremation, two (2) new graves purchased and one grave paid in full.

May, 2016

Payments	\$ 4,790.00
Perpetual Maint.	<u>\$ 1,200.00</u>
Total Income	\$ 5,990.00

May had two (2) burials, five (5) new graves purchased, and two (2) graves paid in full.

June, 2016

Payments	\$ 3,965.00
Perpetual Maint.	<u>\$ 800.00</u>
Total Income	\$ 4,765.00

June had five (5) burials, four (4) new graves purchased, and one grave paid in full.



CITY OF LEBANON

Philip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: July 10, 2016

SUBJECT: **Drainage Mitigation Quarterly Report for April, May and June 2016**

Below is work completed by the Drainage crew for the second quarter of 2016.

PROJECT LOCATION	DESCRIPTION OF WORK
207 Clearview	Clean and clear driveway culvert
Quarles drive	Clean and clear pipe in front of Perma –Pipe
Peyton Road	Install culvert & gravel
Bypass-across from Don Fox Park	Rip-rap drainage ditch
Nina circle & Hickory Ridge	Redefine ditch, add headwall & geotextile fabric
1923 Shenandoah Trail	Place rip – rap at headwalls
1923 Shenandoah	Place rip-rap
808 Windmere	Repair hole in shoulder @ culvert

City of Lebanon Recreation Department
Quarterly Report for April, May, and June 2016

April starts the extra busy season for the Recreation Department. We have the Lebanon Youth Baseball going strong. They had 800 kids in their program this season. The 11- and 12-year old's All-Star team won the State Tournament and went to the Dixie Youth World Series in Laurel, Mississippi. They represented Lebanon and the state of Tennessee by going 2 and 2 in the tournament. The LGSA softball also starts games in April. This league had about 350 girls participating in this program. The Wilson United Soccer League is still going on with about 500 kids participating in youth soccer.

In May, the Babe Ruth league starts with about 120 kids ages 13-16 playing baseball. We also start Tee-ball games in May. This is a program that the Lebanon Recreation Department runs. We had about 130 4- and 5-year-olds playing this season. We had some tournaments in May and June with the Lebanon Youth Baseball sponsored PBA 40 team tournament and the LGSA sponsored NSA tournament with 32 teams being the highlights of these tournaments. We added 13 sets of new aluminum bleachers to our complex, and they were much needed. This makes the park look better, but this also makes it safer. Empower Me Day Camp started using the Harold Dean Greer Center as its main hub, starting in June and running through July and August. This was a big success for them and us. We worked well together for a great group of kids.

In June, we also had the Wilson County Civic League basketball camp run out of the Harold Dean Greer Center. We had about 50 kids enjoy this camp experience during the month of June. Many thanks go to Reggie Hatcher and his leadership on this event.

ORDINANCE NO. 16-5284

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE POLICE DEPARTMENT TO APPROPRIATE FUNDS NOT USED IN PREVIOUS FISCAL YEAR

WHEREAS, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

WHEREAS, a budget amendment is now necessary to appropriate unused funds from the fund balance to the 16 – 17 fiscal year budget for completion of equipment installed on two vehicles for the Police Department; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

Department: Police

From: 11090000-79000 Budget Fund Balance \$6,088.50

To: 12942100-79440 Transportation Equipment \$6,088.50

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 8/16/16

Passed second reading: _____

**CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2016-2017**

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Police

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-9000-79000	Budget Fun Balance	\$6,088.50	

Total

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
129-42100-79440	Transportation Equipment		\$6,088.50

Total

REQUESTED BY _____

DATE _____

DEPARTMENT HEAD Mike Justice _____

DATE 7/29/2016

COMM. OF FINANCE  _____

DATE 7/29/16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

Work not completed on vehicles in the 2015-2016 fiscal year budget. Appropriation of funds
into 2016-2017 budget

ORDINANCE NO. 16-5285

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE STREET DEPARTMENT TO APPROPRIATE FUNDS NOT USED IN PREVIOUS FISCAL YEAR

WHEREAS, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

WHEREAS, a budget amendment is now necessary to appropriate unused funds from the fund balance to the 16 – 17 fiscal year budet to purchase a truck for the Street Department; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

Department: Street			
From: 11090000-79000	Budget Fund Balance		\$46,270.00
To: 11043110-79440	Transportation Equipment		\$46,270.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 8/16/16

Passed second reading: _____

**CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2016-2017**

FOR ACCOUNTING PURPOSES ONLY

BGT # _____

POSTED _____

REF # _____

INITIALS _____

DEPARTMENT Street

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-9000-79000	Budget Fund Balance	\$46,270.00	

Total

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-43110-79440	Transportation Equipment		\$46,270.00

Total

REQUESTED BY

Lee Clark

DATE

7/29/16

DEPARTMENT HEAD

Jeff Barnes

DATE

7/29/16

COMM. OF FINANCE

Robert Jones

DATE

7/29/16

MAYOR

DATE

REASON FOR THIS TRANSFER:

Vehicle not received in the 2015-2016 fiscal year budget. Reappropriation of funds into 2016-2017 budget Sign Truck

ORDINANCE NO. 16-5286

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE POLICE DEPARTMENT TO APPROPRIATE FUNDS NOT USED IN PREVIOUS FISCAL YEAR

WHEREAS, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

WHEREAS, a budget amendment is now necessary to appropriate unused funds from the fund balance to the 16 – 17 fiscal year budget for two motorcycles for the Police Department; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

Department: Police

From: 11090000-79000	Budget Fund Balance	\$65,737.30
To: 61942100-79440	Federal Asset Seizure Fund Transportation Equipment	\$65,737.30

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 8/16/16

Passed second reading: _____

**CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016**

FOR ACCOUNTING PURPOSES ONLY

BGT # _____

POSTED _____

REF # _____

INITIALS _____

DEPARTMENT Police

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-9000-79000	Budget Fund Balance	\$65,737.30	

Total

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
619-42100-79440	Federal Asset Seizure Fund		\$65,737.30
	Transportation Equipment		

Total

REQUESTED BY _____

DATE _____

DEPARTMENT HEAD _____

Mike Justice, Police Chief

DATE _____

7/29/2016

COMM. OF FINANCE _____

DATE _____

7/29/16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

Motorcycles not received in the 2015-2016 fiscal year budget. Reappropriation of funds into 2016-2017 budget.

ORDINANCE NO. 16-5298

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO ACCEPT AN APPROXIMATELY 15 ACRE LAND DONATION FROM HAMILTON SPRINGS, LLC

WHEREAS, Art. II, Sec. 1(11) of the Lebanon City Charter authorizes the City of Lebanon to accept donations of real property by ordinance; and

WHEREAS, Hamilton Springs, LLC, desires to donate approximately 15 acres of land for the creation of a city park; and

WHEREAS, it is in the best interests of the citizens of Lebanon to accept the land donation.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to execute any documentation necessary to accept a donation of land from Hamilton Springs, LLC. Such documentation may include, but not be limited to, an acknowledgment letter for the donor, a quitclaim deed transferring all interests in the property to the City of Lebanon, and the recording of any documents necessary with the Wilson County Register of Deeds office.

Section 2. The property being donated is situated between Old Horn Springs Road and the RTA Train Station Site, and is more or less depicted on the drawing of the property attached hereto as Exhibit A and incorporated by reference as if appearing herein verbatim.

Section 3. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading:

8/16/16

Passed second reading:

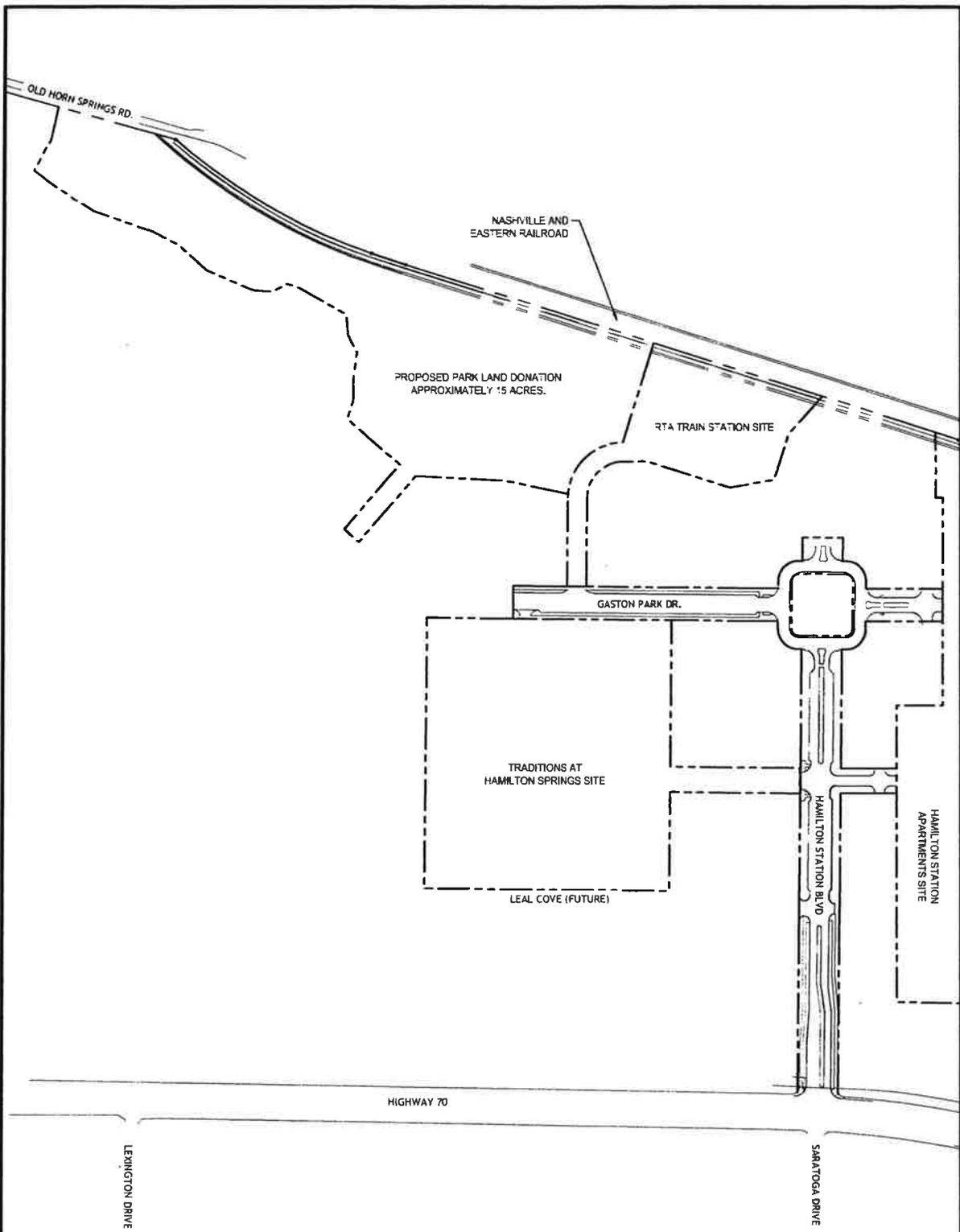
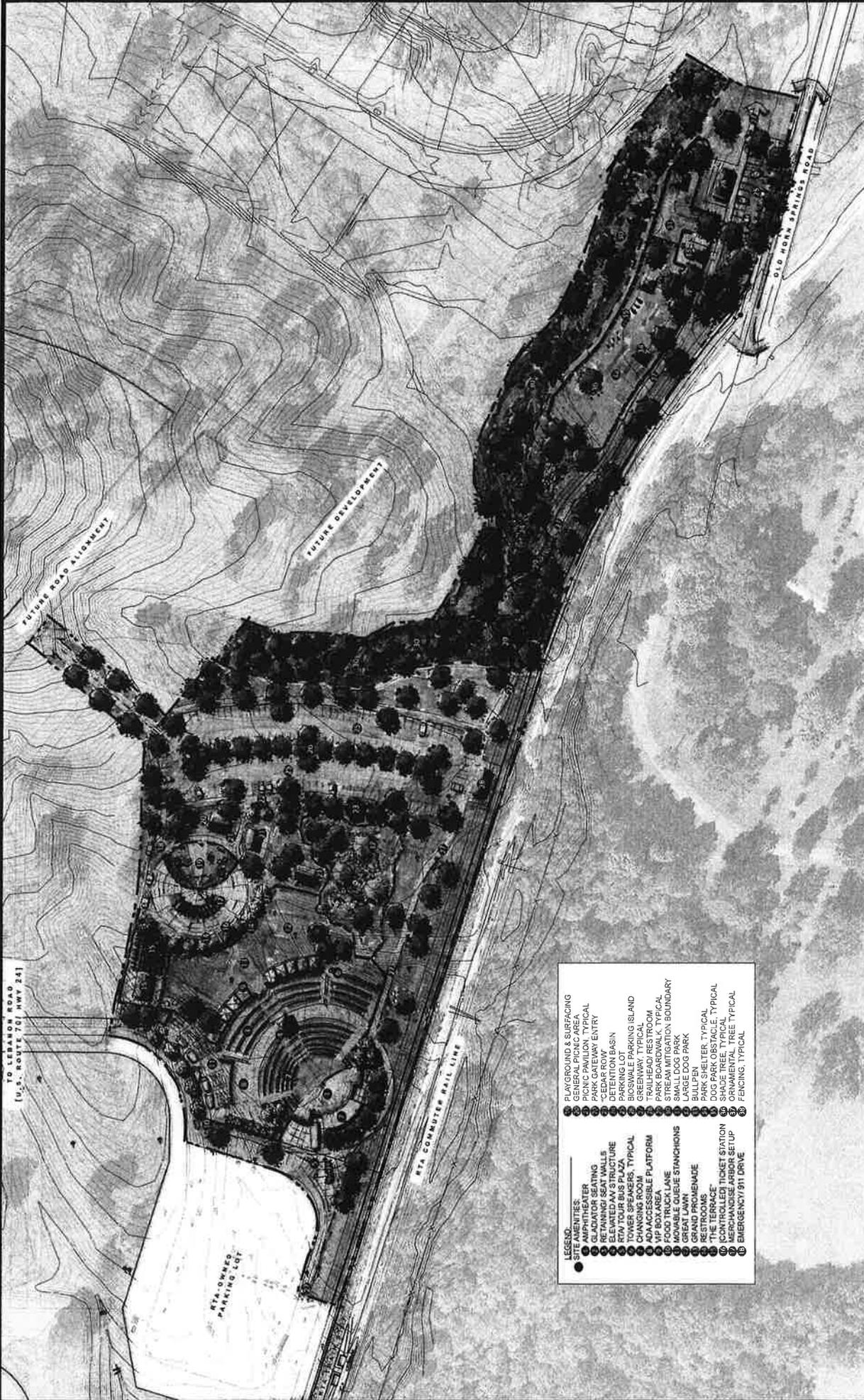


EXHIBIT
A
 Ord. No. 16-5288

**HAMILTON SPRINGS PARK LAND
 DONATION EXHIBIT**



SCALE: 1"=250'
 AUGUST 10, 2016
 LAM 25185



JUNE 30, 2016
 0 25 50 100
 SCALE: 1" = 50'

HAMILTON SPRINGS STATION PARK CONCEPT

LEBANON, TENNESSEE

- LEGEND:**
- SITE AMENITIES:
 - ① AMPHITHEATER
 - ② GLADIATOR SEATING
 - ③ SEATING
 - ④ ELEVATED/AN STRUCTURE
 - ⑤ RTA TOUR BUS PLAZA
 - ⑥ TOWER SPEAKERS, TYPICAL
 - ⑦ CHANGING ROOM
 - ⑧ VIP BOX/LARGE PLATFORM
 - ⑨ FOOD TRUCK LANE
 - ⑩ MOVABLE QUEUE STANCHIONS
 - ⑪ GREAT LAWN
 - ⑫ RESTROOMS
 - ⑬ THE TERRACE
 - ⑭ (CONTROLLED) TICKET STATION
 - ⑮ MERCHANDISE ARBOR SETUP
 - ⑯ EMERGENCY 911 DRIVE
 - ⑰ PLAYGROUND & SURFACING
 - ⑱ GENERAL PICNIC AREA
 - ⑲ PARK PAVILION, TYPICAL
 - ⑳ PARK GATEWAY ENTRY
 - ㉑ DETENTION BASIN
 - ㉒ PARKING LOT
 - ㉓ BIOSWALE PARKING ISLAND
 - ㉔ GREENWAY, TYPICAL
 - ㉕ PLAYGROUND STRUCTURE
 - ㉖ PARK BOARDWALK
 - ㉗ STREAM MITIGATION BOUNDARY
 - ㉘ SMALL DOG PARK
 - ㉙ LARGE DOG PARK
 - ㉚ BALL SHED, TYPICAL
 - ㉛ DOG PARK OBSTACLE, TYPICAL
 - ㉜ SHADE TREE, TYPICAL
 - ㉝ ORNAMENTAL TREE, TYPICAL
 - ㉞ FENCING, TYPICAL

ORDINANCE NO. 16-5300

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO APPROVE THE
WAIVER OF FEES FOR THE EXPANSION OF THE NEW LEASH ON LIFE
FACILITY ON JIM DRAPER BOULEVARD**

WHEREAS, New Leash on Life is preparing to expand its facility on Jim Draper Boulevard to include a spay/neuter clinic and more space to accommodate a larger number of dogs and cats at its adoption center; and

WHEREAS, the first phase of such expansion will be the spay/neuter clinic; and

WHEREAS, it is in the best interest of the citizens of Lebanon to waive the following fees and taxes for such expansion:

- Planning Commission Fee
- Storm Water Plan Review Fee
- Land Disturbance Permit Fee
- Storm Water Inspection Fee
- Building Plans Review Fee
- Building Permit Fee
- Plumbing Permit Fee
- Mechanical Permit Fee
- Fire Alarm Plan Review Fee
- Fire Suppression Plan Review Fee
- Water Tap
- Water Capacity
- Sewer Tap
- Sewer Capacity
- Water/Sewer Plan Review
- Water/Sewer Construction Inspection
- Gas Tap

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to waive the above referenced fees for the construction of the expansion of the New Leash on Life facilities on Jim Draper Boulevard.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 8/16/16

Passed second reading: _____



new leash on life

newleashonline.org

To the City of Lebanon,

New Leash on Life is preparing to expand our facility to include a spay/neuter clinic and more space to accommodate a larger number of dogs and cats at our Adoption Center.

The first phase of our expansion will be a spay/neuter clinic. Currently with the Spay Station (our mobile surgery unit) we are not able to "fix" large dogs because our surgery table is too small. We also aren't able to serve as many dogs because we are limited by the kennels that can fit on the Spay Station. With a brick and mortar facility, the size of the dogs and the number of dogs served will increase. And with more space, more cats can also be accommodated.

With a physical clinic, we will better accommodate the needs of pet owners in the community. This should have an impact on the number of unwanted litters of puppies and a kitten, reducing pet homelessness and this is a win win for everyone.

Knowing this project will positively impact the community, we'd like to ask that the city of Lebanon waive any permits/taxes/fees possible associated with the expansion. We understand that permits still need to be filed and all building protocols will continue to apply but ask that the fees associated with the build process be waived.

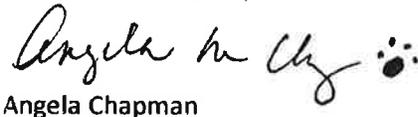
Fees/Permits/Taxes we'd like you to consider waiving:

- Land Disturbance Permit
- Storm Water Permit
- Plumbing Permit
- Building Permit
- Facility Adequacy Tax
- Plan Review
- Sewer Capacity Fees
- Water Tap Fees

We appreciate your support in this project and the impact that your support could have on the animals and citizens of this community.

Thank you so much for your time and consideration.

One animal at a time,


Angela Chapman

P.O. Box 247

Lebanon, TN 37088-0247

P: (615) 444-1144 F: (615) 444-4997

ORDINANCE NO. 16-5302

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO PURCHASE A 3M MOBILE ALPR CAMERA SYSTEM

WHEREAS, to better protect the citizens of Lebanon, Wilson County, and others who may visit Lebanon, the Lebanon Police Department is in need of a mobile ALPR (Automated License Plate Recognition) camera system; and

WHEREAS, such ALPR camera system is available for purchase pursuant to Tennessee state bid contract #40233; and

WHEREAS, funds are available, and must be appropriated from, the police department's drug enforcement fund balance.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following amendment in the FY 2016 - 2017 City of Lebanon budget in order to appropriate available funds from the Lebanon Police Department's drug enforcement fund balance for the purchase of a mobile ALPR camera system under Tennessee state bid contract #40233:

Department: Police			
From: 61990000-79000	Fund Balance		\$21,665.50
To: 61942100-79440	Transportation Equipment		\$21,665.50

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 8/16/16

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM FINANCE DEPT
AUG 10 AM 9:49
2016/2017

FOR ACCOUNTING PURPOSES ONLY	
BGT #	
POSTED	
REF #	
INITIALS	

DEPARTMENT Police

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
61990000-79000	Fund Balance	\$ 21,665.50	
Total		\$ 21,665.50	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
619-42100-79440	Transportation Equipment		\$ 21,665.50
Total			\$ 21,665.50

REQUESTED BY	<u>WILLIAM GLOVER</u>	DATE	<u>8/10/2016</u>
DEPARTMENT HEAD	<u></u>	DATE	<u>8/10/2016</u>
COMM. OF FINANCE	<u></u>	DATE	<u>8/11/16</u>
MAYOR	<u> </u>	DATE	<u> </u>

REASON FOR THIS TRANSFER:

To transfer out of Drug Enforcement fund balance to purchase 1 state bid item Contract #40233
 3M™ Mobile ALPR Camera systems (Automated License Plate Recognition) - placing in Unit # 3505



**STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE**

Statewide Multi-Year Contract Issued to:

3M Co
2807 Paysphere Cir
Chicago, IL 60674

Vendor ID: 0000000589

Contract Number: 00000000000000000040233

Title: SWC 302, License Plate Recognition Systems

Start Date : January 02, 2014

End Date: January 01, 2017

Is this contract available to local government agencies in addition to State agencies?: Yes

Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500

The purpose of this Invitation to Bid is to establish a source or sources of supply for all state agencies, local governmental agencies within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education charter in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401). Purchases by local governmental agencies, private institutions of higher education, and authorized corporations are optional with those agencies, private institutions of higher education, and corporations and offers to sell to local governmental agencies are optional with the bidder.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Trey Norris
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615-741-7148
Fax: 615-741-0684

Line Information

Line 1

Item ID: 1000124774
License Plate Reader Mobile Unit (Four Camera System).
Unit of Measure: EA
Vendor Item/Part #: SLATE-XXX-LE-P
Unit Price: \$ 16830

Line 2

Item ID: 1000126279
License Plate Reader Portable Unit (Two Camera System)
Unit of Measure: EA
Vendor Item/Part #: SLATE-XXX-P2-YYY
Unit Price: \$ 14760

Line 3

Item ID: 1000126280
Back End Solution Server, Software (Block of 10 Concurrent User Licenses)
Unit of Measure: EA
Vendor Item/Part #: BOSS-10
Unit Price: \$ 2025

Line 4

Item ID: 1000163113
SpikeHD High Resolution Fixed ALPR Camera, Model P382
Unit of Measure: EA
Vendor Item/Part #: SPIKEHD-XXX
Unit Price: \$ 17100

Line 5

Item ID: 1000124776
Hardware Repair hourly labor rate.
Unit of Measure: HR
Vendor Item/Part #: SRVC-TECH
Unit Price: \$ 100

Line 6

Item ID: 1000163114
Fixed system Project Engineering Service
Unit of Measure: EA
Vendor Item/Part #: SRVC-PESS
Unit Price: \$ 4000

Line 7

Item ID: 1000163115
Field Engineering services required for the installation of the 3M Mobile ALPR system on a vehicle including PAGIS in-car and BOSS back office software training. Priced on a per vehicle basis.
Unit of Measure: EA
Vendor Item/Part #: SRVC-MVI
Unit Price: \$ 1800

Line 8

APCAT Percentage Discount for 3M Catalog is 10% off List Price
Unit of Measure: P1
Unit Price: \$ XXX (Based on 10% Discount from 3M Catalog Price)

Line 9

APCAT Percentage Discount for Intuidex Watchman Catalog is 10% off List Price

Unit of Measure: P1

Unit Price: \$ XXX (Based on 10% Discount from Intuidex Watchman Catalog Price)

APPROVED: Michael F. [Signature]
CHIEF PROCUREMENT OFFICER

BY: [Signature]
PURCHASING AGENT

12-18-15
DATE



3M Center, Bldg 225-4N-14
 St. Paul, MN 55144-1000
 P: 1-877-777-3571
 E: 3mtssdorders@mmm.com

Quote Number 00009365
 Quote Name Mobile ALPR and BOSS

Created Date 8/10/2016
 Expires On 11/7/2016

Prepared By Daniel Wilburn
 Phone 1-865-201-0410
 Email diwilburn@mmm.com

Contact Name William Glover
 Email gloverw@lebanontn.org

Bill To Name Lebanon Police Department
 Bill To 406 Tennessee Blvd
 Lebanon, Tennessee 37087
 United States

Ship To Name Lebanon Police Department
 Ship To 406 Tennessee Blvd
 Lebanon, Tennessee 37087
 United States

Quantity	Product Code	Product	Product Description	List Price	Discount %	Total Price	Total S & H
1.00	75030217766	4 CAM LEGEND MOUNTING ASSEMBLY	Mounting assembly for four-camera mobile system	USD 1,000.00	100.00	USD 0.00	USD 0.00
1.00	75030231163	BOSS BLOCK 10 CONCURRENT USERS	3M™ BOSS is the management software for 3M ALPR systems and functions as central repository for license plate reads.	USD 2,250.00	1.11	USD 2,225.00	USD 0.00
1.00	75030236964	BOSS Install/Admin Training each BO		USD 300.00	100.00	USD 0.00	USD 0.00
1.00	75030219242	BOSS MAPPING USING MS LIVE EARTH	BOSS add-on that enables mapping using MS Live Earth	USD 795.00	10.00	USD 715.50	USD 0.00
1.00	75030236949	Mob/Port Installation Service per car BO		USD 1,200.00		USD 1,800.00	USD 0.00
1.00	75030220299	Mobile 4-CAMP634-810-25-25-16-08 VP	3M™ Mobile ALPR Camera systems provide high resolution coverage of a full lane of traffic with up to two concurrent vehicles in the field of view. Compact, rugged cameras are designed specifically for the onstreet environment and have been IP67 certified. The sleek designs mount nicely below the lightbar for limited visual interference.	USD 17,700.00	4.92	USD 16,830.00	USD 95.00
1.00	75030235644	SUV REAR FACING LIGHTBAR MOUNT	Mounting assembly for SUV rear facing lightbar. Can be added to mounting system to mount one camera at a steeper angle facing the rear	USD 225.00	100.00	USD 0.00	USD 0.00

Total Price USD 21,570.50
 Shipping and Handling USD 95.00
 Grand Total USD 21,665.50

Terms: Net 30 days
 F.O.B. Freight will be prepaid by 3M and billed to customer
 Shipping Costs: 3M to prepay and add to invoice
 Warranty: One year return-to-depot included with purchase

Conditions of This Sale:

- Prices quote herein are firm fixed prices for your project and are valid for 90 days, unless otherwise specified.
- Pricing is based on supplying the designated item(s) shown. Any changes in quantities or item descriptions will require new pricing to evaluate the Quotation without written consent from 3M Traffic Safety and Security Division.
- The prices quoted exclude any applicable taxes and duties, including local sales taxes
- 3M reserves the right to revise this Quotation in the event that any of the terms and conditions set forth are varied.
- An estimated delivery date range will be provide for all non-budgetary quotes. Due to resourcing requirements and the nature of the identity management business the delivery estimates are subject to change.
- Additional 3M terms and Conditions of Sales are attached

Information for PO:

- Provide your corporate Tax ID number or Tax Exempt Certificate
- 'Ship To', 'Bill To', Deliver to Contact Name and Phone Number
- Acknowledgement of shipping and handling to be added to Invoice at time of shipment and/or charge freight collect against customer's account (provide account #)

Terms and Conditions of Sale

These Terms and Conditions of Sale ("Terms") apply to every order ("Order") of products or services ("Products") by 3M Traffic Safety and Security Division ("3M"). 3M's acceptance of each Order is expressly conditioned on the Buyer's acceptance of all the Terms. If any 3M proposal is construed as an offer, that offer is expressly limited by these Terms. Any notice of different or additional terms, including, without limitation, any terms on a Buyer's purchase order, or any Buyer notice of rejection of the Terms, is hereby rejected. If any 3M action regarding a proposal from Buyer, including 3M's shipment of Products, is construed as an acceptance of Buyer's offer, such acceptance is expressly conditioned on Buyer's acceptance of these Terms.

1. Pricing and Shipping: Pricing is as provided in the 3M quotation or applicable 3M price page ("Quotation"). Prices quoted by 3M are valid for 90 days after the date of the Quotation. Any changes in quantity or release dates may result in a change in pricing. Prices are F.O.B. point of shipment and exclude shipping, taxes, and any applicable duties.

2. Payment Terms: Payment terms are net 30 days from the date of 3M invoice.

3. Credit: 3M may, in its sole discretion at any time, change or limit the amount or duration of credit extended to the Buyer. 3M may cancel any Orders or delay shipment of an Order, if the Buyer fails to meet payment schedules or other credit or financial requirements established by 3M.

4. Lead Times: Delivery lead times will be quoted at the time of Order. 3M will use reasonable efforts to ship within quoted lead times, but is not liable for delivery delays.

5. Returned Goods Policy: Returns are subject to 3M's then current Returned Goods Policy. In all instances, authorization must be received from your 3M customer service representative before any returns will be accepted.

6. Export Control Compliance: Products are delivered within the United States. The ultimate destination of any Products purchased for export or re-export must be disclosed to 3M at the time of order. Buyer is responsible for complying with all applicable export control laws.

7. Product Selection and Use: The technical information, recommendations and other statements relating to the Products are based upon tests or experience that 3M believes are reliable, but the accuracy or completeness of such information is not guaranteed. Many factors beyond 3M's control and uniquely within Buyer's knowledge and control can affect the use and performance of a Product in a particular application. Given the variety of factors that can affect the use and performance of a Product, Buyer is solely responsible for evaluating the 3M product and determining whether it is fit for a particular purpose and suitable for Buyer's method of application.

8. Confidentiality: Any information supplied by 3M in response to Buyer's request for quotation will not be used for any purpose other than to evaluate 3M's proposal and, except as required by law, may not be disclosed or used for any other purpose.

9. Warranty and Limited Remedy: THE FOLLOWING IS MADE IN LIEU OF ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. 3M warrants that its 3M Security Systems Division products will meet 3M's written specifications at the time of shipment. 3M's obligation and your exclusive remedy shall be, at 3M's option, to replace or repair the 3M product or refund the purchase price of the 3M product. IN NO EVENT WILL 3M BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO LOSS OF PROFITS, IN ANY WAY RELATED TO THE PRODUCTS REGARDLESS OF THE LEGAL THEORY ASSERTED.

10. Federal Contracts: 3M is selling commercial items as defined in FAR 2.101. If an Order is issued under a Federal Government contract or higher-tier subcontract, the following additional terms and conditions apply to the extent that the terms and conditions are applicable based on their FAR or DFARS prescriptions for commercial item procurements, as of the date of the Order: FAR 52.212-5(e) when the buyer's government contract is for commercial items or services, FAR 52.244-6 when the buyer's government contract is for noncommercial items/services, and additionally, DFARS 252.212-7001(c) when the buyer's contract is with the Department of Defense.

The FAR and DFARS specify that for the acquisition of commercial items, prime contractors (Buyer) are not required to flow down any FAR

clauses other than those listed above. Therefore, acceptance of any order placed by Buyer does not constitute acceptance by 3M of any other government contract provision other than those listed above, regardless of terms and conditions included on Buyer boilerplate order documents, and any such provisions are expressly rejected as a condition of these Terms.

11. Changes: 3M reserves the right to amend, modify, or supplement these Terms as to future orders or shipments. No action by Buyer may amend, modify, reject, supplement, or waive these Terms in any manner whatsoever (including course of dealing or of performance or usage of trade) except as agreed upon in a writing signed by an authorized representative of 3M.

12. Waiver: Any failure or delay by either Party in exercising any right or remedy provided by or relating to the Quotation or these Terms in one or more instances does not constitute a waiver and shall not prohibit a Party from exercising such right or remedy at a later time or from exercising any other right or remedy available.

13. Severability: If any provision of the Quotation or these Terms shall, for any reason, be held invalid, illegal, or unenforceable by a court or tribunal of competent jurisdiction, such provision shall be deemed severable and such invalidity, illegality, or unenforceability shall not affect any other provision of the Quotation or these Terms which shall be enforced in accordance with the intent of this Agreement.

14. Complete Agreement: The Quotation and these Terms constitute the entire agreement between the Parties and supersede and terminate any and all prior agreements and understandings, whether written or oral, between the Parties with respect to the subject matter of the Order. Each Party agrees that it has not relied on any representation, warranty, or provision not expressly stated herein and that no oral statement has been made to either Party in any way tends to waive any of the these terms. The UN Convention on the International Sale of Goods shall not apply.

US SGBG TSSD ALPR Direct

ORDINANCE NO. 16-5299

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A CONTRIBUTION TO THE REGIONAL TRANSPORTATION AUTHORITY (RTA) TO ASSIST WITH INFRASTRUCTURE IMPROVEMENTS IN THE CITY

WHEREAS, it is in the best interests of the citizens of Lebanon to contribute to the Regional Transportation Authority (RTA) to assist with infrastructure improvements in the City; and

WHEREAS, the necessary budget amendment is attached hereto by reference as if appearing verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the 16 – 17 City of Lebanon budget as follows:

Department: Mayor & Council

From: 11090000-79000 Budget Fund Balance \$750,000.00

To: 11041110-72380 Mayor's Discretionary Spending \$750,000.00

Section 2. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to contribute Seven Hundred Fifty Thousand Dollars and No Cents (\$750,000.00) to the Regional Transportation Authority (RTA).

Section 3. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 8/16/16

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2016-2017

FINANCE DEPT

2016 AUG -9 PM 4: 34

FOR ACCOUNTING PURPOSES ONLY	
BGT # _____	
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT MAYOR & COUNCIL

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	BUDGET FUND BALANCE	\$ 750,000.00	
	Total	\$ 750,000.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11041110-72380	MAYOR'S DISCRETIONARY SPENDING		\$ 750,000.00
	Total		\$ 750,000.00

REQUESTED BY _____
DEPARTMENT HEAD _____
COMM. OF FINANCE  _____
MAYOR _____

DATE _____
DATE _____
DATE 8/9/16
DATE _____

REASON FOR THIS TRANSFER:
APPROPRIATE FUNDS FOR A DONATION TO THE RTA TO ASSIST WITH INFRASTRUCTURE
IMPROVEMENTS IN THE CITY.

RESOLUTION NO. 16-1962

A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION AT UNADDRESSED ODUM LANE (TAX MAP 116 PART OF PARCEL 20) TO BE ADDED TO WARD 4

WHEREAS, TCA 6-51-102, as amended, requires that a plan of services be adopted by the governing body prior to passage of an ordinance annexing any territory; and

WHEREAS, the plan of services shall be reasonable with respect to the scope of services to be provided and the timing of the services; and

WHEREAS, before the adoption of the plan of services, a municipality shall hold a public hearing; and

WHEREAS, the Lebanon Municipal Regional Planning Commission recommended approval of this Plan of Services to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. Pursuant to the provisions of Section 6-51-102, Tennessee Code Annotated, there is hereby adopted for the area bounded as described in the legal description section and attached maps of the plan of services:

July 22, 2016

**PROPERTY AT UNADDRESSED ODUM LANE
CITY OF LEBANON, TENNESSEE**

The City of Lebanon, Tennessee, is pursuing the annexation of about 89.17 acres at Unaddressed Odum Lane as described in this report, along with a corresponding plan of services and zoning plan for the area. The area is inside the existing Urban Growth Boundary (UGB). This annexation is proposed to take place in 2016.

This report begins with a brief overview of the annexation process and the requests by the landowners for annexation. The report then turns to a proposed Plan of Services (POS) for the annexation area. The services described are those that would be necessary for the City to provide under Tennessee law. This area is proposed to receive City services in accordance with the POS.

Introduction

Public Chapter 1101 (PC 1101), adopted as Tennessee law in 1998, required cities to work cooperatively with other local governments to determine an Urban Growth

Boundary (UGB) in which annexations could occur. Lebanon can annex property within its UGB by ordinance.

PC 1101 Section 19 requires a "Plan of Services" (POS) prior to annexation and a Plan of Services must include: police and fire protection; water, electrical, and sanitary sewer services; solid waste collection; road and street construction and repair; recreational facilities and programs; street lighting; and zoning services. Public Chapter 225 adopted by the Tennessee General Assembly and signed by Governor Bredesen on June 2, 2003, amended TCA 6-51-102 to include impact on school attendance zones.

The owner of the property at Unaddressed Odum Lane has asked the City of Lebanon to consider annexing their property.

CITY OF LEBANON, TENNESSEE
 Planning Commission Application
 Rezoning General Information and Checklist



Title of Project Delacey Property
 Street Location East of 840 & South of Central Pike, Hixson Blvd to be extended South to provide access
 Tax Map/Group Number 116 Parcel Number p/o 020 00
 Total Acreage 89.17 acres

Approval Requested:

- Annexation & Zoning 89.17 Acres / To SP Specific Plan District _____ Acres
 Preliminary Subdivision _____ No. of Lots Final Subdivision _____ No. of Lots
 Rezoning _____ Acres / From _____ To _____ Site Planning _____ Bldg. sq.ft.

Owner/Developer:

Name McQuest Properties, LLC - Doug McDowell
 Address 3835 Cleghorn Ave, Suite 250
Nashville, TN 37215
 Telephone Number (615) 480-9889
 Fax Number _____ E-Mail _____

Surveyor/Engineer:

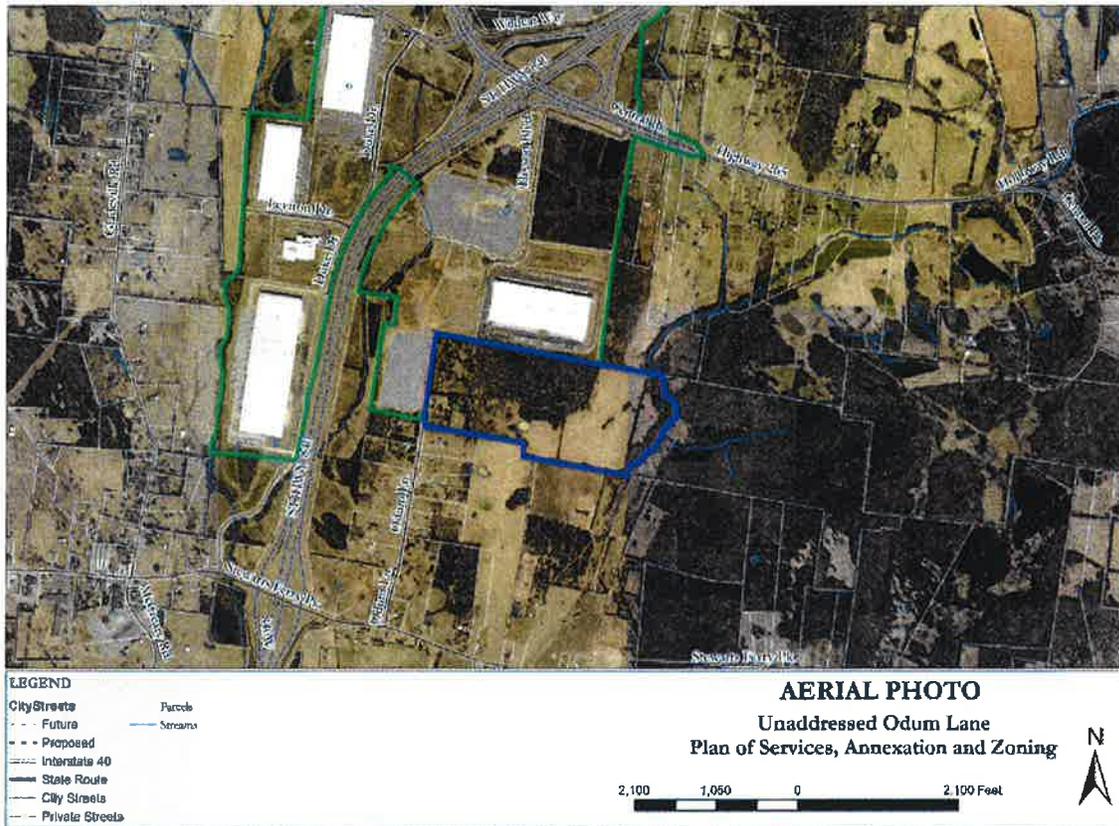
Name Civil Site Design Group, PLLC - Jim T. Harrison
 Address 630 Southgate Avenue, Suite A
Nashville, TN 37203
 Telephone Number (615) 512-5250
 Fax Number (615) 251-9575 E-Mail jimh@civil-site.com

Information required for all applications:

- Cover Letter or Written Narrative Explaining the Purpose of the Request
- Thirteen (13) Copies of all Required Information
- Non-refundable Application Fee (see current fee schedule)

Date Application Filed 06/29/16 Date of Requested Planning Commission Meeting 07/26/16

200 North Castle Heights Avenue • Lebanon, Tennessee 37087 • (615) 444-3647 • Fax (615) 443-2899



Legal Description

LEGAL DESCRIPTIONS WILL BE ADDED PRIOR TO THE 2ND READING AT CITY COUNCIL

Plan for Serving the Annexation Area

1. Police Protection

Patrolling, radio response to calls, and other routine police services using the City's personnel and equipment will be provided on the effective date of the annexation.

2. Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided on the effective date of annexation.

3. Domestic Water, Sanitary Sewer Service, and Fire Hydrants

- a. Domestic Water – Gladeville Utility District has a 6" line that terminates near this property at the Northern terminus of Odum Lane. Any extensions or improvements to this water line will need to be coordinated with Gladeville Utility District.

- b. Sanitary Sewer – Sewer would need to be extended to this site at the cost of the developer. The estimated cost to extend sewer is \$8,844.
- c. Fire Hydrants – If any new hydrants are needed the cost would be between **\$2500 and \$3000** each.

4. Electric Service and Street Lighting

There are existing Middle Tennessee Electric power lines on this lot.

5. Public Works

- a. Stormwater – Stormwater services will be available to this property in the same manner they are available to the rest of the City.
- b. Sanitation – City sanitation services will be available at the time of annexation.
- c. Street and Right-of-Way Repair and Maintenance – This annexation will not include any street right-of-way. Odum Lane is a County Road. The County has notified the City that it does not intend to allow truck traffic on Odum Lane.
- d. The City and/or the County may require road improvements by the owner as this property develops.

6. Gas

The City of Lebanon does not serve this area with gas. The developer/owner will need to work with the Middle Tennessee Natural Gas Utility District to extend service if needed.

7. Schools

Neither Wilson County Schools nor Lebanon Special Schools anticipate any noticeable effect from the annexation.

8. Inspection and Codes Enforcement

All inspection and code enforcement programs existing within the City will be extended to the annexation areas on the effective date of the annexation.

9. Planning and Zoning

The zoning jurisdiction of the City will extend to the annexation areas upon the effective date of the annexation and all municipal planning activities will encompass the needs of the annexed areas.

- a. The requested zoning for the annexation is IP – Planned Business/Industrial Park

10. Animal Shelter

The City operates a full-time animal control program including an animal shelter. The animal shelter is located on Park Drive. Services include pick-up of stray and/or dangerous animals. These services will be available to the annexation areas on the effective date of the annexation.

11. Voting Rights and City Elections

- a. If an eligible voter's permanent place of residence is located in an annexed area, that voter is automatically eligible to vote in City elections.
- b. If an eligible voter is in the category of a property rights voter, then that voter must register at the Election Commission Office prior to voting in a City election.

Revenue

The total appraised property value for the parcel in the annexation area is about **\$302,563**. This equals an assessed value of about **\$121,025** for a commercial property. The property tax generation from this property as an industrial property in the City would be about **\$736** per year. The estimate cost to serve this area is **\$8,844**.

Section 2. This resolution shall take effect after its adoption and upon the official annexation of this area.

Notice of the Public Hearing was published in the Wilson Post on _____.

The Public Hearing was held at 5:55 PM in the City Council Chambers _____.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to Form:

Passed first reading: _____.

City Attorney

Passed second reading: _____.

RESOLUTION NO. 16-1963

A RESOLUTION FOR ANNEXING PROPERTY AT UNADDRESSED ODUM LANE, ALSO IDENTIFIED AS TAX MAP 116 PART OF PARCEL 20 CONTAINING 89.17 ACRES IN THE RECORDS OF THE WILSON COUNTY ASSESSOR OF PROPERTY (SHOWN ON THE ATTACHED MAP) TO BE ADDED TO WARD 4

WHEREAS, the owner has requested the annexation of this property; and

WHEREAS, the owner will be responsible for extending any utilities; and

WHEREAS, no right-of-way is being added to the City; and

WHEREAS, the Lebanon Municipal Regional Planning Commission recommended approval of this annexation to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. That Tennessee Code Annotated 6-51-102 authorizes the City of Lebanon to annex land at the request of the land owner when it appears that the prosperity of the municipality and the territory will be materially retarded and the welfare of the inhabitants and property endangered if the property is not annexed. The City of Lebanon hereby determines that the prosperity of the municipality and territory described herein will be materially retarded and the welfare of the inhabitants and property endangered if the property is not annexed.

Section 2. That pursuant to Section 6-51-101 through 6-51-114, Tennessee Code Annotated, the property (as shown on the attached map) is hereby annexed into the City of Lebanon, Wilson County, Tennessee, and incorporated within the corporate boundaries thereof.

Section 3. That this resolution takes effect 30 days from and after its final passage, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on _____.

The Public Hearing was held at 5:55 PM in the City Council Chambers on _____.

Attest:

Approved:

Commissioner of Finance & Revenue

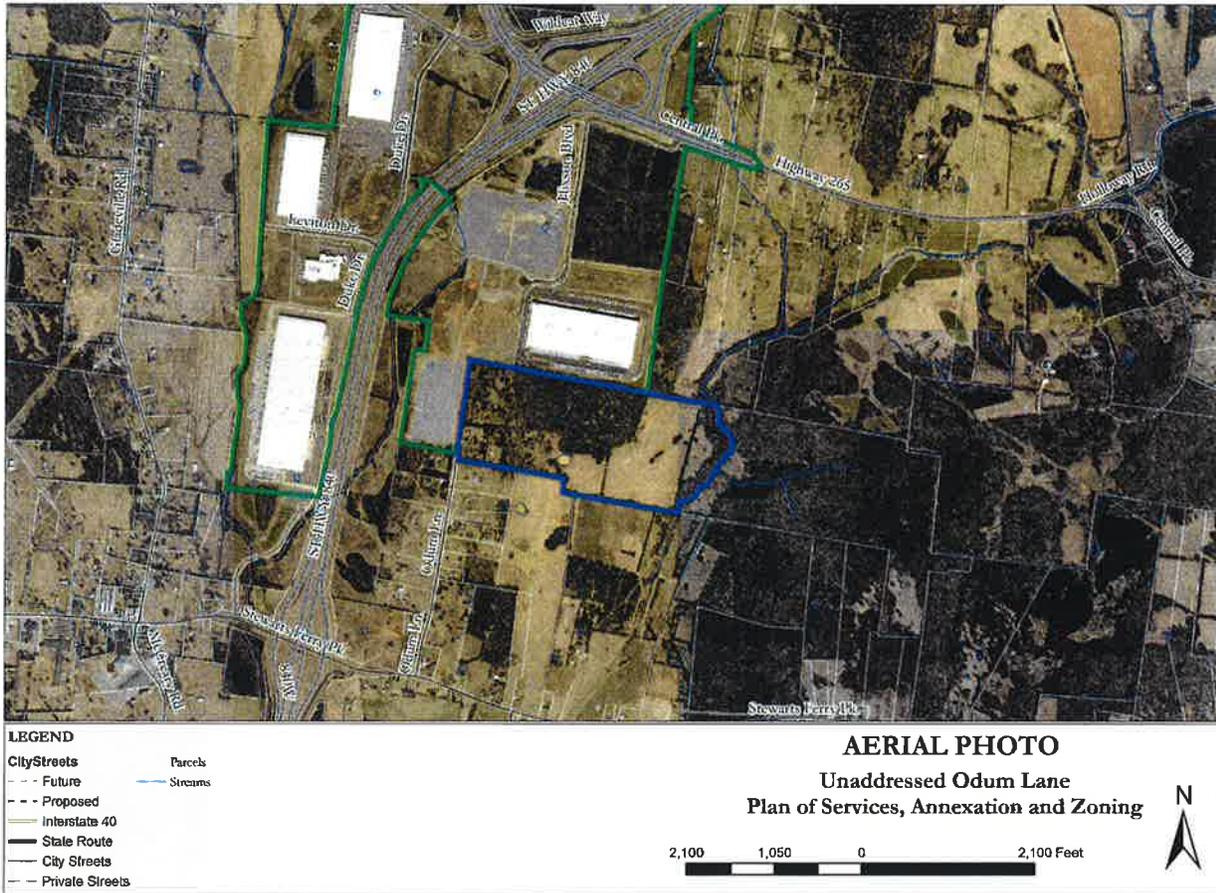
Mayor

Approved as to Form:

Passed first reading: _____

City Attorney

Passed second reading: _____



ZONING ORDINANCE NO. 16-5288

AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF LEBANON, TENNESSEE, BY REQUESTING ZONING APPROVAL OF 89.17 ACRES AT UNADDRESSED ODUM LANE (TAX MAP 116 PART OF PARCEL 20) TO IP – PLANNED BUSINESS/INDUSTRIAL PARK IN WARD 4

WHEREAS, the City of Lebanon desires to amend the official zoning atlas of the City;
and

WHEREAS, the property owners would like to use their property for industrial uses; and

WHEREAS, the subject property is identified as Industrial in the Future Land Use Plan;
and

WHEREAS, the owner is asking for the IP zoning to continue the industrial zoning on State Route 109 corridor; and

WHEREAS, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon’s population; and

WHEREAS, the Lebanon Municipal Regional Planning Commission recommended approval of this zoning to the Mayor and City Council by a vote of 8-0 at July 26, 2016 Meeting.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. That the property described herein be, and the same is hereby, zoned IP – Planned Business/Industrial Park:

Approximately 89.17 acres more or less, located at unaddressed Odum Lane as shown on the attached map.

For reference, see Deed Book 1706 Page 530, in the Register’s Office of Wilson County, Tennessee, Tax Map 116 part of Parcel 20, for Wilson County, Tennessee.

Section 2. That all Ordinances in conflict herewith are repealed to the extent of said conflict.

Section 3. This resolution shall take effect after its adoption and upon the official annexation of this area.

Notice of the Public Hearing was published in the Wilson Post on _____.

The Public Hearing was held at 5:55 PM in the City Council Chambers _____.

Attest:

Approved:

Commissioner of Finance & Revenue

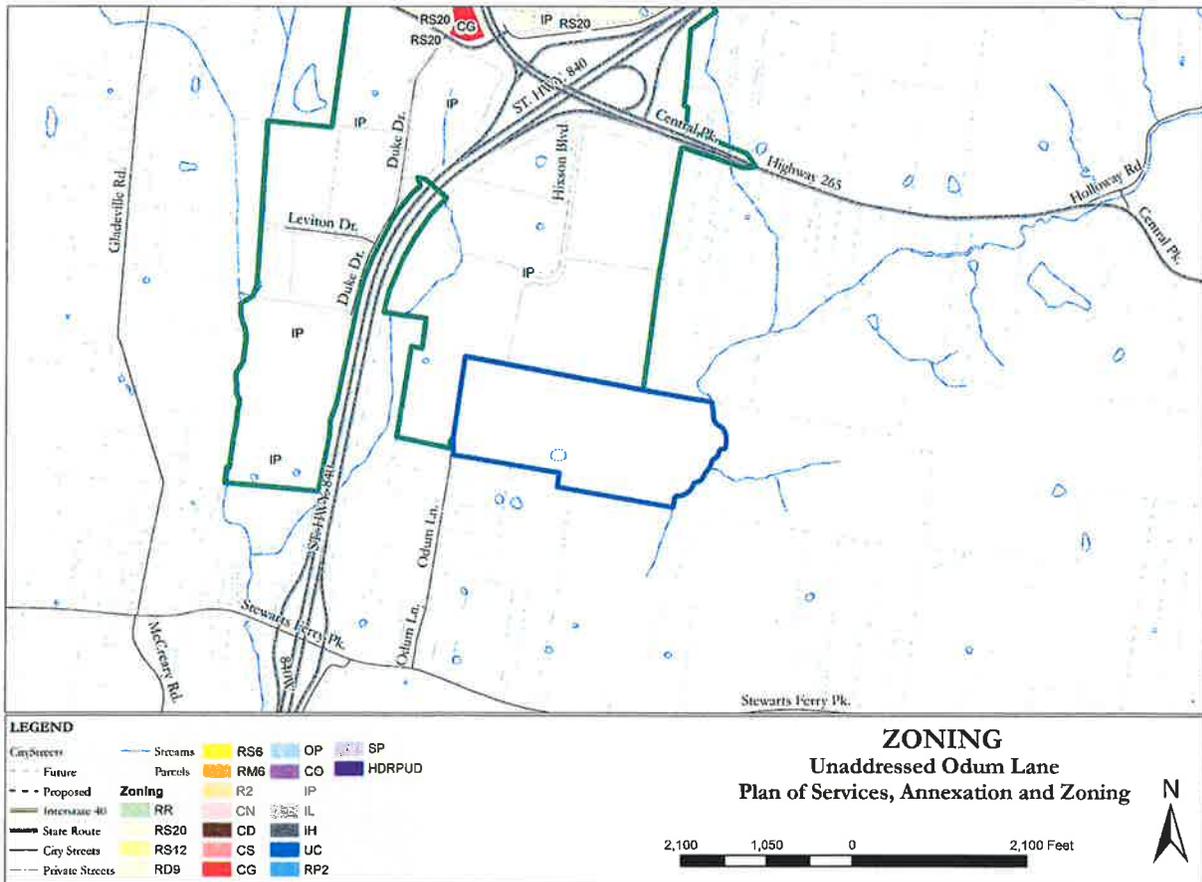
Mayor

Approved as to Form:

Passed first reading: _____

City Attorney

Passed second reading: _____



ORDINANCE NO. 16-5301

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE BUDGET AMENDMENTS FOR THE POLICE DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

WHEREAS, budget amendments are now necessary for the Police Department to purchase four police vehicles and related equipment, two from the local option fund balance and two from the drug enforcement fund balance; and

WHEREAS, the appropriate budget amendments are incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

Department: Police

From: 12890000-79000	Fund Balance	\$80,000.00
61990000-79000	Fund Balance	\$80,000.00
To: 12842100-79440	Transportation Equipment	\$80,000.00
61942100-79440	Transportation Equipment	\$80,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT. FINANCE DEPT.
BUDGET AMENDMENT FORM 2016 AUG -9 PM 12: 55
2016/2017

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Police

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
12890000-79000	Fund Balance	\$ 80,000.00	
Total		\$ 80,000.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
128-42100-79440	Transportation Equipment		\$ 80,000.00
Total			\$ 80,000.00

REQUESTED BY WILLIAM GLOVER

DEPARTMENT HEAD _____

COMM. OF FINANCE Robert H. Spruzo

MAYOR _____

DATE 8/5/2016

DATE 8/5/2016

DATE 8/3/16

DATE _____

REASON FOR THIS TRANSFER:
To transfer out of Local option fund balance to purchase 2 police vehicles.

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM 2016 AUG -9 PM 12:55
2016/2017

FINANCE DEPT

FOR ACCOUNTING PURPOSES ONLY	
BGT # _____	
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Police

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
61990000-79000	Fund Balance	\$ 80,000.00	
	Total	\$ 80,000.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
619-42100-79440	Transportation Equipment		\$ 80,000.00
	Total		\$ 80,000.00

REQUESTED BY WILLIAM GLOVER

DATE 8/5/2016

DEPARTMENT HEAD _____

DATE 8/5/2016

COMM. OF FINANCE *Robert D. Sprunger*

DATE 8/9/16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

To transfer out of Drug Enforcement fund balance to purchase 2 police vehicles.

RESOLUTION NO. 16-1974

**A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO ADOPT THE
CITY OF LEBANON PERSONNEL RULES AND REGULATIONS POLICY REVISION
RELATIVE TO RULE XVII: FAMILY AND MEDICAL LEAVE POLICY**

WHEREAS, the Lebanon City Council passed Ord. No. 15-4937 on second reading June 16, 2015 to create a new section 4-104 of the Lebanon Municipal Code which established a new procedure for amending the employee's handbook by resolution; and

WHEREAS, the Human Resources Director has determined that a revision to the City of Lebanon Employee's Handbook relative to Rule XVII: Family and Medical Leave Policy, is necessary and in the best interest of the City of Lebanon and its employees; and

WHEREAS, such City of Lebanon Personnel Rules and Regulations Policy Revision is attached hereto by reference as if appearing verbatim herein.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. The City of Lebanon Employee's Handbook policy revision, Rule XVII: Family and Medical Leave Policy, attached hereto by reference as if appearing verbatim herein, is hereby adopted. The Human Resources Director is hereby authorized to implement such policy revisions.

Section 2. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this ___ day of _____, 2016.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

RULE XVII: FAMILY AND MEDICAL LEAVE POLICY

Public Law 103-3 known as The Family and Medical Leave Act of 1993 was amended in 2008, 2009 and 2015. This policy needs to be updated in order to comply with those amendments. Additionally, the City is utilizing a third party Leave Administrator (Sun Life Absence Management/Compsych) to administer claims and track FMLA usage so new procedures for submitting a request and tracking FMLA usage must be reflected in this policy.

RULE XVII: FAMILY AND MEDICAL LEAVE POLICY

Section 1: Purpose:

To provide a family and medical leave policy in compliance with the Family Medical Leave Act of 1993, as amended in 2008 and 2009 and to comply with Department of Labor Final Rule effective March 27, 2015.

The Family and Medical Leave Act (FMLA) entitles eligible employees of covered employers to take unpaid, job-protected leave for specified family and medical reasons. The FMLA also includes certain military family leave provisions.

Section 2: Guidelines

2.1 Definitions:

- a) **Eligible Employee:** Eligible employees are those who have been employed for at least 12 months, who have provided at least 1,250 hours of service during the 12 months before leave is requested, and who work at a worksite where at least 50 employees are on the payroll (either at that site or within a 75 mile radius).
- b) **Hours of Service:** the 1,250 hours do not include time spent on paid or unpaid leave. Consequently, these hours of leave shall not be counted in determining the 1,250 hours eligibility test for an employee under FMLA.
- c) **Spouse:** a husband or wife, as the case may be. The City of Lebanon is required to give an eligible employee unpaid leave to care for his/her spouse. This definition includes an individual in a same-sex or common law marriage. The City of Lebanon is not required to grant an eligible employee unpaid leave to care for an unmarried domestic partner.
- d) **Parent:** Mother or father of an employee, or an adult who had day to day responsibility for caring for the employee during his or her childhood years in place of the natural parents. (Does not include in-laws).
- e) **Son or Daughter/Child:** Biological, adopted, or foster child, a step child, legal ward, or child of a person standing in loco parentis, who are under the age of 18 years. Children who are 18 years or older qualify, if he or she is incapable of self-care because of mental or physical disability.
- f) **Serious Health Condition:** An illness, injury, impairment, or physical or mental condition involving either inpatient care or continuing treatment by a health care provider. Examples of serious health conditions include but are not limited to heart attacks, heart conditions requiring heart bypass or valve operations, most cancers, back conditions requiring extensive therapy or surgical procedures, strokes, severe respiratory conditions, spinal injuries, severe arthritis, etc.
- g) **The 12 Month FMLA Period:** the City will measure the 12-month period as a rolling 12-month period measured backward from the date an employee uses any leave under this policy. Each time an employee takes leave, the City will compute the amount of leave the employee has taken under this policy in the last 12 months and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.

2.2 Leave Provisions

- a) An eligible employee may take up to 12 weeks of unpaid leave in a 12 month period for the birth of a child or the placement of a child for adoptions or foster care. Leave may also be taken to care for a child, spouse, or a parent who has a serious health condition.
- b) Under the Tennessee Maternity Leave Act (TMLA), an employee may take an additional four (4) weeks of unpaid leave if the three (3) months advance notice has been complied with. Leave under TMLA may be taken for childbirth, adoption, pregnancy, and caring for an infant. Exceptions to the 3 month notice requirement are if a medical emergency requires leave earlier than expected or if the employee receives less than three months notice for the adoption.
- c) The right to take leave applies equally to male and female employees who are eligible.
- d) Unpaid leave for the purpose of care for a newborn child or newly placed adopted or foster care child must be taken before the end of the first 12 months following the date of birth or placement.
- e) An expectant mother may take unpaid medical leave or paid leave upon the birth of the child, or prior to

the birth of her child for necessary medical care and if her condition renders her unable to work. Similarly for adoption or foster care, leave may be taken upon the placement of the child or leave may begin prior to the placement if absence from work is required for the placement to proceed.

- f) An employee may take unpaid leave to care for a parent or spouse of any age, who because of a serious mental or physical condition is in the hospital or other health care facility. An employee may also take leave to care for a spouse or parent of any age who is unable to care his or her own basic hygiene, nutritional needs, or safety. Examples include a parent or spouse whose daily living activities are impaired by such conditions as Alzheimer's disease, stroke, or who is recovering from major surgery, or who is in final stages of a terminal illness.
- g) Eligible employees, who are unable to perform the functions of the position held because of a serious health condition, may request up to 12 weeks unpaid leave or paid leave. The term serious health conditions is intended to cover conditions or illnesses that affect an employee's health to the extent that he or she must be absent from work on a recurring basis or for more than a few days for treatment or recovery.
- h) An employee will be required to use accrued paid leave (including PTO, extended sick leave, compensatory time and workers' compensation) for any part of a family/medical leave. When an employee has used all of his or her accrued paid leave, the employee may request an additional period of unpaid leave so that the total paid and unpaid leave provided equals 12 weeks (or 26 weeks if combined with Service-member Family Leave time).
- i) During periods of unpaid leave, an employee will not accrue any additional seniority or similar employment benefits i.e., no paid holidays, no PTO accrual.
- j) If both spouses are employed by the City of Lebanon and wish to take leave for the care of a new child or (their own) sick parent, their aggregate leave is limited to 12 weeks. For example, if the father takes 4 weeks of leave to care for a child, the mother would be entitled to 8 weeks leave, for a total of 12 weeks of FMLA leave.
- k) FMLA leave will run concurrent to workers' compensation absences and will be counted towards an employee's leave entitlement, provided the absence is due to a qualifying serious health condition.
- l) Absences covered by FMLA or TMLA leave will not be counted as occurrences of absenteeism under the City's attendance policy.
- m) Misrepresentations or any act of dishonesty related to FMLA leave will be grounds for discipline, up to and including separation from employment.

2.3 Notification and Scheduling

- a) An eligible employee must provide the City of Lebanon at least 30 days advance notice of the need for leave for birth, adoption or planned medical treatment, when the need for leave is foreseeable. This 30 day advance notice is not required in cases of medical emergency or other unforeseen events, such as premature birth, or sudden changes in a patient's condition that require a change in scheduled medical treatment.
- b) Parents who are awaiting the adoption of a child and are given little notice of the availability of the child may also be exempt from this 30 day notice.
- c) Employees may contact Human Resources for instructions on how to request leave. A third party Leave Administrator may be engaged to handle FMLA leave requests, approvals, notifications, reports and usage tracking.
- d) Supervisors who are aware of an employee's need for family or medical leave shall refer that employee to the Leave Administrator or notify Human Resources no later than 3 business days of becoming aware of the employee's need for leave.

2.4 Certification

- a) The City of Lebanon reserves the right to verify an employee's request for family /medical leave.
- b) If an employee requests leave because of a serious health condition or to care for a family member with a serious health condition, the City of Lebanon requires that the request be supported by certification issued by the health care provider of the eligible employee or the family member as appropriate. If the City of Lebanon has reason to question the original certification, the City of Lebanon may, at the employer's

expense, require a second opinion from a different health care provider chosen by the employer. That health care provider may not be employed by the City of Lebanon on a regular basis. If a resolution of the conflict cannot be obtained by a second opinion, a third opinion may be obtained from another provider and that opinion will be final and binding.

- c) This certification must contain the date on which the serious health condition began, its probable duration, and appropriate medical facts within the knowledge of the health care provider regarding the condition. The certification must also state the employee's need to care for the son, daughter, or spouse, or parent and must include an estimate of the amount of time that the employee is needed to care for the family member.
- d) Medical certifications given will be treated as confidential and privileged information.
- e) An employee will be required to report periodically to the Human Resources Department the status and the intention of the employee to return to work.
- f) Employees who have taken leave under this policy must furnish the City of Lebanon with a medical Return to Work certification from the employee's health care provider that the employee is able to resume work before return is granted.
- g) If an incomplete medical certification is received, the Leave Administrator will provide the employee with the opportunity to either have the health care provider correct the certification or provide a written release for the Leave Administrator to contact the health care provider directly. The employee will have seven (7) calendar days to resolve any deficiencies in the medical certification. If, after seven (7) calendar days the identified deficiencies have not been resolved, the FMLA request may be denied.

2.5 Maintenance of Health Benefits During Paid and Unpaid Leave:

- a) The City of Lebanon will maintain health insurance benefits, paid by the employer for the employee, during periods of leave without interruption.
 - i. During paid leave (PTO, extended sick or other accrued time applied to the leave) normal payroll deductions will continue to occur.
 - ii. If the employee is on an unpaid leave, any payment for family coverage/s premiums, or other payroll deductible insurance policies, must be paid by the employee or the benefits may not be continued.
- b) The City of Lebanon has the right to recover from the employee all insurance premiums paid during the unpaid leave period if the employee fails to return to work after leave.
 - i. Consideration may be granted to employees who fail to return to work because they are unable to perform the functions of their job because of their own serious health condition or because of the continued necessity of caring for a seriously ill family member. Human Resources and Finance will consider the circumstances, evaluate the situation and the employee may be exempt from the recapture provision.
- c) Leave taken under this policy does not constitute a qualifying event that entitles an employee to COBRA insurance coverage. However, the qualifying event triggering COBRA coverage may occur when it becomes clearly known that an employee will not return to work, and therefore ceases to be entitled to leave under this policy.

2.6 Reduced and Intermittent Leave:

- a) Leave taken under this policy can be taken intermittently (a few hours or a few days at a time) or on a reduced leave schedule when medically necessary, as certified by the health care provider. Intermittent or reduced leave schedules for a routine care of a new child can be taken only with approval of the Human Resources Director and the Department Head. The schedule must be mutually agreed upon by the employee and the department head.
- b) Employees on intermittent or reduced leave schedules may be temporarily transferred by the department head to an equivalent alternate position that may better accommodate the intermittent or reduced leave schedule.
- c) Intermittent or reduced leave may be spread over a period of time longer than 12 weeks, but will not exceed the equivalent of 12 work weeks total leave in a one 12 month period.
- d) Leave cannot be taken in less than 1 hour increments.

- e) Employees are responsible for reporting Intermittent FMLA usage or other approved medical leave usage to their immediate supervisor in accordance with departmental policy. Employees are responsible for reporting Intermittent Leave usage or other approved medical leave usage to the Leave Administrator within 48 hours of the absence. Failure to report the intermittent absence to the supervisor and/or the Leave Administrator will subject the employee to the City's disciplinary process.
 - i. Intermittent FMLA usage that is not reported with the Leave Administrator will result in those absences not being protected from the City's attendance policy.

2.7 Restoration

- a) Employees who are granted leave under this policy will be reinstated to an equivalent or the same position held prior to the commencement of their leave.
- b) Certain highly compensated key employees, who are salaried and among the 10% highest paid employees, may be denied restoration. Restoration may be denied if (a) the City of Lebanon shows that such denial is necessary to prevent substantial and grievous economic injury to the City of Lebanon's operations, (b) the City of Lebanon notifies the employee that it intends to deny restoration after giving the employee a reasonable opportunity to return to work, and, (c) the employee elects not to return to work within a reasonable period of time at the end of the leave after receiving such notice.

2.8 Prohibited Secondary Employment

- a) An employee who is approved for FMLA or other medical leave, or who is approved for limited duty, is prohibited from engaging in secondary employment.
- b) Consideration for secondary employment may be granted when the employee is taking leave for care of a family member (for example, a part time position that provides a flexible schedule). In this case, written authorization must be granted by the Department Head and submitted to Human Resources in advance of taking the leave of absence.
- c) In the absence of any written authorization, employees who engage in other employment or in self-employment while on authorized leave of absence or light duty will be subject to disciplinary action up to and including separation from employment.
- d) The above limitations specifically do not apply to an employee's use of accrued leave time for absences that are not related to FMLA or other approved medical leave of absence.

Section 3 Qualifying Exigency and Military Caregiver

3.1 Qualifying Exigency

- a) Qualifying exigency leave for families of members of the National Guard or Reserves or of a regular component of the Armed Forces when the covered military member is on covered active duty or called to covered active duty.
- b) An employee whose spouse, son, daughter or parent either has been notified of an impending call or order to covered active military duty or who is already on covered active duty may take up to 12 weeks of leave for reasons related to or affected by the family member's call-up or service. The qualifying exigency must be one of the following:
 - i. short-notice deployment
 - ii. military events and activities
 - iii. child care and school activities
 - iv. financial and legal arrangements
 - v. counseling
 - vi. rest and recuperation
 - vii. post-deployment activities, and
 - viii. additional activities that arise out of active duty, provided that the employer and employee agree, including agreement on timing and duration of the leave.

- c) Eligible employees are entitled to FMLA leave to care for a current member of the Armed Forces, including a member of the National Guard or Reserves, or a member of the Armed Forces, the National Guard or Reserves who is on the temporary disability retired list, who has a serious injury or illness incurred in the line of duty on active duty for which he or she is undergoing medical treatment, recuperation, or therapy; or otherwise in outpatient status; or otherwise on the temporary disability retired list. Eligible employees may not take leave under this provision to care for former members of the Armed Forces, former members of the National Guard and Reserves, and members on the permanent disability retired list. In order to care for a covered servicemember, an eligible employee must be the spouse, son, daughter, or parent, or next of kin of a covered servicemember.
- d) A “son or daughter of a covered servicemember” means the covered servicemember's biological, adopted, or foster child, stepchild, legal ward, or a child for whom the covered servicemember stood in loco parentis, and who is of any age.
- e) A “parent of a covered servicemember” means a covered servicemember's biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the covered servicemember. This term does not include parents “in law.”
- f) The “next of kin of a covered servicemember” is the nearest blood relative, other than the covered servicemember's spouse, parent, son, or daughter, in the following order of priority: blood relatives who have been granted legal custody of the servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA. When no such designation is made, and there are multiple family members with the same level of relationship to the covered servicemember, all such family members shall be considered the covered servicemember's next of kin and may take FMLA leave to provide care to the covered servicemember, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered servicemember's only next of kin. For example, if a covered servicemember has three siblings and has not designated a blood relative to provide care, all three siblings would be considered the covered servicemember's next of kin. Alternatively, where a covered servicemember has a sibling(s) and designates a cousin as his or her next of kin for FMLA purposes, then only the designated cousin is eligible as the covered servicemember's next of kin. An employer is permitted to require an employee to provide confirmation of covered family relationship to the covered servicemember pursuant to § 825.122 (k).
- g) “Covered active duty” for members of a regular component of the Armed Forces means duty during deployment of the member with the Armed Forces to a foreign country.
 - i. Covered active duty or call to covered active duty status in the case of a member of the Reserve components of the Armed Forces means duty during the deployment of the member with the Armed Forces to a foreign country under a Federal call or order to active duty in support of a contingency operation, in accordance with 29 CR 825.102.
- h) The leave may commence as soon as the individual receives the call-up notice. (Son or daughter for this type of FMLA leave is defined the same as for child for other types of FMLA leave except that the person does not have to be a minor.) This type of leave would be counted toward the employee’s 12-week maximum of FMLA leave in a 12-month period.

3.2 Military Caregiver Leave

- a) Military Caregiver Leave (also known as covered servicemember leave) to care for an injured or ill servicemember or veteran.
- b) An employee whose son, daughter, parent or next of kin is a covered servicemember may take up to 26 weeks in a single 12-month period to take care of leave to care for that servicemember.
- c) Next of kin is defined as the closest blood relative of the injured or recovering servicemember.
- d) The term “covered servicemember” means:
 - i. a member of the Armed Forces (including a member of the National Guard or Reserves) who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or
 - ii. a veteran who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness and who was a member of the Armed Forces (including a member of the National Guard

or Reserves) at any time during the period of 5 years preceding the date on which the veteran undergoes that medical treatment, recuperation, or therapy.

e) The term “serious injury or illness means:

- i. in the case of a member of the Armed Forces (including a member of the National Guard or Reserves), means an injury or illness that was incurred by the member in line of duty on active duty in the Armed Forces (or existed before the beginning of the member’s active duty and was aggravated by service in line of duty on active duty in the Armed Forces) and that may render the member medically unfit to perform the duties of the member’s office, grade, rank, or rating; and
- ii. in the case of a veteran who was a member of the Armed Forces (including a member of the National Guard or Reserves) at any time during a period when the person was a covered servicemember, means a qualifying (as defined by the Secretary of Labor) injury or illness incurred by a covered servicemember in the line of duty on active duty that may render the servicemember medically unfit to perform the duties of his or her office, grade, rank or rating.
- iii. Outpatient status, with respect to a covered servicemember, means the status of a member of the Armed Forces assigned to either a military medical treatment facility as an outpatient; or a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.

RESOLUTION NO. 16-1975

A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE AN AGREEMENT WITH CREEK DEVELOPMENT COMPANY, LLC, FOR PLACEMENT OF LANDSCAPING, COLUMNS, AND ENTRY MONUMENT WALL WITHIN THE P.U.D.E.

WHEREAS, Creek Development Company has requested that they be allowed to install landscaping, an entry monument wall and columns at the entrance and frontage of The Pointe at Five Oaks development and to maintain these various features to said development under the provisions of an agreement, a copy of which is attached hereto; and

WHEREAS, Creek Development Company wishes to install the landscaping and various features on the City of Lebanon P.U.D.E.'s and is willing to be responsible for said landscaping and various features; and

WHEREAS, it is to the manifest and best interest of the citizens of Lebanon for the agreement to be executed; and

WHEREAS, the City of Lebanon shall not incur any additional expenses in the installation, maintenance and/or upkeep of the said landscaping and various features.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to approve and execute the agreement, attached hereto, between Creek Development Company and the City of Lebanon.

Section 2. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this ____ day of _____, 2016.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

AGREEMENT

This Agreement entered into this _____ day of _____, 2016 by and between the CITY OF LEBANON and CREEK DEVELOPMENT COMPANY, LLC.

WITNESETH:

WHEREAS, Creek Development Company, LLC is the owner of certain land known as The Pointe at Five Oaks Development located on the north side of Lebanon Road on 5 Oaks Boulevard in the City of Lebanon, Wilson County, Tennessee; and

WHEREAS, proposed landscaping, entry monument wall and columns are located at the entrance and along the frontage of the development; and

WHEREAS, the City of Lebanon has been requested to enter into an agreement with Creek Development Company for the landscaping and various features; and

WHEREAS, it is deemed appropriate that Creek Development Company agree to maintain the landscaping and various features

NOW, THEREFORE, for and in consideration of the terms and conditions stated herein, the parties agree as follows:

(1) Creek Development Company agrees that it may install, at its expense, landscaping and various features within the frontage and at the entrance within the City P.U.D.E.'s, under the specific provisions of this agreement.

(2) The landscaping and various features shall be installed at a location approved by the Commissioner of Public Works or his duly authorized representative and shall be placed in a manner which shall consider the safety of all citizens of Lebanon, Tennessee.

(3) The subject landscaping and various features shall meet the required safety and street specifications for the City of Lebanon and shall be approved by the Commissioner of Public Works before installation.

(4) It is agreed that Creek Development Company shall be liable for all repair, replacement and maintenance of said landscaping and various features.

(5) Nothing under this agreement shall allow Creek Development Company to place anything upon the City street right-of-way which shall cause a hazardous situation.

(6) Furthermore, nothing in this agreement shall be construed to require any expenditure by or cost to the City of Lebanon.

(7) The parties agree that Creek Development Company shall indemnify and hold the City of Lebanon harmless from any claims arising out of the installation of said landscaping and various features which are proposed under this agreement.

(8) By executing this agreement, the officers of Creek Development Company covenant and warrant they have the power and authority to execute this agreement.

(9) This agreement shall take effect upon its execution by Creek Development Company and the final passage of an ordinance before City Council. Said Agreement shall remain in full force and effect during the time that said landscaping and various features remains in the P.U.D.E.'s, unless the agreement is cancelled by the City of Lebanon upon thirty (30) day written notice. If the need for the cancellation of the agreement by the City of Lebanon constitutes an emergency, the thirty (30) days written notice does not apply.

(10) Nothing in this agreement, however, shall be construed to prevent the City of Lebanon from removing all or any portion of the landscaping and various features approved under this agreement, in the event it is necessary to do so for the installation, replacement, repair of any utilities, drainage, or other valid governmental purpose, and said removal shall be at no cost to the City of Lebanon.

WITNESS OUR HANDS this _____ day of _____, 2016

CREEK DEVELOPMENT COMPANY, LLC

By: _____
Owner

Attest: _____

CITY OF LEBANON, TENNESSEE

By: _____
Mayor Phillip Craighead

Attest: _____
Jeff Baines, Commissioner of Public Works

Approved as to form:

Attest: _____
Robert Springer, Commissioner of Finance

Andy Wright, City Attorney

RESOLUTION NO. 16-1976

A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO ACCEPT BIDS FOR PEST CONTROL SERVICES FOR ALL CITY BUILDINGS

WHEREAS, the City of Lebanon has a need for pest control services, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein; and

WHEREAS, competitive bidding for this project was opened on August 18, 2016, wherein the City of Lebanon received the following bids; and

<u>COMPANY</u>	<u>AMOUNT (per spray at all City Buildings)</u>
Apple's Environmental	\$605.00
Skat Pest Control	\$680.00
Wilson Co. Exterminating	\$985.00

WHEREAS, Apple Environmental Pest Management is recommended as the best and lowest bidder; and

WHEREAS, funds will be appropriated in the 16 – 17 fiscal year budget for each department under the contractual services line. This is a five year contract.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Apple Environmental Pest Management, the best and lowest bidder, for the five year agreement for Pest Control Services at all City Buildings, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein, in the amount of Six Hundred Five Dollars (\$605.00) per spray.

Section 2. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this ____ day of _____, 2016.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

City of Lebanon - Purchasing Office
 TABULATION OF BIDS

Opening Date: August 18, 2016 @ 10:00		(Vendors)	Apple's Environmental Pest Management	Skat Pest Control	Wilson Co. Exterminating			
For: Pest Control Services for City Buildings								
Item:	Quan.	DESCRIPTION	Unit	Total	Unit	Total	Unit	Total
1	1	Cedar Grove Cemetery	10.00	10.00	15.00	15.00	25.00	25.00
2	1	Public Works Building	10.00	10.00	20.00	20.00	50.00	50.00
3	1	Public Safety Building	30.00	30.00	35.00	35.00	75.00	75.00
4	1	Jimmy Floyd Family Center	120.00	120.00	125.00	125.00	65.00	65.00
5	1	Wastewater Plant	35.00	35.00	35.00	35.00	75.00	75.00
6	1	Animal Shelter	10.00	10.00	40.00	40.00	25.00	25.00
7	1	Street Break Room	10.00	10.00	15.00	15.00	15.00	15.00
8	1	Fire Dept. Admin.	10.00	10.00	20.00	20.00	45.00	45.00
9	1	Fire Station #2	15.00	15.00	25.00	25.00	45.00	45.00
10	1	Water/Sewer Bldg.	30.00	30.00	35.00	35.00	75.00	75.00
11	1	Municipal Airport	20.00	20.00	30.00	30.00	50.00	50.00
TOTAL PRICE:								

REASON FOR AWARD: LOW BID \$605.00 per spray for Pest Control Services for all City Buildings
 DELIVERY
 BETTER OR REQUIRED DESIGN Under All Department Contractual Services 72900 (This is a Five Year Contract)
 ONLY SOURCE AVAILABLE
 ONLY RESPONDING BIDDER

RECOMMENDATION: Recommend award be made to Apple Environmental Pest Management for the bid price of \$605.00 per spray for Pest Control Services for all City Buildings

PREPARED BY Lisa Lane DATE 8/18/2016 APPROVE/AGREE: _____

REQUISITION# _____ COMMENTS: _____

BUDGET YEAR 2016-2017

Council Meeting Date 6-Sep-16 SHEET 1

City of Lebanon - Purchasing Office

TABULATION OF BIDS

Opening Date: August 18, 2016 @ 10:00		(Vendors)		Apple's Environmental		Skat Pest Control		Wilson Co. Exterminating		
For: Pest Control Services for City Buildings		Pest Management		Pest Management		Pest Management		Pest Management		
Item:	Quan.	DESCRIPTION	Unit	Total	Unit	Total	Unit	Total	Unit	Total
12	1	City Hall		105.00		55.00		80.00		80.00
13	1	Maintenance Office		10.00		15.00		25.00		25.00
14	1	Water Plant		45.00		60.00		60.00		60.00
15	1	Gas Building		40.00		30.00		35.00		35.00
16	1	Police Department		30.00		35.00		45.00		45.00
17	1	Recreation Department		25.00		40.00		50.00		50.00
18	1	Fire Station #1		25.00		30.00		60.00		60.00
19	1	Fire Station #3		25.00		20.00		45.00		45.00
20	1	Animal Control-Park Drive		Included in Animal Control		Included in Animal Cont.		40.00		40.00
				TOTAL PRICE:		\$605.00		\$680.00		\$985.00

REASON FOR AWARD: LOW BID DELIVERY BETTER OR REQUIRED DESIGN ONLY SOURCE AVAILABLE ONLY RESPONDING BIDDER

Recommend award be made to Apple Environmental Pest Management for the bid price of \$605.00 per spray for Pest Control Services for all City Buildings
 Funds will be appropriated in the 2016-2017 Budget
 Under All Department Contractual Services 72900 (This is a Five Year Contract)

PREPARED BY Lisa Lane DATE 8/18/2016 APPROVE/AGREE: _____

REQUISITION# _____ COMMENTS: _____

BUDGET YEAR 2016-2017

RESOLUTION NO. 16-1978

A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO APPROVE A HOLD HARMLESS AGREEMENT WITH CARROLL HOMES, INC. FOR THE PLACEMENT OF LANDSCAPING IN THE CITY OF LEBANON PUBLIC RIGHT-OF-WAY

WHEREAS, Carroll Homes, Inc. at 808 Leeville Pike, Lebanon, TN 37087, desires to install landscaping within the right-of-way of First Avenue and South Road; and

WHEREAS, Lose and Associates, representative for Carroll Homes, Inc., presented the City of Lebanon with a road plan for their development, known as Wilson Farms which is located at Hwy 109 and Callis Road; and

WHEREAS, the City's engineering department has determined that the proposed landscaping will not be located over existing or proposed utilities and that adequate space will remain to allow the City to maintain proposed utilities; and

WHEREAS, the City of Lebanon shall not incur any additional expenses in the installation maintenance and/or upkeep of said landscaping; and

WHEREAS, the City is willing to enter into an agreement with Carroll Homes, Inc. that would allow the landscaping to be placed in the City's right of way, but absolves the City from any monetary, damage, liability, installation, razing or reinstallation issues associated with the landscaping.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into and execute an agreement with Carroll Homes, Inc. at 808 Leeville Pike, Lebanon, TN 37087, relative to the landscaping that will be placed in the City's right-of-way. The agreement shall be attached to this ordinance and incorporated by reference as if appearing herein verbatim.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed: _____

AGREEMENT

This Agreement, made on the ____ day of _____, 2016, by and between the City of Lebanon, Tennessee, a public body and political subdivision of the State of Tennessee, together with any successor public body or officer designated by law, hereinafter "City," having its office located at 200 North Castle Heights Ave., Lebanon, Tennessee 37087, and Carroll Homes, Inc. hereinafter "Carroll Homes", having a mailing address of 808 Leeville Pike, Lebanon, TN 37087.

WITNESSETH

WHEREAS, Carroll Homes is the owner of property located at State Route 109 and Callis Road in the City of Lebanon, Tennessee, known as "Wilson Farms"; and

WHEREAS, Carroll Homes wishes to install landscaping within the right-of-way of First Avenue and South Road in the Wilson Farms Development that is to be located within the City's public right-of-way; and

WHEREAS, plans for the right-of-ways of First Avenue and South Street showed the landscaping inside of the City's public right-of-way were approved by City officials; and

WHEREAS, Carroll Homes is requesting that the City enter into an agreement relative to any monetary, damage, liability, installation, razing, or reinstallation issues associated with the landscaping.

NOW, THEREFORE, for and in consideration of the terms and conditions as stated herein, the City and Carroll Homes agree as follows:

1. Carroll Homes agrees that the landscaping to be installed within the City's right of way shall be subject to the specific provisions of this Agreement.

2. With the exception of being located in the City's right-of-way, the landscaping will otherwise meet all provisions, restrictions and requirements of applicable City ordinances and will reviewed and approved by City Departments, as necessary.

3. Carroll Homes agrees to be solely responsible for any and all repairs, replacement or maintenance of the landscaping, and any other costs associated with the landscaping, including, but not limited to, damage from any acts of nature or any third parties.

4. Except for any provisions or restrictions set forth in paragraph number six (6) of this Agreement, nothing contained herein shall be construed to require any expenditures by or costs to the City of Lebanon.

5. The parties agree that Wilson Farms shall hold harmless and indemnify the City of Lebanon for any claims of property or monetary damage or personal injury arising from the installation of the landscaping in the City's public right-of-way by any parties other than the City of Lebanon itself.

6. Nothing in this Agreement shall be construed so as to prevent the City of Lebanon

from exercising a right of demolition over the landscaping in the event it is necessary to do so for the installation, replacement, repair of any utilities, drainage, or other valid governmental purpose, and said demolition shall be at no cost to the City of Lebanon. The City of Lebanon herein agrees that it will only exercise such right to demolition of the landscaping as a matter of last resort.

7. Should the City of Lebanon be required to exercise its right of demolition of the landscaping set forth in paragraph six (6), the City herein agrees to provide Carroll Homes with reasonable written notice that such demolition is required and in no instance shall such notice be less than thirty (30) days, except in case of imminent risk of personal injury or property damage and the necessary demolition constitutes an emergency, the City may remove the landscaping.

8. As of the execution date of this Agreement, the City of Lebanon has no known or contemplated installation, replacement or repair plans related to any utility or drainage projects that would require the City to exercise its right of demolition of the landscaping as set forth in paragraph six (6), or otherwise disturb the landscaping.

9. As evidence by the signatures below, the signatories covenant and warrant that they have the power and authority to bind their respective entities and have the power and authority to execute this Agreement.

10. This Agreement shall become effective and binding only upon the passage of City of Lebanon Municipal Resolution No. 16-1978.

WITNESS OUR HANDS this ____ day of _____.

Approved:

Approved:

Mayor Philip Craighead
City of Lebanon, Tennessee

By: _____
Gordon Carroll, President
Carroll Homes, Inc.

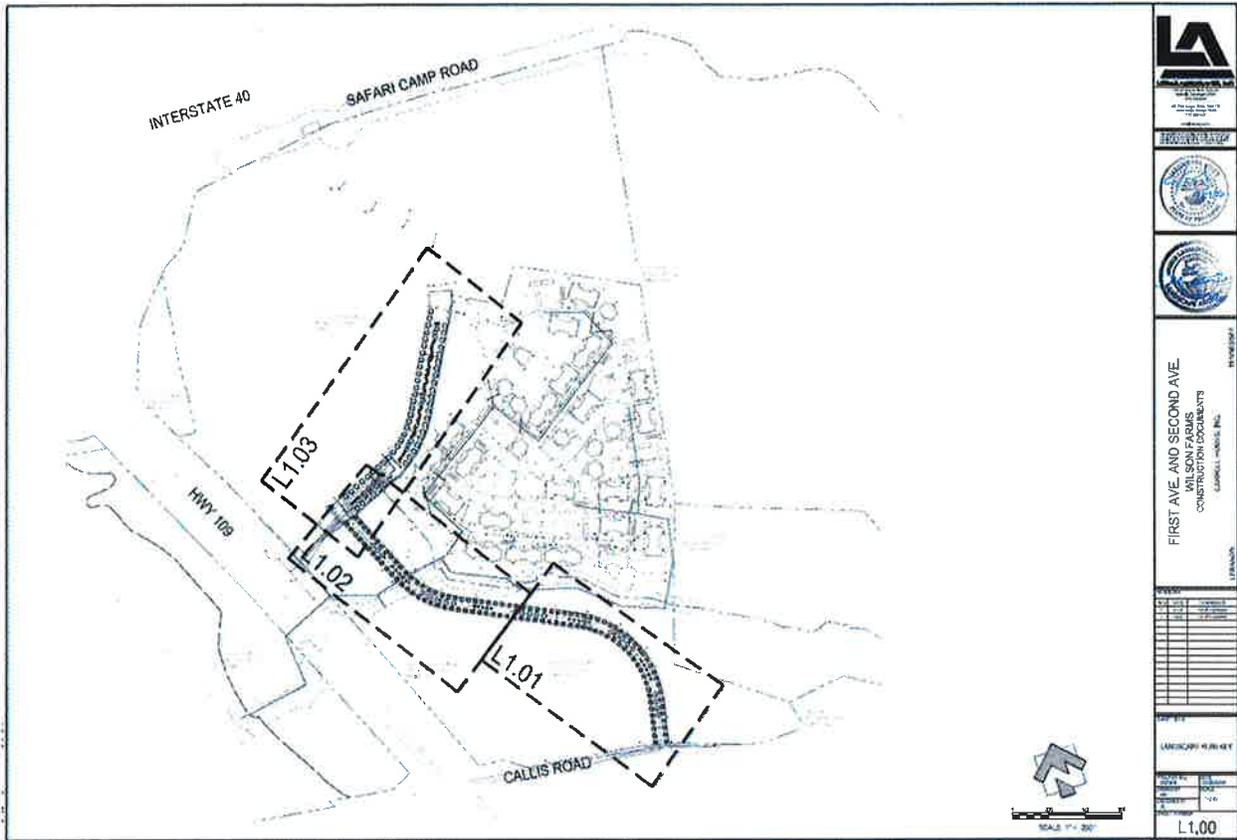
Attest:

Approved As To Form:

Robert Springer, Commissioner of Finance
City of Lebanon, Tennessee

Andy Wright, City Attorney
City of Lebanon, Tennessee

Resolution No. 16-1978



LANDSCAPE ARCHITECTURE
1000 N. 10th St., Suite 100
Phoenix, AZ 85004
TEL: 602.998.1111
WWW.LANDSCAPEPHOENIX.COM

PROFESSIONAL SEAL

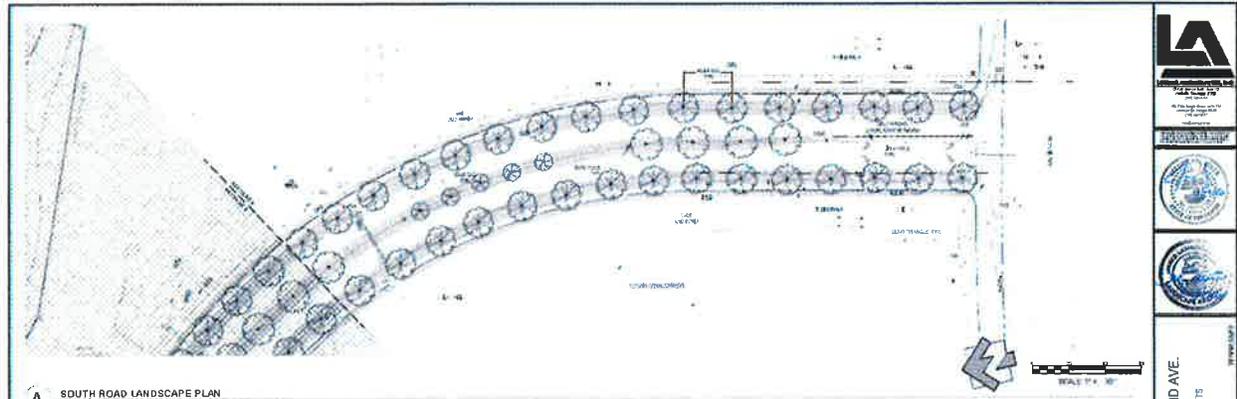
PROFESSIONAL SEAL

PROFESSIONAL SEAL

FIRST AVE AND SECOND AVE
WILSON FARMS
CONSTRUCTION DOCUMENTS
CORRELL CONNELL, INC.

NO.	DATE	DESCRIPTION
1	10/1/16	ISSUED FOR PERMIT
2	10/1/16	ISSUED FOR PERMIT
3	10/1/16	ISSUED FOR PERMIT
4	10/1/16	ISSUED FOR PERMIT
5	10/1/16	ISSUED FOR PERMIT
6	10/1/16	ISSUED FOR PERMIT
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29	10/1/16	ISSUED FOR PERMIT
30	10/1/16	ISSUED FOR PERMIT

LANDSCAPE PLAN
L1.00



LANDSCAPE ARCHITECTURE
1000 N. 10th St., Suite 100
Phoenix, AZ 85004
TEL: 602.998.1111
WWW.LANDSCAPEPHOENIX.COM

PROFESSIONAL SEAL

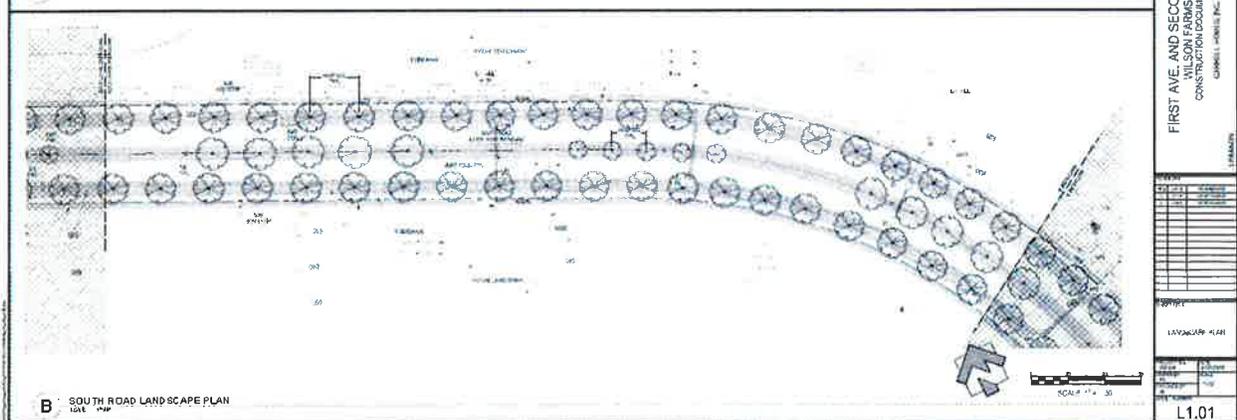
PROFESSIONAL SEAL

PROFESSIONAL SEAL

FIRST AVE AND SECOND AVE
WILSON FARMS
CONSTRUCTION DOCUMENTS
CORRELL CONNELL, INC.

NO.	DATE	DESCRIPTION
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30	10/1/16	ISSUED FOR PERMIT

LANDSCAPE PLAN
L1.01



LANDSCAPE ARCHITECTURE
1000 N. 10th St., Suite 100
Phoenix, AZ 85004
TEL: 602.998.1111
WWW.LANDSCAPEPHOENIX.COM

PROFESSIONAL SEAL

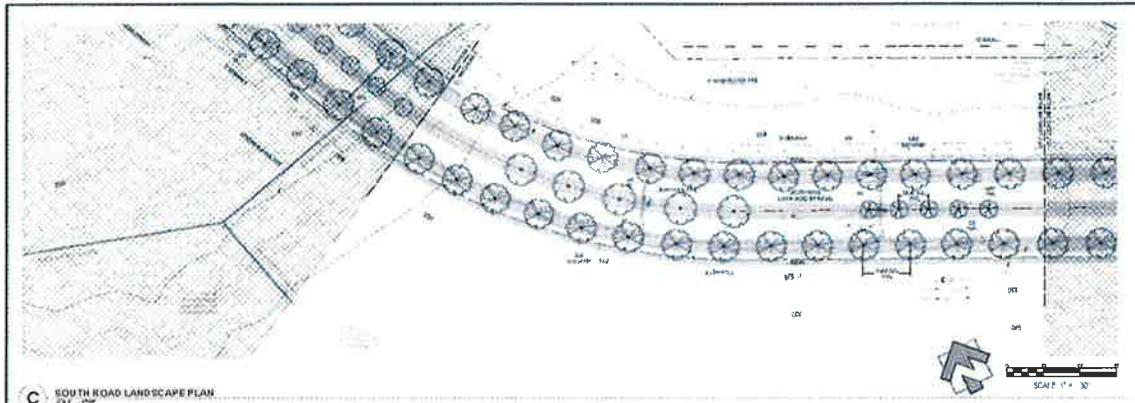
PROFESSIONAL SEAL

PROFESSIONAL SEAL

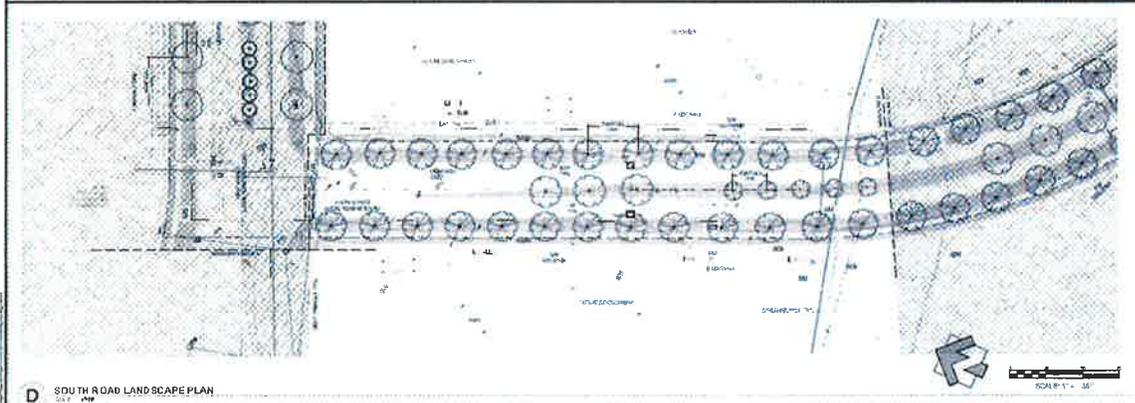
FIRST AVE AND SECOND AVE
WILSON FARMS
CONSTRUCTION DOCUMENTS
CORRELL CONNELL, INC.

NO.	DATE	DESCRIPTION
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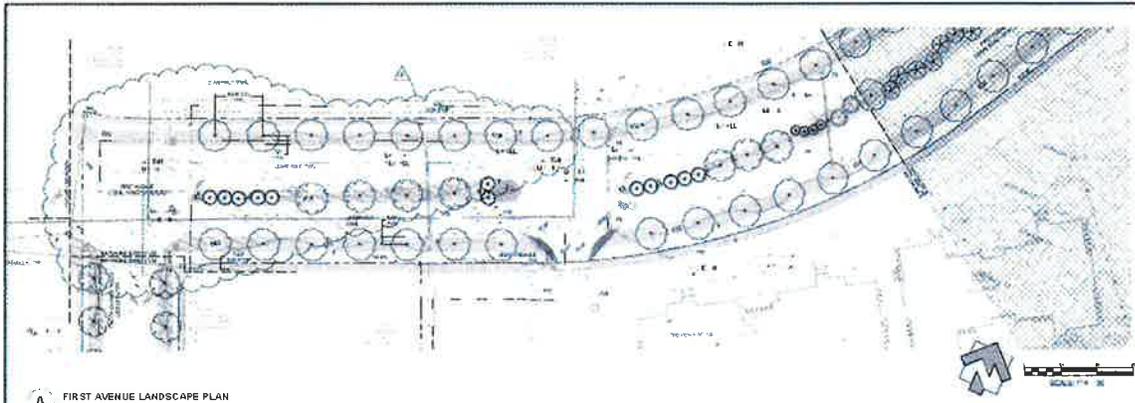
LANDSCAPE PLAN
L1.01



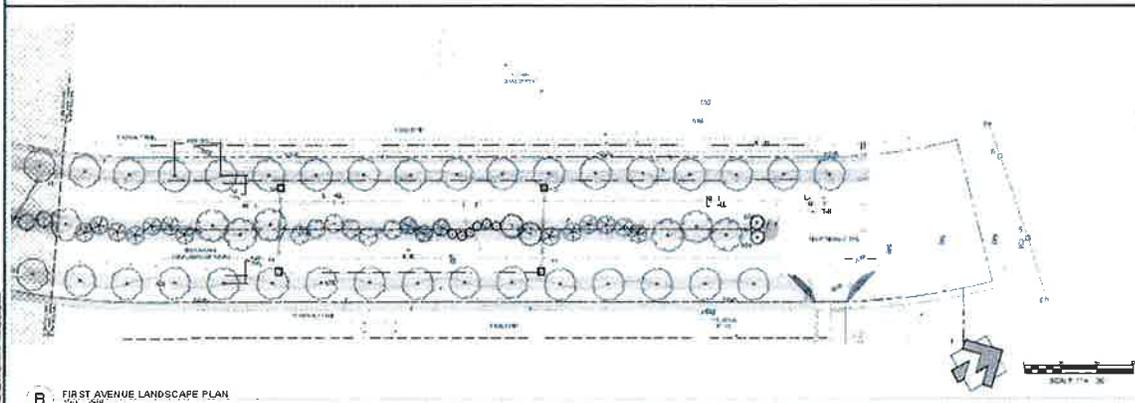
C SOUTH ROAD LANDSCAPE PLAN
SCALE 1" = 30'



D SOUTH ROAD LANDSCAPE PLAN
SCALE 1" = 30'



A FIRST AVENUE LANDSCAPE PLAN
SCALE 1" = 30'



B FIRST AVENUE LANDSCAPE PLAN
SCALE 1" = 30'

WILSON FARMS
CONSTRUCTION DOCUMENTS
LANDSCAPE PLANS, INC.

LANDSCAPE PLAN

L1.02

WILSON FARMS
CONSTRUCTION DOCUMENTS
LANDSCAPE PLANS, INC.

LANDSCAPE PLAN

L1.03

ORDINANCE NO. 16-5303

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO RENAME
COMMERCE FARMS ROAD TO INTERNATIONAL DRIVE**

WHEREAS, a request has been made to address a property with legal frontage on Commerce Farms Road; and

WHEREAS, Wilson County 911 will not address properties with access to Commerce Farms Road due to confusion with Commerce Avenue; and

WHEREAS, the City of Lebanon wishes to rename Commerce Farms Road to International Drive in order to provide better location services for the facilities in the area.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. Commerce Farms Road is hereby renamed International Drive

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to Form:

Passed first reading: _____

City Attorney

Passed second reading: _____

ORDINANCE NO. 16-5304

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO APPROVE A STANDARD HOLD HARMLESS AGREEMENT RELATIVE TO AN APPARATUS BEING IN THE CITY OF LEBANON'S PUBLIC RIGHT-OF-WAY PUBLIC UTILITY AND DRAINAGE EASEMENT (P.U.D.E.)

WHEREAS, Developers routinely request to install apparatus (sign, wayfinding signs, entry and monument walls, columns, decorative paving, items related to public transportation, etc.) within the City's right-of-way or public utility and drainage easement (P.U.D.E); and

WHEREAS, The City Council of Lebanon desires to allow the Commissioner of Public Works to enter into a standard Hold Harmless Agreement on the City's behalf for apparatus being placed within the City's right-of-way or public utility and drainage easement (P.U.D.E); and

WHEREAS, the City's Engineering Department will review and determined that the proposed apparatus will not be located over existing or proposed utilities and that adequate space will remain to allow the City to maintain proposed utilities; and

WHEREAS, the City of Lebanon shall not incur any additional expenses in the installation, maintenance and/or upkeep of any apparatus; and

WHEREAS, the City is willing to allow the Commission of Public Works to enter into standard hold harmless agreements with developers that would allow an apparatus to be placed in the City's right-of-way or public utility and drainage easement (P.U.D.E.), but absolves the City from any monetary, damage, liability, installation, razing or reinstallation issues associated with the apparatus.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Commission of Public Works may enter into a standard Hold Harmless Agreement using the attached standard Hold Harmless Agreement, attached as Exhibit A.

Section 2. The Commission of Public Works may at his/her discretion may require a hold harmless agreement to be approved by City Council.

Section 3. The Standard Hold Harmless Agreement shall be used for any apparatus being placed in the Public Right-of-Way or Public Utility and Drainage Easement (P.U.D.E.)

Section 4. Apparatus may include sign, wayfinding signs, entry and monument walls, columns, decorative paving, items related to public transportation and other items deemed appropriate by the Commission of Public Works. A Hold Harmless agreement shall not be

required for landscaping within the Public Right-of-Way or within a Public Utility and Drainage Easement (P.U.D.E.).

Section 5. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to Form:

Passed first reading: _____

City Attorney

Passed second reading: _____

EXHIBIT A

AGREEMENT

This Agreement, made on the ____ day of _____, _____, by and between the City of Lebanon, Tennessee, a public body and political subdivision of the State of Tennessee, together with any successor, public body or officer designated by law, hereinafter "City," having its office located at 200 North Castle Heights Ave., Lebanon, Tennessee 37087, and _____ hereinafter "The Party", having a mailing address of _____

WITNESSETH

WHEREAS, The Party is the owner of property located on _____ in the City of Lebanon, Tennessee, known as “ _____ ”; and

WHEREAS, The Party wishes to construct an apparatus (signs, columns, etc.) that is to be located within the City's public right-of-way of _____ or within a public utility and drainage easement (P.U.D.E.); and

WHEREAS, plans for _____ showed the apparatus (signs, columns, etc.) inside of the City’s public right-of-way or public utility and drainage easement (P.U.D.E.) were approved by City Officials; and

WHEREAS, The Party is requesting that the City enter into an agreement relative to any monetary, damage, liability, installation, razing, or reinstallation issues associated with the apparatus (signs, columns, etc.).

NOW, THEREFORE, for and in consideration of the terms and conditions as stated herein, the City and The Party agree as follows:

1. The Party agrees that the apparatus (signs, columns, etc.) for the _____ installed within the City’s public right-of-way, public utility and drainage easement (P.U.D.E.) shall be subject to the specific provisions of this Agreement.

2. With the exception of being located in the City’s public right-of-way, public utility and drainage easement (P.U.D.E.), the apparatus (signs, columns, etc.) will otherwise meet all provisions, restrictions and requirements of applicable City Ordinances and will be approved by City's Officials, as necessary, prior to installation.

3. The Party agrees to be solely responsible for any and all repairs, replacement or maintenance of the apparatus (signs, columns, etc.), and any other costs associated with the apparatus (signs, columns, etc.), including, but not limited to, damage from any acts of nature or any third parties.

4. Except for any provisions or restrictions set forth in paragraph number six (6) of this

Agreement, nothing contained herein shall be construed to require any expenditures by or costs to the City of Lebanon.

5. The parties agree that the Party shall hold harmless and indemnify the City of Lebanon for any claims of property or monetary damage or personal injury arising from the installation of the apparatus (signs, columns, etc.) in the City's public right-of-way by any parties other than the City of Lebanon itself.

6. Nothing in this Agreement shall be construed so as to prevent the City of Lebanon from exercising a right of demolition over the apparatus (signs, columns, etc.) in the event it is necessary to do so for the installation, replacement, repair of any utilities, drainage, or other valid governmental purpose, and said demolition shall be at no cost to the City of Lebanon. The City of Lebanon herein agrees that it will only exercise such right to demolition of the apparatus (signs, columns, etc.) as a matter of last resort.

7. Should the City of Lebanon be required to exercise its right of demolition of the apparatus (signs, columns, etc.) set forth in paragraph six (6), the City herein agrees to provide The Party with reasonable written notice that such demolition is required and in no instance shall such notice be less than thirty (30) days, except in case of imminent risk of personal injury or property damage and the necessary demolition constitutes an emergency, the City may remove the apparatus (signs, columns, etc.).

8. As of the execution date of this Agreement, the City of Lebanon has no known or contemplated installation, replacement or repair plans related to any utility or drainage projects that would require the City to exercise its right of demolition of the apparatus (signs, columns, etc.) as set forth in paragraph six (6), or otherwise disturb the apparatus (signs, columns, etc.).

9. As evidence by the signatures below, the signatories covenant and warrant that they have the power and authority to bind their respective entities and have the power and authority to execute this Agreement.

10. This Agreement shall become effective and binding only upon the receiving the signature of the Commissioner of Public Works.

WITNESS OUR HANDS this ____ day of _____, _____.

Approved:

Approved:

Signature _____

Jeff Baines

Name (Printed) _____

Commissioner of Public Works

Title. _____

City of Lebanon, Tennessee

Company _____

ORDINANCE NO. 16-5305

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A LINE ITEM TRANSFER FOR STREET IMPROVEMENT CAPITAL

WHEREAS, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

WHEREAS, a line item transfer is now necessary for Street Improvements Capital for closing cost on the 2016 TML Bond for Legends Drive Extension; and

WHEREAS, the appropriate line item transfer is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following line item transfer in the FY 2016 – 2017 City of Lebanon budget:

Department: Street Improvements Capital			
From:	31643147-79300	Improvements	\$28,200.00
To:	31643147-72900	Contractual Services	\$28,200.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.

BUDGET AMENDMENT FORM

FY 2016-2017

FINANCE DEPT

2016 AUG 22 AM 11: 34

FOR ACCOUNTING PURPOSES ONLY

BGT # _____

POSTED _____

REF # _____

INITIALS _____

DEPARTMENT Street Improvements Capital

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
31643147 79300	Improvements	\$ 28,200.00	
	Total	\$ 28,200.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
31643147 72900	Contractual Services		\$ 28,200.00
	Total		\$ 28,200.00

Department Head certifies that no funds have or will be obligated prior to approval of this transfer.

REQUESTED BY Stuart Lawson

DATE 8/19/2016

DEPARTMENT HEAD _____

DATE _____

COMM. OF FINANCE _____

DATE _____

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

Cover closing cost on the 2016 TML Bond for Legends Drive Ext

**Tennessee Municipal Bond Fund
New Loan Form**

Series: PBA City of Clarksville, Tennessee
Variable Rate Local Government Loan Program Bond,
Series 2016 (City of Lebanon Legends Drive Loan)

Borrower: City of Lebanon, Tennessee

Tax ID: 62-6000336

Date of Loan: August 24, 2016

Current Debt Rating: Aa2 Moody's

**Initial Purchasing
Bank Spread:** 0.85%

Program Admin Fee: .15%

Trustee Fee: \$100 per month

Loan Amount: \$ 4,700,000

Initial Draw Amount: Request No.1 (COI) **\$ 28,200.00**
Request No. 2 \$195,029.43

Initial Loan Balance: \$223,229.43

Contact for billing:

City of Lebanon
200 N. Castle Heights Avenue
Lebanon, Tennessee 37087
Attention: Stuart Lawson, Accounting Manager
Telephone: 615-443-3605
Telecopier: 615-449-7012
Email: lawsons@lebanontn.org

Request for Disbursement

Not Exceeding \$4,700,000
The Public Building Authority of the City of Clarksville, Tennessee
Variable Rate Local Government Loan Program Bond, Series 2016
(City of Lebanon Legends Drive Loan)

Request No. 1

The undersigned, duly Authorized Officers of the **City of Lebanon, Tennessee** (the "Borrower"), submit this Request for Disbursement and certify as set forth below on behalf of the Borrower, pursuant to Section 3.06 of that certain Loan Agreement, by and between The Public Building Authority of the City of Clarksville, Tennessee and the Borrower, dated as of **August 24, 2016**, in the amount of **not exceeding \$4,700,000** (the "Loan Agreement"), such loan being made from the proceeds of that certain **Variable Rate Local Government Loan Program Bond, Series 2016 (City of Lebanon Legends Drive Loan)**, as follows:

1. **\$28,200** representing the costs of issuance in connection with the issuance of the above referenced Bond and the loan of the proceeds thereof to the Borrower, is due and owing with respect to the Project. The names of the persons, firms or corporations to whom payment is due, a brief description of the services performed and/or materials provided by each and the amount paid or due all of which are listed on the attached Schedule, which amounts total the amount requested herein.

2. This request has not been the subject of a previous Request for Disbursement.
3. The subject of this request is a proper Cost of the Project, as described in the Loan Agreement.
4. The amount requested should be paid to:

See attached Schedule

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and affixed the corporate seal of the Borrower, this 16th day of AUGUST, 2016.

CITY OF LEBANON, TENNESSEE

By: _____

Mayor

Attest:

By: _____

Commissioner of Finance
and Revenue

This Request for Disbursement should be submitted to:

**The Bank of New York Mellon Trust Company, N.A.
10161 Centurion Parkway
Jacksonville, FL 32256**

**Attention: TMBF Administrator
Phone Number: 904-998-4711
Fax Number: 904-645-1972**

SCHEDULE TO REQUEST FOR DISBURSEMENT

The names of the persons, firms or corporations to whom payment is due, a brief description of the services performed and/or materials provided by each and the amount paid or due each are listed as follows (Copies of invoices will be provided upon request of the Administrator):

Person, Firm or Corporation to whom payment is Due:	Amount Paid or Due:	Description of services performed or materials provided:
Bank of New York Mellon Trust Company	\$ 940	Trustee Fee
Bone McAllester & Norton PLLC	\$ 4,700	Bond Counsel Fee
Runyon & Runyon	\$ 1,000	Issuer Counsel Fee
Tennessee Municipal Bond Fund	\$21,560	Administration fees and expenses, including legal and other misc expenses
Total	\$28,200	

For payment instructions see attached invoices

BONE MCALLESTER NORTON PLLC
Nashville City Center, Suite 1600
511 Union Street
Nashville, Tennessee 37219
615.238.6300

FEIN 80-0017370

August 24, 2016

Mr. Robert D. Springer
Commissioner of Finance
City of Lebanon
200 N. Castle Heights Avenue
Lebanon, Tennessee 37087

The Public Building Authority of
The City of Clarksville, Tennessee
c/o Tennessee Municipal Bond Fund
Nashville, Tennessee

Re: Bond Counsel Services

For Professional Services in regard to the engagement of this firm to serve as bond counsel with regard to the issuance by The Public Building Authority of the City of Clarksville, Tennessee, of its Not Exceeding \$4,700,000 Variable Rate Local Government Loan Program Bond, Series 2016 (City of Lebanon Legends Drive Loan) including the issuance of a tax opinion with respect to such Bond..... \$4,700

Runyon & Runyon
301 Main Street
Clarksville, Tennessee 37040

Ph:931-647-3377

Fax:931-551-3561

Tennessee Municipal Bond Fund
226 Capitol Boulevard, Suite 502
Nashville, Tennessee 37219

August 17, 2016

RE: Not Exceeding \$4,700,000 The Public Building
Authority of the City of Clarksville, Tennessee
Variable Rate Local Government Loan Program
Bond, Series 2016 (City of Lebanon Legends
Drive Loan)

File #: 1-8310-03A

Inv #: 74930

Aug-17-16 Services rendered. 1,000.00 RFR

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
	Totals	0.00	\$1,000.00	
	Total Fees & Disbursements			\$1,000.00
	Previous Balance			\$0.00
	Previous Payments			\$0.00
	Balance Due Now			\$1,000.00

Follow us on Twitter: @RunyonRunyon1 and visit our website:
runyonandrnyon.com

**TENNESSEE MUNICIPAL BOND FUND
226 CAPITOL BOULEVARD, SUITE 502
NASHVILLE, TENNESSEE 37219**

August 24, 2016

Mr. Robert D. Springer
Commissioner of Finance and Revenue
200 N. Castle Heights Avenue
Lebanon, Tennessee 37087

Re: The Public Building Authority of the City of Clarksville, Tennessee Not Exceeding
\$4,700,000 Variable Rate Local Government Loan Program Bond, Series 2016 (City of
Lebanon Legends Drive Loan)

STATEMENT FOR CLOSING COSTS

Closing Costs in connection with the closing of the above
referenced Bond issue and the loan of the proceeds of the
sale thereof to the City of Lebanon, including legal fees,
and other miscellaneous costs and expenses

\$21,560

Please wire the above amount to:

Bank:	Bank of America, N.A., New York, New York
ABA No:	026009593
For further credit to:	Tennessee Municipal Bond Fund
Account Number:	000112528104 (TN)
Attn:	Wade Morrell (615-255-1561)

THANK YOU

ORDINANCE NO. 16-5306

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO PURCHASE TWO USED POLICE UTILITY INTERCEPTORS FOR THE POLICE DEPARTMENT

WHEREAS, in order to better protect the health, safety, and welfare of the citizens of Lebanon, it is necessary to purchase two used police utility interceptors; and

WHEREAS, such used police utility interceptors are available from Zeck Ford for a total amount of \$49,810.00; and

WHEREAS, funds are available in line item no. 12842100-79440, as approved by Ordinance No. 16-5301.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Zeck Ford for the purchase of two (2) used Police Utility Interceptors in the amount of Forty-nine Thousand, Eight Hundred Ten Dollars and No Cents (\$49,810.00).

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

RESOLUTION NO. 16-1979

A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE AN AGREEMENT WITH BAHORA FAMILY TRUST FOR PLACEMENT OF A POLE SIGN WITHIN THE P.U.D.E.

WHEREAS, BAHORA FAMILY TRUST has requested that they be allowed to install a pole sign along the frontage of their business at 1645 West Main Street and to maintain this feature to said property under the provisions of an agreement, a copy of which is attached hereto; and

WHEREAS, BAHORA FAMILY TRUST wishes to install the pole sign in the City of Lebanon's Public Utility and Drainage Easement (P.U.D.E.) and is willing to be responsible for said pole sign; and

WHEREAS, it is to the manifest and best interest of the citizens of Lebanon for the agreement to be executed; and

WHEREAS, the City of Lebanon shall not incur any additional expenses in the installation, maintenance, and/or upkeep of the said pole sign.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to approve and execute the agreement, attached hereto, between BAHORA FAMILY TRUST and the City of Lebanon.

Section 2. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this ____ day of _____, 2016.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

AGREEMENT

This Agreement entered into this _____ day of _____, 2016 by and between the CITY OF LEBANON and BAHORA FAMILY TRUST.

WITNESETH:

WHEREAS, BAHORA FAMILY TRUST is the owner of certain land known as 1645 West Main Street located on the north side of Lebanon Road in the City of Lebanon, Wilson County, Tennessee; and

WHEREAS, proposed pole sign is located along the frontage of the development; and

WHEREAS, the City of Lebanon has been requested to enter into an agreement with BAHORA FAMILY TRUST for the pole sign; and

WHEREAS, it is deemed appropriate that BAHORA FAMILY TRUST agree to maintain the pole sign.

NOW, THEREFORE, for and in consideration of the terms and conditions stated herein, the parties agree as follows:

(1) BAHORA FAMILY TRUST agrees that it may install, at its expense, a pole sign within the City's P.U.D.E., under the specific provisions of this agreement.

(2) The pole sign shall be installed at a location approved by the Commissioner of Public Works or his duly authorized representative and shall be placed in a manner which shall consider the safety of all citizens of Lebanon, Tennessee.

(3) The subject pole sign shall meet the required safety and street specifications for the City of Lebanon and shall be approved by the Commissioner of Public Works before installation.

(4) It is agreed that BAHORA FAMILY TRUST shall be liable for all repair, replacement and maintenance of said pole sign.

(5) Nothing under this agreement shall allow BAHORA FAMILY TRUST to place anything upon the City street right-of-way which shall cause a hazardous situation.

(6) Furthermore, nothing in this agreement shall be construed to require any expenditure by or cost to the City of Lebanon.

(7) The parties agree that BAHORA FAMILY TRUST shall indemnify and hold the City of Lebanon harmless from any claims arising out of the installation of said pole sign that is proposed under this agreement.

(8) By executing this agreement, the officers of BAHORA FAMILY TRUST covenant and warrant they have the power and authority to execute this agreement.

(9) This agreement shall take effect upon its execution by BAHORA FAMILY TRUST and the final passage of an ordinance before City Council. Said Agreement shall remain in full force and effect during the time that said pole sign remains in the P.U.D.E., unless the agreement is cancelled by the City of Lebanon upon thirty (30) day written notice. If the need for the cancellation of the agreement by the City of Lebanon constitutes an emergency, the thirty (30) days written notice does not apply.

(10) Nothing in this agreement, however, shall be construed to prevent the City of Lebanon from removing all or any portion of the pole sign approved under this agreement, in the event it is necessary to do so for the installation, replacement, repair of any utilities, drainage, or other valid governmental purpose, and said removal shall be at no cost to the City of Lebanon.

WITNESS OUR HANDS this _____ day of _____, 2016

BAHORA FAMILY TRUST

By: _____
Owner

Attest: _____

CITY OF LEBANON, TENNESSEE

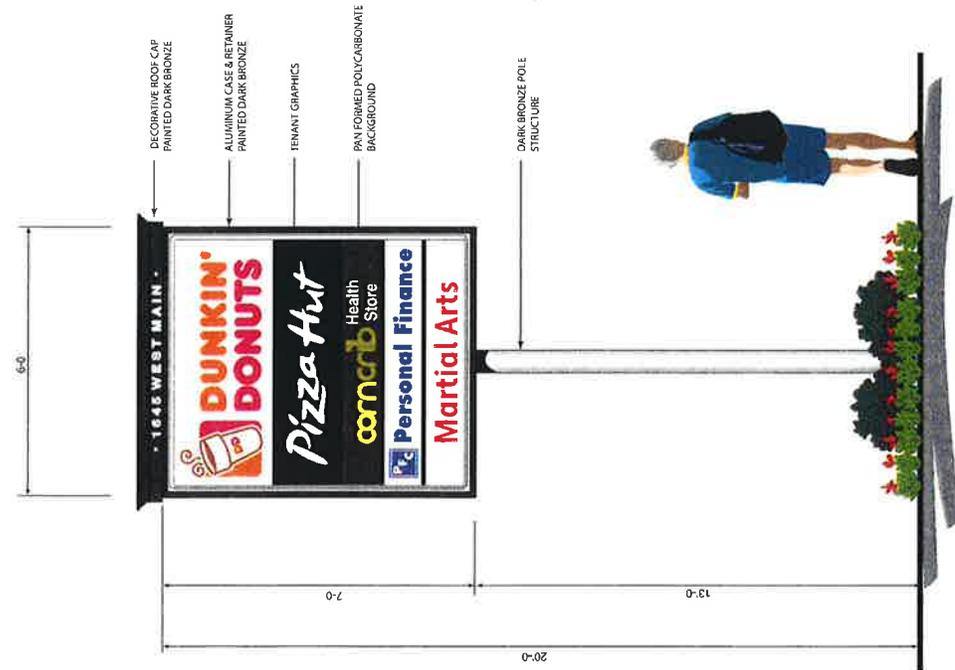
By: _____
Mayor Phillip Craighead

Attest: _____
Jeff Baines, Commissioner of Public Works

Attest: _____
Robert Springer, Commissioner of Finance

Approved as to form:

Andy Wright, City Attorney



42 Sq. Ft. Double Face Internally Illuminated Pole Sign (Elevation)

SCALE: 3/8" = 1'-0"



Photomaging - Scale: 1/8" = 1'-0"



**WITT
SIGNS**

P.O. Drawer 784
Lakewood, TN 37086-0784
Telephone 615-444-2898
Fax 615-444-2899
www.wittsigns.com

The design and all rights in its use and reproduction remain the exclusive property of Witt Sign Co., Inc. and no part hereof shall be used in any way without written consent of Witt Sign Co., Inc. for this design, valued at this estimate \$850.00.

Scale: Noted Copyright Date: 6/24/18
 Client: 1645 CENTER
 Approved by: _____ Date: _____
 Loaned to: _____ Date Loaned: _____
 For Period of _____ Days Date Returned: _____
 Salesman: Williams Designer: Stockwell

ORDINANCE NO. 16-5308

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO PURCHASE A SNOW PLOW AND SALT SPREADER AND TO AUTHORIZE THE RELATED BUDGET AMENDMENT FOR THE STREET DEPARTMENT TO APPROPRIATE FUNDS NOT USED IN PREVIOUS FISCAL YEAR

WHEREAS, the Lebanon City Council approved and adopted the 2016 – 2017 fiscal year budget on June 9, 2016 by Ord. No. 16-5231; and

WHEREAS, it is necessary and in the best interests of the citizens of Lebanon to purchase a snow plow and salt spreader for the Street Department; and

WHEREAS, a budget amendment is now necessary for the Street Department to appropriate unused funds from the 15 – 16 fiscal year to the 16 – 17 fiscal year for such purchase; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2016 – 2017 City of Lebanon budget in the following manner:

Department: Street

From: 11090000-79000 Fund Balance \$35,183.00

To: 11043110-79490 Machinery & Equipment \$35,183.00

Section 2. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to purchase a salt spreader and snow plow from CMI Equipment for the NJPA Contract #080114-HPI price of Thirty-five Thousand, One Hundred Eighty-three Dollars and No Cents (\$35,183.00), as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein.

Section 3. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM FINANCE DEPT
FY 2016-2017

2016 AUG 24 AM 9:36

FOR ACCOUNTING PURPOSES ONLY	
BGT # _____	
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Street

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	fund balance	\$35,183.00	

Total \$ -

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043110-79490	Machinery + Equipment		\$35,183.00

Total \$ 35,183.00

REQUESTED BY Lee Clark
DEPARTMENT HEAD [Signature]
COMM. OF FINANCE [Signature]
MAYOR [Signature]

DATE 8/24/16
DATE 8/24/16
DATE 8/24/16
DATE _____

REASON FOR THIS TRANSFER:

as snow plow & salt spreader. reappropriate from 15/16 F.Y.



CMI Equipment Sales, Inc.

**P.O. Box 78098
2405 Dickerson Road
Nashville, TN 37207**

www.cmicquip.com 615-227-7800

QUOTE

Quote: 01-46
Date: 8/2/2016

PO:
Custid: C/ LEBANON TN

Cust Email:
Phone: (615) 443-3605
Salesperson: JohnS
User: JohnS

Bill To:
CITY OF LEBANON, TN
410 PARK DRIVE
LEBANON TN 37087

Ship To:
CITY OF LEBANON, TN

Henderson Products NJPA # 080114-HPI
City of Lebanon NJPA # 2531

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
FSH II Salt Spreader	QU	FSH II Salt Spreader	1.0000		\$16,146.00		
		HE - 10' 201 Stainless Steel Salt Spreader					
		Total FSH II Salt Spreader					\$16,146.00
Remark	RE	62" sides, Capacity 8.3 cubic yards					
Remark	RE	Tilt up Spinner, Inverted Vee					
Remark	RE	Top grate screens					
Remark	RE	Dump Body hold down kit					
Remark	RE	Front metal spill shield 304 Stainless Steel					
Remark	RE	Rear hose kit					
Misc/Other Part	MC	Misc/Other Parts	1.0000		\$7,500.00		\$7,500.00
Remark	RE	Central hydraulic system installed					
Freight	MC	Freight/Shipping	1.0000		\$750.00		\$750.00
						Total:	\$24,396.00

Totals	
	Sub Total \$24,396.00
	Total Tax: \$0.00
	Invoice Total \$24,396.00

Balance Due: \$24,396.00

**CMI Equipment Sales, Inc.****P.O. Box 78098****2405 Dickerson Road****Nashville, TN 37207****www.cmiequip.com 615-227-7800****QUOTE**

Quote: 01-45

Date: 8/2/2016

PO:

Custld: C/ LEBANON TN

Cust Email:

Phone:

Salesperson:

User:

(615) 443-3605

JohnS

JohnS

Bill To:

CITY OF LEBANON, TN
410 PARK DRIVE
LEBANON TN 37087

Ship To:

CITY OF LEBANON, TN

Henderson Products NJPA # 080114-HPI
City of Lebanon NJPA # 2531

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
Reversible Snow Plow	QU	Reversible Snow Plow	1.0000		\$10,037.00		
		HE - RSP 10' length full trip					
		Total Reversible Snow Plow					\$10,037.00
Remark	RE	2 external compression springs					
Remark	RE	Standard circle frame w/ top mount cylinders					
Remark	RE	36" moldboard height w/ standard shield					
Remark	RE	Moldboard 10 ga. GR350 steel					
Remark	RE	12" rubber deflector, 36" side markers					
Remark	RE	cutting edge, moldboard shoes					
Remark	RE	Quick hitch with manual tilt					
Remark	RE	Bumper to frame mounting kit					
Remark	RE	Installed at CMI's facility					
Freight	MC	Freight/Shipping	1.0000		\$750.00		\$750.00
					Total:		\$10,787.00

Totals	
	Sub Total \$10,787.00
	Total Tax: \$0.00
	Invoice Total \$10,787.00

Balance Due: \$10,787.00

RESOLUTION NO. 16-1977

**A RESOLUTION OF THE CITY COUNCIL OF LEBANON TO DEDICATE A
PORTION OF KNOXVILLE AVENUE IN MEMORY OF
SERGEANT AUSTIN ROLLINS, USA**

WHEREAS, Austin Leon Rollins was born May 28th, 1914, in New Middleton, TN, and served his country in the United States Army during World War II as a mechanic stationed at Fort Smith, Arkansas, before being honorably discharged in December 1943 having attained the rank of Sergeant; and

WHEREAS, born mechanically gifted, Sgt. Rollins is noted for having repaired Nashville physician Dr. Hillard Wood's car at just 11 years of age. The doctor was so grateful and amazed at his mechanical genius, he gave the young Sgt. Rollins an inscribed 1910 edition book on self-propelled vehicles as a special gift (See Attachment); and

WHEREAS, upon his honorable discharge from the Army, Sgt. Rollins worked on the Oak Ridge Dam as a mechanic for approximately four years before returning to New Middleton where he opened a successful garage. Unfortunately, a devastating fire completely destroyed his garage on January 18th, 1950, whereupon he moved to Lebanon, Tennessee, in March of that same year; and

WHEREAS, Sgt. Rollins opened Rollins Garage upon his move to Lebanon, locating it on Sparta Pike (now Park Avenue), developing it into a successful auto salvage yard that housed over 3,500 cars on 15+ acres of land in its prime; and

WHEREAS, when Lebanon/Wilson County Civil Defense Director Wendell Organ, who lost his life on July 30th, 1982, while battling the West Side Hotel fire, was developing Lebanon's 911 emergency system, he needed specific mechanical gear to work on and fix the emergency system equipment. Being unable to find the gear he needed, he turned to his good friend Sgt. Rollins who crafted the gear on his metal lathe and donated the finished gear to the Lebanon/Wilson County Civil Defense (now known as WEMA); and

WHEREAS, in 1964, Sgt. Rollins began investing in properties along Knoxville Avenue, which remained in the Rollins family for over 40 years before being purchased by the City of Lebanon in 2008, for the purpose of building additional baseball fields in the Baird Municipal Park; and

WHEREAS, Sgt. Rollins and his wife, Beatrice, purchased 704 Park Avenue in 1950, a tract of land consisting of 15+ acres, which remains in the Rollins family today having passed to Sgt. Rollins's daughter, Evelyn (Rollins) Lawson, upon the passing away of Sgt. Rollins and Beatrice; and

WHEREAS, Sgt. Rollins passed from this Earth on November 30th, 1992, at the age of 78 leaving behind a legacy of service to his country, his city, and his fellow citizens.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. To honor Sgt. Austin Rollins for his legacy of service to his country, the City of Lebanon, and his fellow citizens, the Commissioner of Public Works is requested to have a sign placed at the intersection of Knoxville Avenue and Tennessee Blvd., dedicating the portion of Knoxville Avenue from Tennessee Blvd to the Nashville Eastern Railroad facility in memory of Sgt. Rollins.

Section 2. This resolution shall take effect immediately upon its passage, the public welfare requiring the same.

Adopted this _____ day of _____, 2016.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney