



Philip Craighead
Mayor

CITY OF LEBANON

Office of the Mayor

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WORK SESSION – MAY 3, 2016 - 5:30 P.M.

TOWN MEETING HALL, ADMINISTRATION BUILDING

Greentree Pointe Pilot Review

REGULAR CALLED CITY COUNCIL MEETING

AGENDA - MAY 3, 2016 - 6:00 P.M.

TOWN MEETING HALL, ADMINISTRATION BUILDING

1. **CALL TO ORDER**

2. **INVOCATION**

3. **PLEDGE TO FLAG**

4. **ROLL CALL**

5. **APPROVAL OF MINUTES:**

April 19, 2016 - Regular Called City Council Meeting

6. **COMMUNICATION FROM CITIZENS:**

7. **COMMUNICATION FROM MAYOR:**

8. **REPORTS FROM COMMITTEES / ALDERMEN / OFFICERS:**

City Departments' Quarterly Reports for January, February, March 2016 (Attached)

9. **CONSENT AGENDA:**

Line Item Transfer – After the Fact:

1. **Ordinance No. 16-5193**, second reading, to authorize a Line Item Transfer for the Stormwater Department (for Contractual Services – Annual TDEC MS4 Maintenance Fee; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – After the Fact:

2. **Ordinance No. 16-5194**, second reading, to authorize a Line Item Transfer for the Engineering Department (for Uniforms; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before the Fact:

3. **Ordinance No. 16-5195**, second reading, to authorize a Line Item Transfer for the Gas Department (for Repair & Maintenance Supplies; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.
4. **Ordinance No. 16-5196**, second reading, to authorize a budget amendment for the Legends Drive Extension Project (2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.
5. **Ordinance No. 16-5197**, second reading, to authorize the 2016 Natural Gas Leak Survey (funds appropriated in the 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.
6. **Ordinance No. 16-5198**, second reading, to authorize the purchase of fireworks for various city sponsored events (to be appropriated in the 2016-2017 Fiscal Year Budget), by Lisa Lane, Purchasing Agent.
7. **Ordinance No. 16-5199**, second reading, to modify Sewer Treatment Septic Tank Dumping Fee from \$65 per load to \$35 per load, by Jeff Baines, Commissioner of Public Works.

Line Item Transfer – Before the Fact:

8. **Ordinance No. 16-5200**, second reading, to authorize a budget amendment for the Gas Department (to support new gas main & service installation; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.

9. **Ordinance No. 16- 5201**, second reading, to approve the annual renewal of the contract with James N. Bush Construction Company, Inc., for Gas System Rehabilitation/Improvements, Project No. CL10015 (2015-2016 and 2016-2017 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works.

Line Item Transfer – Before & After the Fact:

10. **Ordinance No. 16-5202**, second reading, to authorize Budget Amendments and Line Item Transfers for the Fire Department (allocating funds received from overtime worked at Fairgrounds; 2015-2016 Fiscal Year Budget), by Chris Dowell, Fire Chief, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before the Fact:

11. **Ordinance No. 16-5203**, second reading, to authorize a budget amendment for the Police Department (allocating funds received from Community Events; 2015-2016 Fiscal Year Budget), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before the Fact:

12. **Ordinance No. 16-5204**, second reading, to authorize a budget amendment for the Annual Street Paving (allocating funds received from Wilson County for paving improvement as a result of swapping city owned right-of-way on Lake Street and the Old Courthouse Parking Lot owned by the county; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.
13. **Ordinance No. 16-5206**, second reading, to purchase fencing and gates for the Water/Sewer Building on Carver Lane (funds appropriated in the 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.
14. **Ordinance No. 16-5209**, second reading, to authorize an appeal of the Wilson County Chancery Court Case *Greenwood v. City of Lebanon* and to approve the hiring of outside Counsel for the appeal, by Andy Wright, City Attorney.

10. OLD BUSINESS:

1. **Ordinance No. 16-5184**, second reading, to accept bids for the construction of the extension of Legends Drive Project No. CL-14016 (2015-2016 Fiscal Year Budget), by Philip Craighead, Mayor; Fred Burton, Councilor; and Randy Laine, Engineering Director of Capital Projects.

2. **Ordinance No. 16-5185**, second reading, modifying specific language within the Hamilton Springs Specific Plan in Ward 6, by Paul Corder, Planning Director. (Request by Hamilton Springs, LLC) (Public Hearing held 4/19/16)

Line Item Transfer – Before the Fact:

3. **Ordinance No. 16-5205**, second reading, to authorize the purchase of a tractor with frail mower for the Street Department (replacement equipment; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue. (Revised)

11. NEW BUSINESS:

1. **Resolution No. 15-1892**, adopting a Plan of Services for the annexation of unaddressed property on US Highway 231/Hunters Point Pike (Tax Map 45, Parcels 26 and 26.04) to be added to Ward 1 (107.48 acres), by Paul Corder, Planning Director. (Request by Jerry Earwood)

2. **Resolution 15-1889**, annexing unaddressed property on US Highway 231/Hunters Point Pike, also identified as Tax Map 45, Parcels 26 and 26.04, containing 107.48 acres in the records of the Wilson County Assessor of Property to be added to Ward 1, by Paul Corder, Planning Director. (Request by Jerry Earwood)

3. **Ordinance 15-5038**, first reading, zoning unaddressed property on US Highway 231/Hunters Point Pike (106.14 acres; Tax Map 45, Parcels 26 and 26.04) as RS12 (Medium Density Single Family) District in Ward 1, by Paul Corder, Planning Director. (Request by Jerry Earwood)

4. **Ordinance No. 16-5190**, first reading, to amend the Lebanon Municipal Code, Title 8, Chapter 2, relative to Special Event Beer Permits, by Mayor Philip Craighead.

Line Item Transfer – Before & After the Fact:

5. **Ordinance No. 16-5207**, first reading, to authorize Line Item Transfers for the Police Department (2015-2016 Fiscal Year Budget), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before the Fact:

6. **Ordinance No. 16-5208**, first reading, to authorize Line Item Transfers for ESU (2015-2016 Fiscal Year Budget), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.
7. **Ordinance No. 16-5211**, first reading, to purchase Fitness Court equipment for the Don Fox Park (funds appropriated in the 2015-2016 Fiscal Year Budget), by William Porter, Parks and Recreation Director, and Lisa Lane, Purchasing Agent.
8. **Ordinance No. 16-5213**, first reading, to amend the Lebanon Municipal Code, Title 9, Chapter 3, Sections 9-306, 9-307, 9-311, 9-315, 9-319, and 9-332, relative to Taxicabs, by Robert Springer, Commissioner of Finance and Revenue.
9. **Ordinance No. 16-5214**, first reading, to amend the Lebanon Municipal Code, Title 16, Chapter 1, Section 16-110, relative to Events and Parades, by Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before the Fact:

10. **Ordinance No. 16-5215**, first reading, to authorize a Line Item Transfer for the Garage (for operating supplies; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before & After the Fact:

11. **Ordinance No. 16-5216**, first reading, to authorize the appropriation of funds received from the JAG Grant (for office and operating supplies; 2015-2016 Fiscal Year Budget), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before & After the Fact:

12. **Ordinance No. 16-5217**, first reading, to authorize a budget amendment for the Public Works Department (for debt service on an inter-fund loan; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.

Line Item Transfer – Before & After the Fact:

13. **Ordinance No. 16-5218**, first reading, to authorize a budget amendment for the Fire Department (rent payment to Gas Department for Hartmann Drive Administration Offices; 2015-2016 Fiscal Year Budget), by Chris Dowell, Fire Chief, and Robert Springer, Commissioner of Finance and Revenue.

14. **Ordinance No. 16-5219**, first reading, to amend Title 8 of the Lebanon Municipal Code to set a 5% Inspection Fee for Wine in Grocery Stores, by Robert Springer, Commissioner of Finance and Revenue.

12. ADJOURNMENT

CITY COUNCIL MEETING

April 19, 2016

The City Council met in regular session in the Town Meeting Hall of the City of Lebanon Administration Building at Castle Heights.

A Public Hearing was held at 5:55 p.m. for:

- 1) Changing unaddressed property on Leeville Pike from RR (Rural Residential Agricultural) to RS12 (Medium Density Single Family Residential 12,000) in Ward 4 (34.35 acres; Tax Map 79, Parcels 51.06 and 51.07), by Paul Corder, Planning Director. (Request by Steve Gruver) (Reference Ordinance No. 16-5168)
No citizens chose to address the Mayor or Council on this issue.
- 2) To amend the Future Land Use Plan of the City of Lebanon, Tennessee, by changing the area of Stumpy Lane, Walnut Grove Road and Murfreesboro Road from CO (Commercial/Office) and RMU (Residential Mixed Use) to CO (Commercial/Office) and LDR (Low Density Residential), by Paul Corder, Planning Director. (Reference Ordinance No. 16-5169)
No citizens chose to address the Mayor or Council on this issue.
- 3) Changing 1235, 1249, 1253, and 1295 Murfreesboro Road and unaddressed property on Murfreesboro Road from RR (Rural Residential Agricultural) to CS (Commercial Service) in Ward 3 (17.43 acres; Tax Map 92, Parcels 16, 18, 19, 20.01 and 53.03), by Paul Corder, Planning Director. (Request by Melvin Sloan, Nancy Comer and Charles Dornan) (Reference Ordinance No. 16-5170)
No citizens chose to address the Mayor or Council on this issue.
- 4) Adopting a Plan of Services for the annexation of 418 Stumpy Lane and unaddressed property on Murfreesboro Road/U.S. 231 (Tax Map 92, Parcels 53.04 and 53.05; 24.17 acres) to be added to Ward 3, by Paul Corder, Planning Director (Request by Jimmy Comer, Hendrick Contracting and Charles Dornan) (Passed 1st Reading – 3/15/16) (Reference Resolution No. 16-1924)
No citizens chose to address the Mayor or Council on this issue.

- 5) Annexing unaddressed property at 418 Stumpy Lane and unaddressed property on Murfreesboro Road/U.S. 231, also identified as Tax Map 92, Parcels 53.04, and 53.05, containing 24.17 acres in the records of the Wilson County Assessor of Property to be added to Ward 3, by Paul Corder, Planning Director. (Request by Jimmy Comer, Hendrick Contracting and Charles Dornan) (Passed 1st Reading – 3/15/16) (Reference Resolution No. 16-1925)
No citizens chose to address the Mayor or Council on this issue.
- 6) Requesting a zoning approval of 24.17 acres on 418 Stumpy Lane and unaddressed property on Murfreesboro Road/U.S. 231 (Tax Map 92, Parcels 53.04 and 53.05) to CS (Commercial Service) and RR (Rural Residential Agricultural) in Ward 3, by Paul Corder, Planning Director. (Request by Jimmy Comer and Hendrick Contracting) (Reference Ordinance No. 16-5171)
No citizens chose to address the Mayor or Council on this issue.
- 7) To amend Title 14 by adding Section 14.804 (J) to create Conservation Development Design Guidelines, by Paul Corder, Planning Director. (Reference Ordinance No. 16-5172)

Scott Dies a resident of the Highway 109 area, voiced, for the record, his opposition to the Conservation Development Design or Cluster Development. Mr. Dies wanted to know if the City plans to buffer the zone, or do they expect the existing property owners to be the buffer. Planning Director Paul Corder replied the City Engineers are working to design a beneficial plan for everyone. He emphasized that the State makes it very difficult to annex a property unless the property owner has requested the annexation.

- 8) Modifying specific language within the Hamilton Springs Specific Plan in Ward 6, by Paul Corder, Planning Director. (Request by Hamilton Springs, LLC) (Reference Ordinance No. 16-5185)

No citizens chose to address the Mayor or Council on this issue.

The Public Hearing was adjourned at 6:00 p.m.

Prior to the Call to Order, Mayor Craighead advised there will be three withdrawals on this evening's agenda. Items 1, 2 and 3 under New Business: which are Resolution 15-1892, Resolution 15-1889 and Ordinance 15-5038 will be taken off the agenda per the property owners' request.

Mayor Craighead called the Regular Called City Council Meeting to order at 6:00 p.m.

Invocation was given by Jeff Baines, Commissioner of Public Works.

Jeff Baines, Commissioner of Public Works, led the Pledge of Allegiance to the United States Flag.

Council members present: Lanny Jewell, Fred Burton, Rob Cesternino, Bernie Ash, Tick Bryan and Rick Bell. Also present were Robert D. Springer, Commissioner of Finance and Revenue; Andy Wright, City Attorney; and Council Secretary, Jaci Diebner.

Approval of Minutes:

Motion was made by Councilor Burton, seconded by Councilor Bryan, to approve the minutes of the April 5, 2016, Regular Called City Council Meeting. Motion carried unanimously. Minutes were approved.

Communication from Citizens:

Scott Dies, spoke regarding the annexation, zoning and adopting a Plan of Services for the unaddressed property on US Highway 231/Hunters Point Pike, which has been taken off the agenda at the property owner's request. Mr. Dies is disabled and on a fixed income. If this annexation occurs his property will be annexed on all sides. He does not understand why this is on the Agenda after having been rejected twice by the Planning Commission, due to traffic and infrastructure. This area is already congested and he has concerns about the water shed and run off as well as the traffic and infrastructure. He wonders if the area he lives in is expected to be the buffer zone. His main question is, after being rejected twice by the Planning Commission, why is it back on the agenda? Mayor Craighead responded that those items have been withdrawn from the agenda, per the property owner's request. Planning Director Paul Corder explained the Planning Commission is allowed to make a recommendation; however, they are not allowed to kill it. The first time it came to the Planning Commission, no action was taken; and the second time, it was revised and the Planning Commission denied it; because, the developers had added some land to it. It has been pulled to address why some people are being annexed and others aren't. Mr. Corder explained that the State has made it very difficult for the City to annex properties, unless the property owner asks for it. The City of Lebanon

has 38 square miles, which is large for our population, so the City hasn't been pursuing annexations. Mr. Corder explained to Mr. Dies, unless he requests annexation, it would be very hard for the City to annex him in; because, we would have to go through a referendum process.

Mr. Dies also understands that there is a for sale sign up on some of that land, so it would not actually be the whole 107 acres. Also, Mr. Dies does not believe that going from RM12 to RM20 is conservation development. What safeguards are sent in place for property owner's to not become the buffer zone for other subdivisions and what about the density on that end of town, with this annexation?

The Mayor assured Mr. Dies that the Engineering Staff is more than qualified to make sure how the water detention rolls and its direction. They will be doing everything to follow guidelines and laws, in order to safeguard that there would not be a water issue for the citizens in this area.

Mr. Dies stated again, for the record, he is opposed to this annexation, zoning and approval of a site plan.

Communication from the Mayor:

Mayor Craighead announced this weekend, Friday, April 22 and Saturday, April 23rd, The 7th Annual Charity Whip Crackin Rodeo will be held at the fairgrounds. Friday morning they will have the Special Needs Day with a rodeo and games. The Mayor would appreciate the presence of the Council at this event, in order to make an especially enjoyable day for these children. The Mayor invited everyone to join him at the Rodeo for the festivities.

The Mayor announced this last month the sale tax numbers were good. Commissioner Springer will be sending out those notices to the Council.

Mayor Craighead reminded citizens that during "Think Green--Think Clean" first place was taken by Walter J. Baird Middle School, second place Lakeview Elementary, and third place Coles Ferry Elementary. There were 875 participants and 1,170 bags of trash were collected across our community. The Mayor appreciated everyone who participated; it was a very successful event. He made special mention of his appreciation to the schools for trying to keep our community a clean place to live and enjoy.

Presentation of Legends of Lebanon Award to John T. Baugh Jr.

Mayor Philip Craighead presented the Legends of Lebanon Award to John J. Baugh, Jr. as the Commissioner of Finance and Revenue Robert Springer read the following statement:

"An elite group of businessmen and women have made their mark on the City of Lebanon's business scene. It is appropriate that these individuals are recognized for their contributions to the financial, retail and industrial growth and stability of our community.

John T. Baugh, Jr. has a contagious enthusiasm for aviation, which began in 1965 with a Stearman Bi-Plane. Since then he has owned more than 40 aircraft and flown more than 150 different types.

John's interest in and contributions to aviation reach around the world, but his most significant contribution to aviation may well be the thousands of young people he has introduced to flying. He is a founding member of EAA's Young Eagles Program that has now introduced over one million children to aviation.

John served as a member of the Experimental Aircraft Association's Board of Directors for nearly a quarter-century; for 22 years as a Board Member of EAA's Warbirds of America; as well as serving as President of EAA Warbirds for eight years. He was the founder and past President of Warbirds Squadron One, the TN Wing of Warbirds of America and the first Statewide Chapter in America. John was inducted into the EAA Warbirds Hall of Fame in 1995. In 1999, he was awarded the Grand Champion Warbirds Volunteer Award for his years of service to EAA and Warbirds of America.

In 1989, Governor Ned McWherter appointed John to serve on the Tennessee Aeronautics Commission, where he later served as Chairman and Vice Chairman during fifteen years of service to the State of Tennessee's Department of Transportation, Division of Aeronautics.

In 2004, John was inducted into the Tennessee Aviation Hall of Fame. He also served on the Board of Directors for the Tennessee Hall of Fame. He was awarded the "Award of Excellence" in 2005 for his service to the Commission and the Tennessee Hall of Fame.

John and his wife, Deborah, share a prestigious 1998 "Telly" Award for their role in the production of a sixty minute aviation special entitled "Keep 'em Flying" that aired on the ESPN television network. The film highlighted the lengthy and painstaking process of restoring "Warbirds" aircraft.

John holds a Commercial Pilot Certificate with single and multi-engine, and instrument flight instructor ratings, land, sea and helicopter. He is type rated in the B-17, B-25, P-51 and P-47 Warbirds and also waived by the FAA for ground level aerobatics. As an instructor for 45 years, John has been designated by the Federal Aviation Administration as a Safety Designee and a Designated L.O.A. Examiner. He holds FAA Certification Authority for Wingman and Flight Leader awards for formation flying within waived airspace.

John is a Navy Veteran and served during the Korea era. He served on a naval destroyer for four years.

He is the majority stockholder, CEO, and founder of Centurion Products Inc. in Nashville, which he started in 1969.

John is well known across the country for his performance in air shows. He flew his P-51 Mustang, Miss Coronado, which he owned for many years.

John has three children, Dana Baugh Goodman, John Baugh III, and Jan Baugh; five grandchildren; and one great grandbaby who all reside in the Nashville and Lebanon area.

John and Deborah reside in Lebanon and have a hangar at the Lebanon Airport where they still fly their matching Beechcraft T-34 trainers in formation.

John's service to young aviators with dreams of flying is well noted and appreciated. He has also made many contributions to the City of Lebanon through his service on the Lebanon Municipal Airport Commission and various city advisory committees, including the committee to evaluate and recommend the sale of the city's electric system. We are proud to recognize those exemplary individuals who make lasting contributions to our community and our young people.

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Reports from Committees / Aldermen / Officers:

1) Councilor Lanny Jewell thanked John Baugh for his service. He has been great for the Airport and also a great friend. He has been good for Lebanon.

Councilor Jewell acknowledged the Minutes of the March 15, 2016 Regular Called City Council Meeting has been corrected to include his conversation with Planning Commission Chairman David Taylor.

2) Councilor Fred Burton requested at the last Council Meeting that Public Works Commissioner Baines consider moving up the mosquito spraying to an earlier time this year. Commissioner Baines advised he has spoken with the people regarding the Zica virus, and they have advised we not spray for the Zica virus until we have a confirmed case of it. These are the experts that are advising us to not go out and randomly spray. However, stated Mr. Baines, he will do what the Council wishes.

3) Councilor Rob Cesternino drove around with Commissioner Baines today, and he feels that it is important, with all of the new things we are doing, that we balance taking care of what we have. There are many things that could make our community look better, such as pressure washing and a little bit more attention to detail. We do not have to spend a great deal of money. Councilor Cesternino stressed that while we are going through the exponential growth we are currently experiencing, we cannot forget to take care of what we have.

4) Councilor Bernie Ash has a concern he would like to bring up. Councilor Ash pointed out, "First of all, as it was presented, I am behind it. I think it's a great idea, as presented. I have become aware that the plant in Covington, Tennessee, has had some major problems. It was losing from \$14,000 to \$17,000 a month. The City finally shut it down. As I understand, PHG has leased it or they are running it now. I talked to a couple of the Councilmen there, and they didn't want to talk very much about it; but, I'm led to believe they are still having problems. Before we press forward anymore, I would like for us to have a work session--maybe with Jeff, and just examine what is going on in Covington, just a little bit more, before we have problems of our own."

Mayor Craighead: Mr. Ash, first of all, we've known about the issues there. When you have a project like this and you have to put in certain grades of material, and certain levels, it is almost like a cookbook that you have to know exactly what you are doing. And then if you have miscommunication between the people down there---or a change of Administrations--- not really caring what they put in, and throwing in things that clog it up and make damage to it, you are going to have some issues. This project here is totally supported by the State, and we have a great partnership with Rockwood (that used to be Ground Up). We know that we are going to be able to have the materials in the size and definitions that are needed to make this and generate the power to generate electricity and reduce our costs. This has been very well engineered. You are a little late in bringing this up; because, basically, the ground has already been broken and the materials have already been ordered for the plant. They should be putting it together and starting the test runs in July and August. We have already reached out to local businesses and gotten their commitments on the materials. We have worked a deal with the buyers. So, I am a little disappointed that I see you on the TV today talking about it. And I don't think you really talked to Jeff to find out about some of the questions. You haven't come to me. So, I think we have it

under control. We know what is getting ready to happen and if you would like to know more we can show you and tell you."

Councilor Ash: Well, I would like to know more, and you indicate that you knew about it, and you knew what was going on in Covington.

Mayor: We have been telling everyone this for a long time.

Councilor Ash: No, sir.

Mayor: Yes, sir. Yes, sir.

Councilor Ash: Not me. I haven't--we haven't had a meeting about the issues in Covington. I didn't know about it. I brought it up in the Budget Meeting the other night. That is the first I have heard anything about it.

Mayor: We have relayed that to Council, we expressed those issues and the that those things would not be happening here.

Councilor Ash: I don't--I have come to all the Council Meetings and all the meetings; and I do not remember hearing anything about Covington, until it came from somewhere else. Again, I am not opposed to the plant. Like I say, as presented, it is a great idea. But, if we can avoid the problems that Covington had, let's do that.

Mayor: Well, we have already taken the measures and steps to rectify that and having the quality partners and the communication that is needed to make this a very viable and great return for the community.

Councilor Ash: I would still appreciate a little more information from time to time.

Mayor: Jeff is pretty much available from time to time on this issue and he is the one heading it up. I think, you know, just give him a call.

Councilor Ash: Whoever knew there were problems in Covington should have brought it up to the Council. And again, I don't remember hearing any of that.

Councilor Bryan: What were the problems in Covington? Wasn't that like two years ago, or something?

Mayor: Several years.

Councilor Bryan: Yeah.

Councilor Ash: They are still not running.

Mayor : Jeff, do you have any comment?

Commissioner Baines: Be glad to meet with anybody, anytime. Yes, I will say to Mr. Ash, we are well aware of those issues. The PHG folks, Chris Koczaja, who you guys met here.

They were very open to us here on the front end, have made it clear to us on the front end of all the issues they had up there. And I am very confident they are all worked out here. I wouldn't come to you and tell you guys to go forward if I didn't believe that. But, I will say, very honestly, that all the way through and I am very sorry if you didn't understand those--we didn't go into details. We definitely shared with the group about the issues in Covington. I'm sorry if we didn't make it clear enough that you understood; but, we are very well aware and they have been very straight forward with us. Nothing is new, that we don't know what other issues is up there at all. In fact, they learned from their mistakes up there and that's why I am very confident our project will be very successful. So, I'll be glad to talk with you anytime about that, with Chris as well; but, nothing is coming out that we are not aware of and all. They have been very straight forward with us all the way through. I can say, on their behalf and on our behalf, it has been very well communicated all the way through as far as details. So, I am very comfortable and will be ready to talk to you with Chris any time. We can do that no problem. No problem.

5) Councilor Tick Bryan and no comments at this time.

6) Councilor Rick Bell had a couple things to discuss. Firstly, he wanted to draw attention to Item number 6 under New Business, Ordinance No. 16-5185. Councilor Bell stated, "For the public record, I want to say that that land and request is from my brother and I. So, that is our request."

Secondly, Mr. Bell stated, "Also, I want to say something on behalf of the people of Ward 6. Since I became a City Councilor I have talked to a lot of people in my ward and they have asked me a lot of questions, and I have asked them a lot of questions. Just about every time those conversations come around to the same issue. And they always say things like I wish we had more restaurants on our side of town, or I wish we could get more restaurants on our side of town. This has come to my mind because tonight we are voting on spending \$5 million to build a road for retail, dining and entertainment. And we are doing that about as far from Ward 6, as we possibly can. I just want to give you a stat that I did the other night. It was Tuesday night about 6:30 p.m. I sat at my house and turned on my GPS and my GPS told me that from my house it would take 21 minutes to get to the Logan's at the Cumberland Center. GPS also told me that it would take 21 minutes to get to Longhorn in Providence. So, Ward 6 is just as close to Providence as it is Legends Drive, and for a lot of people who live further west than I do, like Five Oaks, and Southfork and especially Spence Creek they are

actually closer to Providence. You know, a lot of people go down there and shop. They shop at Target and eat at Tzatziki's and Panera Bread and buy movie tickets at the Regal Cinema. A lot of the reason they are doing that is because of convenience. "

Councilor Bell continued, "You know, that word--convenience, has been on my mind a lot lately, and last week I started thinking--what area in this city is most convenient for everybody? So, the planning staff did a favor for me; they looked at the population dispersal of our City and pinpointed the location that is most convenient for everybody who lives here. They sent me a map with a star on it, and when I saw it, I thought that star is the heart of this City. That star was at the intersection of Main Street and Hartmann Drive. Now, that tells me our population as the City grows, is growing to the west. I really believe that in the future, we need to think about shifting our sales tax base westward with that, to places like the Hartmann Drive Interchange and also the Highway 109 Interchange. I know, Mayor, you told me you have worked for seven years to get this project and shortly that work is going to come to an end. And I just ask you, that starting tomorrow, we work just as hard to bring the same type of development to other parts of the City. And not just talk about it; I mean actually do it. Sarah, over in Economic Development, let's tell her that she needs to promote the entire City and give her the tools to do it with. If that includes offering people incentives to go where we want them and need them, then that is what we need to do. I feel like that by allowing a section of our community to go somewhere else and shop in another City we are really losing out."

Councilor Bell continued, "You know, I have been told here in the past few weeks that part of our job is to do what is best for the City of Lebanon and I really believe what is best for the City of Lebanon, is to start developing Hartmann Drive and Hwy. 109. You know, I know that we have a Hartmann Drive overlay plan that has kind of been put on the back burner a little bit. I'd like to see that pulled back out and worked on. And I believe what's best for Lebanon is, if, in the future we start putting dining, retail, and entertainment opportunities a little bit further west; because, that way we can still attract Interstate business; we can still attract business from the east side of town; and we can attract business from counties on the east side of town; but, we can also attract businesses from the west side of town. I really believe that's what is best. In the future, if we would start looking at that."

Mayor Craighead followed with, "A lot of what you said is absolutely right. But, as for the whole community, what we do up here, I believe that you are right when you say that you need to look at what is good for the whole community. The parallel road, I really firmly believe that not only for the connectivity on that north side of Interstate 40, so many other cities have strongly grown because of that parallel road. For us, you have to go all the way into Ryan's to get around. We need that

connectivity. But, you are right as for us losing sales tax dollars to the west of us because of the lack of items at Hwy. 109 and that area. I must say, though, that here in the last few months--you know--everything is on a rotation. What a big grocery store is looking to do, they have already got their plan laid out for 2020, and some 2018 and 2019. After earlier with the economy, a lot of it people was not going to as many locations--but, they were really going for the numbers in residential. Our changes now, because of the census that we did, when we bring people in---like this last week with Sarah, she has done a great job in talking and getting people here this last week even; and getting people here that haven't been coming and really avoiding us. Well, they are coming in; and we are able to pitch not only the new census, but, what we have in the pipeline that is going to draw the extra numbers and the people. In that, I must say, Hartmann and Hwy. 109 are becoming hotter topics for future growth. That's what we are seeing from the developers. There is one group that we had come in and they originally had us for 2020, now they are looking at opening up something in 2019. So, if we keep these projects that are going through and they go on and develop--what we are able to do now, is have that connection and keep them updated with all the new things that are happening and keep them on a quarterly update of things that are happening, that would encourage them and let them know that the decision they are making is the right decision. But, I agree with you here. "

Mayor Craighead continued, "I believe Legends is a vital part of the future for that area. You can only grow so far out from the interstate before you lose the benefits of the interstate. If you are parallel that makes a huge difference. But, Hwy. 109 is going to be just like an interstate for traffic, so your area out there at Hwy 70 and Hwy 109, I expect that one day it is going to be attracting a lot of people. We know of projects that are being looked at and developed. We know of people acquiring land to make that difference. The question of what kind of incentives we can legally do, to attract for certain ones--that's a little dicey. We are still finding out what we can do and what we can't. I know what I would like to do; but, then Andy tells me I can't do that. Sometimes, I wish he would just be quiet because a lot of the things that we have suggested he later says we can't do. But, we have asked developers what they see in other cities, so that we don't have to 'reinvent that wheel' in what we can do. So we are doing that. And what you say, I totally understand where you are coming from and appreciate it. But, we have got a lot of growth and movement all over this City, with the Expo there, with Project Locomotive, and possibly have it with Legends Drive, and with things happening at Hwy. 109 and Hwy. 70---with all the growth in numbers and population. So, you are going to see a lot of movement and changes here."

6) Councilor Rob Cesternino, "When are we going to build a park? For five years I have said the west side pays the largest pro rata share of taxes and has the fewest quality of life initiatives. When are we going to buy some land, stop talking about it and build a park? We have got a lot of money in the bank. I would love to see a couple options presented to us and in the future let's start moving some dirt and let's build a park. For five years I have been talking about it--and I am not holding you, by any way, I am talking about the representation as a whole. We talk about a lot of stuff, and I mean we are doing all this long range stuff. But, we have got a lot of kids like you said, they go play ball in Mt. Juliet; because there is nothing for them to do here. We have got these great sidewalks that go to nowhere. Let's make a sidewalk go somewhere."

Mayor Craighead replied, "Rob, the one thing you said right there is right on the parks. You know at Cedar City Trail we fought for that for years and then it was nearly gone--the million dollar grant--- and then all of a sudden we finally got that through and now we do have that. But, this Council has changed, the dynamics have changed. So now, what we are looking at in the quality of life things, and all, those are the things that we need to address to continue attract people, to attract the restaurants and everything else."

Councilor Bryan noted, "And we are getting a dog park--did you read about that? That's something people have been screaming about for years, and now we are getting it."

Councilor Cesternino continued, "So, is this Council going to commit to starting a park, in this fiscal year in 2016, can we not identify some land, get it, and start building a park?"

Mayor Craighead said the Council stepped up when we had the unanimous vote for the Tourism Development, in which we were looking at partnerships. It didn't happen. It got to the County and they had their issues. The City would like to have the partnership so that we can make something happen, but, we can make things happen ourselves.

Councilor Cesternino said, "So that means we are going to build a park in 2016." Councilor Bell responded, "Sounds good. I know right where to put it." The Mayor added, "I do too."

Councilor Bryan interjected, "If you don't believe that Hartmann Drive and West Main is the busiest intersection in Lebanon, you just sit in the Walgreens parking lot, because I live right behind it. I know, it's happening down there. We need something to spread them out. I don't know what that would be---maybe a park." Councilor Cesternino joked, "We can write a check."

Commissioner Springer: Ready for the consent agenda.

Councilor Cesternino: Oh-- no! I haven't heard anybody say that we are going to build a park in 2016. We are going to build a park this year, Mayor.

Commissioner Springer: All those in favor of building a park?

Councilors: Aye.

Councilor Cesternino: Who is opposed?

Councilor Cesternino noted for the record there are crickets. There were crickets for the nos.

Consent Agenda:

The Commissioner of Finance and Revenue read the items for the Consent Agenda, asking if there was any discussion on each item. There was none.

Motion was made by Councilor Tick Bryan, seconded by Councilor Rob Cesternino, to accept the consent agenda. Motion carried unanimously. Consent Agenda was accepted and all Ordinances were read and passed on second/final reading.

Ordinance No. 16-5174, second reading, to authorize a Line Item Transfer for the Beautification Fund (for the Think Green, Think Clean Project; 2015-2016 Fiscal Year Budget), by Robert Springer, Commissioner of Finance and Revenue. (*Line Item Transfer – Before the Fact*)

PASSED SECOND/FINAL READING

Ordinance No. 16-5175, second reading, to authorize a Line Item Transfer for the Jimmy Floyd Family Life Center (for Contractual Services; 2015-2016 Fiscal Year Budget), by Tim Hill, Floyd Center Director, and Robert Springer, Commissioner of Finance and Revenue. (*Line Item Transfer – Before the Fact*)

PASSED SECOND/FINAL READING

Ordinance No. 16-5176, second reading, to authorize Line Item Transfers for the Police Department (for Public Relations & Training; 2015-2016 Fiscal Year Budget), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue. (*Line Item Transfer – Before & After the Fact*)

PASSED SECOND/FINAL READING

Ordinance No. 16-5177, second reading, to approve bids for the haul & disposal of sludge for the Water Plant (funds appropriated in the 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.

PASSED SECOND/FINAL READING

Ordinance No. 16-5179, second reading, to authorize Line Item Transfers for the Human Resources Department (for Postage/Shipping and Printing; 2015-2016 Fiscal Year Budget), by Sylvia Reichle, Human Resources Director, and Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before & After the Fact)*

PASSED SECOND/FINAL READING

Ordinance No. 16-5180, second reading, to authorize Line Item Transfers for the Accounting Department (2015-2016 Fiscal Year Budget), by Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before & After the Fact)*

PASSED SECOND/FINAL READING

Old Business:

Ordinance No. 16-5168, second reading, changing unaddressed property on Leeville Pike from RR (Rural Residential Agricultural) to RS12 (Medium Density Single Family Residential 12,000) in Ward 4 (34.35 acres; Tax Map 79, Parcels 51.06 and 51.07), by Paul Corder, Planning Director. *(Request by Steve Gruver)*

Motion was made by Councilor Ash, seconded by Councilor Cesternino, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5169, second reading, to amend the Future Land Use Plan of the City of Lebanon, Tennessee, by changing the area of Stumpy Lane, Walnut Grove Road and Murfreesboro Road from CO (Commercial/Office) and RMU (Residential Mixed Use) to CO (Commercial/Office) and LDR (Low Density Residential), by Paul Corder, Planning Director.

Motion was made by Councilor Cesternino, seconded by Councilor Burton, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5170, second reading, changing 1235, 1249, 1253, and 1295 Murfreesboro Road and unaddressed property on Murfreesboro Road from RR (Rural Residential Agricultural) to CS

(Commercial Service) in Ward 3 (17.43 acres; Tax Map 92, Parcels 16, 18, 19, 20.01 and 53.03), by Paul Corder, Planning Director. (Request by Melvin Sloan, Nancy Comer and Charles Dornan)

Motion was made by Councilor Cesternino, seconded by Councilor Burton, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

Resolution No. 16-1924, adopting a Plan of Services for the annexation of 418 Stumpy Lane and unaddressed property on Murfreesboro Road/U.S. 231 (Tax Map 92, Parcels 53.04 and 53.05; 24.17 acres) to be added to Ward 3, by Paul Corder, Planning Director. (Request by Jimmy Comer, Hendrick Contracting and Charles Dornan) (Passed 1st Reading – 3/15/16)

Motion was made by Councilor Cesternino, seconded by Councilor Bryan, to pass said Resolution on second/final reading. Motion carried unanimously. Resolution was read and passed on second/final reading.

Resolution No. 16-1925, annexing unaddressed property at 418 Stumpy Lane and unaddressed property on Murfreesboro Road/U.S. 231, also identified as Tax Map 92, Parcels 53.04 and 53.05, containing 24.17 acres in the records of the Wilson County Assessor of Property to be added to Ward 3, by Paul Corder, Planning Director. (Request by Jimmy Comer, Hendrick Contracting and Charles Dornan) (Passed 1st Reading – 3/15/16)

Motion was made by Councilor Cesternino, seconded by Councilor Bryan, to pass said Resolution on second/final reading. Motion carried unanimously. Resolution was read and passed on second/final reading.

Ordinance No. 16-5171, second reading, requesting a zoning approval of 24.17 acres on 418 Stumpy Lane and unaddressed property on Murfreesboro Road/U.S. 231 (Tax Map 92, Parcels 53.04 and 53.05) to CS (Commercial Service) and RR (Rural Residential Agricultural) in Ward 3, by Paul Corder, Planning Director. (Request by Jimmy Comer and Hendrick Contracting)

Motion was made by Councilor Cesternino, seconded by Councilor Bell, to pass said Ordinance on second/final reading. Motion carried unanimously. Ordinance was read and passed on second/final reading.

Ordinance No. 16-5172, second reading, to amend Title 14 by adding Section 14.804 (J) to create Conservation Development Design Guidelines, by Paul Corder, Planning Director.

Motion was made by Councilor Bell, seconded by Councilor Cesternino, to pass said Ordinance on second/final reading.

Councilor Jewell brought forth discussion in order that the record reflects his concern about the buffer zone. Planning Director Paul Corder informed everyone that this item will be heard at the next Planning Commission Meeting, and will not be brought back before the City Council, because the Planning Commission has the authority over the subdivision regulations. At that time, the Conservation Development District will be in place. Councilor Jewell understands this will be the last time the Council hears this.

Planning Director Paul Corder confirmed that this morning there was a meeting, witnessed by Councilor Ash and Councilor Bell, in which the buffers were put in there. Basically, what they have done is to give the developers the option to have a lower density. The either had to stay with what their zone allowed or they would have to put a buffer between, which would be 20 feet wide, be vegetative material, not including grass or lawn, and up to ten feet of that could be a trail or a path.

Councilor Jewell understands that will give a good separation as a buffer.

Motion carried unanimously. Ordinance was read and passed on second/final reading.

New Business:

Resolution No. 15-1892, adopting a Plan of Services for the annexation of unaddressed property on US Highway 231/Hunters Point Pike (Tax Map 45, Parcels 26 and 26.04) to be added to Ward 1 (107.48 acres), by Paul Corder, Planning Director. (Request by Jerry Earwood)

Withdrawn prior to Council Meeting.

Resolution 15-1889, annexing unaddressed property on US Highway 231/Hunters Point Pike, also identified as Tax Map 45, Parcels 26 and 26.04, containing 107.48 acres in the records of the Wilson County Assessor of Property to be added to Ward 1, by Paul Corder, Planning Director. (Request by Jerry Earwood)

Withdrawn prior to Council Meeting.

Ordinance 15-5038, first reading, zoning unaddressed property on US Highway 231/Hunters Point Pike (106.14 acres; Tax Map 45, Parcels 26 and 26.04) as RS12 (Medium Density Single Family) District in Ward 1, by Paul Corder, Planning Director. (Request by Jerry Earwood)

Withdrawn prior to Council Meeting.

Resolution No. 16-1929, to adopt the City of Lebanon Personnel Rules and Regulations Policy revisions relative to Social Media Use, by Sylvia Reichle, Human Resources Director.

Motion was made by Councilor Bryan, seconded by Councilor Cesternino, to pass said Resolution on first reading. Motion carried unanimously. Resolution was read and passed.

Ordinance No. 16-5184, first reading, to accept bids for the construction of the extension of Legends Drive Project No. CL-14016 (2015-2016 Fiscal Year Budget), by Philip Craighead, Mayor; Fred Burton, Councilor; and Randy Laine, Engineering Director of Capital Projects.

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading.

Councilor Jewell brought forth discussion regarding Legends Drive. The Councilor is in favor of the concept and the idea on paper; however, he still believes that the developer should have a larger financial responsibility for any infrastructure that would arise. This sits very heavy with him and he would like his opposition reflected in the minutes, for the record. Councilor Jewell stated the Developers will potentially make a lot of money from this, and they should share their burden of said infrastructure.

Mayor Craighead called for a roll call vote.

Councilors voted as follows:

Jewell:	no
Burton:	yes
Cesternino:	yes
Ash:	no
Bryan:	yes
Bell:	no
Mayor:	yes

With a tie vote of three yes and three no, Mayor Philip Craighead broke the tie, by voting yes. Motion carried by majority vote of 4 yes and 3 no. Ordinance was read and passed on first reading.

Ordinance No. 16-5185, first reading, modifying specific language within the Hamilton Springs Specific Plan in Ward 6, by Paul Corder, Planning Director. (Request by Hamilton Springs, LLC)

Motion was made by Councilor Cesternino, seconded by Councilor Burton, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5186, first reading, changing unaddressed property on Highway 109 South from RS20 (Low Density Single-Family) to IP (Planned Business/Industrial Park) (252.00 acres; Tax Map 94, Parcel 31) in Ward 4, by Paul Corder, Planning Director. (Request by Robert Earheart, Jr.)

Motion was made by Councilor Ash, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5187, first reading, changing 1680 Franklin Road from RR (Rural Residential Agricultural) to CG (Commercial General) (4.90 acres; Tax Map 81, Parcel 116.03) in Ward 3, by Paul Corder, Planning Director. (Request by Sharon Robinson)

Motion was made by Councilor Cesternino, seconded by Councilor Bell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5188, first reading, changing unaddressed property on Maddox Simpson Parkway and S.E. Tater Peeler Road from RR (Rural Residential Agricultural) to IL (Industrial Light) in Ward 3 (19.00 acres; Tax Map 81, Parcels 77.08, 77.10 & 77.15; and Tax Map 92, Parcels 25 & 25.01), by Paul Corder, Planning Director. (Request by Shin Yi Lien)

Motion was made by Councilor Cesternino, seconded by Councilor Bell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5189, first reading, to amend the Future Land Use Plan for the City of Lebanon, Tennessee, by changing the area between Lebanon Road (Highway 70), Highway 109 and the Nashville Eastern Railroad from IC (Industrial/ Commercial) to RMU (Residential Mixed Use) (at Martha Station), by Paul Corder, Planning Director.

Motion was made by Councilor Ash, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5193, first reading, to authorize a Line Item Transfer for the Stormwater Department (for Contractual Services – Annual TDEC MS4 Maintenance Fee; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue. (*Line Item Transfer – After the Fact*)

Motion was made by Councilor Jewell, seconded by Councilor Burton, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5194, first reading, to authorize a Line Item Transfer for the Engineering Department (for Uniforms; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue. (*Line Item Transfer – After the Fact*)

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5195, first reading, to authorize a Line Item Transfer for the Gas Department (for Repair & Maintenance Supplies; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue. (*Line Item Transfer – Before the Fact*)

Motion was made by Councilor Ash, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5196, first reading, to authorize a budget amendment for the Legends Drive Extension Project (2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue.

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading.

The Mayor explained this is money that was allocated in last year's budget, and moved to this year's budget.

Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5197, first reading, to authorize the 2016 Natural Gas Leak Survey (funds appropriated in the 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5198, first reading, to authorize the purchase of fireworks for various city sponsored events (to be appropriated in the 2016-2017 Fiscal Year Budget), by Lisa Lane, Purchasing Agent.

Motion was made by Councilor Bryan, seconded by Councilor Jewell, to pass said Ordinance on first reading.

Councilor Burton asked how much money is left in the fund from last year. Commissioner Springer will provide those figures to the Council tomorrow. The Mayor believes the money generated from last year's sale tax figures on the sale of fireworks more than paid for the fireworks at various city sponsored events.

Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5199, first reading, to modify Sewer Treatment Septic Tank Dumping Fee from \$65 per load to \$35 per load, by Jeff Baines, Commissioner of Public Works.

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading.

Commissioner Baines stated he believes the previous figures were a little on the high side, and this would be a more fair fee.

Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5200, first reading, to authorize a budget amendment for the Gas Department (to support new gas main & service installation; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before the Fact)*

Motion was made by Councilor Burton, seconded by Councilor Bryan, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16- 5201, first reading, to approve the annual renewal of the contract with James N. Bush Construction Company, Inc., for Gas System Rehabilitation/Improvements, Project No. CL10015 (2015-2016 & 2016-2017 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works.

Motion was made by Councilor Burton, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5202, first reading, to authorize Budget Amendments and Line Item Transfers for the Fire Department (allocating funds received from overtime worked at Fairgrounds; 2015-2016 Fiscal Year Budget), Chris Dowell, Fire Chief, and Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before & After the Fact)*

Motion was made by Councilor Burton, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5203, first reading, to authorize a budget amendment for the Police Department (allocating funds received from Community Events; 2015-2016 Fiscal Year Budget), by Mike Justice, Police Chief, and Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before the Fact)*

Motion was made by Councilor Cesternino, seconded by Councilor Burton, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5204, first reading, to authorize a budget amendment for the Annual Street Paving (allocating funds received from Wilson County for paving improvement as a result of swapping city owned right-of-way on Lake Street and the Old Courthouse Parking Lot owned by the county; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before the Fact)*

Motion was made by Councilor Burton, seconded by Councilor Bell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5205, first reading, to authorize the purchase of a tractor with frail mower for the Street Department (replacement equipment; 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Robert Springer, Commissioner of Finance and Revenue. *(Line Item Transfer – Before the Fact)*

Motion was made by Councilor Jewell, seconded by Councilor Burton, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5206, first reading, to purchase fencing and gates for the Water/Sewer Building on Carver Lane (funds appropriated in the 2015-2016 Fiscal Year Budget), by Jeff Baines, Commissioner of Public Works, and Lisa Lane, Purchasing Agent.

Motion was made by Councilor Burton, seconded by Councilor Jewell, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

Ordinance No. 16-5209, first reading, to retain outside legal counsel for the Appeal of George Greenwood and Janet Langley vs. City of Lebanon pursuant to Article IX, Section 5, of the Lebanon City Charter, by Andy Wright, City Attorney.

Motion was made by Councilor Bryan, seconded by Councilor Cesternino, to pass said Ordinance on first reading. Motion carried unanimously. Ordinance was read and passed on first reading.

The Regular Called City Council Meeting of April 19, 2016 adjourned at 7:00 p.m.

Attest:

Approved:

Robert D. Springer
Commissioner of Finance & Revenue

Philip Craighead
Mayor

Secretary:

Jaci Diebner



City of
Lebanon
Tennessee

**HISTORIC
PROGRESSIVE
GROWING**

DEPARTMENTAL REPORTS

FOR

JANUARY, FEBRUARY, MARCH 2016

Economic Development Summary

January – February – March | 2016

Group Meetings:

- Wilson County Place to Be | Topic – Tourism Development Project
- Wilson County Resource Coalition | Topic – setting up a storage unit at a local climate controlled storage facility for the “needs” of the county from mattresses, clothes to sheets and shoes.
- The Square Merchants | Topic – event planning for the year. Adding an event – “The Great Square Smoke-Off” – this will be a fall event. Offering them communication and marketing support for their events.
- County Commissioners | Topic – Tourism Development Project, presented Tourism Partnership project power point and answered questions regarding moving forward with the funding for the project that would be a partnership amongst the three municipalities and the county.
- Rotary | Introduction as the new Economic Development Director
- Judiciary Committee Luncheon | Chamber of Commerce – Robert Springer, introduced me as the new Economic Development Director
- JECDB – 1st Quarter Board Meeting | Introduction as new Economic Development Director
- American Heritage – York Traveling Exhibit | Topic – Cumberland University hosting a room for a traveling exhibit on the York exhibit and future plans for partnerships with the new Veterans Museum. Attended this meeting with Dr. Paul Stumb, Commissioner Jerry McFarland and Terry Merryman, Councilor Bernie Ash amongst others regarding our Lebanon/American US History.
- Historic Lebanon Monthly Board Meeting, Feb & March
- Special Events Committee Luncheon | Chamber of Commerce, Feb & March
- NMotion | Transit Meeting – Presentation on a strategy for transit in Nashville and surrounding areas.
- JR. High National Finals Rodeo | Attending meetings for updates for the City’s involvement
- New Member Orientation | Chamber of Commerce
- Dog Park Committee Meetings and planning for site work, work sessions, and helping with the marketing collateral for Volunteers and Donations
- Industrial Board Meeting | Regarding New Industrial Park – Discussion, partnership with City and County and JECDB
- Economic Development Committee | Chamber of Commerce, guest speaker
- Lebanon Noon Rotary | Guest Speaker
- Kiwanis Luncheon Meeting
- Wilson County Coalition
- Vision Committee Meeting
- Wilson One
- Cumberland University | Marketing Class, Guest Speaker

Current Local Business | Individual Meetings:

- GC Hixon | JECD
- Melanie Minter | Chamber of Commerce
- Kim Parks | Historic Lebanon
- Heather Bay | Lebanon Airport
- Fred Burton | Ward 2
- Paul Corder | Planning Director
- Jeff Baines | Public Works Commissioner
- Robert Springer | Finance Commissioner
- Terri Merryman | Tourism Development
- Jerry McFarland | Military Historian | County Commissioner
- Mike Manous | Manous Designs | Arcade Development
- Charity Toombs | Expo Center Development
- The Senior Center | Patti Watts
- Rob Cesternino | Ward 3
- Melissa Hassle | TVA
- Rick Bell | Ward 6
- Bernie Ash | Ward 4
- Tick Bryan | Ward 5
- Tammy Stokes | JECDB
- Mae Perry | TCAT
- Middle Tennessee Electric
- Wolfgang | Tennessee Department of Economic Development
- Rep. Mark Pody
- Shawn Smith | The Jewelers
- Curtis Gibbs & Diane Parness | The Mill
- Jack Bell | Builder
- WSM Live | Local Advertising Package discussion for local businesses
- WP Bone | Wilson County Motors | Hartmann Corridor
- Larry Hubbard | Local Real Estate Information and Planning Commission Insight
- Shenandoah Mills
- South East Impressions
- Cedar Stone Bank | Bob McDonald
- Gardens on Main
- Urban Mills Promo
- Bob Black | Capitol Theatre
- Hal Bone | Horizon Homes
- Randell Clemmons | Wilson Bank & Trust

Events:

- Economic Development Luncheon | Commissioner Randy Boyd
- City Chat with Mayor Craighead & Jeff Baines
- Lebanon Airport | Groundbreaking – The New Terminal
- Saturday Work Session | Visionary Committee
- Mardi Gras at the Capitol | Support Sherry's Run
- Vibe Ribbon Cutting
- Poverty Simulation | UT Extension Institute of Agriculture | Leadership Wilson
- Lebanon Wilson County Chamber Banquet
- Government Day | Leadership Wilson
- Rick Bell's Meet & Greet
- Fiddler's Grove Ribbon Cutting
- CASA Business Card Exchange
- Charis Business Card Exchange
- CASA Breakfast
- City Wide Easter Egg Hunt
- Think Clean. Think Green.
- Aviation Conference | Murfreesboro
- Habitat for Humanity | Houses for Hope
- Business After Hours | Tennova
- WFG Transamerican Ribbon Cutting
- First Freedom Open House
- Imagination Dinner
- The Library Roast
- Business After Hours | Rodeo
- NMotion Transit Meeting
- WSM Live | Capitol Theatre
- Historic Lebanon | Main Street Program Quarterly Meeting

Following up Contacts:

Actively following up with Retail Real Estate Developers that represent restaurant groups and retail stores and grocery.

New Recruitment | Economic Development Meetings:

- Avison Young | Commercial Real Estate Developer
- SouthSTar | Glenn Wilson
- Brian Peterson | Commercial Real Estate Developer
- Condo/Retail Developer
- Home Builder Company
- New Industrial Park, Industrial Board
- Chas Hawkins | Commercial Real Estate Broker | Joe McKnight

- Vastland Realities | Larry Frankenbach
- Restaurant Developer

Completed Projects:

- Civic Plus | New Website | Offered Support with training and helping with implementation of the website. Met with the project manager to make sure the backend was SEO friendly
 - Jon Allison
 - Allison Hill
- Completed all the text for Economic Development page for the City website
 - Traffic Counts
 - Income Levels
 - Digital Brochure
 - Sales Tax Revenue
 - Intro
 - Contact Information
 - Education
 - Housing
- Created New Business Recruitment Folder | Created a high-end informational brochure to send out to perspective businesses and utilize as a recruitment tool for Las Vegas Convention (ICSC). This will be a digital brochure as well as a printed brochure.
 - Branded 2 pocket Folder
 - Retail Snapshot Flyer
 - Traffic Counts
 - Population
 - Income Levels from around the city
 - Lebanon Brochure | Printed and Digital
 - Social Media Advertising Card
 - Intro Letter to prospective new business
 - What's Happening | a working document of what's coming through planning & permitting – local information to pass onto interested prospects that I come in contact with.
 - Maps with new housing developments displayed to plot the new growth for the city
- Tourism Development Pilot
 - Tweaked presentation to clearly convey the benefit of moving forward with the partnership between the county and the three cities.
 - Worked on email blast and social media campaign regarding tourism pilot
- Planting Trees | The Boy Scouts
 - 25,000 Tree Day- Looking to plant around 700 trees around the City
 - Coordinated with RT Baldwin, Storm Water Dept. – to distribute the trees and provided the communication to promote the event.
- Think Green. Think Clean. – helped organize and set up for this event, along with communicating the event prior to and post information regarding the results.

- Visionary Committee | worked on developing the survey and drafted the plan to present planning and growth data for the visionary committee and worked on compiling the survey to be sent out. Developed the plan to execute the survey with Paul Corder, Planning Commissioner
- Easter egg Hunt – Worked on communication for the event. Participated in the set up and take down of the event. Helped with the photography set up, worked the event and helped with set up.

Created a City Twitter Account –

- Updates for the city
- Build upon momentum for events and increase awareness of what is going on around the City.
- This will increase our search engine optimization (SEO) and online presence for those who are looking for what we have to offer, even if they are not looking necessarily for “Lebanon.”
- Quick fast information spot for the younger leaders who are used to getting their information/current events news from Twitter.
- Help with future growth by listening to the needs of the citizens of the City of Lebanon by providing another digital option for two-way communication.

New Police Patch with Historic Lebanon Branding

- Coordinated the agreement of the use of the art with Historic Lebanon
- Working on Press release on the announcement
- Retrieved and sent over the high resolution art files for the Lebanon Police department to move forward with ordering their new patches

Current on-going Projects:

- Developing an overall Economic Development strategy which will include objectives and tactics for the following:
 - Identifying Branding
 - Branding & Marketing Standards
 - Communications Strategy
 - Department to Department Alignment with Economic Development Department
 - Recruitment strategies – Retail Incentives
 - Local Business – Sustainability Plan, Small Business Incubator, Education, & event/expo to support the idea of #ThinkLebanonFirst
 - Community Development
 - City Marketing Video
 - Marketing Booth Strategy
- Managing and maintaining consistent social media communications, including updating images to be proper size for optimal viewing
 - Facebook
 - Twitter
- Preparing for Las Vegas (ICSC).

- Dog Park Planning
 - Bark in the park booth
 - Committee Organization
 - Marketing collateral – presenting what we need to raise money for with a brochure.
- Airport Branding
 - New Logo
 - Tying in the identity and gateway of the Lebanon Airport into our overall city marketing plan.
- TML – Annual Conference -
 - Developing a booth strategy | Objectives | Tactics | Messaging
 - Key messaging
 - Display
 - Collateral
 - Talking points

Training & Development: Completed & Registered to Attend -

- Completed | March 2 & 3 | Tennessee Economic Development Finance Course | Knoxville, TN
- May 2-5 | Tennessee Basic Economic Development Course | Nashville, TN
- June 8-9 | Tennessee Strategic Planning for Economic Development | Jackson, TN
- Applied and was accepted into Leadership Wilson

Upcoming Projects:

- Think Lebanon First – grassroots full community involvement, continuing effort all year round that will evolve and grow.
 - Volunteer Here
 - Work Here
 - Live Here
 - Shop Here
 - Play Here
 - Donate Here
 - Mission Work Here
 - Grow Here
 - Give Here
 - Mentor Here
 - Lead Here
 - Educate Here
 - Love Here
 - Intern Here
 - Public Service

Social Media campaign will be the driving force and touch on all aspects of community growth for the city. #LoveLebanon #ThinkLebanonFirst – plan to pull some cool and creative hashtags out of this project.

1. Health Fair – why leave the country to do mission work? There are people here in our own city that have needs. We can provide the resources for children and seniors with workshops and annual health fairs.
 - a. This will be promoted through volunteerism in our own city.
2. Work Force – internships here in the city. Help the young leaders by providing the education and training they need to get sustainable and long term careers.
3. Mentoring – coaching, providing guidance to those who are seeking resources for growth and development.
4. Business Community Wide Expo / Event

Created a City Instagram Account-

- Visually display the beauty of Lebanon – especially with the season and weather changes.
 - I have created the URL – and saved the name, but I haven't began utilizing it to promote the city yet.
- Again build upon momentum for events and increase awareness of what is going on around the City.
- This will increase our search engine optimization (SEO) and online presence for those who are looking for what we have to offer, even if they are not looking necessarily for "Lebanon."
- Continue to grow our online community.
- Help with our future growth by seeing the City of Lebanon thru the eyes of the citizens.

Social Media Content Calendar –

- Map out the content that should be shared on a monthly planning level so that we are creating a unity amongst our social channels and promoting two-way communication.
- Further develop our online community by opening up multi-channel dialogue.
- Organizing content in a strategic way so that we gain momentum with SEO through our audience and proper interaction.
 - Links
 - Images
 - Interactions
 - Audience building
 - Useful and relatable content
- Contest to help us build momentum
 - Best video of Lebanon
 - Best photo of Lebanon

Social Media | Facebook Insights | City of Lebanon

Growth Effort

Total Number of Page Likes

January 15, 2016	590
February 16, 2016	659
March - 2016	721

Twitter Followers | 105

Finance Department Quarterly Report January – March 2016

Finance

- Implemented sewer & gas credits for City utility customers
- Advertised new sewer rates and caps effective May 1, 2016.
- Finance Office finished its work on Special Census
- Worked with THW & HR to finalize new employee health insurance options for April 1, 2016, renewals.
- Worked with HR on final implementation of Burris Thompson Compensation Study
- Completed on TML loan for Airport Terminal
- Working on loan for Legends Road project

Accounting

- Process all journal entries for the City including any income, disbursements, general, and payroll transactions and maintain documentation of these activities. For the period processed approximately 1,000 entries.
- Facilitate audit records to ensure fiscal integrity. Issued 1,380 check disbursements totaling approximately \$5,270,000.
- Processed approximately 62 daily cash receipts for the third quarter of the fiscal year 15-16 totaling approximately \$16.97 million in cash receipts.

Purchasing

- The Purchasing Department processed 1480 purchase orders this quarter.
- Bid and awarded the implementation of a new City's website for the City of Lebanon
- Bid & Awarded the purchase of a Compressor/Generator/Welder for the Garage.
- Purchased Two New Motorcycles for the Lebanon Police Department.
- Bid & Awarded the Purchase of (13) New Sets of Bleachers for the Recreation Department.
- Purchased (6) New Vehicles off of State Contract for the Water, Sewer and Water Plant Departments
- Purchased 300 Tons of Additional Road Salt off of State Contract for the Street Department.
- Purchased a New F550 Truck with a Crane off of State Contract for the Water Department.
- Bid & Awarded the removal and installation of a new pool finish on the outdoor pool for the JFFC
- Bid & Awarded the purchase of new flooring in different areas (Locker Rooms, Shower Areas, Front Entrance, Aerobic, Racquetball and Food Court Areas at the Jimmy Floyd Family Center.
- Purchased a new Vehicle off of State Contract for the Wastewater Treatment Plant.
- Purchased a new vehicle off of State Contract for the Police Department.
- Bid & Awarded the purchase of (4) new awnings at the Jimmy Floyd Family Center.
- Bid & Awarded the purchase of (50) New Carbines for the Police Department.

Customer Service

- Utility Bills- January water customers billed 10,962, Sewer 9,436, Metered Sewer 1,622 and Gas 7,908
- February water customers billed 10,976, Sewer 9,451, Metered Sewer 1,630 and Gas 7,962
- March water customers billed 10,979, Sewer 9,450, Metered Sewer 1,637 and Gas 7,974.
- Credit Card Payments – processed 1,772 in January, 1,778 in February, 2,035 in March
- Made customers aware of metered sewer changes effective May 1

MIS

- Completed the switchover to new IT personnel at the Police Department.
- Completed new updates to Police Department internal hardware changeover regarding WAN connectivity
- Brought the PSO building online into the LPD domain so Justice and Glover can get to the LPD assets
- We are finalizing the last few updates and issues with the new Civic Plus website and expect no delays in it's going live on time
- Moved several people and set up offices for water/ sewer personnel at the Floyd Baxter building
- As always, several new machines for new personnel have been brought online and users added into the domain
- Updated several servers with new security updates



CITY OF LEBANON FIRE DEPARTMENT

CHIEF CHRIS DOWELL
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LEBANON, TN 37087
(615) 443-2903
FAX (615)443-2905

ASSISTANT CHIEF JASON BAIRD
112 HARTMANN DRIVE
LEBANON, TN 37087
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Departmental Activity Report

	2015		2016	
	1st Quarter		1st Quarter	
	Staff Count	Staff Hours	Staff Count	Staff Hours
Departmental Events	28	43	28	81
Emergency Situations	2,752	1,406	3,240	1,339
Hydrant Activities	0	0	0	0
Non-Incident Activities	949	1,325	805	651
Training Activities	1,757	10,950	1,528	2,204
Total	5,486	13,724	5,601	4,275



JIMMY FLOYD FAMILY CENTER

April 15 2016

To: All Council Members; Mayor Craighead; Robert Springer
Lanny Jewell; Fred Burton; Rob Cesternino; Bernie Ashe; Tick Bryan; Rick Bell

Quarterly Report from January thru March 2016

Current Memberships as of 4/01/16		Total # members
Track Resident	194	194
Track Non resident	261	261
Single Resident	65	65
Single Non resident	53	53
Family Resident	194	777
Family Non resident	107	429
Senior Resident	72	72
Senior Non resident	42	42
Sr Couple Resident	49	98
Sr Couple Non resident	16	32
Corporate (resident)	242	1694 (res & non res)
Corporate (non-resident)	294	
City employees	337	770
City Retirees	65	134
City Part time employees	25	62
Total	2016	4683

CU students (per semester) @	1050	spring sememster 2016
Silver Sneaker members @	1200	enrolled
Silver and Fit (members) @7	350	
		Total Members 7283

Comparison	Actual Revenues	Actual Operating Expenses
Jan thru March (2015) 3 months	\$ 239,961.00	\$ 266,907.00
		under \$ 26,946.00
Jan thru March (2016) 3 months	\$ 222,449.00	\$ 295,070.00
		under \$ 72,621.00

**Also note: We have transferred all employee memberships to the JFFC as of Dec 2015
Stuart did this per Ordinance 14-4794 which passed second reading Dec for \$92775**

**2014-2015 Includes \$1280 capital money spent during this quarter
2015-2016 includes \$ 39234 capital money spent**

Note: Expenses do not include any General Fund transfers for shortages/building bond acct

Human Resources, Employee Safety and Payroll Department Quarterly Report January – March 2016

Human Resources

- In January, February and March, Human Resources posted 33 job vacancies.
 - Hired four (4) Part Time employees
 - Hired four (4) Seasonal employees
 - Hired 13 Full Time employees
 - Two (2) Internal promotions
- The Burris Thompson Compensation Study was completed and implemented:
 - Presented results to Department Heads and Council Members
 - Implemented new Pay Plan on March 5, 2016
 - Revised Pay Policy to support compensation and pay plan changes
- HR processed 11 new FMLA requests during this time period.
- Ongoing departmental training and research to ensure compliance with IRS guidelines on Affordable Care Act (ACA) reporting requirements.
- Continued implementation process for Integrity Data/Sypnio ACA compliance and reporting software in order to meet requirements set by the IRS.
- Prepared HR/Payroll Department Budget
- Researched outsourcing FMLA claims administration with Sun Life.

Employee Safety & Risk Management

- Ongoing preparation for the annual WC premium audit.
 - Updated workers comp classification codes within the Munis payroll software.
- Thirteen (13) workers compensation claims were filed during this period.
 - 2 claims withdrawn
 - 1 claim rejected

Payroll & Benefits

- Finalized Local Government to Munis (Tyler Technologies) conversion on accumulators data.
- Finalized data exports submitted to Integrity Data/Sypnio implementation for ACA/IRS reporting.
- Prepared and distributed year-end tax documents to employees: W2s and 1095Cs.
- Conducted Health Savings Plan educational meetings in January.
- Conducted Open Enrollment to employees and retirees in February and March.
 - Blue Cross Blue Shield of Tennessee for health, dental and vision plans
 - Sun Life disability and life insurance benefits plans
- Implemented all benefits changes within the Munis payroll software.
- Established a new Life Insurance and Disability Insurance Vendor with Sun Life and implemented those changes within the Munis payroll software.
- Imported new pay plan data in to Munis payroll software.

Payroll & Benefits, continued

- Issued bi-weekly deposits to an average of 398 full and part-time employees.
- Includes a total of six (6) regular payrolls and one (2) supplemental payrolls during this quarter.
- Paid:
 - Salaries in the amount of \$3,407,730.00
 - Social Security & Medicare \$ 249,748.00
 - Health Insurance premiums \$1,048,695.00
 - Health Savings Account contributions \$ 28,285.00
 - Retirement \$ 429,199.00

CITY OF LEBANON LITIGATION SUMMARY REPORT

Apr-16

Name of Matter	Description of Matter	Case Status
Bone, W.P. & Denney, Dan; City of Lebanon vs.	Condemnation	Pending Dismissal
Bowen, Scott vs. City of Lebanon . . .	Disciplinary Hearing Appeal	Hearing Pending
Coffey, Allison vs. City of Lebanon, et al.	Civil / Police	Settled 10-28-15
Cracker Barrel Old Country Store, Inc.; City vs. (Tract #11)	Condemnation	Final Order entered 3/14/16
Greenwood, George v. City of Lebanon	Civil / Contract	On appeal
Hagood, Doug v. City of Lebanon	Civil / ADA	20 year obligation
Hildebrand, Robert v. City of Lebanon	Civil / crash involving employee	Discovery Pending
Kirkendoll, Casandra v. City of Lebanon	Civil / crash involving employee	Discovery Pending
Thompson, Melinda et al. vs. City of Lebanon et al.	Civil / Police	Trial Pending/Some issues on appeal
United Global Investments vs. City of Lebanon, BZA, and members	BZA Appeal	Discovery Pending



PHILIP CRAIGHEAD, Mayor

JEFF BAINES, P.E.
Commissioner of Public Works
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200 North Castle Heights Avenue
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PUBLIC WORKS

1st Quarter Report

January 1 – March 31

2016

MEMORANDUM

TO: Jeff Baines, P.E.
Commissioner of Public Works

FROM: Paul Corder, Planning Director

DATE: April 21, 2016

SUBJECT: Quarterly Report January to March 2016

Below is a summary of Planning activities for the 1st quarter of 2016 (January to March)

Planning Division

The Planning Staff has reviewed development projects in the city and regional planning portion of the county and preformed other planning duties, including:

1. Fourteen (14) plat reviews
2. Ten (10) site plan reviews
3. Thirteen (13) zoning letters
4. Six (6) rezoning requests
5. Three (3) Board of Zoning Appeals requests
6. Held a (1) visioning work session with the City Council
7. Receive the notice to proceed with the education portion of the SRTS project
8. Represented Lebanon on the MPO's Technical Coordinating Committee
9. Staffed the Historic Preservation Commission
10. Started the Cumberland Area Historic Preservation District Study including 4 public meetings.
11. Held three (3) monthly Developer Meetings
12. Gathered qualification information on seven (7) companies that provide planning services.
13. Held three (3) meetings with the Residential Subcommittee
14. Created the Planning department budget

BUILDING INSPECTION /CODES QUARTERLY REPORT

JANUARY 2016

FEBRUARY 2016

MARCH 2016

Permits Issued

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building						
Number	92	132	125	818	717	92
Value	10,376,056	12,284,627	4,655,797	69,602,440	55,343,865	10,376,056
Permit Fees	62,724	698,267	45,589	1,014,963	451,349	62,724
Plumbing						
Number	54	36	14	261	198	54
Permit Fees	12,025	4,290	1,270	41,385	21,615	12,025
Sewer						
Number						
Permit Fees						
Total All Fees						

Nature of Building Permits

Types	Number of Permits	Dwelling Units	Total Fees	Valuation
Single Family	22		44,097	5,077,171
2-Family				
Multi-Family				
Commercial Buildings	3		8,260	1,636,500
Relocation & Demolition				
Swimming Pools				
Signs	7		241	35,665
Other, Storage, Roofs, Etc.	7		750	28,720
Driveways	22		550	
Reinspection Fees	25		1,250	
Total				

Alterations & Additions

To Dwellings	1		489	40,000
To Commercial Buildings	5		7,087	3,558,000
Total	92		62,724	10,376,056

Building Valuation

This Fiscal Year To Date	69,602,440	This Calendar Year To Date	10,376,056
Last Fiscal Year To Date	55,343,865	Last Calendar Year To Date	4,655,797

Permits Issued

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building						
Number	113	92	92	931	809	205
Value	7,892,691	10,376,056	4,463,790	77,495,131	59,807,655	18,268,747
Permit Fees	45,630	62,724	40,657	1,060,593	492,006	108,354
Plumbing						
Number	35	54	16	296	214	89
Permit Fees	3,925	12,025	1,975	45,310	23,590	15,950
Sewer						
Number						
Permit Fees						
Total All Fees						

Nature of Building Permits

Types	Number of Permits	Dwelling Units	Total Fees	Valuation
Single Family	25		37,207	4,519,163
2-Family				
Multi-Family				
Commercial Buildings	3		1,520	2,920,455
Relocation & Demolition	1		50	
Swimming Pools	1		50	40,000
Signs	5		158	12,172
Other, Storage, Roofs, Etc.	11		550	33,850
Driveways	25		625	
Reinspection Fees	34		1,700	
Total				

Alterations & Additions

To Dwellings	7	3,289	304,051
To Commercial Buildings	1	481	63,000
Total	113	45,630	7,892,691

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
77,495,131	18,268,747
Last Fiscal Year To Date	Last Calendar Year To Date
59,807,655	9,119,587

Monthly Analysis
Department of Building Inspection

Month of: March 2016

Permits Issued

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building						
Number	186	113	161	1117	970	391
Value	9,804,373	7,892,691	8,596,753	87,299,504	68,404,408	28,073,120
Permit Fees	63,780	45,630	88,241	1,124,373	580,247	172,134
Plumbing						
Number	28	35	42	324	256	117
Permit Fees	3,065	3,925	5,010	48,375	28,600	19,015
Sewer						
Number						
Permit Fees						
Total All Fees						

Nature of Building Permits

Types	Number of Permits	Dwelling Units	Total Fees	Valuation
Single Family	33		56,157	7,269,270
2-Family				
Multi-Family				
Commercial Buildings	5		1,596	2,208,000
Relocation & Demolition	3		200	
Swimming Pools	1		50	37,000
Signs	9		360	28,590
Other, Storage, Roofs, Etc	19		1,000	86,388
Driveways	33		825	
Reinspection Fees	52		2,600	
Total				

Alterations & Additions

To Dwellings	2	435	125,000
To Commercial Buildings	2	557	175,000
Total	186	63,780	9,804,373

Building Valuation

This Fiscal Year To Date 87,299,504	This Calendar Year To Date 28,073,120
Last Fiscal Year To Date 68,404,408	Last Calendar Year To Date 17,716,340

General Ledger Proof Report Summary Of Accounts By Fee Type

1/1/2016 to 3/31/2016

Building Plan Review

4/20/2016

Session ID: 01072016

Debit(s)

GLAccount	Account Description	Amount
110-11226	INVESTMENT ACCOUNT - WBT	36595.20

Grand Total: 36595.20

Session ID: 01072016

Credit(s)

GLAccount	Account Description	Amount
236	BUILDING PLAN REVIEW	36595.20

Grand Total: 36595.20

General Ledger Proof Report Summary Of Accounts By Fee Type

1/1/2016 to 3/31/2016

Garbage Cart Fee

4/20/2016

Session ID: 01072016

Debit(s)

GLAccount	Account Description	Amount
110-11224	GENERAL FUND - CASH ACCOUNT	7500.00
Grand Total:		7500.00

Session ID: 01072016

Credit(s)

GLAccount	Account Description	Amount
123	GARBAGE CART FEE	7500.00
Grand Total:		7500.00

CODES (PROPERTY MANAGEMENT)

Quarterly Report

Jan/Feb/March 2016

Public Nuisances/	
Junk, Litter, Debris	70
Litter	0
Junk Vehicle(s)	20
Illegal Parking	18
Grass	9
Obstruction	0
Trash Carts	7
Zoning Violation	5 (includes site plan violations, etc)
Health & Sanitation	5
Basketball Goal/ROW	1
Stop Work Order	0
BOZA Violation	0
Pool/Permit/fence, etc	1
Stagnant Water	0
Illegal Signs (misc)	1
Abandoned Refrig	0
Property not #	0
<u>TOTAL</u>	<u>137</u>

Patsy Anderson

**Engineering Report for
January 1, 2016 – March 31, 2016**

Drainage Work:

1. Drainage Complaints from Citizens
 - a. Received, compiled and analyzed approx. 17 new drainage complaints from January 2016 to present.
 - b. Performed on-site evaluation of every complaint received.
 - c. Organize and update an on-going drainage log to keep file of every drainage complaint in the City of Lebanon dating back to 1998.
 - d. Issued 5 work orders for the street department in order to alleviate drainage complaints.
 - e. Surveyed miscellaneous drainage problems to help determine appropriate plan of action.
 - f. Compiled, designed and arranged list of drainage projects to be completed by City drainage crew.

2. Drainage Projects
 - a. Continuing to evaluate, develop and design drainage projects to alleviate flooding concerns for the \$750,000 special funded public works program. Projects will be funded through each council ward's allocated \$100,000.
 - b. Oversaw the design and/or construction of following drainage projects:
 - i. Nina Circle Project
 - ii. Keaton Street Project
 - iii. Ewing Drive Project
 - iv. Stroud Drive
 - c. Continued work on extensive hydrology and hydraulics analysis for the drainage project on Ewing Drive.
 - d. Met with Lea Circle citizens to discuss drainage issues.
 - e. Acquired easements for Ewing Drive, Nina Circle and Stroud Drive Projects

Stormwater:

1. 70 Site Inspections
2. 79 Driveway Inspections
3. 26 Hot Spot Investigations
4. 2 Final Inspections
5. Issued 7 Land Disturbance Permits (grading permits)
6. Conducted 23 Plan Reviews
7. Monthly and random stormwater calls with TDEC
8. Tree giveaway held as part of the "50K Tree Giveaway" (with Tennessee Environmental Council) – 1300 trees were given away
9. Tree-planting with scout troop at cemetery
10. Attended Builder's Expo (Feb) and represented Stormwater Department with educational booth
11. Managed miscellaneous drainage complaints
12. Registered Stormwater Coordinator for required Tennessee Erosion Prevention & Sediment Control Program Level 2 Course
13. Maintained all site inspection records
14. Donation follow-ups, logistical planning, and purchasing for upcoming (Apr 9, 2016) Think Green Think Clean event (pre-registered 1050 attendees)
15. Attended public works and preconstruction meetings

16. Developing lesson plans for educational outreach lessons for use in LSSD classrooms
17. Continuing to develop policies, procedures, and Standard Operating Procedures for the Stormwater Management Program
18. Coordinating upcoming (Apr 27, 2016) employee training for topic: "Pollution Prevention/Good Housekeeping for Municipal Operations"
19. Preliminary planning for rain garden installation at Byars-Dowdy

Water/Sewer:

1. Conduct monthly Inflow and Infiltration meetings to resolve problems and safely maintain the City of Lebanon sewer system.
2. Calculate water and sewer tap, capacity and surcharge fees for commercial, residential and subdivision development.
3. Handled numerous requests to locate water and sewer stub-outs, mains etc.

Intersection Signalization:

1. Bluebird Rd. and Sparta Pike – Project Approved. Continuing to coordinate with TDOT on project.

SIA/FIDP Projects:

1. Project Pellet (a.k.a. So.F.Ter) –One year warranty expires May 1, 2016. Project will then be complete.

City Paving Projects:

1. 2015/2016 Annual Street Paving – Preliminary road list complete. Awaiting sign-off from utilities and drainage. Contract preparation underway.
2. 2015/2016 Annual Street Striping – Preliminary road list complete. Contract preparation underway.
3. L-STP 3R (Resurfacing, Restoration & Rehabilitation) Phase 2 – Project closeout complete. Funds transferred to Phase 3 by TDOT.
4. L-STP (Roadway Improvements to S. Hartmann – 2 segments) Phase 3 – Project closeout is underway. TDOT transferred \$22,000 from Phase 2 into Phase 3. Final reimbursement requests to be sent in April.
5. L-STP – (Roadway Improvements on S. Hartmann from West Main to just south of Hickory Ridge) Phase 4 – Accelerated Delivery. TDOT contract has been received and executed by the City. We have chosen Gresham Smith to serve as our consultant on this project and the contract has been executed. Staff and consultant attended a kick-off meeting with TDOT in March. Currently awaiting fund obligation from FHWA. Expect the Notice to Proceed from TDOT in early April.

Roadway Inspections:

Subdivisions:

1. Kensington punch list for topping, curbs, for paving – construction in progress
2. Oaks Pointe punch list – construction in progress – waiting on paving
3. Waters Hill punch list – Construction in progress – waiting on paving
4. Spence Creek 25A – Binder
5. Colonial Village 7B – Binder and Landscaping
6. Spence Creek – All binder sections for topping
7. Colonial Village Phase 8 – on stone
8. Bonnie Oaks – Phase 2 & 3 – marked for final topping
9. Spence Creek phase 26
10. Hillview Farms Section 6 – construction inspection for utilities
11. Hartmann Crossing Section 1 – ready for proofroll
12. Hearthstone Phase 2 – under construction

13. Hearthstone Phase 3 – blasting supervision
14. Five Oaks Phase 5, Section 2A & 2B – under construction
15. Villages of Hunters Pointe – Inspected previously approved plans for possible restart of subdivision
16. Stonebridge Phase 27 – under construction (blasting and grubbing)
17. Stonebridge Phase 25 & 26 – working on stabilization under updated SWPPP plan

Building Site Inspections:

The Engineering Department staff is responsible for all site inspections related to commercial and industrial building projects. Prior to a final Certificate of Occupancy being issued, staff has completed a final site inspection as well as periodic inspections as needed during construction.

1. Conducted site inspections @
 - o Cumberland Animal Hospital – site inspections
 - o St. Frances Cabrini – site inspections
 - o Wilson County Expo – site and utilities inspection, utilities are complete
 - o Revere at Barton’s Run – under construction
 - o Bates Ford – Final inspection

Plan & Plat Reviews and Approvals:

The Engineering Department coordinates the final review and approval of all plats, site plans, construction drawings, etc. Coordination includes the routing of each to other applicable departments, compiling all review comments received, and forwarding out to the surveyor or design engineer.

1. Reviewed and commented on 40 site plans including 13 critical lot plans and 28 minor/revised site plans that did not require a trip through the Planning Commission. 27 of these site plans have been approved to date.
2. Reviewed and commented on 27 plats including 13 minor plats. 12 of these plats have been signed for recording.
3. Reviewed and approved 2 sewer main extension plans that were not a part of a larger subdivision plan.
4. Reviewed and approved 2 water main extension plans that were not a part of a larger subdivision plan.
5. Reviewed and commented on 6 subdivision plan sets. 3 of these subdivision plans have been approved. Approved sets include Stonebridge Phase 28, Spence Creek Phase 26, and Forest of Lebanon Phase 3A. Plans for Farmington Woods Phase 7-9, Five Oaks Phase 3A & 3B, and Hickory Ridge are awaiting plan corrections and resubmittal.

Planning Commission:

The Engineering Department reviews and comments on all submittals to the Planning Commission. Also, daily coordination with the Planning Department.

1. 10 Site Plan Reviews
2. 10 Final or Preliminary Plat Reviews
3. 6 Rezoning
4. 1 PUD/SP Amendments
5. 2 Annexations

Preconstruction Meetings:

1. Scheduled and conducted 3 preconstruction meetings related to privately funded public improvements (water, sewer and/or roads) as well as City of Lebanon projects.

Miscellaneous:

1. Inspected road cuts
2. Handled miscellaneous complaint calls
3. Easement acquisition
4. Fill in for other departments as needed
5. Coordinated 8 stormwater maintenance agreements.
6. Scheduled and met with 14 developers, engineers, etc. about various projects.
7. Released warranty for Winfree Place Subdivision (Accepted Roads & Drainage).
8. Started the one year warranty for the Roads and Drainage in the Vineyard Subdivision
9. Started the one-year warranty for the water & sewer at Colonial Village Phase 7B.
10. Attended the Tn APWA (American Public Works Association) quarterly meeting in Nashville
11. Attended monthly Public Works and Transportation Committee meetings.
12. Attended 12 monthly planning meetings including: Project Review Team, Preliminary Planning, and Planning Commission.
13. Attended 28 staff meetings.
14. Conducted inspections at the airport.
15. Cedar City Trail final inspections
16. Inspected sidewalk improvements on University Avenue, Spring Street and South Tarver.
17. Coordinated replanting of trees on University Ave.
18. Answered numerous blasting complaints
19. Conducted interviews for two vacant positions. We hired Mrs. Liana Dranes to fill the vacant Stormwater Coordinator position. She came on board in February. We hired Miss Shahad Abdulrahman to fill the vacant engineering position. She started April 11th. Come by and say hi!

Surveying:

1. Revise grading for Barring Cages at Baird Park
2. Record final plat for Lake Street right-of-way abandonment
3. Stake centerline for proposed roads at cemetery.
4. Additional topo for Gasification site
5. Revisions to site plan for bocce ball court at Don Fox Park
6. Topo for grading issues at Hearthstone Subdivision
7. Set control for Lea Ct. storm sewer improvements
8. Finalize right-of-way survey for Jim Draper Blvd.
9. Boundary survey for McAteer Veterinary & surrounding properties.
10. Right-of-way survey for Lester Ave abandonment
11. Topo for sanitary sewer extension for proposed Dairy Queen.
12. Survey Hartmann Drive island and underground utility locations
13. Prepare Classic View Drive easement
14. Deed and right-of-way research for Graham Street.

GIS:

1. Modify final site inspection and hot spot forms for Ipad
2. Create work order forms for water & sewer for Ipad
3. Prepare floor plan for police evidence building.
4. Create pump station troubleshooting manual for sewer dept.
5. Modify data dictionaries for Carlson data collector.
6. Random Selection of 1,600 Address points for Planning Purposes (Paul Corder)
7. Creation of Web Apps for viewing online maps. (10)
8. Online Burn Permit Geoform for Fire Department (Brian Fountain)
9. Completion of Online Course (Geometric Networks for Utilities) April 12th
10. Creation of Economic Development Maps for Sarah Haston (PDF)
11. Creation of ArcGIS Model (Model Builder) for selecting and calculating attributes for Assessment Buildout for Planning Purposes (Paul Corder)
12. Creation of Geolocator for City of Lebanon Addresses throughout the City
13. Updates to City's website including contacts
14. Wayfinding map for Cumberland University - Jeff Baines and Joe Gray
15. Creation of Sidewalk Tracking Database (1,400+ features plus 21 Fields filled out) - Field Verified
16. Creation of 50 Scale Grid for City of Lebanon (3,200 grids)
17. Creation of 100 Scale Grid for City of Lebanon (800 grids)
18. Creation of 25 Scale Grid for City of Lebanon (12,486 grids)
19. Numerous mapping request by citizens
20. Update sampling site map for the Water Plant
21. Data collection with water and sewer departments, Mike Roberts, and Wally Chambers
22. Extensive map edits to maintain and correct utility data
23. Revisit 2015 As-builts to confirm completion
24. Review 2016 As-builts- Jerry B Young, L&W, Colonial Village Phase 7B- Collection in progress
25. Field verify/ locate missing utilities based on plans or citizen, contractor, or department requests
26. Technology assistance for water, sewer, engineering, and meter reading departments

ENGINEERING REPORT

JANUARY 2016 THRU MARCH 2016

Water and Sewer Projects

- Sewer Manhole Rehab and Point Repairs – All assignments complete to date. This is an annual contract and remains open if needed.
- Water Plant Clearwell Improvements and Water Plant Granular Activated Carbon Facilities – Smith Contractors, Inc. from Lawrenceburg, KY continue to work on the project. Project is 90% complete overall with a projected completion of early Summer 2016.
- Water Distribution Pocket Plan Improvements 2015 – Re-bid for project was in September with increased scope and Low Bidder was Conrad Construction at \$764,140.00. Work continues with the following being the project list:
 - N. Greenwood Ext. from Coles Ferry Pk. To West Forrest Ave.
 - Vincent Cason Ave. from Castle Heights Ave. to Taryton Drive
 - W. Spring St. form Dawson Lane to Clearview Drive
 - Hunter's Point Pike from Lone Pine Dr. to Cedar Grove Rd. **(complete)**
 - Cedar Grove Road from Hwy. 231 North east to dead end **(complete)**
 - Bellvue Dr. and Bellvue Rd. west of Old Murfreesboro Rd.
 - Sectoins of Ward St. and Virginia Ave. between Sycamore St. and Market St.
 - Section of Camilla Lane east of Dahlia Dr.
 - Sparta Pike from Peyton Road to Fairground Entrance **(complete)**
 - Utility Extensions at Lebanon Municipal Airport **(50% complete)**
- North Cumberland Sewer Replacement Project – This project replaces the sewer line from Market Street along North Cumberland to the By-Pass. Project is scheduled to be bid in 2nd Quarter of 2016.
- Force Main Upsizing from Summerplace Subdivision to Horn Springs Subdivision. This is the line from the pump station at Hwy. 109. This project was originally to be an upsizing of the existing force main from 12" to 16". The current plan is to install a second 12" force main parallel to the existing 12" line. The proposed sewer line runs through the area where the proposed train station is to be built at Hamilton Springs. The station work will need to coincide with the installation of the sewer line work as grades in that area are changing significantly. Due to continued delays in the development of the RTA train station project at Hamilton Springs, we are proceeding to bid project in 2nd Quarter of 2016 and will install sewer force main in a steel casing pipe through the train station area.
- State Revolving Loan Project for Water Line Improvements from South Hartmann Drive to Sparta Pike. This project would create a high pressure zone on the north side of Interstate 40 along the Legends Drive, Briskin Lane, Holloway Drive and Franklin Road corridors. We have accepted a \$2.3 million dollar loan with approx. \$300,000 in principal forgiveness by the State. Design is complete and awaiting Tennessee Department of Environment and Conservation Division of Water Supply approval. This

project will be constructed in phases and we expect the first phase to begin in the spring of 2016. First phase will begin on the Hartmann Drive end and move eastward.

Roadway Projects

- Beckwith Road Connector design is underway with Gresham Smith and Partners. We are currently designing the project from Sullivan's Bend Road to Hwy. 109 at Callis Road. A public meeting for the project was held October 5th. One property owner has issues with access to his property. We are currently focusing on access from the Hwy. 109 end of the project. The first phase of this project would be from Hwy. 109 to Leeville Road. We expect right-of-way plans to complete for this section in late summer 2016.
- Legends Drive – Right-of-way for the project has been acquired. Bids were received March 17th and the apparent low bidder for the project was Brown Builders with a bid of approximately 4.6 million dollars. With council approval of the bids, we expect construction to begin 2nd Quarter of 2016 with completion of the project scheduled for late 2017.
- TDOT is continuing design work on the box culvert extension at Briskin Lane and Sparta Pike. This is being done under a TDOT Maintenance Contract to help get the guardrail out of the way of turning trucks. If you are familiar with the area the trucks turning from the north onto Briskin Lane have damaged this guardrail numerous times over the past several years. TDOT Construction Field Review was held in 4th quarter with expected bid date for the project being delayed until April 2016 due to permitting. Expected construction timeline from TDOT has project finishing late 2016.
- Our SIA Roadway Improvement Project on Briskin Lane for L and W Engineering has been accepted by TDOT. TDOT has committed over \$550,000 to the project. Ragan Smith, Inc. was selected to design this section by the City. Design work is currently in progress. Alignment has been finalized with widening occurring along the south side of the existing roadway. The roadway alignment will be shifted to the north at the Sparta Pike Intersection to align with the northern entrance to the Raceway gas station. The environmental document for the project has been completed and accepted by TDOT. Right-of-Way plans are complete at this time and we are ready to begin the property acquisition phase. This project cannot start until the box culvert project previously mentioned is complete. Therefore, expect project bid date for this project to be early 2017.

Other Projects

- Council approved Studio Oakley Architects to pursue obtaining bids based on their design for Fire Hall 4. Project bids were opened on August 18 with Steed Brothers Construction being the low bidder at approximately 2.4 million dollars. Due to project being over budget, we have formally rejected the bids and have developed a significant plan to reduce cost for the project. Recent work session by council approved proceeding with redesign of project with changes as discussed. Once redesign is complete we will have work session with council to review changes. The site will be on South Eastgate

Court. We believe the new design would bring cost into the 1.8 million dollar range. Project is currently out for bid and will open April 28th, 2016.

- Solar Energy Project at the Wastewater Treatment Plant – TVA Environmental issues have been resolved. Construction to commence this Spring. Work expected to begin on project in 2nd Quarter 2016.
- Gasification of Solid Waste Facility – Design in progress. Continue to work on wood and tire shredding options. Memorandum of Understanding with Lojac group for grinding proposal approved 10/22/15. Construction has begun on the site at this time with operation of the facility expected to begin mid-year 2016.
- Annual Sidewalk Repair Contract - Project was bid in September with Sessions Paving LLC being the only bidder for the project. Bid was \$287,937.60 and has been approved by council. Unit cost for this enlarged scope of work did decrease slightly from the previous low bid units. Pre-construction meeting was held in mid-December and contractor is currently mobilizing to do work. The project areas include:
 - East Spring Street from College Street to just east of Cherry St
 - The south side of University Ave. in its entirety and portions of the north side.
 - The east side of South Tarver from West Main St. to W. Spring Street
 - A bus stop pad at Classic View Drive and Maple Hill RoadWork on the project continues and will complete in 2nd Quarter 2016.
- Lebanon Youth Baseball Batting Facility- City Staff is assisting in the design and construction of a 7,200 s.f. batting facility to be located on Park Drive near the Babe Ruth Baseball Field. Staff has completed the site plan for the project and will assist in grading the pad for construction.
- Wilson County Special Olympics Bocce Courts- City Staff is assisting in the design and construction of 8 Bocce Courts to be located on City property behind Family Eye Med on Castle Heights Avenue North. Wilson County Special Olympics is heading the fundraising for the project as an activity for their organization.



CITY OF LEBANON

PHILIP CRAIGHEAD, Mayor

JEFF BAINES, P.E.
Commissioner of Public Works
200 North Castle Heights Avenue
Suite 300
Lebanon, Tennessee 37087
Phone: (615) 443-2824
FAX: (615) 444-1515

200 North Castle Heights Avenue
Suite 100
Lebanon, Tennessee 37087

MEMORANDUM

TO: Mayor Philip Craighead

FROM: Jeff Baines, P.E. *JB*
Commissioner of Public Works

DATE: April 18, 2016

RE: **Airport Engineering Quarterly Report
January – March 2016**

PAPI Lights Update

Coordinating final fly-in and check with FAA. Issue with one obstruction which we are working with FAA to resolve. No change since previous report.

Airport Layout Plan

City Council approved April 5, 2016. Will be forwarded to Aeronautics staff for review, comments and/or approval.

Underground Fuel Tanks

Fuel tanks have been removed. Soil testing to verify if any contamination and/or cleanup is necessary.

Terminal Building

Construction of site work and utilities underway.

Maintenance Hangar

Staff working on Design/Build Proposal information. Should be ready for advertisement June 1.

Westside Screening

Airport Commission recommending installation of 4' to 5' berm with landscaping to abate noise, etc. from tree removal.

FBO Report

Attached.



CITY OF LEBANON

Philip Craighead, Mayor

**Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821**

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: April 10, 2016

SUBJECT: Sanitation Quarterly Report for January, February and March 2016

Below is work completed by the Sanitation department for the first quarter of 2016.

<u>Month</u>	<u>Loads</u>	<u>Tonnage</u>	<u>Landfill Fee</u>
January	65	734	\$21,102.26
February	62	700	\$20,152.26
March	75	848	\$24,405.08



CITY OF LEBANON

Phillip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: April 10, 2016

SUBJECT: Drainage Mitigation Quarterly Report for January, February and March 2016

Below is work completed by the Drainage crew for the first quarter of 2016.

PROJECT LOCATION	DESCRIPTION OF WORK
300/302 Stroud Dr.	Cut a swale to allow water to drain. Straw & Seeded.
Lake Street	Clean and cleared and rebuilt catch basin.
Keaton Avenue	Cleaning, clearing and replacing several driveway Culverts along the street to improve drainage.
SE Tater Peeler	Investigated standing water on roadway. Solved problem by installing pipe and building catch basins.
Oak Hill/W Main St	Cleaned out storm drain and replaced broken top/lid.
Byars Dowdy	Built check dam, added Rip Rap, Cleaned out mud on top of rock to improve drainage.
S College/Knoxville Ave.	Cleaned and cleared ditches to improve drainage.
214/217 Fox Hunt Court	Cleaned and cleared debris at intersection. Straw & Seeded.



CITY OF LEBANON

Philip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: April 10, 2016

SUBJECT: Maintenance Department Quarterly Report for January, February & March 2016

For the first quarter of 2016 Building Maintenance employees completed 88 work requests from various city departments. These work requests included painting, electrical work, plumbing, hanging pictures, assembling and moving furniture, installing doors, replacing tile, installing shelves and concrete work. Additionally Mowing crews continued to remove litter throughout the City as well as maintaining and repairing equipment as needed.



CITY OF LEBANON

Philip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: April 10, 2016

SUBJECT: **Street Department Quarterly Report for January, February, and March 2016**

For the first quarter of 2016 the Street department completed 53 work requests received from the Water, Gas, Codes, Sewer and Engineering departments. Work requests examples include asphalt patching, street sign maintenance, drainage remediation and road repair/maintenance.

The Street department also continued to assist drainage crews and plowed/salted City streets as needed during this quarter as well as maintained other services such as the monthly chipper service, pot hole patching, operated street sweeper, curbside maintenance and litter/debris removal from state right-of-ways.



CITY OF LEBANON

Philip Craighead, Mayor

Lee Clark; General Service Administrator
410 Park Drive, Lebanon, Tennessee 37087
Phone: (615) 444-0825 Fax: 443-2821

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Lee Clark
General Service Administrator

DATE: April 10, 2016

SUBJECT: Street Department Quarterly Report for January, February, and March 2016

For the first quarter of 2016 the Street department completed 53 work requests received from the Water, Gas, Codes, Sewer and Engineering departments. Work requests examples include asphalt patching, street sign maintenance, drainage remediation and road repair/maintenance.

The Street department also continued to assist drainage crews and plowed/salted City streets as needed during this quarter as well as maintained other services such as the monthly chipper service, pot hole patching, operated street sweeper, curbside maintenance and litter/debris removal from state right-of-ways.

Water Treatment Plant
Update through April 11, 2016

Raw Water Treated *x1000gal

January: 219699

February: 187537

March: 195798

Finished Water Pumped *x1000gal

January: 191447

February: 166454

March: 171757

Plant Overview

The Water Plant is still ongoing construction. The new GAC and Bleach facilities should be starting up within a few weeks now. The project is approximately 90% finished. The Consumer Confidence Report has been finished and will mail out in a couple of weeks. SCADA has been updated to receive flow and pressures from Wilson County Water.

Significant Maintenance/Repair

A stem broke on a large basin drain valve. John Bouchard Company was called in to repair. Also, a backwash valve has been acting up and the quote from John Bouchard Company for repair is approximately \$8000.

JC York
City of Lebanon
Water Plant Manager



CEDAR GROVE CEMETERY

SAMUEL CRUTCHER
Cemetery Administrator
609 South Maple Street
Lebanon, Tennessee 37087
615/449-3475
615/443-2885
Fax 615/257-2020

PHILIP CRAIGHEAD, Mayor
200 North Castle Heights Avenue
Suite 100
Lebanon, Tennessee 37087

4-12-2016

QUARTERLY REPORT Jan.-Mar. 2016

January, 2016

Payments	\$ 1,970.00
Perpetual Maint.	\$ 400.00
Rest Hills	<u>\$ 850.00</u>
Total Income	\$ 3,220.00

January had eight (8) burials and one (1) cremation.

Cedar Grove Cemetery had one (1) grave purchased and one (1) Purchase Agreement.

Rest Hills Cemetery had one grave purchased.

February, 2016

Payments	\$1,570.00
Perpetual Maint.	<u>\$ 400.00</u>
Total Income	\$ 1,970.00

February had nine (9) burials. One (1) grave sold at need and one (1) Purchase Agreement.

March, 2016

Payments	\$ 15,370.00
Perpetual Maint.	\$ 4,400.00
Infant Grave	<u>\$ 250.00</u>
Total Income	\$ 20,020.00

March had ten (10) burials. Twenty-two (22) new graves sold, with five (5) being at need, one (1) infant grave, two (2) Purchase Agreements, and fourteen (14) new graves.



JEFF BAINES, P.E.
Commissioner of Public Works

CLAYTON ANDERSON
Water/Sewer Manager
200 Carver Lane
Lebanon, Tennessee 37087
Phone: (615) 444-0825
Fax: (615) 443-6319

200 North Castle Heights Ave.
Lebanon, Tennessee 37087

MEMORANDUM

TO: Jeff Baines
Commissioner of Public Works

FROM: Clayton Anderson *CA*
Water & Sewer Manager

DATE: April 1, 2016

SUBJECT: Quarterly Report for January, February & March 2016

Below is work completed by the Water Distribution Dept. for the first quarter of 2016.

Work Order Tickets Completed:	245
Water Main Break Repairs:	10
Service Line Repairs / Installations:	17
¾" & 1" Water Taps Made:	14
2" Water Taps Made:	0
6" Fire Line Taps Made:	5
8" Water Taps Made:	2
Leak Detection:	0
Line Maintenance:	0
Fire Hydrant / Valve Maintenance:	22
Fire Hydrant Repairs / Replacements:	4
Flushing:	221
Customer Complaints (i.e. water quality):	2
Flow Tests:	3
Tennessee One Calls:	1250

See attachment for additional information.

January 2016 Report:

Total Work Order Tickets Worked:	77
Water Main Break Repairs:	8
Service Line Repairs:	0
¾" & 1" Water Taps Made:	3
2" Water Taps Made:	0
6" Fire Line Taps Made:	2
8" Water Taps Made:	0
Leak Detection	0
Line Maintenance	0
Fire Hydrant / Valve Maintenance:	0
Fire Hydrant Repairs/Replacements:	0
Flushing:	83
Customer Complaints (i.e.: water quality):	2
Flow Tests:	0

Tennessee One Call Tickets:

February 2016 Report:

Total Work Order Tickets Worked:	88
Water Main Break Repairs:	1
Service Line Repairs:	8
¾" & 1" Water Taps Made:	9
2" Water Taps Made:	0
6" Fire Line Taps Made:	3
8" Water Taps Made:	1
Leak Detection:	0
Line Maintenance:	0
Fire Hydrant / Valve Maintenance:	12
Fire Hydrant Repairs/Replacements:	2
Flushing:	62
Customer Complaints: (i.e.: water quality):	0
Flow Tests:	1

Tennessee One Call Tickets:

March 2016 Report:

Total Work Order Tickets Worked:	80
Water Main Break Repairs:	1
Service Line Repairs & Installations:	9
¾" & 1" Water Taps Made:	2
2" Water Taps Made:	0
6" Fire Line Taps Made:	0
8" Water Taps Made:	1
Leak Detection:	0
Line Maintenance:	0
Fire Hydrant/Valve Maintenance:	10
Fire Hydrant Repairs/Replacements:	2
Flushing:	76
Customer Complaints: (i.e.: water quality):	0
Flow Tests:	2

Tennessee One Call Tickets:

TENNESSEE ONE CALLS – TOTAL 1st QTR.: 1250

01/02/16: Repaired water main break at the corner of Briarcliff & Cedarway.

1 man – 9.5 hrs. overtime; 4 men – 9 hrs. overtime

01/07/16: Repaired water main break at the corner of Wagoner & Pennsylvania.

9 men – 3 regular hrs.; 5 men – 10 hrs. overtime; 3 men – 9 hrs. overtime; 1 man – 5 hrs. overtime

01/11/16: Repaired water main break at 314 Cleveland Ave.

7 men – 2 regular hrs.; 7 men – 1 hr. overtime

01/22/16: Repaired water main break between 210 & 212 Cumberland Dr.

7 men – 7 regular hrs.; 7 men - 1 hr. overtime

01/22/16: Investigated where water was coming up in the middle of the road & in the yards between 719 & 722 Mulberry St. Potholed & isolated the main. Shut the main completely down. No water was found leaking anywhere. Cut the main back on & there was still no change in the water flow. Determined it was ground water flowing.

2 men – 9 hrs. overtime; 4 men – 8.5 hrs. overtime

01/23/16: Repaired water main break at 109 W. Adams Ave.

1 man - 10.5 hrs. overtime; 5 men – 10 hrs. overtime

01/25/16: Repaired water main break at 24 Head Homes – Beard Ave.

6 men – 2 regular hrs.

01/27/16: Repaired water main break on Thorne Ct.

7 men – 2 regular hrs.

02/04/16: Made a new 1" water tap & y'd off to two ¾" service lines to 805 & 807 Dakota Ln. to replace black plastic lines due to several leaks. Cut off & disconnected old service lines at the main. Used 30 ft. of 1" copper tubing & 30 ft. of ¾" copper tubing.

5 men – 6 regular hrs.; 5 men - 1 hr. overtime

02/17/16: 3350 Hunters Point Pk. – Made ¾" water tap; used 55 ft. of ¾" copper tubing.

3 men – ½ hr.

02/17/16: 3380 Hunters Point Pk. – Made ¾" water tap; used 60 ft. of ¾" copper tubing.

3 men – ½ hr.

02/17/16: 3400 Hunters Point Pk. – Made ¾" water tap; used 55 ft. of ¾" copper tubing.

3 men – ½ hr.

02/22/16: Replaced 1" service line across road going to 602B & 602C Lindbergh Dr. due to leak; used 25 ft. of 1" copper tubing.

4 men – 4 regular hrs.; 4 men – 1 hr. overtime

02/23/16: Made a 1" & a 6" tap for 1020 Maddox-Simpson Pkwy.; used 20 ft. of 1" copper tubing.

5 men – 2 regular hrs.

02/29/16: **On 02/18/16** we rebuilt a fire hydrant at 1035 Shipper Rd. due to hydrant leaking in customer's yard; it will have to be replaced.

1 man – 2 regular hrs.; 1 man – 4 regular hrs.; 2 men – 6 regular hrs.

On 02/29/16 we replaced the fire hydrant.

5 men – 5 regular hrs.; 3 men – ½ hr. overtime

03/26/16: Customer called on a Saturday advising they thought a fire hydrant was leaking. It turned out the meter base was busted at 211 Bethlehem Rd. Replaced the meter base. Everything was extremely below grade. Called & spoke with the Crew Leader to discuss raising the meter up to grade. Decided it needed to be raised & will do the work on Monday.

1 man – 3 overtime hrs.

03/28/16: 211 Bethlehem Rd. - Raised customer's & city side's service line, meter box & meter up to codes.

3 men – 2 regular hrs.

03/29/16: 516 W. Spring St. – Repaired leak on 2" service line & replaced 1" cutoff.

6 men – 4 regular hrs.

LEBANON

Tickets Received Report

All One Call Centers
All Region/Districts
Mobile: WATER
From 01/01/2016
Through 03/31/2016

Region:

District:

Mobile:

City:

Received:

Unique:

DEFAULT

DEFAULT

WATER

GLADEVILLE

4

4

LAVERGNE

1

1

LEBANON

1250

1250

MOUNT JULIET

26

26

Total:

1281

1281

Total:

1281

1281

Total:

1281

1281

Total:

1281

1281



CITY OF LEBANON

JEFF BAINES
Commissioner of Public Works

CLAYTON ANDERSON
Water & Sewer Department Manager
410 Park Drive
Lebanon, Tennessee 37087
Phone: (615) 444-0825
FAX: (615) 443-6319

200 Castle Heights Avenue North
Lebanon, Tennessee 37087

MEMORANDUM

TO: Jeff Baines, P.E.
Commissioner of Public Works

FROM: Clayton Anderson *CA*
Water & Sewer Manager

DATE: April 11, 2016

SUBJECT: Quarterly Report for January, February & March

Below is work completed by the Sewer Collection Department

Work Order Tickets Completed:	346
Pump Stations Daily Checked:	67
Point Repairs:	12 - 64ft.
Manhole Raised/Repaired:	10
Sewer Lines Cleaned:	25,480ft.
Sewer Lines TV'd:	10,376ft.
Customer Complaint Tickets:	70
Air Release Valve Replaced	1
Storm Drains Cleaned	2
Flow Meters Read	5
Tennessee One Calls:	1,250

MEMORANDUM

TO: Jeff Baines, Commissioner of Public Works
FROM: Billy Dranes, Treatment Plant Manager
DATE: April 14, 2016
SUBJECT: 1st Quarter (January, February, March) 2016 report

The following is an operational summary for the 1st quarter 2016 at the Lebanon Wastewater Treatment Plant:

Gallons treated/inches of rain measured at treatment plant:	January	229 million gallons/1.71 inches
	February	274 million gallons/6.04 inches
	March	233 million gallons/3.17 inches
	TOTAL	736 million gallons/10.92 inches

Note: 4th quarter 2015 flow was 464 million gallons with 13.76 inches of rain measured at the WWTP

Average treated effluent per day during the 1st quarter was 8.2 million gallons/day. Dry weather flow to the WWTP is approximately 4 million gallons per day so we estimate that an average of 4.2 million gallons/day of the flow to the WWTP during 1st quarter was from infiltration/inflow due to rainfall.

The WWTP laboratory performed a total of approximately 700 individual analytical tests during the quarter.

There were no overflows at the WWTP and no NPDES permit effluent violations during the 4th quarter.

FOG Program – 100 facilities pumped; 62 facilities inspected; 3 repairs completed; 0 notices of non-compliance issued; 0 collection system FOG related overflows.

Backflow – 196 backflow tests due; 196 backflow tests completed.



CITY OF LEBANON

PHILIP CRAIGHEAD, Mayor

JERRY SNODGRASS

Gas Manager

215 Maddox Simpson Pkwy.

Lebanon, Tennessee 37090

Phone: (615) 443-2835

Fax: (615) 443-2807

200 North Castle Heights Avenue

Suite 100

Lebanon, Tennessee 37087

Gas Department Quarterly Activity Report

January – March 2016

89 new customers were added during the first quarter of 2016 as gas tap sales have remained strong during this quarter, residential and commercial construction has kept us very busy throughout our service area. We have been busy replacing old steel gas mains and services with new plastic lines. Many of the lines being renewed are 30-50 years old and started showing signs of corrosion damage. Our rehabilitation work has been going very smoothly alongside the City's sidewalk replacement work. I have heard nothing but positive comments from residents living in the areas of sidewalk replacement and installation. Below you will find a list of the various jobs and work assignments completed by the department:

- 9,585 ft. of service line installed
- 4,460 ft. of main line installations
- 19 line relocations and repairs
- 4 retired services
- 12 leaks repaired
- 85 odor calls responded to
- 11 - 3rd party damages repaired
- 1281 Tennessee One Call locate tickets worked
- 326 customer appointments- (cut-off/cut-on, service changes)
- 362 Trouble tickets, meter changes and new meter sets

Thank You


Jerry Snodgrass, Manager



City of Lebanon Recreation Department Quarterly Report for January, February, and March 2016

We are still in the middle of Jr. Pro Basketball in January with games 3 nights a week and games on Saturdays. We start sign-ups for Baseball, Tee-ball, and Soccer in January, and this runs through February. We are busy working on getting the fields ready for Little League since they start practicing in the middle of February. Little League has over 600 boys registered to play baseball this year. The Tee-ball Division, that the City of Lebanon runs, has 144 four and five year olds that have signed up to play. Lebanon Girls Softball Association is also going strong. They had signups in January and early February and have their teams formed and practicing. They had 240 girls sign-up this time. Soccer is practicing and playing games at the soccer complex. They also had another good turn out this year. We also had the Walk Across Wilson event this year at the Don Fox Community Park with over 2,000 participants from area school systems. This event was a big success.

ORDINANCE NO. 16-5193

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A LINE ITEM TRANSFER FOR THE STORMWATER DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a line item transfer is necessary to cover the annual TDEC MS4 maintenance fee for the Stormwater Department; and

WHEREAS, the appropriate line item transfer is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and Commissioner of Finance shall make the following line item transfer in the FY 15 – 16 City of Lebanon budget:

Department: Stormwater

From: 12043000-72300 Public Relations & Notices \$2,100.00

To: 12043000-72900 Contractual Services \$2,100.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.

BUDGET AMENDMENT FORM

FINANCE DEPT.

FY 2015-2016

2016 MAR 31 AM 8:12

FOR ACCOUNTING PURPOSES ONLY

BGT #

POSTED

REF #

INITIALS

DEPARTMENT Stormwater

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
120-43000-72300	Public Relations & Notices	\$ 2,100.00	
	Total	\$ 2,100.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
120-43000-72900	Contractual Services		\$ 2,100.00
	Total		\$ 2,100.00

REQUESTED BY Liane M. Dranes

DATE 3/29/2016

DEPARTMENT HEAD Jeff Baum

DATE 3/30/16

COMM. OF FINANCE Robert Jones

DATE 4-5-16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

Transfer funds to cover annual TDEC MS4 maintenance fee.

After

ORDINANCE NO. 16-5194

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A LINE ITEM TRANSFER FOR THE ENGINEERING DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a line item transfer is necessary to cover uniform expenses for the remainder of the year for the Engineering Department; and

WHEREAS, the appropriate line item transfer is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and Commissioner of Finance shall make the following line item transfer in the FY 15 – 16 City of Lebanon budget:

Department: Engineering

From: 11043150-73310 Gas, oil, etc \$250.00

To: 11043150-73260 Uniforms \$250.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.

BUDGET AMENDMENT FORM

FY 2015-2016

FINANCE DEPT.

2016 MAR 17 PM 1:26

FOR ACCOUNTING PURPOSES ONLY

BGT #

POSTED

REF #

INITIALS

DEPARTMENT ENGINEERING

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043150-73310	GAS, OIL, ETC.	\$ 250.00	
	Total	\$ 250.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043150-73260	UNIFORMS		\$ 250.00
	Total		\$ 250.00

REQUESTED BY

RTB

DATE

3-17-16

DEPARTMENT HEAD

Jeff Bruma

DATE

3/17/16

COMM. OF FINANCE

Robert DeLeon

DATE

3/21/16

MAYOR

DATE

REASON FOR THIS TRANSFER:

To purchase boots for employee and cover expenditures for remainder of the year.

After

ORDINANCE NO. 16-5195

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A LINE ITEM TRANSFER FOR THE GAS DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a line item transfer is necessary to cover expenses for the remainder of the year for the Gas Department; and

WHEREAS, the appropriate line item transfer is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and Commissioner of Finance shall make the following line item transfer in the FY 15 – 16 City of Lebanon budget:

Department: Gas

From: 41552413-72900 Contractual \$2,500.00

To: 41552413-73300 Repair & Maint Supplies \$2,500.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

ORDINANCE NO. 16-5196

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE LEGENDS DRIVE EXTENSION PROJECT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a budget amendment is now necessary for the Legends Drive Extension Project to appropriate unused funds for engineering and other expenditures; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner to appropriate unused funds for the Legends Drive Extension Project:

Department: Legends Drive Extension			
From: 31690000-79000	Budget Fund Balance		\$172,460.92
To: 31643147-79330	Engineering & Other Exp		\$172,460.92

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

ORDINANCE NO. 16-5197

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE THE
2016 NATURAL GAS LEAK SURVEY**

WHEREAS, the City of Lebanon is required by the Tennessee Department of Transportation - Division of Pipeline Safety (192-723) to conduct a survey for natural gas leaks in 2016; and

WHEREAS, competitive bidding for this project was opened on March 31, 2016, wherein the City of Lebanon received the following bids; and

<u>Company</u>	<u>Amount</u>
Lisco Incorporated	\$16,640.00
Mid-South Corrosion	No Response
Heath Consultants	No Response
Southern Cross	No Response
Mid-South Utility	No Response

WHEREAS, Lisco Incorporated is recommended as the best and lowest bidder; and

WHEREAS, funds to conduct the natural gas leak survey for 2016 are appropriated in the 2015 – 2016 fiscal year budget under line item #415-52413-72900.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Lisco Incorporated to conduct the 2016 Natural Gas Leak Survey in the amount of Sixteen Thousand, Six Hundred Forty Dollars and No Cents (\$16,640.00).

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Ord. No. 16-5197
Page 2

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

City of Lebanon - Purchasing Office
 TABULATION OF BIDS/PROPOSALS

Opening Date: March 31, 2016 @ 10:00 For: Gas Leakage Survey		(Vendors)		Lisco Incorporated		Mid-South Corrosion		Heath Consultants		Southern Cross		Mid-South Utility		
Item:	Quan.	DESCRIPTION	Unit	Total	Unit	Total	Unit	Total	Unit	Total	Unit	Total	Unit	Total
1	40	Crew Days of Gas Leak Survey	416.00	16,640.00	No Response		No Response		No Response		No Response		No Response	
				TOTAL PRICE:	\$16,640.00									\$0.00

REASON FOR AWARD: LOW BID \$16,640.00 for the Gas Leakage Survey for the Gas Department
 DELIVERY Funds are appropriated in the budget 2015-2016
 ONLY RESPONDING BIDDER In Line Item# 415-52413-72900
 ONLY SOURCE AVAILABLE
 STATE CONTRACT

RECOMMEND AWARD BE MADE TO: Lisco Incorporated for the lowest and best bid for

PREPARED BY Lisa Lane DATE 3/31/2016 APPROVE/AGREE: _____

REQUISITION# _____ COMMENTS: _____

BUDGET YEAR 2015-2016

Requested Council Meeting Date: 19-Apr-16 SHEET 1

ORDINANCE NO. 16-5198

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE THE PURCHASE OF FIREWORKS FOR VARIOUS CITY SPONSORED EVENTS

WHEREAS, the City of Lebanon has a need to purchase fireworks to be displayed at various City sponsored events; and

WHEREAS, competitive bidding was opened on April 14, 2015 wherein the City of Lebanon awarded the bid to Pyro Shows for \$26,500.00 per year for two years; and

WHEREAS, funds for the purchase of fireworks will be appropriated in the 2016-2017 fiscal year budget.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Pyro Shows for the purchase of fireworks for various City sponsored events in the amount of Twenty-six Thousand, Five Hundred Dollars and No Cents (\$26,500.00).

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading:

4/19/16

Passed second reading:

ORDINANCE NO. 16-5199

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO MODIFY
SEWER TREATMENT SEPTIC TANK DUMPING FEE
FROM \$65 PER LOAD TO \$35 PER LOAD**

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924 wherein the septic tank dumping fee was increased from \$20 per load to \$65 per load; and

WHEREAS, it is now necessary to modify such fee from \$65 per load to \$35 per load; and

WHEREAS, such fee modification will be retroactive to April 1, 2016.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to modify the sewer treatment septic tank dumping fee from Sixty-five Dollars (\$65.00) per load to Thirty-five Dollars per load (\$35.00), retroactive to April 1, 2016.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading:

4/19/16

Passed second reading:

Industrial Bldg.	Per Employee	\$20	\$25	\$24	\$140
School or Daycare	Per Student	No Set Fee	\$60	No Set Fee	\$80
College (Residential)	Per Student	No Set Fee	\$375	No Set Fee	\$500
Theater/Auditor/Church	Pr Seat/Cap	No Set Fee	\$15	No Set Fee	\$20
Laundromat	Per Washer	No Set Fee	\$750	No Set Fee	\$1500
Jail	Per Inmate	No Set Fee	\$450	No Set Fee	\$600
Hospital	Per Bed	No Set Fee	\$750	No Set Fee	\$1000
Gym	Per 1000 SF	No Set Fee	\$750	No Set Fee	\$1000
Car Wash	Per Bay	No Set Fee	\$1200	No Set Fee	\$1500
Rest Home & Assisted Living	Pr Lic Capac	No Set Fee	\$500	No Set Fee	\$700

from Ord
15-4924

**Water & Sewer
Plan Review & Inspection Fees**

Existing System	Plan Review	Inspection Fee	Minimum
Water	\$ 300.00	\$ 1.25/L.F.	\$ 500.00
Sewer	\$ 300.00	\$ 2.00/L.F.	\$ 1,000.00
Force Main	\$ 300.00	\$ 1.25/L.F.	\$ 500.00

Proposed System	Plan Review	Inspection Fee	Minimum
Water	\$ 300.00	\$ 1.50/L.F.	\$ 500.00
Sewer	\$ 300.00	\$ 2.25/L.F.	\$ 1,000.00
Force Main	\$ 300.00	\$ 1.50/L.F.	\$ 500.00

**Gas Department
Gas Tap Fees**

	In City	Outside City
Current	\$ 125.00/residential \$ 200.00/commercial	\$ 200/residential \$ ___/commercial
Proposed	\$ 150.00/residential \$ 225.00/commercial	\$ 225/residential \$ ___/commercial

* **Sewer Treatment
Septic Tank Dumping** Current \$ 20/load Proposed \$ 65/load (Statewide average \$ 65)

Codes
Sign Permits Current \$ 10.00 + .50 per sq. ft. Proposed 0-100 sq. ft. \$ 50.00
101 sq. ft. and up \$ 50.00 + .50 per ft. over 100 sq. ft.

Business License Inspection for Issuance of A Certificate of Occupancy

New Fee Proposed \$ 35.00 initial inspection fee (includes 1 "reinspection")
\$ 25.00 per each additional inspection

Recreation Department

Field Rental Charges (#34750)
Teams renting field for single game Current \$ 35.00 Proposed \$ 50.00
Teams renting field for 2 games on same date Current \$ 50.00 Proposed \$ 100.00

ORDINANCE NO. 16-5200

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE GAS DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a budget amendment is now necessary for the Gas Department to support new gas main and service installation; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner to support new gas main and service installation:

Department: Gas		
From: 41590001-79010	Retained Earnings	\$10,000.00
To: 41552413-7450	Raw Materials	\$10,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

ORDINANCE NO. 16-5201

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO APPROVE THE ANNUAL RENEWAL OF THE CONTRACT WITH JAMES N. BUSH CONSTRUCTION COMPANY, INC., FOR GAS SYSTEM REHABILITATION/IMPROVEMENTS, PROJECT NO. CL10015

WHEREAS, the City Council of Lebanon passed Ordinance No. 10-3750 approving the bids for, and granting to James N. Bush Construction Company, Inc., the contract for Lebanon Gas Department Project No. CL10015, calling for gas system rehabilitation and improvements; and

WHEREAS, it is necessary and in the best interest of the customers of the City of Lebanon Gas Department to amend Ordinance No. 10-3750 by extending the term through April 30, 2017, unless terminated by either party, owner or contractor, or extended upon mutual agreement of the parties.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and Commissioner of Finance and Revenue are hereby authorized to amend Ordinance No. 10-3750 by extending the term of the contract with James N. Bush Construction Company, Inc. through April 30, 2017, for Lebanon Gas Department Project No. CL10015, to an amount not to exceed the appropriations as approved in the annual gas department budget.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

Addendum No. 5

Job No. 2004.25
Page 1 of 2

ADDENDUM TO AGREEMENT OF THE
2010-2011 ANNUAL CONTINUING CONSTRUCTION CONTRACT # CL10015
NATURAL GAS SYSTEM IMPROVEMENTS
LEBANON GAS DEPARTMENT
WILSON COUNTY, TENNESSEE

BETWEEN

CITY OF LEBANON, TENNESSEE
AND
JAMES N. BUSH CONSTRUCTION COMPANY INC

This Addendum forms a part of the Contract Documents and modifies the original Contract, as stipulated below.

This Addendum consists of 2 pages, including attached signature sheet.

ACTION REQUIRED:

The following are changes to the Original Contract; all other terms in the Contract remain the same, apply to the new Term, defined below, and are in full force and effect:

1. "Term". The Term of the Contract shall be extended through April 30, 2017, unless terminated by either party, Owner or Contractor, or extended upon mutual agreement of the parties.
2. "Appropriations". Ordinance # 16-_____, approved on April 30, 2017, by the Lebanon City Council for Natural Gas System Improvements Continuing Construction, appropriated funds not to exceed the budgetary line item of one million dollars (\$1,000,000) for the fiscal year 2016-2017.

END OF ADDENDUM

OWNER:

Recommended by: _____ Date: _____
Director – Natural Gas Department

Recommended by: _____ Date: _____
Commissioner of Public Works

Recommended by: _____ Date: _____
Commissioner of Finance and Revenue

Recommended by: _____ Date: _____
Mayor

Recommended by: _____ Date: _____
City Attorney

CONTRACTOR:

Accepted by: _____ Date: _____
James N. Bush Construction Company, Inc.

ORDINANCE NO. 16-5202

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE BUDGET AMENDMENTS AND LINE ITEM TRANSFERS FOR THE FIRE DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, budget amendments are necessary for the Fire Department to allocate funds received from the Fairgrounds for overtime reimbursement; and

WHEREAS, line item transfers are necessary for the Fire Department to cover expenses for the remainder of the fiscal year; and

WHEREAS, the appropriate budget amendments and line item transfers are incorporated on the attached tables by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner:

Department: Fire

From: 1104-34314	Fair Reimbursement	\$6,466.15
11042200-71130	Scheduled Overtime	\$10,000.00
11042200-73300	Repair & Maintenance	\$1,000.00
11042200-71140	Certifications	\$500.00
11042200-72310	Subscriptions	\$2,200.00
11042200-72340	Community Relations	\$900.00
11042200-72910	Jans Cleaning Services	\$400.00
11042200-73100	Office Supplies	\$2,500.00
11042200-73200	Operating Supplies	\$5,000.00
To: 11042200-71120	Fair Reimbursement	\$6,466.15
11042200-71120	Overtime	\$10,000.00
11042200-72500	Medical & Vet	\$500.00
11042200-73320	Motor Vehicle Parts	\$4,000.00
11042200-72900	Contractual Services	\$5,000.00
11042200-73260	Uniforms	\$3,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016

2016 APR 12 AM 9:55

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Fire

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
1104-34314	Fair Re-inbursement	6466.15	
11042200-71130	Scheduled Overtime	10,000.00	

Total \$16,466.15 -

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11042200-71120	Fair - Re-inbursement		6466.15
11042200-71120	Overtime		10,000.00

Total \$16,466.15 -

REQUESTED BY Chris Dowell
DEPARTMENT HEAD [Signature]
COMM. OF FINANCE [Signature]
MAYOR [Signature]

DATE 4-11-16
DATE 4-11-16
DATE 4/2/16
DATE _____

REASON FOR THIS TRANSFER:
Receiving monies back from Fair 2015

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM FINANCE DEPT.
FY 2015-2016

2016 APR 12 AM 10:01

FOR ACCOUNTING PURPOSES ONLY	
BGT # _____	
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Fire

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11042200-73300	Repair + Maintenance	\$ 1000.00	
11042200-71140	Certifications	\$ 500.00	
11042200-72310	Subscriptions	\$ 2200.00	
11042200-72340	Community Relations	\$ 900.00	
11042200-72910	Junk Cleaning Services	\$ 400.00	
11042200-73100	Office Supplies	\$ 2500.00	
11042200-73200	Total Operating Supplies	\$ 5000.00 -	
		\$ 12,500.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11042200-72560	Medical + Vet		\$ 500.00
11042200-73320	Motor Vehicle Parts		\$ 4,000.00
11042200-72900	Contractual Services		\$ 5,000.00
11042200-73260	Uniforms		3000.00

Total \$ 12,500.00 -

REQUESTED BY Chris Dowell **DATE** 4-11-16
DEPARTMENT HEAD [Signature] **DATE** 4-11-16
COMM. OF FINANCE [Signature] **DATE** 4-12-16
MAYOR _____ **DATE** _____

REASON FOR THIS TRANSFER:

To cover expenses for remainder of fiscal year

ORDINANCE NO. 16-5203

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE POLICE DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a budget amendment is now necessary for the Police Department to allocate funds received for upcoming community events; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner:

Department: Police

From: 1104-34017	Police Donations	\$962.07
To: 11042100-73251	Community Events	\$962.07

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

ORDINANCE NO. 16-5204

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR ANNUAL STREET PAVING

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a budget amendment is now necessary for Annual Street Paving to allocate funds received from Wilson County for paving improvement as a result of swapping city owned right-of-way on Lake Street and the Old Courthouse Parking Lot owned by the county; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner:

Department: Annual Street Paving

From: 1104-36310	Sale of Land	\$7,500.00
To: 11043115-72900	Contractual Services	\$7,500.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading:

4/19/16

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016

FINANCE DEPT.
 2016 APR 27 PM 3:18

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT ANNUAL STREET PAVING

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
1104-36310	SALE OF LAND	\$ 7,500.00	
Total		\$ 7,500.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043115-72900	CONTRACTUAL SERVICES		\$ 7,500.00
Total			\$ 7,500.00

REQUESTED BY Shei Featherston **DATE** 4-7-16

DEPARTMENT HEAD _____ **DATE** _____

COMM. OF FINANCE [Signature] **DATE** 4-12-16

MAYOR _____ **DATE** _____

REASON FOR THIS TRANSFER:
 ALLOCATE FUNDS RECEIVED FROM WILSON COUNTY FOR PAVING IMPROVEMENT AS A RESULT
 OF SWAPPING CITY OWNED RIGHT-OF-WAY ON LAKE STREET AND THE "OLD COURTHOUSE
 PARKING LOT" OWNED BY THE COUNTY. APPROVED BY ORDINANCE #15-4911

WILSON COUNTY, TENNESSEE

LEBANON, TENNESSEE 37087

NO. 89000657

DATE	REFERENCE NO.	INV. NO.	P. O. NO.	PAID AMOUNT
04/05/2016	189-91120-724	133438		7500.00

Cash Account: 11140

Fund Number: 189

FINANCE DEPT
2016 APR 27 PM 3:17

ORDINANCE NO. 15-4911

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO APPROVE THE CLOSURE, ABANDONMENT, AND TRANSFER OF RIGHT OF WAY OF LAKE STREET, FROM EAST HIGH STREET TO ROGERS AVENUE, TO WILSON COUNTY IN CONSIDERATION OF WILSON COUNTY DEEDING THE PROPERTY KNOWN AS THE "OLD COURTHOUSE PROPERTY" PARKING LOT TO THE CITY

WHEREAS, Wilson County has requested that the City of Lebanon close and abandon Lake Street, from East High Street to Rogers Avenue, and to transfer the City's right of way of Lake Street to Wilson County; and

WHEREAS, pursuant to Ord. No. 98-1762, the City currently has a long term lease on a parcel of County-owned property known as the "old courthouse property" parking lot that is maintained by the City for public parking, but is subject to certain use restrictions; and

WHEREAS, in consideration of the City closing and abandoning Lake Street, and of the City transferring all right of way to the County, the County has agreed to transfer ownership of the old courthouse property parking lot to the City of Lebanon by deed; and

WHEREAS, however, prior to the closure and abandonment of this certain portion of Lake Street, certain improvements to other nearby streets and utilities will be required as well as certain plats will need to be produced by both the City of Lebanon and Wilson County; and

WHEREAS, the vacation of the part of Lake Street described above has been submitted to and approved for recommendation by the Lebanon Regional Planning Commission.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to close, abandon, and vacate Lake Street, between East High Street and Rogers Avenue, and to transfer all City rights of way to Wilson County. As consideration for this transfer, Wilson County shall deed the property known as the "old courthouse property" parking lot, upon which the City of Lebanon currently has a long term lease (See Ord. No. 98-1762) to the City in fee simple. Such lease shall remain in full force and effect until Wilson County passes a resolution approving this mutual transfer of property and the deed transferring ownership of the "old courthouse property" parking lot to the City is recorded in the Wilson County Register of Deeds office. Upon these two conditions precedent occurring, the lease shall become null and void.

Ordinance No. 15-4911
Page 2

Section 2. Prior to the closure, abandonment, and vacation of this certain part of Lake Street, the Wilson County Government shall make certain improvements to nearby streets and utilities in order to protect the health, safety, and welfare of the public upon the closure of Lake Street.

Section 3. The Commissioner of Public Works is authorized to survey and plat the new Lake Street right of way. All improvements to be performed by the Wilson County Government and City obligations that must occur prior to closing Lake Street are listed on Exhibit A, attached hereto and incorporated by reference as if appearing herein verbatim.

Section 4. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:



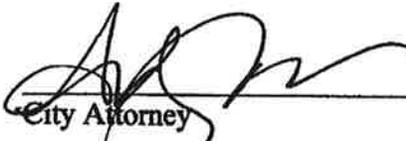
Commissioner of Finance & Revenue

Approved:



Mayor

Approved as to form:



City Attorney

Passed first reading: 5/19/15

Passed second reading: 8/18/15

**Wilson County Government Request for Closure of Lake Street
from East High Street/SR 26 (Bypass) to Rogers Avenue**

Recommendations:

1. Preferred truck route for deliveries to the Lebanon Housing Authority will be from US 231 N to Rogers Avenue to Lake Street to East Forrest Avenue.
2. Improve Rogers Avenue to 22 feet of pavement. Estimated cost \$7,500.
 - a. Widening costs include undercutting on north side approximately four (4) feet wide.
 - b. Placement of 6" stone and 2" asphalt binder.
 - c. Resurface of patched section 1½" surface mix.

Subdivision Plats:

- 1) The Lake Street right-of-way shall be surveyed and platted per current City of Lebanon Subdivision Regulations. All easements shall be shown on the plat. The City of Lebanon shall be responsible for preparation of said plat.
- 2) The Old Courthouse Property located on the southwest quadrant of the Lebanon Square shall be surveyed and platted per the current City of Lebanon Subdivision Regulations. Wilson County shall be responsible for preparation of said plat.

Other:

- 1) The existing 8" sewer line and manhole no longer serve as a public sewer line and therefore shall become the private sewer service to serve the County's facilities.
- 2) Public utility easements shall be provided for natural gas, electric, telephone, cable lines, etc.

Note:

Prior to the execution of any deeds, the City of Lebanon must take all legal steps to officially close Lake Street from East High Street (SR 26) to Rogers Avenue.

Ex. A

ORDINANCE NO. 16-5206

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO PURCHASE FENCING AND GATES FOR THE WATER/SEWER BUILDING ON CARVER LANE

WHEREAS, the Water/Sewer Building on Carver Lane has a need for fencing and gates, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein; and

WHEREAS, competitive bidding for this project was opened on April 13, 2016, wherein the City of Lebanon received the following bids; and

<u>COMPANY</u>	<u>AMOUNT</u>
Baird Custom Fencing	\$26,642.00
Southeast Fence	No Response

WHEREAS, funds are appropriated in the 2015 – 2016 budget under line item nos. #411-16520 411-W015000 and 411-16520 S015000, 50/50 split.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Baird Custom Fencing, the best and lowest bidder, for the purchase of fencing and gates for the Water/Sewer Building on Carver Lane, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein, for the Water/Sewer Departments, in the amount of Twenty-six Thousand, Six Hundred Forty-two Dollars and No Cents (\$26,642.00).

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

ORDINANCE NO. 16-5209

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE AN APPEAL OF THE WILSON COUNTY CHANCERY COURT CASE *GREENWOOD v. CITY OF LEBANON* AND TO APPROVE THE HIRING OF OUTSIDE COUNSEL FOR THE APPEAL

WHEREAS, the City of Lebanon was sued by George Greenwood and Janet Langley on a contractual matter involving their role and replacement as the City's agent of record for the procuring of health insurance for the City's employees (Wilson County Chancer Court Docket No. 2014-CV-183); and

WHEREAS, on March 23rd, 2016, the Chancery Court granted a motion for summary judgment filed by Greenwood and Langley and ordered the City of Lebanon to pay approximately \$73,000.00 to them; and

WHEREAS, it is deemed in the best interests of the citizens of Lebanon to appeal this decision to the Tennessee Court of Appeals; and

WHEREAS, the City Attorney should be authorized to hire outside counsel that specializes in municipal appeals.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The City Attorney is authorized to file a Notice of Appeal with the Wilson County Chancery Court and to appeal *Greenwood v. City of Lebanon*, Docket No. 2014-CV-183, to the Tennessee Court of Appeals as an appeal is deemed in the best interests of the citizens of Lebanon. Additionally, the City Attorney is authorized to hire outside counsel experienced in municipal appellate cases.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

ORDINANCE NO. 16-5184

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO ACCEPT BIDS FOR
THE CONSTRUCTION OF THE EXTENSION OF LEGENDS DRIVE
PROJECT NO. CL 14016**

WHEREAS, plans have been developed for the extension of Legends Drive from west of Tater Peeler Road to Cainsville Road; and

WHEREAS, competitive bidding for this project was opened on March 17, 2016, wherein the City of Lebanon received the following bids; and

<u>COMPANY</u>	<u>AMOUNT OF BID</u>
Brown Builders, Inc.	\$4,600,974.00
Jones Bros, LLC	\$4,609,410.75
Lojac Enterprises Inc.	\$4,664,011.00
Hoover, Inc.	\$5,010,849.65
Civil Constructors, Inc.	\$5,225,761.65
Jarrett Builders, Inc.	\$6,112,148.05

WHEREAS, Brown Builders, Inc. is recommended as the best and lowest bidder.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Brown Builders, Inc. as the best and lowest bidder for the construction of the extension of Legends Drive, Project No. CL 14016, in the amount of Four Million, Six Hundred Thousand, Nine Hundred Seventy-four Dollars and No Cents (\$4,600,974.00).

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading:

4/19/16

Passed second reading: _____

April 5, 2016

VIA ELECTRONIC MAIL: Randy.Laine@lebanontn.org

Mr. Randy Laine
 Capital Projects Engineer
 City of Lebanon
 200 Castle Heights Avenue, North, Suite 300
 Lebanon, Tennessee 37087

**RE: EXTENSION OF LEGENDS DRIVE
 LEBANON, TENNESSEE
 CITY OF LEBANON PROJECT NO. CL 14016**

Dear Randy:

We have completed our tabulation of the bids received at 2:00 p.m. on March 17, 2016 for the construction of the Extension of Legends Drive; City Project No. CL 14016.

Our review of the bids found the bids correct as read aloud. A copy of the bid tabulation is attached for your review. A ranking of these bids is as follows.

<u>CONTRACTOR RANKING</u>	<u>BID AMOUNT</u>
1. Brown Builders, Inc.; Springfield, TN	\$4,600,974.00
2. Jones Bros. LLC; Nashville, TN	\$4,609,410.75
3. LoJac Enterprises Inc.; Hermitage, TN	\$4,664,011.00
4. Hoover, Inc.; LaVergne, TN	\$5,010,849.65
5. Civil Constructors Inc.; Franklin, TN	\$5,225,761.65
6. Jarrett Builders Inc.; Nashville, TN	\$6,112,148.05

As indicated by the ranking, Brown Builders, Inc. was found to be the lowest responsible bidder for the Extension of Legends Drive. The Engineer's Estimate of Probable Construction Cost for this project was approximately \$5,318,000.

Subsequent to the bid opening, Ragan-Smith checked the bid prices, arithmetic, and tabulations to verify the above listed totals. We also checked other bid documents and requirements for all submittals.

Discrepancies were noted during review of Brown Builders, Inc.'s Bid proposal as follows:

1. *A listing of subcontractors was required with Bids* – Brown Builders listed one subcontractor on the bid envelope only. Subsequent to the Bid, Brown Builders provided a comprehensive list of subcontractors for the project. No abnormalities related to subcontractors listed were apparent.
2. *A copy of the Contractor's license was required with Bids* – Brown Builders listed their Tennessee License Number on the bid envelope but did not include a copy of their license certificate. Subsequent to the Bid, we did receive a copy of Brown Builders license certification which agreed with information presented with the Bid.

With transmittal of the additional items in support of the Bid, all of the required documentation has been provided by Brown Builders, Inc. As indicated in the bid documents, the City of Lebanon can waive minor irregularities or informalities of the bid.

Mr. Randy Laine
Page 2
April 5, 2016



At this time, Brown Builders has met the minimum requirements as a responsible and responsive bidder according to "Award of Contract", Page C-2 of the Instruction to Bidders section of the Contract Documents for the Extension of Legends Drive. The City of Lebanon, at their discretion, may waive any minor Bid proposal defects or informalities as they relate to required bid documentation presented with the bid and detailed above.

Based on our review of the bid information and supporting documents, and based upon the references and past performance of this firm for their past work on bridge and concrete projects, we find that Brown Builders, Inc. has a satisfactory "track record" of completed work on projects with the City of Lebanon and the surrounding area.

Accordingly, under provisions of the Bid Documents, Ragan-Smith recommends award of **Project CL14016 - Extension of Legends Drive to Brown Builders, Inc.** based upon their qualification as the lowest responsive responsible bidder in the amount of **\$4,600,974.00**.

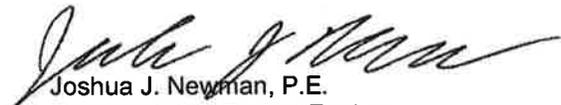
If you should have any questions regarding the above, please contact us.

Sincerely,

RAGAN-SMITH ASSOCIATES, INC.



Joseph F. Griffin, P.E.
Executive Vice President - Public Sector



Joshua J. Newman, P.E.
Transportation Project Engineer

JFG/JJN:djb

Enclosures

- c: Mr. Jeff Baines, Commissioner
- Mr. Clayton Anderson, Lebanon Public Works
- Mr. Matt Brown, Project Engineer

Legends Drive Bid Form - Summary

ITEM	DESCRIPTION	Civil	Lojac	Jones Bros	Brown Builders	Jarrett	Hoover	Summary Average
		COST	COST	COST	COST	COST	COST	COST
I	ROADWAY	\$ 3,524,640.15	\$ 3,147,586.50	\$ 3,028,487.75	\$ 3,008,710.80	\$ 4,349,215.50	\$ 3,322,177.55	\$ 3,396,803.04
II	BRIDGE	\$ 1,066,609.50	\$ 1,062,627.10	\$ 1,105,294.00	\$ 1,064,990.10	\$ 1,211,304.00	\$ 1,062,627.10	\$ 1,095,575.30
III	SEWER	\$ 338,737.50	\$ 246,978.00	\$ 246,978.00	\$ 256,397.00	\$ 288,707.00	\$ 358,390.00	\$ 289,364.58
IV	WATER	\$ 230,307.50	\$ 153,090.00	\$ 153,090.00	\$ 156,777.50	\$ 188,163.55	\$ 207,125.00	\$ 181,425.59
V	SINK HOLE	\$ 65,467.00	\$ 53,729.40	\$ 75,561.00	\$ 114,098.60	\$ 74,758.00	\$ 60,530.00	\$ 74,024.00
Total Bid Amount		\$ 5,225,761.65	\$ 4,664,011.00	\$ 4,609,410.75	\$ 4,600,974.00	\$ 6,112,148.05	\$ 5,010,849.65	\$ 5,037,192.52
Rank (low to high)		5	3	2	1	6	4	
Amount above low bid		\$ 624,787.65	\$ 63,037.00	\$ 8,436.75	\$ -	\$ 1,511,174.05	\$ 409,875.65	
Required Information Provided on Outside of Bid Envelope								
	Bid Form	✓	✓	✓	✓	✓	✓	✓
	Bid Security	✓	✓	✓	✓	✓	✓	✓
	List of Subcontractors	✓	✓	✓	✓	✓	✓	✓
	Copy of Contractor's License	✓	✓	✓	✓	✓	✓	✓
	Statement of Compliance	✓	✓	✓	✓	✓	✓	✓
	Non-Colusion Affidavit	✓	✓	✓	✓	✓	✓	✓
	Attestation Form	✓	✓	✓	✓	✓	✓	✓
Comments		N/A	N/A	N/A	Not licensed for Grading & Drainage or Base & Paving. Subcontractor List incomplete.	Subcontractor List incomplete. Submitted Bid Form totaled \$6,112,038.05.	Subcontractor List incomplete.	

ZONING ORDINANCE 16-5185

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF
LEBANON, TENNESSEE, BY MODIFYING SPECIFIC LANGUAGE WITHIN THE
HAMILTON SPRINGS SPECIFIC PLAN, IN WARD 6**

WHEREAS, the City of Lebanon desires to amend the official zoning atlas of the city;
and

WHEREAS, a request was made by the property owner to modify specific language
within the Hamilton Springs Specific Plan; and

WHEREAS, the proposed modifications would not change the overall concept for the
Specific Plan; and

WHEREAS, the changes include revisions to maps to match what is be constructed, to
allow deviations from the Building Regulations due to topographic constraints, to modify the
recommended block length, to modify pedestrian passageway widths, to clarify the architectural
distinction for the pedestrian scale for commercial and multi-family housing, to modify the
minimum openings, to allow alternative water retention methods in place of pervious pavement,
to remove asphalt and impervious concrete from Prohibited Materials, remove a section of
automobile visibility, to modify bicycle parking standards, to allow knee and street walls to be
used as frontage when topographic constraints exist and to change the definition of a knee wall
within the Specific Plan; and

WHEREAS, the City of Lebanon believes that such amendment will promote, protect
and facilitate the public health, safety and welfare of the community through coordinated and
practical land use and land development for the betterment of Lebanon's population; and

WHEREAS, the Lebanon Municipal Regional Planning Commission recommended
approval of the application as provided in the attached Exhibit A to the Mayor and City Council
at their March 22, 2016 meeting.

**NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as
follows:**

Section 1. That all maps in the Hamilton Springs SP booklet will be updated to reflect the
map included as Exhibit A.

Section 2. That language included in Exhibit B is included in the Hamilton Springs SP,
replacing the same sections, as part of the official City of Lebanon Zoning Ordinance.

Section 3. That all Ordinances in conflict herewith are repealed to the extent of said
conflict.

16-5185

Section 4. That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on April 1, 2016.

The Public Hearing was held at 5:55 PM in the City Council Chambers on April 19, 2016.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to Form:

Passed first reading: April 19, 2016.

City Attorney

Passed second reading: _____.



B. MASTER DEVELOPMENT PLAN



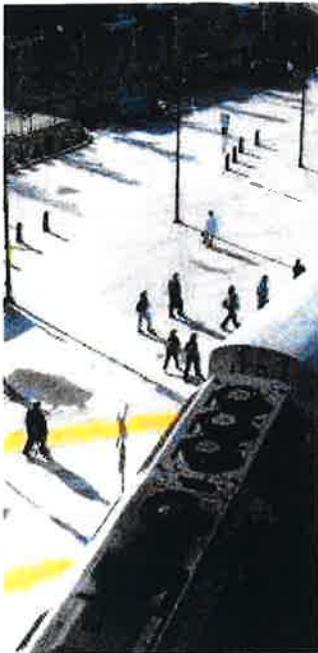
LEGEND

	Proposed Commuter Rail Stop		Village Commercial Subdistrict		Conceptual Routing of Future Greenway
	Village Center Subdistrict		Walkable Suburban Subdistrict		Stream Buffer
	Village Subdistrict		Open Space		

NOT TO SCALE

EXHIBIT B

HAMILTON SPRINGS SPECIFIC PLAN



CITY OF LEBANON TENNESSEE

Review Approvals

These site submittal plans are in compliance with standards of the Specific Plan and restrictive covenants for Hamilton Springs.

Signature/Developer

Date

3/18/16

Hamilton Springs I Design Review Committee has reviewed the attached plans for general compliance with the standards of the Specific Plan and restrictive covenants for Hamilton Springs. Review approval does not imply approval by the City of Lebanon nor other governing or permitting bodies having jurisdiction over this development site.

DRC Review Approval

Date

3/18/16

SUBMITTAL: DECEMBER 22, 2010
RESUBMITTAL: JANUARY 13, 2011
AMENDMENT SUBMITTAL: JANUARY 25, 2012
UPDATED: MAY 19, 2015
UPDATED: DECEMBER 18, 2015

Updated: March xx, 2016



A Bell Property Development

CONTACT: MR. JACK BELL

HORN SPRINGS GROUP, LLC

1333-C WEST MAIN STREET

LEBANON, TN 37087

P: 615.444.5930

F: 615.444.5668



CONTACT: MIKE WRYE, P.E., CPESC, CPSWQ, LEED® AP

1314 5TH AVENUE NORTH, SUITE 200

NASHVILLE, TN 37208

P: 615.242.0040

F: 615.242.1405

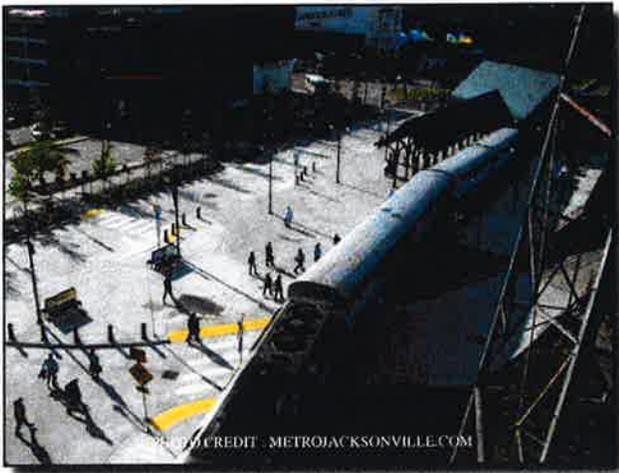
TABLE OF CONTENTS



TABLE OF CONTENTS	I
TRANSIT ORIENTED DEVELOPMENT	II
FORM-BASED CODE	III
FORWARD	IV
SECTION I: INTRODUCTION	1
A. Site Context and History	2
B. Master Development Plan	4
C. How to Use this Document	5
D. Design Review Committee	6
SECTION II: SUBDISTRICT STANDARDS	7
A. Village Center Subdistrict	8
B. Village Subdistrict	10
C. Village Commercial Subdistrict	12
D. Walkable Suburban Subdistrict	14
SECTION III: USE STANDARDS	17
A. Use Area Plan	18
B. Land Use Chart	19
SECTION IV: GENERAL DESIGN STANDARDS	21
A. Calculations	22
B. Streetscape Elements	23
C. Multimodal Transportation Network Plan	27
D. Street Types	28
E. Lots and Frontages	35
F. Landscape Standards	48
G. Materials Standards	51
H. Parking and Access	54
I. Service, Loading and Mechanical Area	58
J. Signage	59
K. Fences and Walls	65
L. Open Space	66
SECTION V: APPENDIX	75
SECTION VI: GLOSSARY	77



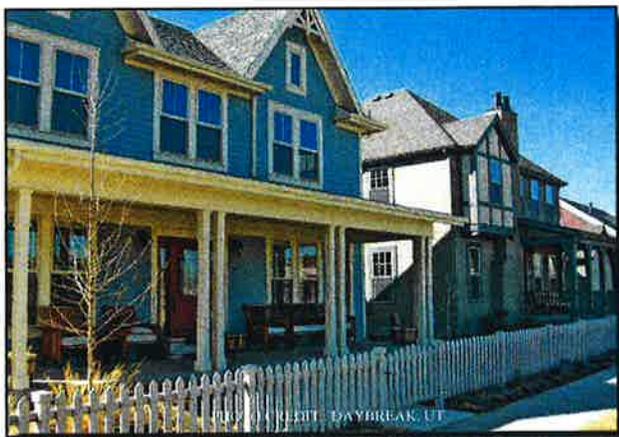
TRANSIT ORIENTED DEVELOPMENT



A variety of uses near the rail station encourages walkability.



A boulevard with visible green space creates a strong sense of place.



Well designed porches contribute to the neighborhoods charming character.

WHY TOD?

Transit Oriented Development or TOD is defined as a mixed-use residential or commercial development designed to maximize access to public transport, and often incorporates features to encourage transit ridership. A TOD is more importantly a catalyst for growth that has been proven to increase walkability, sustainability and help to provide transportation and housing choices as the population continues to look for more affordable and active places to live.

Once again the real estate market is recognizing the value of locations near transit as was commonly the case in the decades before widespread automobile ownership. Today it is the growing consumer demand for compact, walkable neighborhoods with access to quality transit service that is driving the paradigm shift. Many baby-boomers are looking to downsize while Generation X'ers and Millennials are looking to make their homes in more urban-like settings. Boomers are focused on safety, convenience, healthy living, and staying engaged. Many are gravitating towards new "town centers" that feature urban amenities in suburban locations. The younger generations are seeking greater work/life balance and looking for diversity, walkability and proximity to jobs and transit. They are looking to relocate to new and existing town centers as well as urbanizing suburban commercial "nodes".

It seems all generations are seeking greater freedom of choice in housing types and transportation options. In a recent nationwide survey of registered voters 73% strongly agreed that they feel they have no choice but to drive as much as they do. In the same survey 53% strongly agreed that they would like to spend less time in their cars. Middle Tennesseans were asked in a recent public opinion pole conducted by the Nashville Area MPO what they considered to be the region's greatest transportation problem. Lack of transit options was first, followed closely by the lack of walking and bicycling options. These market realities fueled by shifting demographics and generational preferences are expected to continue to drive demand for condos, apartments, single family attached, and small single family detached units in walkable communities close to amenities, shopping, jobs and transit for the next 10 to 20 years.

Considering the lack of supply of this type of lifestyle opportunity in the marketplace and the presence of existing transit service and other infrastructure at this location, never before has there been a more ideal "window of opportunity" for the City of Lebanon to take action and capitalize on this emerging transit-oriented development trend. Hamilton Springs can provide new and existing residents with more housing and transportation choices so they can pursue the affordable, convenient and active lifestyles they desire.



WHAT IS FORM-BASED CODE AND HOW IS IT UTILIZED IN HAMILTON SPRINGS

What is a Form-Based Code?

The Hamilton Springs Specific Plan utilizes a form-based code to regulate the built environment. Form-based codes foster predictable built results and a high-quality public realm by using physical form (rather than separation of uses) as the organizing principle for the code. They are regulations, not mere guidelines, adopted into city or county law. Form-based codes offer a powerful alternative to conventional zoning.

Form-based codes address the relationship between building facades and the public realm, the form and mass of buildings in relation to one another, and the scale and types of streets and blocks. The regulations and standards in form-based codes are presented in both words and clearly drawn diagrams and other visuals. They are keyed to a regulating plan that designates the appropriate form and scale (and therefore, character) of development, rather than only distinctions in land-use types.

This approach contrasts with conventional zoning's focus on the segregation of land uses, and the control of development intensity through abstract parameters (e.g., FAR: Floor Area Ratio). Not to be confused with design guidelines or general statements of policy, form-based codes are regulatory, not advisory. They are drafted to implement a community plan. They seek to achieve a community vision based on time-tested forms of urbanism. Because of the complex nature of a mixed-use environment, the form-based approach was selected as the preferred method for achieving a high quality built environment in the Hamilton Springs Specific Plan area.

Elements of a Form-Based Code

Form-based codes commonly include the following elements:

- **Regulating Plan.** A plan or map of the regulated area designating the locations where different building form standards apply, based on clear community intentions regarding the physical character of the area being coded.
- **Public Space Standards.** Specifications for the elements within the public realm (e.g., sidewalks, travel lanes, on-street parking, street trees, street furniture, etc.).
- **Building Form Standards.** Regulations controlling the configuration, features, and functions of buildings that define and shape the public realm.
- **Administration.** A clearly defined application and project review process.
- **Definitions.** A glossary to ensure the precise use of technical terms.

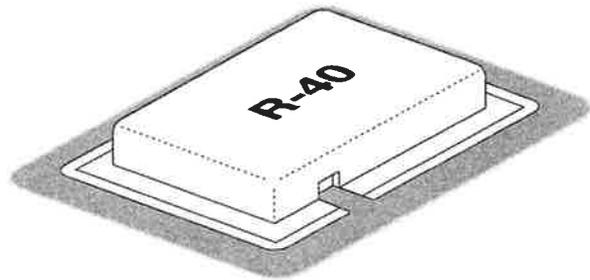
Form-based codes may also include:

- **Architectural Standards.** Regulations controlling external architectural materials and quality.
- **Landscaping Standards.** Regulations controlling landscape design and plant materials on private property as they impact public spaces (e.g. regulations about parking lot screening and shading, maintaining sight lines, ensuring unobstructed pedestrian movement, etc.).
- **Signage Standards.** Regulations controlling allowable signage sizes, materials, illumination, and placement.
- **Environmental Resource Standards.** Regulations controlling issues such as storm water drainage and infiltration, development on slopes, tree protection, solar access, etc.
- **Annotation.** Text and illustrations explaining the intentions of specific code provisions.

Credit: Form-Based Code Institute

HOW ZONING DEFINES A ONE-BLOCK PARCEL

Density, use, FAR (floor-area ratio), setbacks, parking requirements, and maximum building height(s) specified.



HOW FORM-BASED CODES DEFINE A ONE-BLOCK PARCEL

Street and building types (or mix of types), build-to-lines, number of floors, and percentage of built site frontage specified.

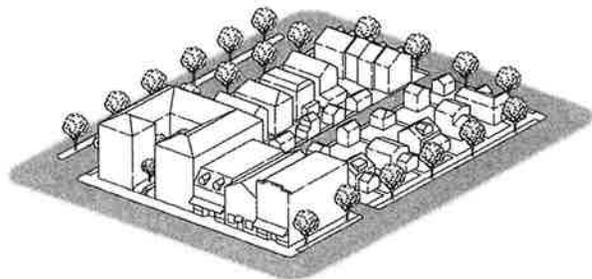


Illustration Credit: Peter Katz and Steve Price - Urban Advantage

THE HAMILTON SPRINGS SPECIFIC PLAN

The Hamilton Springs Specific Plan regulates the physical form of buildings to ensure each makes a positive contribution to a complete neighborhood environment. By ensuring a specific and predictable neighborhood form is built, the Hamilton Springs Specific Plan ensures that all new construction makes a positive contribution to the public realm – streets and open space – and that all investments are held to the same standards.

The Hamilton Springs Specific Plan is a regulating document and supersedes the Lebanon Zoning Ordinance, Subdivision Regulations and the Lebanon Sign Ordinance. Only in instances where subjects are not discussed in this document shall the Lebanon Zoning Ordinance, Subdivision Regulations or the Lebanon Sign Ordinance be referenced.

The Guiding Principles of the Hamilton Springs Specific Plan have directed the standards detailed in this document and are as follows:

ENSURE THAT HAMILTON SPRINGS TOD BECOMES A CIVIC, COMMERCIAL AND ENTERTAINMENT DESTINATION FOR THE CITY OF LEBANON.

The regulations of the Hamilton Springs Specific Plan clarify the vision for each subdistrict in Hamilton Springs TOD. Under the Hamilton Springs Specific Plan, certain areas are allowed to have multiple-story buildings, while others are zoned for neighborhood-scale development, while still others are allowed to be more transitional with supporting uses necessary to sustain home-based businesses and live/work situations.

PROVIDE OPPORTUNITIES FOR CONTINUED GROWTH WHILE PRESERVING AND ENHANCING THE CHARACTER OF THE CITY OF LEBANON.

In a traditional neighborhood, the street level design and function of a building is of the utmost importance. The interaction of the building with the street should enliven the street, making it comfortable, safe and interesting for pedestrians. The Hamilton Springs Specific Plan is based on frontage design – storefront, stoop, porch, and civic – and includes standards on glazing, architecture, vehicular access, landscaping, signage and active uses on the ground level. Correctly designed, these attributes will contribute to safe and interesting streets resulting in a vibrant neighborhood and a healthy environment.

A safe and interesting neighborhood environment is attractive to residents and business patrons. The Hamilton Springs

Specific Plan fosters a desirable neighborhood environment through attention to pedestrian-oriented design, appropriate scale and massing, and neighborhood creation.

CREATE ACTIVE, ATTRACTIVE STREETS AND STREETSCAPES.

Walking is encouraged in the Hamilton Springs Specific Plan by making the walk safe, interesting, and comfortable. Streets prioritize the pedestrian experience while appropriately accommodating vehicular traffic. The Hamilton Springs Specific Plan emphasizes frontage design, requires active ground level uses, and sets standards for vehicular activity.

The Hamilton Springs Specific Plan prioritizes the location of vehicular access points per street type – Boulevard, Avenue, Street, and Alley. By prioritizing, instead of regulating, the Hamilton Springs Specific Plan allows flexibility for site-specific solutions to be reached in collaboration between the developer, the Design Review Committee (DRC), City of Lebanon Staff, Lebanon Planning Commission, and Lebanon City Council.

CREATE ENVIRONMENTALLY SUSTAINABLE AND ENERGY EFFICIENT DEVELOPMENT.

In order to promote sustainable development, the Specific Plan encourages energy efficient, low-impact development strategies and the utilization of cutting-edge technology.

CREATE “GREAT SPACES” THROUGHOUT HAMILTON SPRINGS TOD FOR THE ENJOYMENT OF CITIZENS AND VISITORS.

The Hamilton Springs Specific Plan recommends that Hamilton Springs TOD have unique types of open space available to meet the needs of citizens. The Hamilton Springs Specific Plan provides standards for the creation and preservation of these open spaces: greens, squares, plazas, courts, pocket parks / playgrounds, and natural areas. The open spaces will serve as important “great spaces” to help create the vital and functioning neighborhood envisioned by the Hamilton Springs Specific Plan.



SECTION I

I N T R O D U C T I O N



INTRODUCTION



A young girl enjoying her stay at Hamilton Springs Resort.



Hamilton Springs Resort before it burned.



Vacationers enjoying a picture by the resort sign.

A. SITE CONTEXT AND HISTORY

Before the era of health spas and anti-aging creams, people turned to natural springs for the same rejuvenating effects. Some were world renowned and others were known only to the people who lived in the area. The effects of natural minerals gave way to resorts in the nineteenth and early twentieth centuries which Americans frequented as favorite vacation retreats. Hamilton Springs began its heritage through the use of such natural springs and thus came its success and recognition within Tennessee communities as a desired destination.

Hamilton Springs Resort opened in 1898. Not only did people come to reap the restorative benefits of the mineral waters, they also came to take in the breathtaking views of the landscape. A 1919 advertisement described the resort as a magnificent hotel sitting in the rolling countryside and surrounded by a grove of beautiful trees. This beautiful land was acquired by Jim Hamilton's grandfather in 1799 when he claimed the land grant provided for his service in the Revolutionary War.

The hotel burned in 1932, but the rolling hills and groves of trees still remain as an important feature of this lands heritage.

The land is now divided by two major transportation routes, one being Highway 70 and the other the Music City Star Commuter Rail. This section of rail was founded in 1884 as the Nashville and Knoxville Railroad. It was built with the intent to ship coal and iron ore to the Northeastern US over the Cincinnati Southern Railway; however, only a portion of the rail was completed between Lebanon, Nashville and Monterey. Later re-named the Nashville and Eastern Railroad in the 1980s, the rail was used to reestablish freight services from Nashville to Lebanon and points further east. Now it is home to the Music City Star Commuter Rail which began service on September 18, 2006.

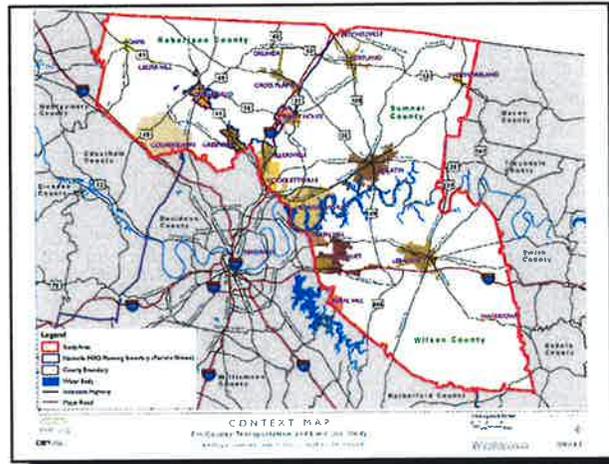
The Music City Star begins its journey in Lebanon and terminates in downtown Nashville aiding in the transport of commuters to their workday destinations. The commuter rail is the major transportation device used to offset the congestion of the morning and evening commutes along Interstate-40. The Regional Transportation Authority (RTA) has instituted incentives to promote ridership such as extending hours of operation on Fridays as well as providing service for special events for Titans games and the Fourth of July fireworks on the riverfront in Nashville. RTA has also teamed with the Metropolitan Transit Authority (MTA) which provides bus service in Nashville to provide riders of the Music City Star with a free downtown circulator bus service called the Music City Circuit with multiple routes throughout downtown.



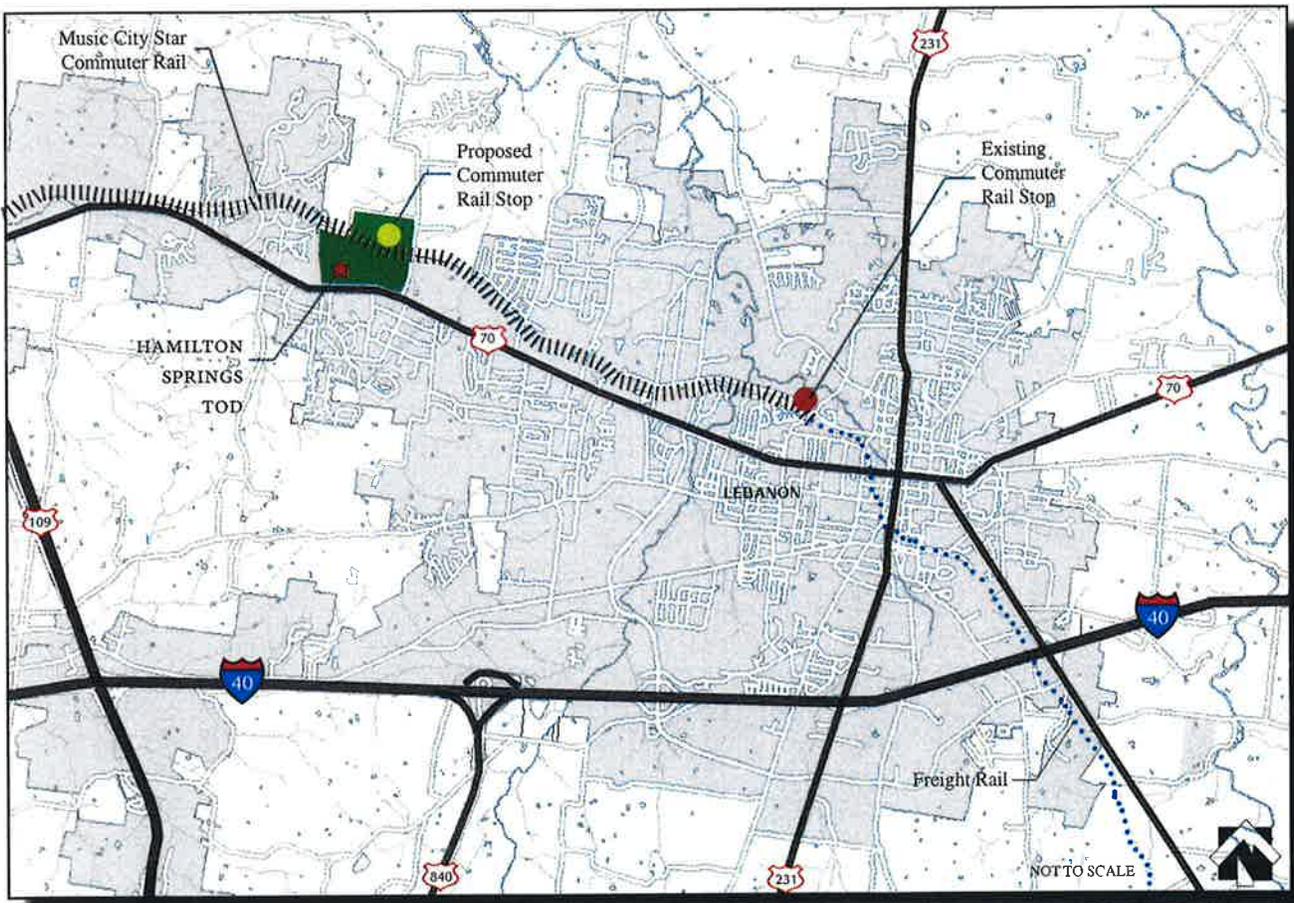
A. SITE CONTEXT AND HISTORY (CONTINUED)

The Music City Star could be a great asset to the City of Lebanon and Wilson County. This rail line has a history of bringing people to and from the community, and with careful planning of the adjacent properties surrounding the rail, usage could easily increase. Transit Oriented Developments (TODs) are centered around transit hubs and provide a walkable and livable community composed of office, retail, and residential components.

The Specific Plan for Hamilton Springs, outlined in this document, illustrates how this land will be utilized as a TOD, the first of its kind to be built in Middle Tennessee in the modern era. By using form-based code, it has the potential to become one of the most unique and sustainable developments in Middle Tennessee.



Context Map - Courtesy Nashville Area MPO



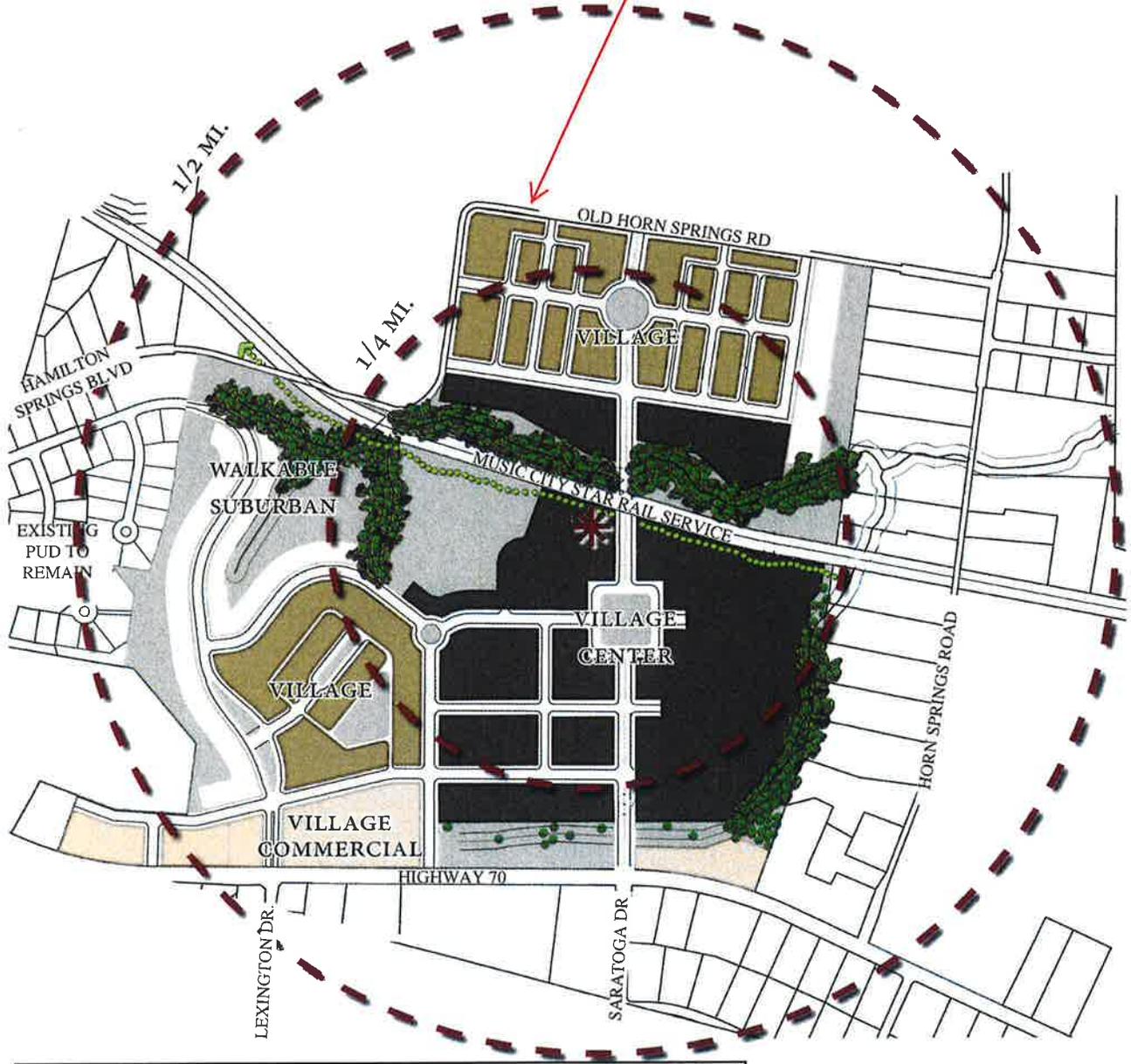
Location Map



INTRODUCTION

Plan graphic to match revised site plan.

B. MASTER DEVELOPMENT PLAN



LEGEND

	Proposed Commuter Rail Stop		Village Commercial Subdistrict		Conceptual Routing of Future Greenway
	Village Center Subdistrict		Walkable Suburban Subdistrict		Stream Buffer
	Village Subdistrict		Open Space		

NOT TO SCALE



C. HOW TO USE THIS DOCUMENT

The Hamilton Springs Specific Plan should be studied and understood prior to starting the design of a building and its site. The overall goal is the creation of a mixed use neighborhood networked by a pedestrian friendly public realm. The master plan derives its elegance from the simple, collective massing of building and quality streetscape design. The following steps will be useful in determining which standards apply to a particular building site:

STEP ONE: BECOME FAMILIAR WITH MASTER DEVELOPMENT PLAN & SUBDISTRICTS

- The Master Development Plan is the official zoning map for The Hamilton Springs Specific Plan. The Master Development Plan is organized by subdistricts and is shown on page 4. The subdistrict development plans and standards are shown on pages 8 -14.
- Each subdistrict is unique according to its proximity to the proposed commuter rail stop and dictates the zoning regulations that will help to create and maintain each desired mix of uses, urban design, and active walkable environment.

STEP TWO: USE APPROPRIATE STREET TYPE AND STREETSCAPE ELEMENTS

- Street types are indicated on each subdistrict's development plan, determine the street frontage(s) that apply. Once the street frontage is identified, refer to street types in Section IV: General Design Standards for standards on R.O.W. widths, streetside zones and elements required.

STEP THREE: REVIEW BUILDING REGULATIONS

- Review the building regulations for each subdistrict outlined in Section II: Subdistrict Standards. These standards will reinforce coherent relationships between the buildings themselves and between the buildings, the streets, and public spaces.

STEP FOUR: REVIEW PERMITTED USE TABLE

- Review the permitted use table outlined in Section III for each subdistrict. Land uses outlined in Section III are subdistrict specific. Use the Land Use Chart to match the corresponding allowable land uses for each subdistrict.

STEP FIVE: STUDY GENERAL DESIGN STANDARDS

- The General Design Standards are outlined in Section IV and apply to all subdistricts. Section IV includes guidelines for designing lot layouts, parking, open space, services areas and elements such as signage, fences, walls and landscape standards. Refer to Section IV when selecting architecture and site materials; all of which are critical to the relationship between buildings and the public realm.



INTRODUCTION

D. DESIGN REVIEW COMMITTEE (DRC)

The primary role of the DRC is to review each application to ensure a consistent level of quality is maintained throughout the life of the Hamilton Springs Specific Plan area. Establishment of the DRC and its authority and limitations are established in the Hamilton Springs TOD Protective Covenants. See the Hamilton Springs TOD Protective Covenants for detailed explanation of the DRC constitution.

APPROVAL OF PLANS

Applications that meet all applicable standards of the Hamilton Springs Specific Plan shall be reviewed by the Hamilton Springs Design Review Committee (DRC) and City of Lebanon Staff to ensure designs meet the standards set forth in this document. Applications shall follow all applicable zoning code and procedures with the understanding that the Hamilton Springs Specific Plan supersedes. (See Application Process Matrix - Figure D.1). Approval of proposed improvements shall be based on the best judgment of the DRC, in its sole discretion, to see that all improvements conform and harmonize with all proposed and/or existing improvements on the property as to external design, quality and type of construction, materials, color, siting, height, grade and finished ground elevation and conformity of the proposed improvements to the purpose and general plan and intent of the Hamilton Springs Specific Plan. The term "Improvements" shall mean and include structures and construction of any kind, whether above or below the land surface, such as, but not limited to, buildings, exterior facades, renovations, outbuildings, signage, utilities, including without limitation, water lines, sewers, electrical and gas distribution facilities, garbage and refuse collection and storage areas, loading areas, parking areas, driveways, streets and roads, curb cuts, walkways, light poles, additions, modifications, or repairs (except for repairs which restore the improvement to substantially the same condition). The Hamilton Springs DRC is subject to the rules and procedures adopted in the Hamilton Springs TOD Area Protective Covenants.

Applications that deviate from the applicable standards of the Hamilton Springs Specific Plan constitute either a Minor or Major Amendment to the Master Development Plan and shall be required to go through either the Minor or Major Amendment approval process depending on the level of deviation from the approved Master Development Plan. In cases where the proposed improvements consist of additions less than 25% or the existing structure or an unsubstantial cosmetic alteration to the existing structure, the submittal may be considered a minor site plan application and eligible for an administrative application process. (See Application Process Matrix, Figure D.1)

SUBMITTALS

Prior to submitting plans to the DRC for approval, the applicant shall contact the DRC for a pre-application meeting to discuss the intended purpose of the land to be developed. After this meeting has been established, the applicant shall use the checklist outlined in Section V: Appendix, pg.76, to submit plans. All submittals shall be addressed to the Hamilton Springs DRC, 1333-C West Main Street Lebanon, TN 37087, or to any such different address as the DRC shall hereafter designate in writing addressed to interested parties by certified mail.

Inquiries and other communications may be directed to the DRC:

Jack Bell
Phone: 615-444-5930
Fax: 615-444-5668
Email: HSDRC@jackbellbuilders.com

DELIVERABLES

See Section V: Appendix, pg.76 for site plan general information and checklist.

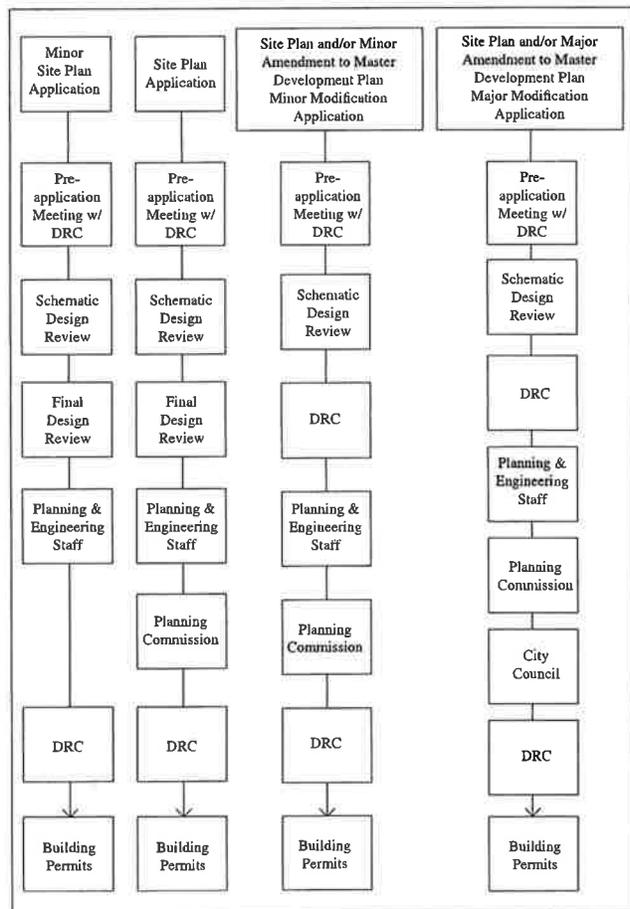
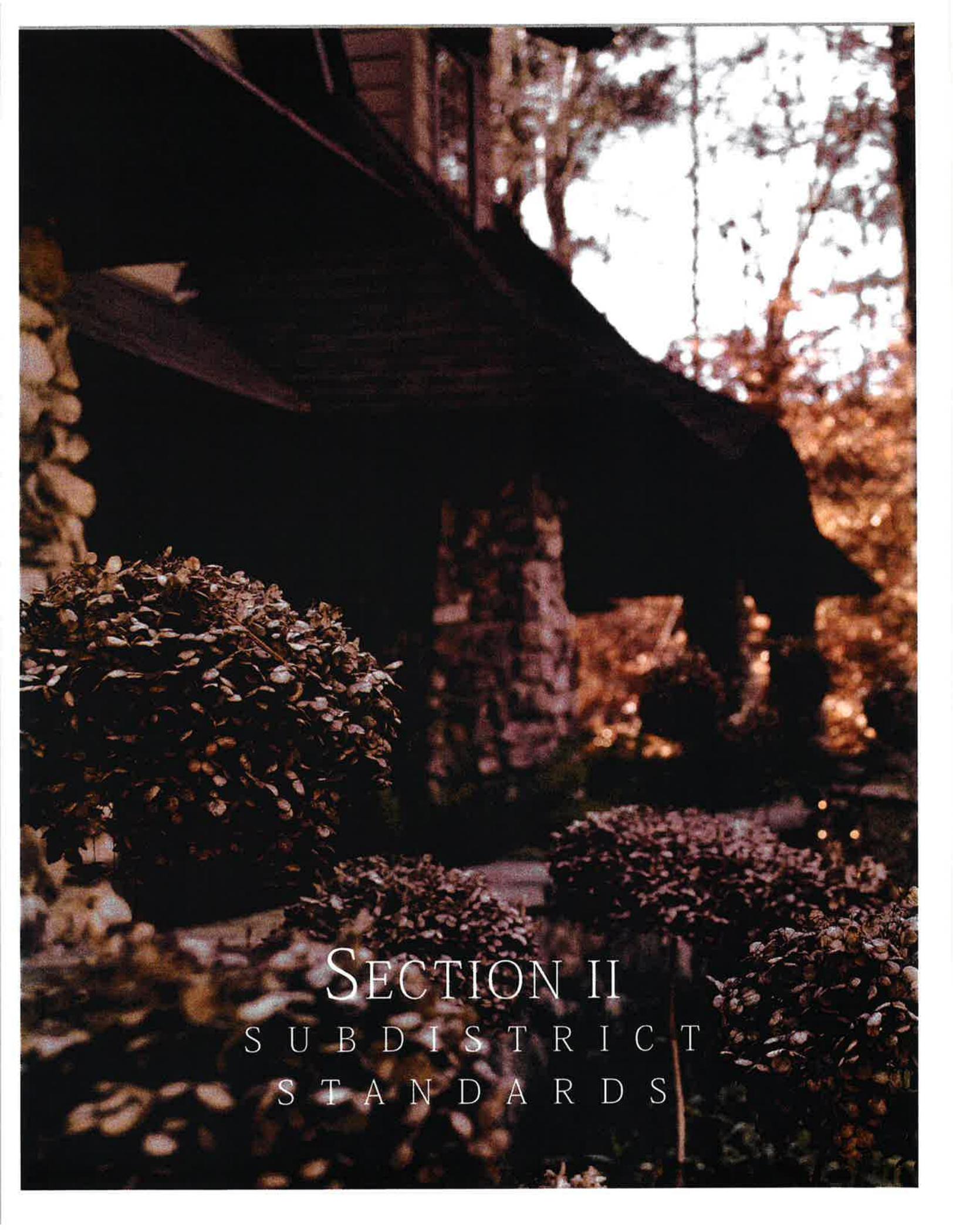


FIGURE D.1 - Application Process Matrix

A photograph of a garden path. In the foreground, there are several rounded, dense bushes with small, dark leaves. A path leads from the bushes towards a stone building in the background. The building has a dark roof and a stone wall. The background is filled with trees, some of which have yellow and orange leaves, suggesting autumn. The lighting is soft and warm, creating a serene atmosphere.

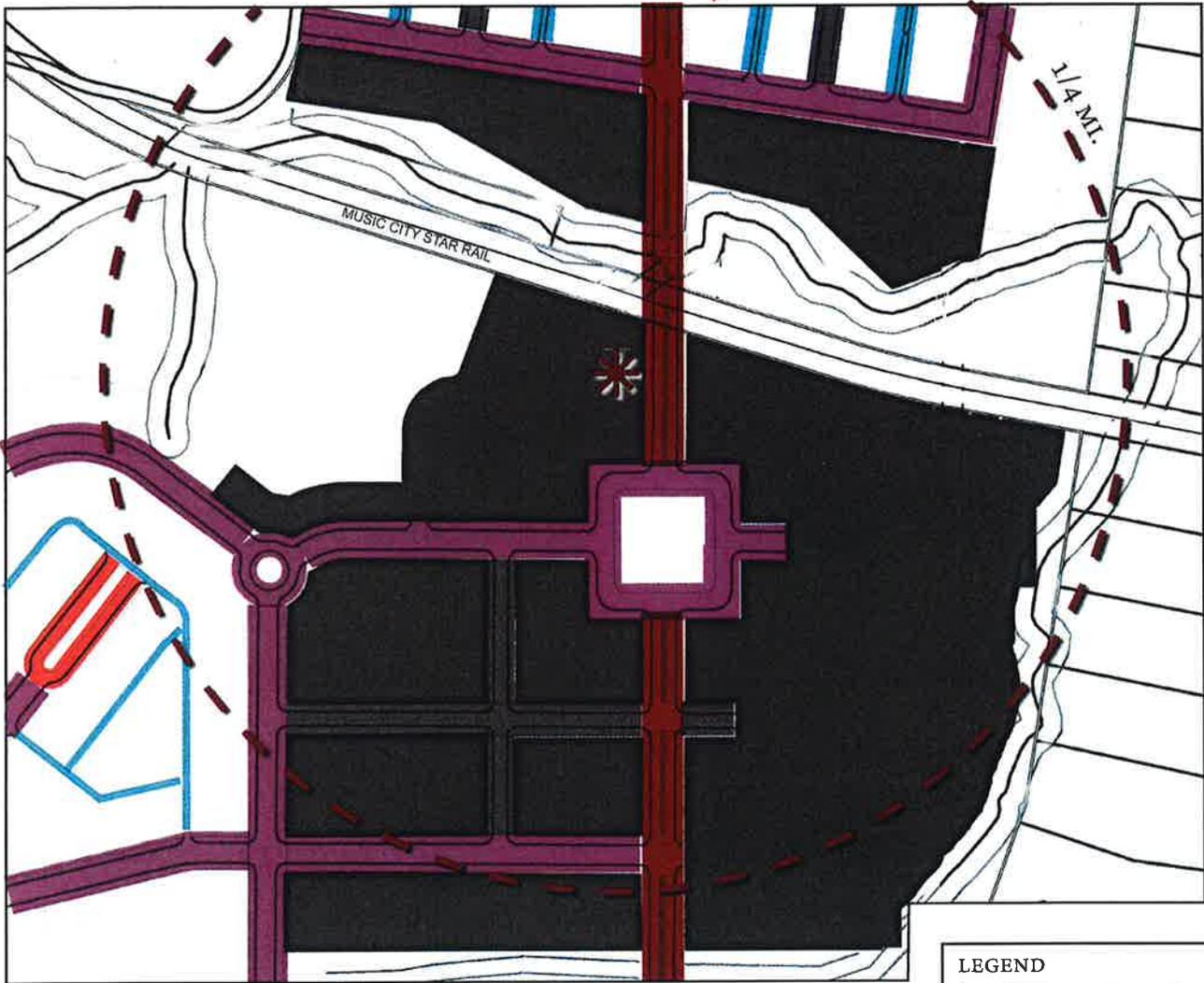
SECTION II
SUBDISTRICT
STANDARDS



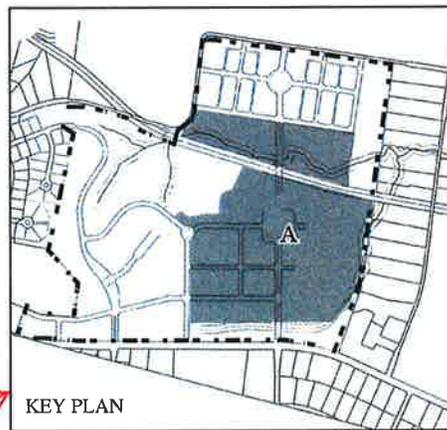
SUBDISTRICT STANDARDS

Plan graphic to match revised site plan.

A. VILLAGE CENTER SUBDISTRICT DEVELOPMENT PLAN



The Village Center is the most dense subdistrict, offering more opportunity for the mixing of uses and is generally located 0-1/4 miles from the proposed commuter rail stop. If residential uses are proposed as a stand alone use or as part of a mixed-use site, then Dwelling Units per Acre (DUA) shall range from a minimum requirement of 12 DUA to a maximum allowable of 40 DUA. Importance should be placed on an engaging streetside zone, pedestrian safety, varying architecture on the first floor of every building, and controlled vehicular access.



Plan graphic to match revised site plan.

(insert text) NOTE: Deviations from the requirements below may be allowed based on topographic constraints as recommended by the DRC. These deviations shall be reviewed on a case-by-case basis.



VILLAGE CENTER: BUILDING REGULATIONS

FRONTAGE AND STREETSIDE ZONES

A ALLOWED FRONTAGE TYPES WITH REQUIRED BUILD-TO-ZONE

Boulevard:

- ◊ Storefront Frontage 0'-10'
- ◊ Stoop Frontage 5'-10'
- ◊ Porch Frontage 10'-25'

Avenue:

- ◊ Storefront Frontage 0'-10'
- ◊ Stoop Frontage 5'-10'
- ◊ Porch Frontage 10'-25'

Street:

- ◊ Storefront Frontage 0'-10'
- ◊ Stoop Frontage 5'-15'
- ◊ Porch Frontage 10'-25'

NOTE: EXTERIOR DOOR SWINGS ARE NOT ALLOWED TO ENCROACH UPON THE PUBLIC R.O.W.

FOR EXAMPLES OF ALLOWED FRONTAGE TYPES, SEE PAGES 35-47.

B FACADE WIDTH

Boulevard:

- ◊ Maximum 100% of lot frontage
- ◊ Minimum 70% of lot frontage

Avenue

- ◊ Maximum 100% of lot frontage
- ◊ Minimum 70% of lot frontage

Street

- ◊ Maximum 90% of lot frontage
- ◊ Minimum 60% of lot frontage

C MINIMUM BUILDING DEPTH 15' From Building Facade

For those buildings surrounding parking structures, a building liner is required.

D HEIGHT

BOULEVARD:

- ◊ Minimum 42'
- ◊ Maximum 75'

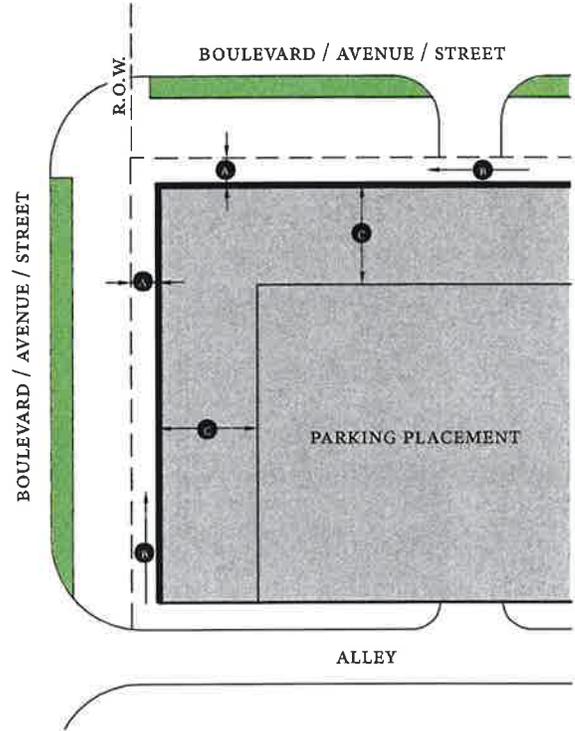
40'

AVENUE:

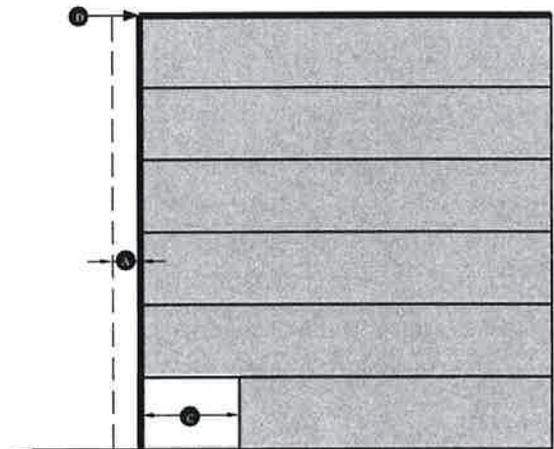
- ◊ Minimum 30'
- ◊ Maximum 75'

STREET:

- ◊ Minimum 20'
- ◊ Maximum 75'



BUILDING PLAN

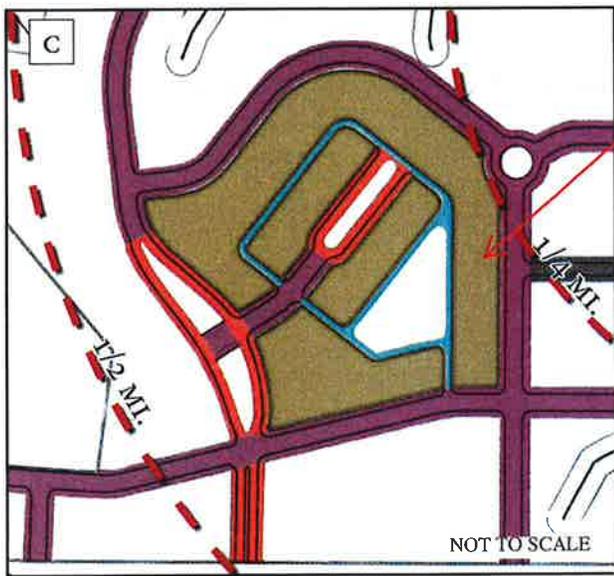
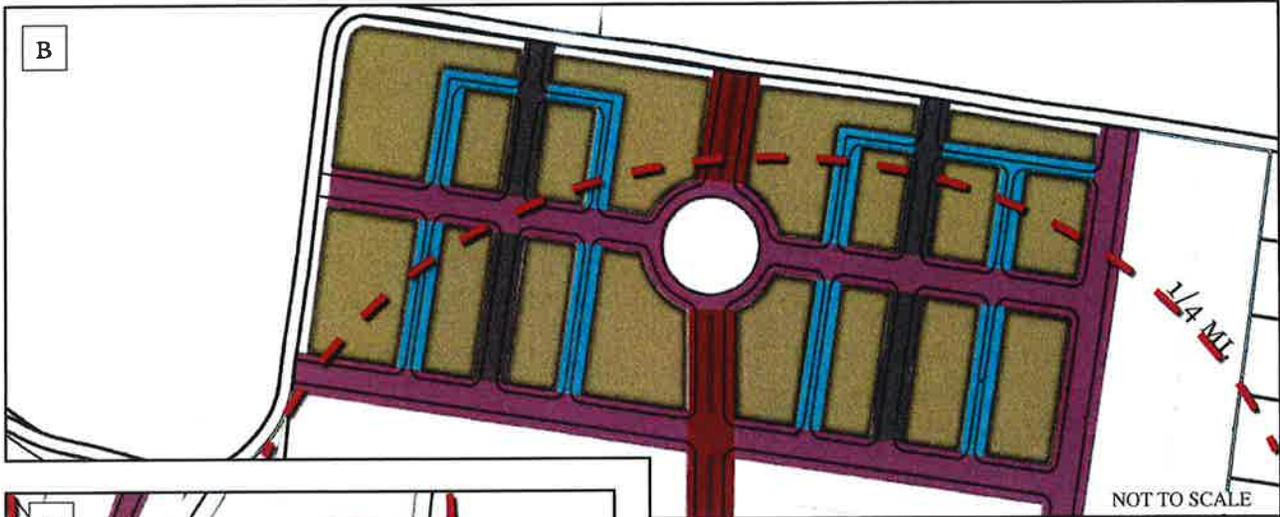


BUILDING SECTION



SUBDISTRICT STANDARDS

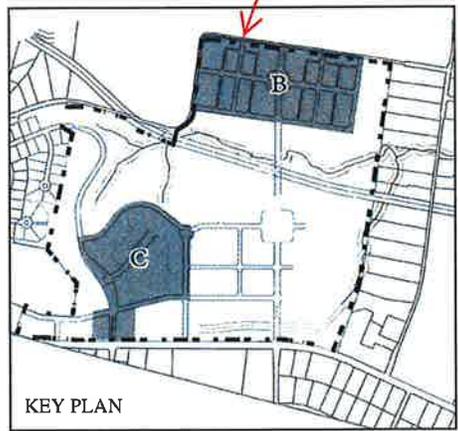
B. VILLAGE SUBDISTRICT DEVELOPMENT PLAN



Plan graphic to match revised site plan.

Plan graphic to match revised site plan.

The Village subdistricts are generally located 1/4 to 1/2 miles from the rail stop. These subdistricts are a transition between the Village Center and the Village Commercial and Walkable Suburban subdistricts. Dwelling Units per Acre (DUA) range from a minimum requirement of 7 DUA to a maximum allowable of 30 DUA. The Village subdistricts are intended to be a compact, vibrant, mixed-use neighborhood with varying residential components which will focus on the importance of connectivity through the use of open space.



LEGEND	
	Village Subdistrict
	Boulevard
	3- Lane Avenue
	2- Lane Avenue
	Street
	Alley

(insert text) NOTE: Deviations from the requirements below may be allowed based on topographic constraints as recommended by the DRC. These deviations shall be reviewed on a case-by-case basis.



VILLAGE: BUILDING REGULATIONS

FRONTAGE AND STREETSIDE ZONES

A ALLOWED FRONTAGE TYPES WITH REQUIRED BUILD-TO-ZONE

- Boulevard:**
- ◊ Storefront Frontage 0'-15'
 - ◊ Stoop Frontage 5'-10'
 - ◊ Porch Frontage 10'-25'
- Avenue:**
- ◊ Storefront Frontage 0'-15'
 - ◊ Stoop Frontage 5'-10'
 - ◊ Porch Frontage 10'-25'
- Street:**
- ◊ Storefront Frontage 0'-15'
 - ◊ Stoop Frontage 5'-15'
 - ◊ Porch Frontage 10'-25'

NOTE: EXTERIOR DOOR SWINGS ARE NOT ALLOWED TO ENCROACH UPON THE PUBLIC R.O.W.

FOR EXAMPLES OF ALLOWED FRONTAGE TYPES, SEE PAGES 35-47.

B FACADE WIDTH

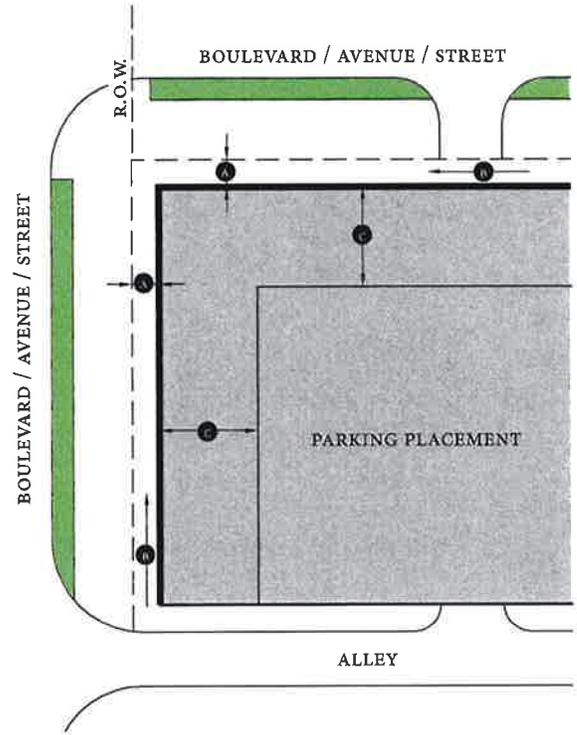
- Boulevard**
- ◊ Maximum 100% of lot frontage
 - ◊ Minimum 70% of lot frontage
- Avenue**
- ◊ Maximum 100% of lot frontage
 - ◊ Minimum 60% of lot frontage
- Street**
- ◊ Maximum 90% of lot frontage
 - ◊ Minimum 60% of lot frontage

C MINIMUM BUILDING DEPTH 15' From Building Facade

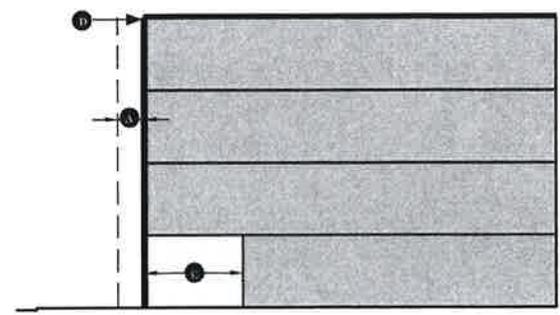
For those buildings surrounding parking structures, a building liner is required.

D HEIGHT

- BOULEVARD:**
- ◊ Minimum 40'
 - ◊ Maximum 67'
- AVENUE:**
- ◊ Minimum 30'
 - ◊ Maximum 67'
- STREET:**
- ◊ Minimum 20'
 - ◊ Maximum 67'



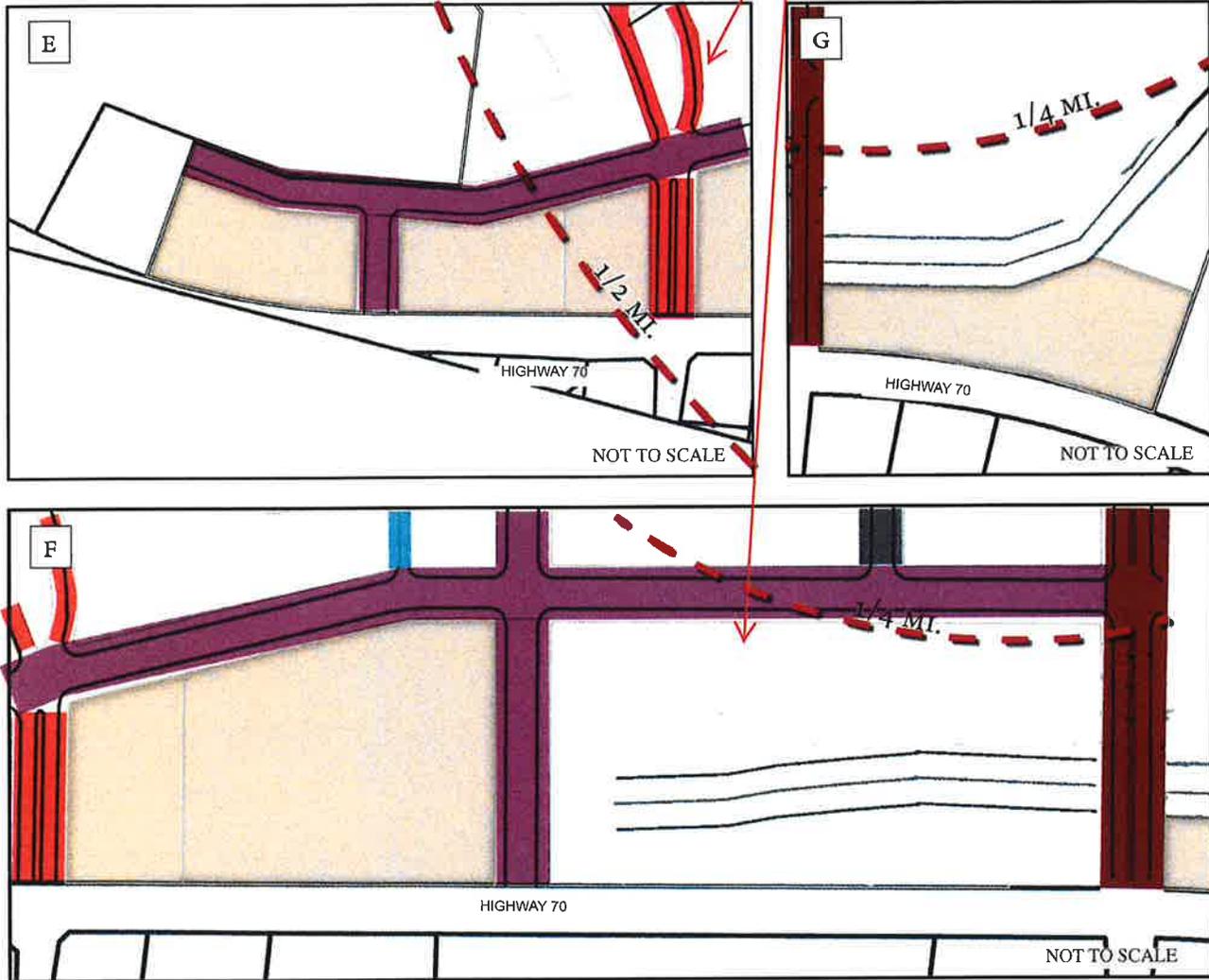
BUILDING PLAN



BUILDING SECTION

HS SUBDISTRICT STANDARDS

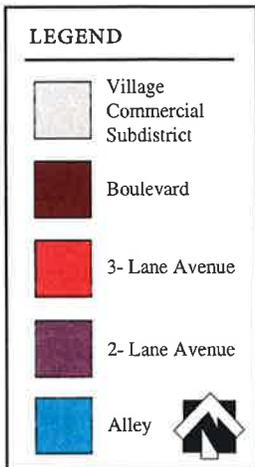
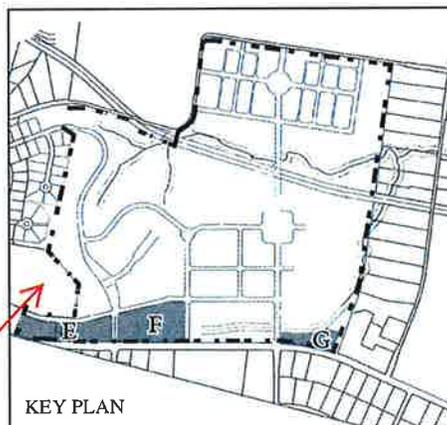
C. VILLAGE COMMERCIAL SUBDISTRICT DEVELOPMENT PLAN



Plan graphic to match revised site plan.

Plan graphic to match revised site plan.

The Village Commercial Subdistricts are the first subdistricts seen from the major highway, Highway-70. Village Commercial will be comprised of more traditional highway commercial uses combined with a mixture of office. These subdistricts do not permit dwelling units; therefore, development intensity shall be controlled by building height and parking maximums. For parking maximums, see pg. 54.





VILLAGE COMMERCIAL: BUILDING REGULATIONS

A STREETSIDE ZONES

Highway-70	Use Existing
Boulevard	20'
Avenue	21'
Street	16'

FOR EXAMPLE OF STREETSIDE ZONE , SEE FIGURE B.1, PG. 25.

NOTE: ALL BUILDINGS MUST FRONT HIGHWAY-70.

B BUFFERYARD WIDTH

Highway-70	Min. 15'
Boulevard	Min. 15'
Avenue	Min. 10'
Street	Min. 10'
Adjoining Lot	Min. 10'

C ADJOINING LOT ACCESS

For ease of user access from one lot to the next, those lots adjacent to one another and also fronting onto Highway-70 shall be required to have a shared driveway punctuating the adjacent lot line.

D BUILDING BUFFER

Sidewalk	5' Min. depth
Landscape	5' Min. depth

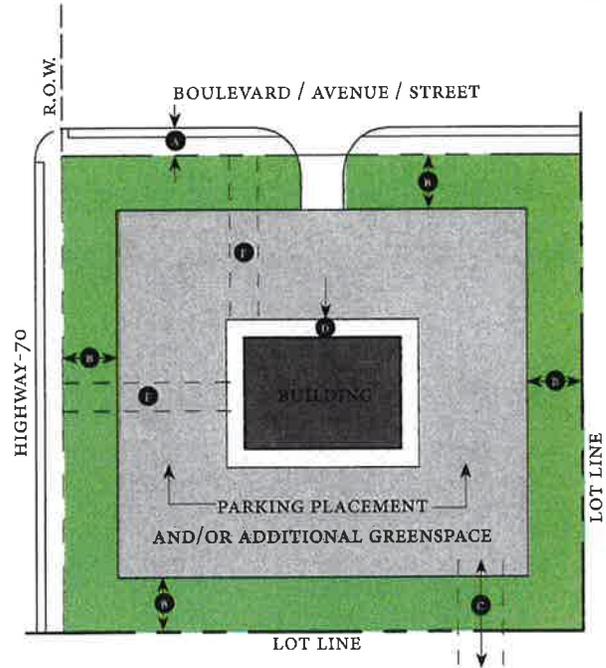
E HEIGHT

HIGHWAY-70:	
◊ Minimum	20'
◊ Maximum	54'
BOULEVARD	
◊ Minimum	20'
◊ Maximum	54'
AVENUE:	
◊ Minimum	20'
◊ Maximum	54'
STREET:	
◊ Minimum	20'
◊ Maximum	54'

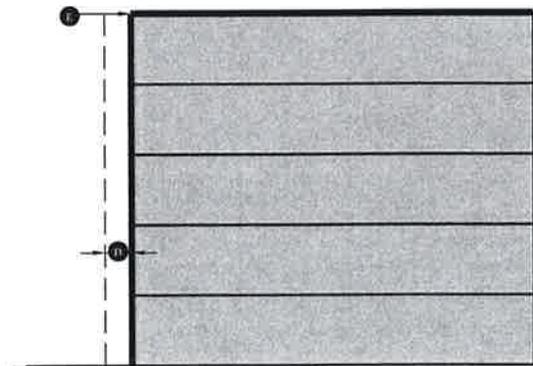
F SAFE PEDESTRIAN ACCESS

One per Street, min.
5' Min. Width

Sidewalk connections including crosswalks and/or raised crosswalks are required between streetside zones and building.



BUILDING PLAN

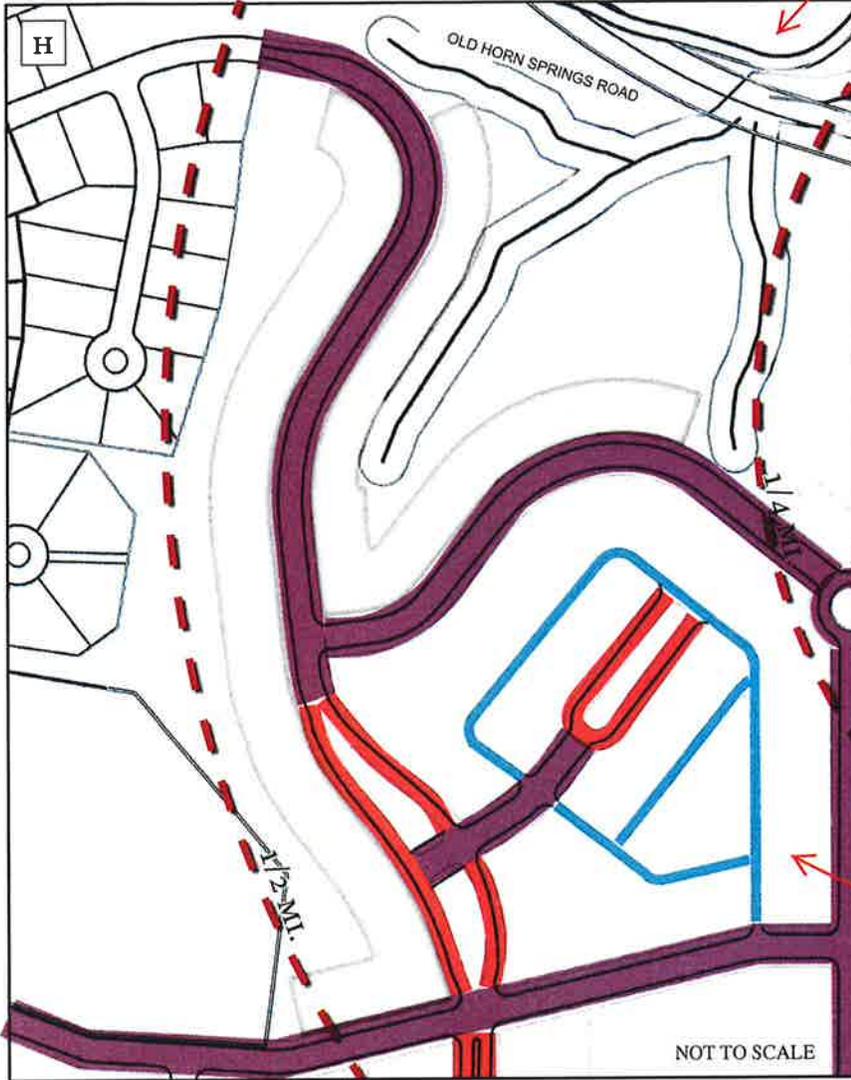


BUILDING SECTION

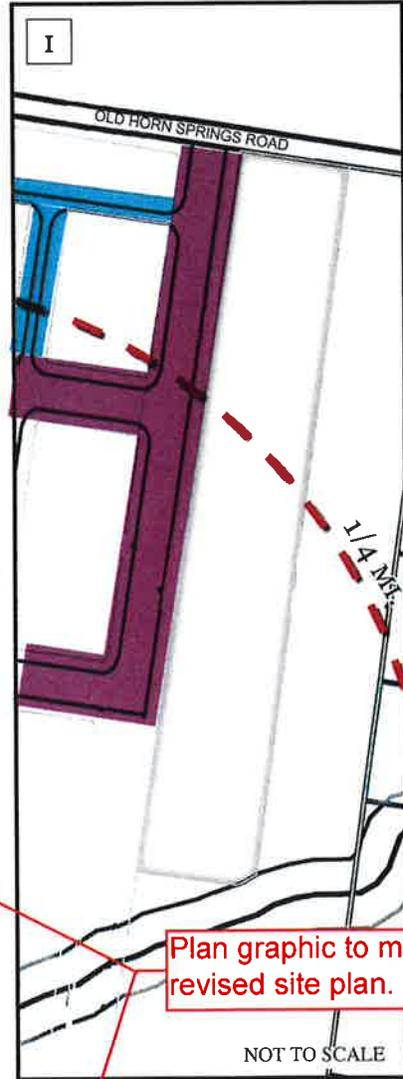


SUBDISTRICT STANDARDS

D. WALKABLE SUBURBAN SUBDISTRICT DEVELOPMENT PLAN

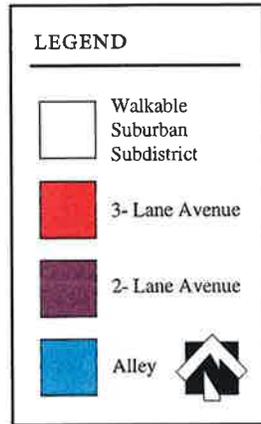
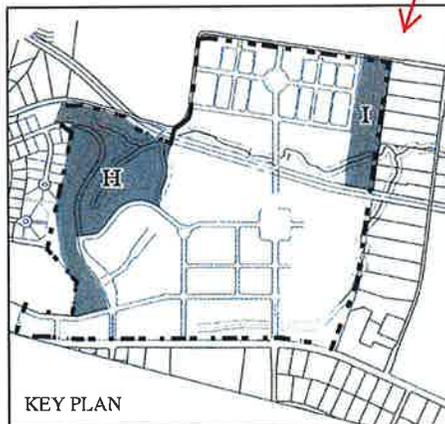


Plan graphic to match revised site plan.



Plan graphic to match revised site plan.

The Walkable Suburban Subdistrict is located 1/4 to 1/2 miles from the rail stop. These subdistricts are the least dense of the four subdistricts and primarily residential in nature. A focus on connectivity through the use of open space will be of primary concern and will create a smooth transition from the existing single-family lots developed as a part of the Hamilton Springs PUD. Dwelling Units per Acre (DUA) range from a minimum requirement of 5 DUA to a maximum allowable of 15 DUA.



(insert text) NOTE: Deviations from the requirements below may be allowed based on topographic constraints as recommended by the DRC. These deviations shall be reviewed on a case-by-case basis.

SUBDISTRICT STANDARDS



WALKABLE SUBURBAN: BUILDING REGULATIONS

FRONTAGE AND STREETSIDE ZONE

A ALLOWED FRONTAGE TYPES WITH REQUIRED BUILD-TO-ZONE

Boulevard:

- ◊ Stoop Frontage 5'-10'
- ◊ Porch Frontage 10'-25'

Avenue:

- ◊ Stoop Frontage 5'-10'
- ◊ Porch Frontage 10'-25'

Street:

- ◊ Stoop Frontage 5'-15'
- ◊ Porch Frontage 10'-25'

NOTE: EXTERIOR DOOR SWINGS ARE NOT ALLOWED TO ENCROACH UPON THE PUBLIC R.O.W.

FOR EXAMPLES OF ALLOWED FRONTAGE TYPES, SEE PAGES 35-47.

B FACADE WIDTH

Boulevard

- ◊ Maximum 90% of lot frontage
- ◊ Minimum 60% of lot frontage

Avenue

- ◊ Maximum 90% of lot frontage
- ◊ Minimum 60% of lot frontage

Street

- ◊ Maximum 85% of lot frontage
- ◊ Minimum 50% of lot frontage

C MINIMUM BUILDING DEPTH 15' From Building Facade

Minimum setback required for enclosed parking structures such as garages or carports

D HEIGHT

BOULEVARD:

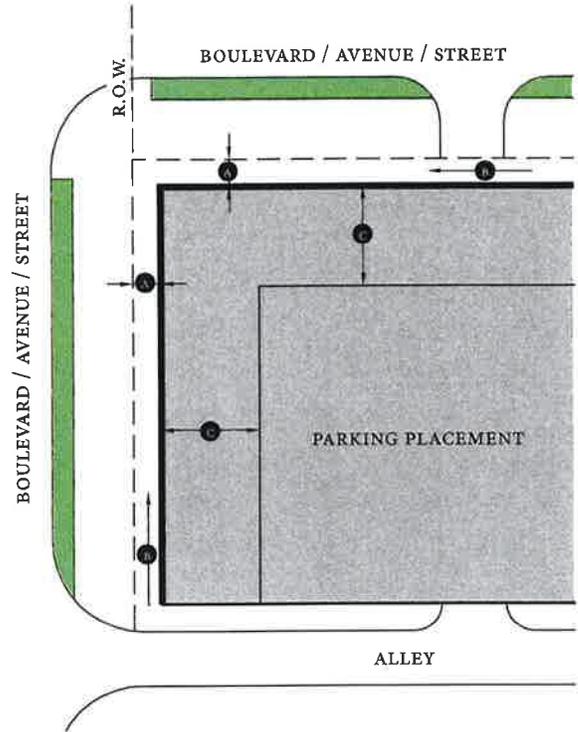
- ◊ Minimum 20'
- ◊ Maximum 44'

AVENUE:

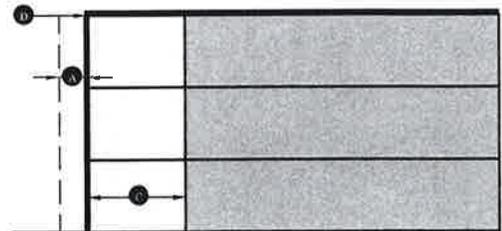
- ◊ Minimum 20'
- ◊ Maximum 44'

STREET:

- ◊ Minimum 20'
- ◊ Maximum 44'

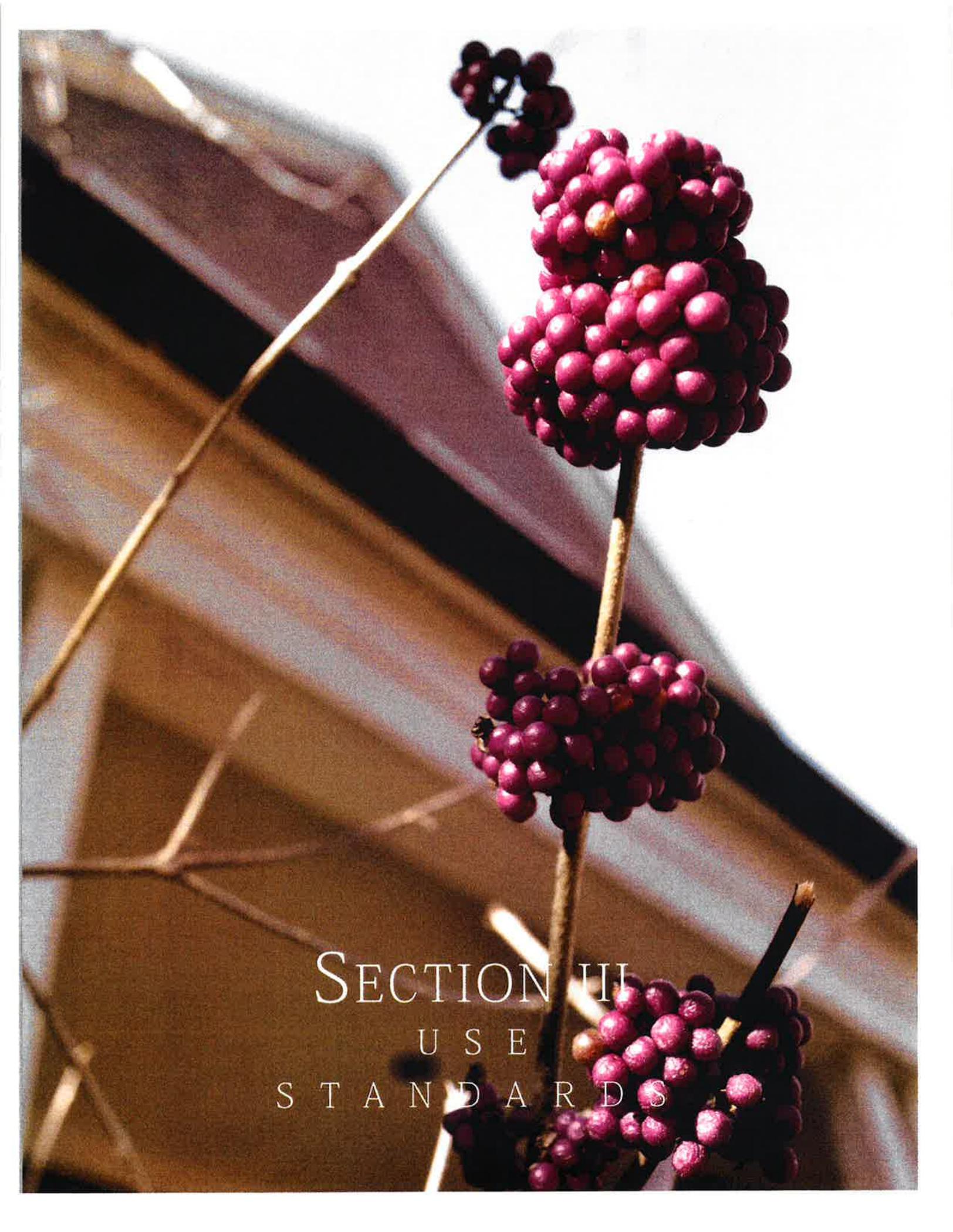


BUILDING PLAN



BUILDING SECTION

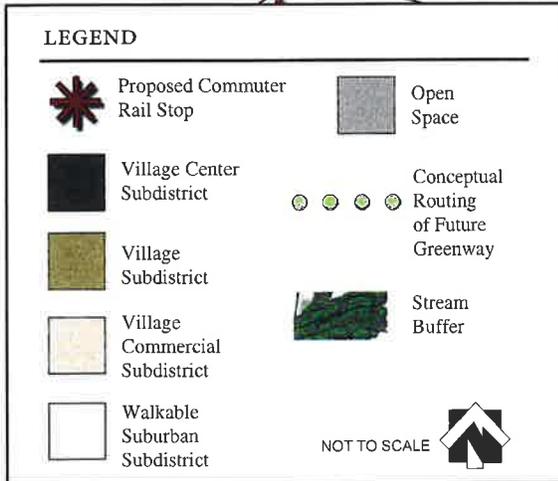
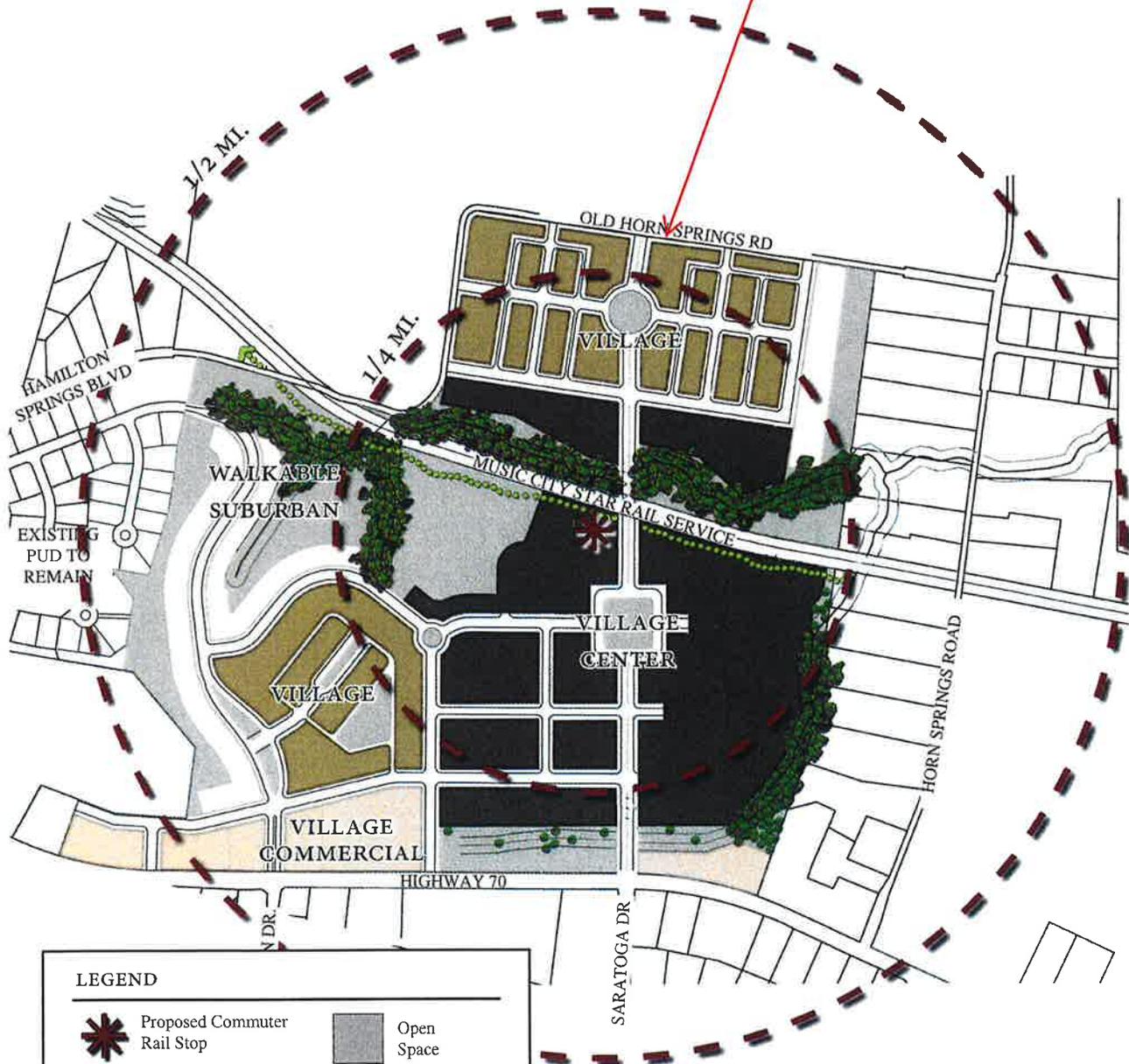
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SECTION III
USE
STANDARDS

A. USE AREA PLAN

Plan graphic to match revised site plan.



Land uses within the Specific Plan for Hamilton Springs are determined by subdistricts - Village Center, Village, Village Commercial, and Walkable Suburban. To create a sustainable and mixed-used development, the form-based zoning of each subdistrict regulates the shape, scale, and placement of the buildings and allows a variety of uses.

Use area boundaries are the same as subdistrict boundaries. To determine the allowed land uses, locate the property on the Use Area Plan, and refer to the column on the Land Use Chart for the allowed uses.



B. LAND USE CHART

NOTES:

1. Any Land Use with an “*” next to it may also be considered a HOME-BASED BUSINESS. Home-Based Business is defined as any business or commercial activity that is conducted, or proposed to be conducted, from property that is zoned for residential use and is clearly incidental and secondary to the use of the dwelling unit for residential purposes.
2. Uses not specifically listed herein but compatible with design standards within this document may be reviewed/considered by the DRC and the Lebanon Planning Commission for inclusion.

	AREAS			
	VILLAGE	VILLAGE COMMERCIAL	WALKABLE SUBURBAN	
P Permitted by Right Pending DRC Approval				
M Minor Modification				
NA Not Allowed				
MA Major Modification				
Residential Uses:				
Single-Family Attached	P	P	NA	P
Single-Family Detached	P	P	NA	P
Two-Family Dwellings	P	P	NA	P
Three-Family Dwellings	P	P	NA	P
Four-Family Dwellings	P	P	NA	P
Multiple-Family Dwellings	P	P	NA	NA
Townhouses/ Condominium	P	P	NA	P
Apartment	P	P	NA	NA
Accessory Building	P	P	NA	P
Institutional Uses:				
Churches and Other Places of Worship	P	P	P	P
Day Care Centers	P	P	NA	NA
Historic / Cultural Exhibits	P	P	NA	NA
Museums	P	P	NA	NA
Parish Houses	P	P	P	P
Philanthropic Institutions and Clubs	P	P	P	NA
Public Libraries	P	P	P	NA
Art Gallery	P	P	P	NA
School Day Care	P	P	NA	NA
Monastery or Convent	P	P	P	NA
Educational Uses:				
Colleges / Universities	P	P	P	NA
Private Schools	P	P	P	NA
Public Schools	P	P	P	NA
Dormitory	P	M	NA	NA
Fraternity/Sorority House	P	M	NA	NA
Office Uses:				
*Artist or Photographic Studios	P	P	P	M
*Business Service Firms	P	P	P	M
Express Office	P	P	P	NA
*Financial Management Firms	P	P	P	NA
*Office - Charitable organizations	P	P	P	NA
*Professional Offices	P	P	P	M
Medical Uses:				
Animal Hospital - Small Animal	P	P	P	NA
Assisted Living Facilities	P	P	NA	NA
Chemist Shop	P	P	P	NA
Hospitals - Human Care	P	P	P	NA
Hospitals - Mental Cases	P	P	P	NA
Laboratory	P	P	P	NA
Medical Clinic	P	P	P	NA
Nursing Homes	P	P	NA	NA
Medical Appliance Sales	P	M	P	NA
Non-Residential Drug Treatment Facility	P	P	P	NA
Outpatient Clinic	P	M	P	NA
Rehabilitation Services	P	M	P	NA
Civic Uses:				
State and Federal Buildings	P	P	P	M
Municipal Buildings	P	P	P	M

	AREAS			
	VILLAGE	VILLAGE COMMERCIAL	WALKABLE SUBURBAN	
P Permitted by Right Pending DRC Approval				
M Minor Modification				
NA Not Allowed				
MA Major Modification				
Commercial Uses:				
Antique Store	P	P	P	NA
Appliance Store	P	P	P	NA
*Art Shop	P	P	P	M
Automobile Storage or Parking Space	P	M	P	M
Banks	P	P	P	NA
*Beauty Shop	P	P	P	NA
Bed and Breakfast Inns	P	P	NA	P
Book / Stationary Store	P	P	P	NA
Camera Shop	P	P	P	NA
Construction Trailer (Temporary)	P	P	P	P
Curio Shops	P	P	P	NA
Department Store	P	P	P	NA
Drug Store	P	P	P	NA
Dry Cleaner	P	P	P	NA
Dry-Cleaner's Pickup Station	P	P	P	NA
Flower Shop	P	P	P	NA
Food Store/Grocery Store	P	P	P	M
Frozen Food Locker	P	P	P	NA
Funeral Homes	NA	P	P	NA
Furniture Store	P	P	P	NA
Gardens	NA	P	NA	P
Gasoline and Service Stations	NA	M	M	NA
Gift Shop	P	P	P	NA
Haberdashery	P	P	P	NA
Hand Laundry	P	P	P	NA
Hardware Store	P	P	P	NA
Hotel	P	P	P	NA
Ice Cream Store	P	P	P	NA
Jewelry Store	P	P	P	NA
Ladies Wear	P	P	P	NA
Laundromat	P	P	P	NA
Leather Goods Shop	P	P	P	NA
Liquor / Wine Store	P	M	P	NA
*Massage Therapist	P	P	P	M
Meat/ Fruit/Vegetable Market	P	P	P	M
Music Shop	P	P	P	NA
Newsstand	P	P	P	P
Office Supply Shop	P	P	P	NA
Paint Store	P	P	P	NA
Pet Stores	P	P	P	NA
Piano Store	P	P	P	NA
Plumbing and Heating Fixture Supply Shop	P	P	P	NA
Printing/Publication/Engraving	P	P	P	NA
Restaurant - Drive-Through	M	M	P	NA
Retail Bakery Outlet	P	P	P	NA
Retail Milk Depot	P	P	P	NA
Restaurants	P	P	P	NA
Sauna	P	P	P	NA
Shoe Store / Shoe Repair	P	P	P	NA
Specialty Retail	P	P	P	NA

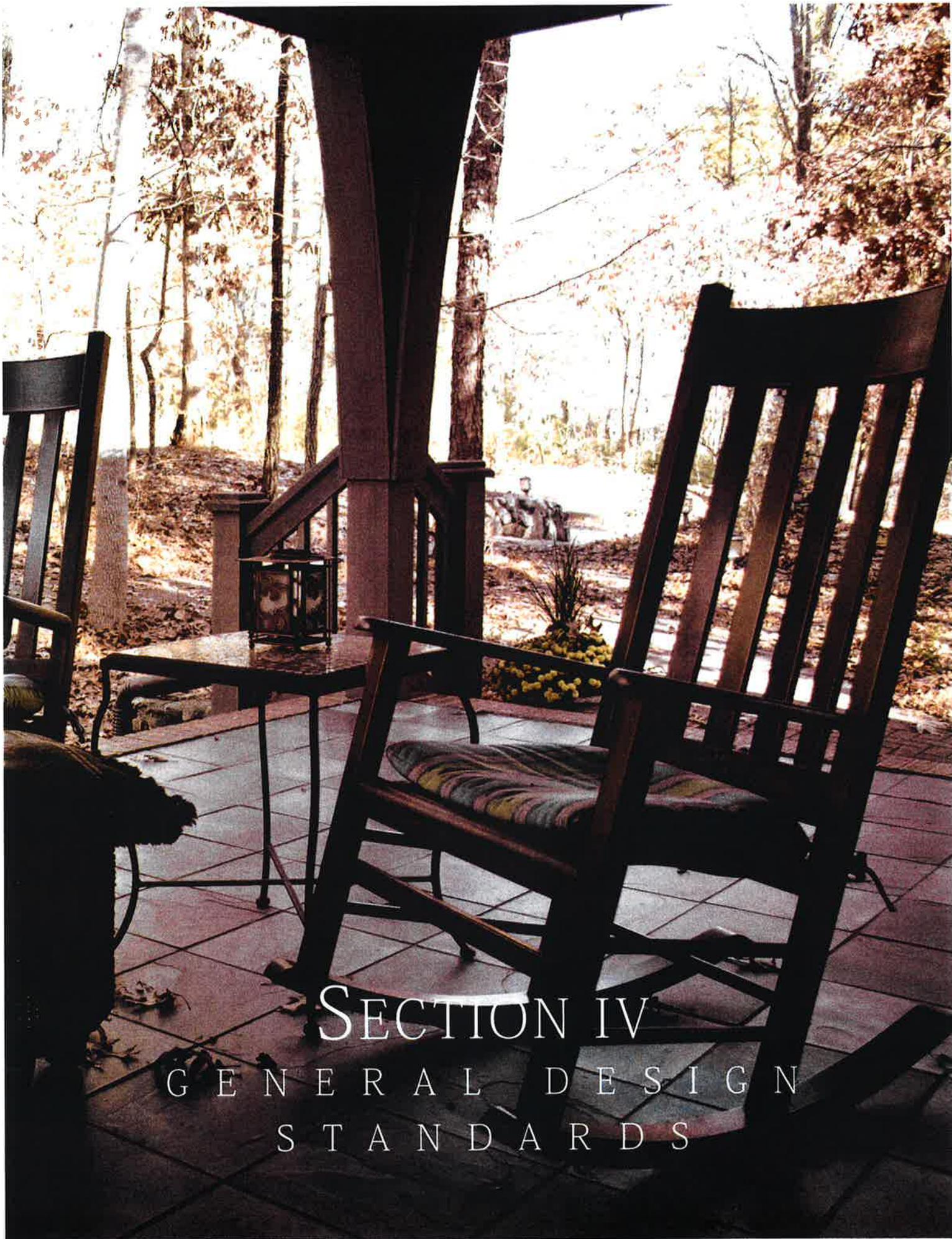


USE STANDARDS

B. LAND USE CHART

AREAS

		VILLAGE	VILLAGE COMMERCIAL	WALKABLE SUBURBAN
P	Permitted by Right Pending DRC Approval			
M	Minor Modification			
NA	Not Allowed			
MA	Major Modification			
Commercial Uses(Continued):				
Sporting Goods Store	P	P	P	NA
Sports Bar	P	M	P	NA
Tattoo Parlor	P	NA	P	NA
*Upholstery Shop	P	P	P	NA
Variety Store	P	P	P	NA
Home-Based Business	NA	NA	NA	M
Industrial Uses:				
Cabinet Making/Carpenter Shop	P	M	P	NA
*Tailor Shop	P	P	P	NA
*Television and Radio Repair Shop	P	P	P	NA
Transportation Uses:				
Bus Depot	P	M	P	NA
Bus Transfer Station	P	P	P	NA
Commuter Rail Station	P	P	P	P
Helistop	MA	MA	MA	MA
Waste Management Uses:				
Recycling Collection Center	P	P	P	M
Recreation and Entertainment Uses:				
Bowling Alley	P	M	P	NA
Miniature Golf Course	P	M	P	NA
Music Venues	P	NA	NA	NA
Indoor Live Music	P	NA	M	NA
Outdoor Live Music	P	NA	M	NA
Theater	P	NA	M	NA
Movie Theater	P	NA	M	NA
Amphitheater	P	NA	M	NA
Parks	P	P	P	P
Playgrounds	P	P	P	P
Pool Room	P	M	P	NA
Public Recreational Facilities	P	P	P	P
Skating Rink	P	M	P	NA
Sports Facilities / tennis, soccer, etc.	M	P	P	NA
Swimming Pool	P	P	P	P
Trampoline center	P	M	P	M
Other Uses:				
Fall-Out Shelter	M	M	M	M
Feed Store	NA	NA	P	NA
Greenhouse and Landscaping	M	M	P	N/A



SECTION IV
GENERAL DESIGN
STANDARDS



GENERAL DESIGN STANDARDS

A. CALCULATIONS

MEASUREMENT FROM "GRADE"

- ◊ Unless otherwise indicated, reference to measurements from "grade" shall be calculated using the average elevation along the public right-of-way fronting the property. Thus, grade will generally be measured from the public sidewalk, not from grade on site.
- ◊ When buildings are set back from the property line more than 15 feet, grade shall be measured as the average existing elevation at the building façade.

MEASUREMENT OF HEIGHT

- ◊ Unless otherwise specified herein, the height of buildings shall be measured in accordance to the appropriate street frontage. See Section II, Subdistrict Standards, pgs 7-15.
- ◊ The height limitations of this document are not intended to apply to church spires, belfries, cupolas and domes not intended for human occupancy, and monuments. However the height and design of these structures shall be subject to review and require approval by the DRC.
- ◊ Building height shall be measured from each street frontage (excluding alleys) or open space.
- ◊ The height of fences, walls and hedges shall be measured in feet from the average adjacent sidewalk elevation.

FENESTRATION AND GLAZING

- ◊ Unless otherwise specified herein, façade glazing and opening standards shall include windows, doors and openings in primary and secondary structures, and parking structures and shall apply to all areas of the building façade facing a public street or open space (excluding Alleys) as follows:
 - First Floor: façade area measured from the finished floor to finished floor.
 - Upper Floors: façade area from finished floor to finished floor.
 - Openings for vehicular access to parking structures on the first floor shall not be included in calculation of total façade area or glazed area.
 - The Specific Plan recognizes the need for building systems and functionality including interior mechanical systems, fire safety egress, other building code issues and their impact of the feasibility of building fenestration. Areas of the façade affected by these elements shall not be counted toward minimum glazing requirements.
- ◊ See Section E, Lots and Frontages, pages 39-43 for minimum required openings.

B. STREETScape ELEMENTS

The public right-of-way, including streets, sidewalks, and public utility infrastructure, plays both a functional and social role in the life of the City of Lebanon and its citizens. Streets organize the city, help to define space, and link destinations. The street is also a public place where people congregate, shop, socialize and live. Active, attractive streets are critical to the growth and success of Lebanon as a whole and are a crucial component to the success of Hamilton Springs.

The Specific Plan uses street types as an urban design and organizational tool. All streets are classified on the Multi-Modal Transportation Network Plan on page 27 as Boulevard, Avenue, Street, and Alley.

Where alleys shall be proposed, the Specific Plan prioritizes them for access and loading. The location of vehicular access from all other streets shall be determined on a case-by-case basis.

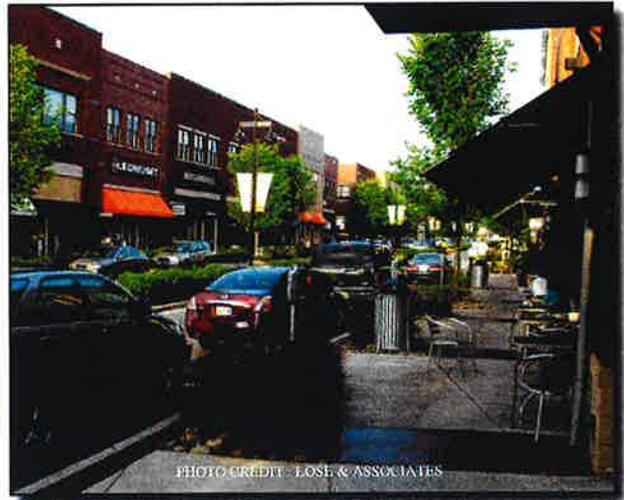
The Specific Plan emphasizes walking, cycling and the use of transit as primary modes of transportation within Hamilton Springs through the urban design of individual buildings, blocks, and neighborhoods.

ALL STREETS

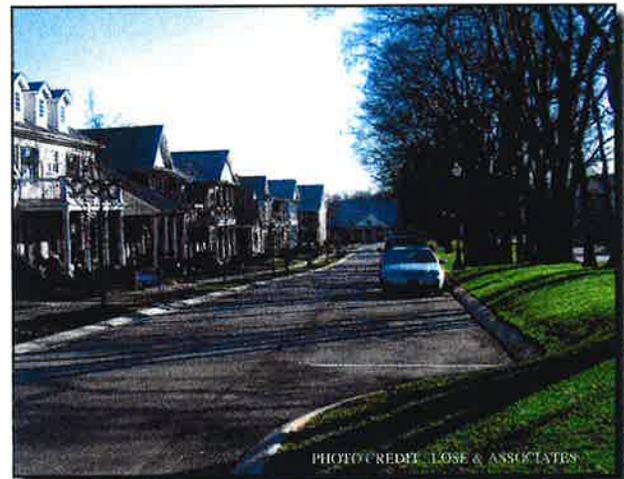
- ◊ Streets refer to publicly or privately owned right-of-way. They are intended for use by pedestrian, bicycle, transit and vehicular traffic and provide access to property.
- ◊ Streets consist of vehicular lanes and the streetside zone. The vehicular lanes, in a variety of widths, provide traffic and parking capacity and may include bicycle lanes. The streetside zone contributes to the urban character of each neighborhood. It may include pedestrian paths, landscaped planters, street furnishings, lighting, and street trees.
- ◊ Pedestrian safety, comfort, and accessibility should be a primary consideration of street design and dimensioning.
- ◊ Where alleys are present, vehicular access from alleys is preferred. Vehicular access from public streets shall be considered in the following order: Alley, Street, Avenue, and then Boulevard as approved by the DRC.

STREET TYPES

- ◊ **BOULEVARD:** Boulevards accommodate high levels of pedestrian activity and high levels of vehicular traffic. On boulevards, active uses (residential, retail, restaurant or office) shall serve as the building lining parking structures as well as the first floor of buildings. Having the fewest curb cuts and



By placing landscape material between vehicular traffic and the pedestrian thoroughway promotes pedestrian safety and helps to create a more comfortable pedestrian experience.



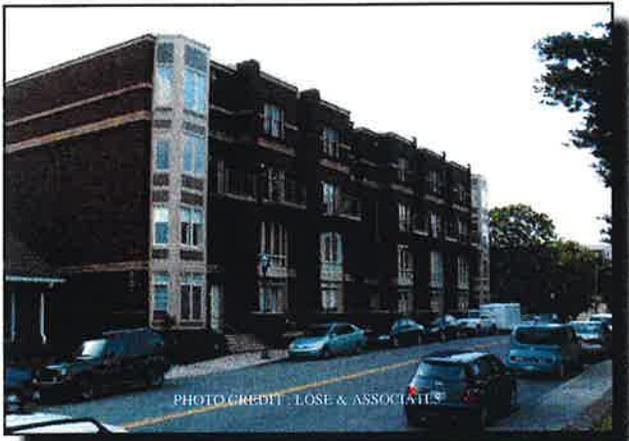
Varying street sections allow for additional parking while preserving the pedestrian experience.



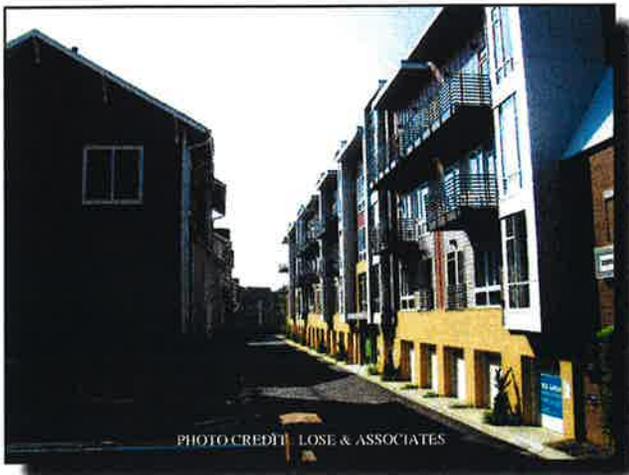
Cafe style seating can enhance the urban environment.



An example of a Primary Street showing the level of high intensity and mixture of urban activity.



An example of a Secondary Street with a residential component.



Alleys provide access for parking and service areas.

B. STREETScape ELEMENTS (CONTINUED)

restricted vehicular access will enhance the pedestrian experience. Boulevards provide the opportunity for more intense, urban development including shallow build-to-zones and increased building height. Pedestrian comfort on these streets is of highest importance. Boulevards should have continuous street walls, wide sidewalks at 21.5 feet to provide room for street furniture such as benches, trash receptacles, and bicycle parking. Boulevards have the highest level of urban activity such as outdoor dining, retail displays, and community activities like markets, parades, and music. Street trees provide protection from the sun, reduce stormwater runoff and air pollution, and provide aesthetic value to the city. Both tree wells and open landscaped planters are appropriate depending on sidewalk width. Street trees should also be planted in medians where provided and irrigated properly.

- AVENUE: Avenues have moderate levels of pedestrian activity and moderate levels of vehicular traffic. Avenues may be mixed-use or more residential in character. The build-to-zone is generally shallow, and building heights are limited. In mixed-use areas, a continuous street wall should be maintained and sidewalks should be between 13.5 and 17.5 feet wide to accommodate pedestrian traffic. In residential areas, the required minimum façade width is limited – allowing for more space between buildings – and sidewalks may be narrower. Both tree wells and open landscaped planters are appropriate depending on sidewalk width.
- STREET: Streets are a walkable, low speed thoroughfare in urban areas primarily serving abutting property. Care should be taken to make these streets as pedestrian-friendly as possible while accommodating loading and access needs. Streets are also designed to connect residential neighborhoods with each other and connect neighborhoods with commercial and other districts. Sidewalks should be between 10 and 13.5 feet wide to accommodate pedestrian traffic.
- ALLEY: Alleys are service roads that provide shared access to property. Public utilities as well as access to mechanical equipment and trash should be located off an alley whenever possible. Where alleys are proposed, alleys are prioritized for access and loading.



B. STREETScape ELEMENTS

BIKE LANES

Because alternative modes of transportation such as pedestrian and bicycle movement are preferred within this development, bicycles shall share the road wherever bike lanes are not designated. Two-lane Avenues, Streets, and Alleys shall share the lanes with bicyclists.

STREETSIDE ZONES

- ◊ The streetside zones exist in the portion of the right-of-way between the back of curb and the property line or building façade.
 - The primary function of the streetside zones are to provide a safe, comfortable, and convenient route for pedestrian travel that is separated from vehicular movements.
 - The streetside zones are public space and should include pedestrian amenities such as seating, shade trees, landscaped areas, public art, bicycle racks, places to congregate, trash receptacles and outdoor dining.
 - The streetside zones may accommodate bus stops and traffic signals.
 - All utilities within the streetside zones shall be located underground.
- ◊ The streetside zones consists of three sub-zones:
 - Furnishings Zone
 - The furnishings zone is a multi-purpose area of the streetside beginning at the back of curb. It serves as a buffer between the pedestrian thoroughway and the vehicular area of the thoroughfare within the curbs, and it provides space for streetside appurtenances such as street trees, planting strips, street furniture, light standards, sidewalk cafes, sign poles, signal and electrical cabinets, phone booths, fire hydrants, bicycle racks and bus shelters.
 - Throughway Zone
 - The throughway zone is the area in which pedestrians travel. The throughway must provide a minimum horizontal and vertical clear area. Objects with leading edges more than 27 inches from the ground and not more than 80 inches above the ground shall protrude no more than 4 inches maximum horizontally into the public sidewalk. With the exception of handrails serving stairs and ramps, these shall protrude no more than 4.5 inches maximum from the wall with which they are attached.

▪ **Frontage Zone**

- One of the zones comprising the streetside, the frontage zone is the space between the pedestrian thoroughway and building faces or private property. At a minimum it provides a buffer distance from vertical surfaces or walls and allows people to window shop or enter/exit buildings without interfering with moving pedestrians. The frontage zone provides width for overhanging elements of adjacent buildings such as awnings, store signage, bay windows, landscaping and so forth. If appropriate width is provided, the frontage zone may accommodate a variety of activities associated with adjacent uses, such as outdoor seating or merchant displays.

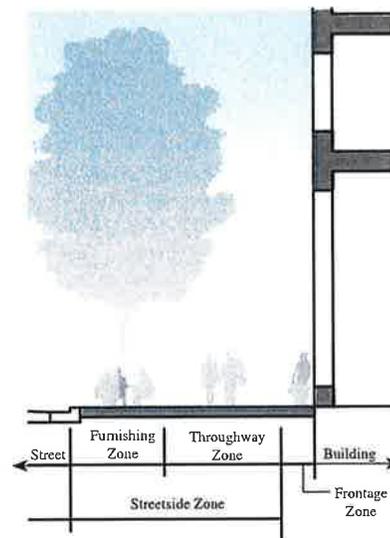
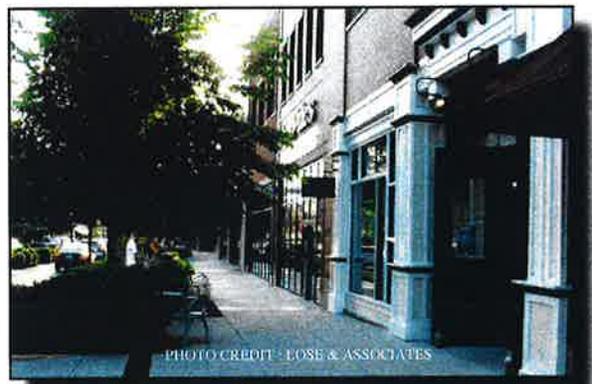


FIGURE B.1 - Streetside Zones



An example of how the Furnishings Zone and Throughway Zone can be utilized in an urban setting.

Cost of Publication

\$

57.75

PUBLIC NOTICE

In reference to Ordinance No. 16-5185, notice is hereby given that the Mayor and City Council of the City of Lebanon, Tennessee, will hold a public hearing at 5:55 PM on April 19, 2016, in the Council Chambers for the purpose of discussing and hearing comments from the citizens on the proposed amendment of Hamilton Springs Specific Plan (Tax Map 57 Parcels 8.04, 8.05, 8.06 and 8.07). The public hearing for the proposed amendment is being conducted pursuant to the laws of the State of Tennessee Code Annotated and the City of Lebanon, Tennessee. Copies of the proposed amendment are available for inspection at the following locations: City of Lebanon Mayor's Office, Engineering Office and Planning Office at 200 North Castle Heights Avenue. Questions can be addressed to Paul Corder at 444-3647 x2321. The public is welcome to attend.

Individuals needing auxiliary aids for effective communication and/or other reasonable accommodation in programs and services of the City of Lebanon are invited to make their needs and preferences known to the ADA Compliance Coordinator by calling 443-2809.

STATE OF TENNESSEE County of Wilson

Personally appeared before me,

Lisa D. Peters

A Notary Public of Tennessee,
Dave Gould, who being first duly
sworn, made oath that he is President
of *The Wilson Post*, a newspaper, and
that the hereto attached publication
appeared in the same on the following
dates:

04/01/2016

Dave Gould

Dave Gould, President

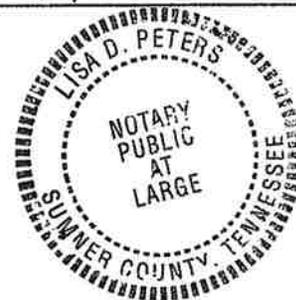
Subscribed and sworn to before me
on the date of:

04/14/2016

Lisa D. Peters

Notary Public, Lisa D. Peters

My commission expires
July 23, 2017



» CLASSIFIEDS

PLACING A CLASSIFIED AD: Classified ads obtained in person, by phone or email from Monday to Friday, 9:00 a.m. to 4:30 p.m.
Email: classifieds@wilsonpost.com
Call: 615-452-4940

INVITATION TO BID WILSON COUNTY, TENNESSEE

The Wilson County Finance Director Purchasing Agent is requesting sealed bids from qualified vendors for:
GBID-562: Electrical Supplies for Camping Site for the James E. Ward Agricultural Center
OPENING BID DATE: April 21, 2016 at 1:45 p.m.
AT THE WILSON COUNTY COURTHOUSE ROOM 205 FOR THE WILSON COUNTY FINANCE DEPARTMENT

All sealed bids will be opened and read aloud before interested parties at time indicated or shortly thereafter in the Wilson County Finance Department, 228 East Main Street, Room 205, P. O. Box 248, Lebanon, TN, 37088-0248. Prospective vendors may wish to call the Wilson County Finance Department at (615) 443-2630 during regular business hours Monday through Friday to obtain a bid package. The Wilson County Finance Director/Purchasing Agent reserves the right to reject any or all bids, to accept any portion of any bid, or to accept other than the bid with the lowest cost meeting specifications. "Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance."

WILSON COUNTY FINANCE DIRECTOR/PURCHASING AGENT

INVITATION TO BID

The City of Lebanon is accepting sealed bids for the purchase and installation of fencing for the City of Lebanon Water/Sewer Building. Bid forms and specifications may be obtained from the office of the Purchasing Agent, 200 N. Castle Heights Avenue, Lebanon, TN 37087 or on our website lebanon.tn.gov under the business tab. Bids must be returned no later than April 13, 2016 by 10:00 a.m. Bids will be opened and read aloud shortly thereafter in the same office. If you have any questions, contact the Purchasing Department (615) 443-2802.

Lisa Lane
Purchasing Agent
City of Lebanon

PUBLIC NOTICE

In reference to Ordinance No. 16-5168, notice is hereby given that the Mayor and City Council of the City of Lebanon, Tennessee, will hold a public hearing at 5:55 PM on April 19, 2016, in the Council Chambers for the purpose of discussing and hearing comments from the citizens on the proposed rezoning of property at unaddressed property on Leeville Pike from RR - Rural Residential Agricultural to RS12 - Medium Density Residential Single Family Residential 12,000. The public hearing for the proposed rezoning is being conducted pursuant to the laws of the State of Tennessee (TCA 13-7-203 and 13-7-204) and the City of Lebanon, Tennessee. Copies of the map showing the proposed rezoning are available for inspection at the following locations: City of Lebanon Mayor's Office, Engineering Office and Planning Office at 200 North Castle Heights Avenue. Questions can be addressed to Paul Corder at 444-3647 x2321. The public is welcome to attend.

Individuals needing auxiliary aids for effective communication and/or other reasonable accommodation in programs and services of the City of Lebanon are invited to make their needs and preferences known to the ADA Compliance Coordinator by calling 443-2809.

PUBLIC NOTICE

In reference to Ordinance No. 16-5185, notice is hereby given that the Mayor and City Council of the City of Lebanon, Tennessee, will hold a public hearing at 5:55 PM on April 19, 2016, in the Council Chambers for the purpose of discussing and hearing comments from the citizens on the proposed amendment of Hamilton Springs Specific Plan (Tax Map 57 Parcels 8.04, 8.05, 8.06 and 8.07). The public hearing for the proposed amendment is being conducted pursuant to the laws of the State of Tennessee Code Annotated and the City of Lebanon, Tennessee. Copies of the proposed amendment are available for inspection at the following locations: City of Lebanon Mayor's Office, Engineering Office and Planning Office at 200 North Castle Heights Avenue. Questions can be addressed to Paul Corder at 444-3647 x2321. The public is welcome to attend.

Individuals needing auxiliary aids for effective communication and/or other reasonable accommodation in programs and services of the City of Lebanon are invited to make their needs and preferences known to the ADA Compliance Coordinator by calling 443-2809.

PUBLIC NOTICE

In reference to Ordinance No. 16-5169, notice is hereby given that the Mayor and City Council of the City of Lebanon, Tennessee, will hold a public hearing at 5:55 PM on April 19, 2016, in the Council Chambers for the purpose of discussing and hearing comments from the citizens on the proposed amendment of the Future Land Use Plan for the area from Stumpy Lane, Walnut Grove Road and Murrethorse Road from CO - Commercial/Office and RMU - Residential Mixed Use to CO - Commercial/Office and IDR - Low Density Residential. The public hearing for the proposed rezoning is being conducted pursuant to the laws of the State of Tennessee (TCA 13-7-203 and 13-7-204) and the City of Lebanon, Tennessee. Copies of the map showing the proposed Future Land Use Amendment are available for inspection at the following locations: City of Lebanon Mayor's Office, Engineering Office and Planning Office at 200 North Castle Heights Avenue. Questions can be addressed to Paul Corder at 444-3647 x2321. The public is welcome to attend.

Individuals needing auxiliary aids for effective communication and/or other reasonable accommodation in programs and services of the City of Lebanon are invited to make their needs and preferences known to the ADA Compliance Coordinator by calling 443-2809.

PUBLIC NOTICE

In reference to Resolution No. 16-1924, notice is hereby given that the Mayor and City Council of the City of Lebanon, Tennessee, will hold a public hearing at 5:55 PM on April 19, 2016, in the Council Chambers for the purpose of discussing and hearing comments from the citizens on the proposed Plan of Service (POS) for the annexation of approximately 24.17 acres located at 418 Stumpy Lane and unaddressed property on Murrethorse Road (Tax Map 92 Parcels 53.04 and 53.05). Copies of the Plan of Service (POS) for the proposed annexation are available for inspection at the following locations: City of Lebanon Planning Office, Wilson County Planning Office and City of Lebanon Mayor's Office. Questions may be addressed to Paul Corder at 444-3647 x2321. The public is welcome to attend.

Individuals needing auxiliary aids for effective communication and/or other reasonable accommodation in programs and services of the City of Lebanon are invited to make their needs and preferences known to the ADA Compliance Coordinator by calling 443-2809.

ORDINANCE NO. 16-5205

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE THE PURCHASE OF A TRACTOR WITH FRAIL MOWER FOR THE STREET DEPARTMENT

WHEREAS, the City of Lebanon Street Department is in need of a replacement tractor with frail mower; and

WHEREAS, Deere & Company offer such tractor with frail mower under the NJPA Contract #021815-DAC price of \$84,219.52; and

WHEREAS, a buget amendment is necessary to cover the cost.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and Commissioner of Finance are hereby authorized to purchase one tractor with frail mower from Deere & Company for the NJPA Contract #021815-DAC price of Eighty-four Thousand, Two Hundred Nineteen Dollars and Fifty-two Cents (\$84,219.52).

Section 2. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner:

Department:	Street		
From:	11090000-79000 Budget Fund Balance		\$84,219.52
To:	11043110-79490 Machinery & Equipment		\$84,219.52

Section 3. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: 4/19/16

Passed second reading: _____

**CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016**

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
FINANCE DEPT.	_____
POSTED	_____
REN #4: 39	_____
INITIALS	_____

2016 APR 12

DEPARTMENT Street

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	Budget Fund Balance	84,219.52	

Total \$84,219.52

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043110-79490	Machinery and Equipment		84,219.52

Total \$84,219.52

REQUESTED BY Lee Clark
 DEPARTMENT HEAD Jeff Bruma
 COMM. OF FINANCE Robert Jones
 MAYOR _____

DATE 4/12/16
 DATE 4/12/16
 DATE 4/12/16
 DATE _____

REASON FOR THIS TRANSFER:
replace tractor with Frail mower



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Trigreen Equipment Llc
10788 Lebanon Road
Mount Juliet, TN 37122
615-754-2600
joshmiller@trigreenequipment.com

Quote Summary

Prepared For:

City Of Lebanon Purchasing Dept
200 N Castle Heights Ave
Lebanon, TN 37087
Business: 615-443-2802

Delivering Dealer:

Trigreen Equipment Llc
Michael Marks
10788 Lebanon Road
Mount Juliet, TN 37122
Phone: 615-754-2600
mikemarks@trigreenequipment.com

Quote ID: 13152597
Created On: 15 April 2016
Last Modified On: 20 April 2016
Expiration Date: 24 June 2016

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 5100E Utility Tractor (85 PTO hp) Contract: NJPA Ag Tractors and/or Implements_021815-DAC Price Effective Date: April 15, 2016	\$ 62,704.30	\$ 51,417.52 X	1 =	\$ 51,417.52
DIAMOND DSF075-C Contract: Price Effective Date:	\$ 32,802.00	\$ 32,802.00 X	1 =	\$ 32,802.00
Equipment Total				\$ 84,219.52

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 84,219.52
Trade In	
SubTotal	\$ 84,219.52
Total	\$ 84,219.52
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 84,219.52

Salesperson : X _____

Accepted By : X _____

RESOLUTION NO. 15-1892

A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF UNADDRESSED PROPERTY ON US HWY 231/ HUNTERS POINT PIKE (TAX MAP 45 PARCELS 26 and 26.04) TO BE ADDED TO WARD 1

WHEREAS, TCA 6-51-102, as amended, requires that a plan of services be adopted by the governing body prior to passage of an ordinance annexing any territory; and

WHEREAS, the plan of services shall be reasonable with respect to the scope of services to be provided and the timing of the services; and

WHEREAS, before the adoption of the plan of services, a municipality shall hold a public hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEBANON, TENNESSEE:

Section 1. Pursuant to the provisions of Section 6-51-102, Tennessee Code Annotated, there is hereby adopted for the area bounded as described in the legal description section and attached maps of the plan of services:

November 19, 2015

Marlin/Gibbs Annexation on Hunters Point Pike/US Hwy 231

The City of Lebanon, Tennessee, is pursuing the annexation of about 107.48 acres of unaddressed property on US Hwy 231/Hunters Point Pike as described in this report, along with a corresponding plan of services and zoning plan for the area. The area is inside the existing Urban Growth Boundary (UGB). This annexation is proposed to take place in 2016.

This report begins with a brief overview of the annexation process and the requests by the landowners for annexation. The report then turns to a proposed Plan of Services (POS) for the annexation area. The services described are those that would be necessary for the City to provide under Tennessee law. This area is proposed to receive City services in accordance with the POS.

Introduction

Public Chapter 1101 (PC 1101), adopted as Tennessee law in 1998, required cities to work cooperatively with other local governments to determine an urban growth boundary (UGB) in which annexations could occur. Lebanon can annex property within its UGB by resolution.

PC 1101 Section 19 requires a "Plan of Services" (POS) prior to annexation and a Plan of Services must include: police and fire protection; water, electrical, and sanitary sewer services; solid waste collection; road and street construction and repair; recreational facilities and programs; street lighting; and zoning services. Public Chapter 225 adopted by the Tennessee General Assembly and signed by Governor Bredesen on June 2, 2003, amended TCA 6-51-102 to include impact on school attendance zones.

The owner of the property unaddressed property on US Hwy 231/Hunters Point Pike has asked the City of Lebanon to consider annexing their property.

CITY OF LEBANON, TENNESSEE

Planning Commission Application
Rezoning General Information and Checklist



Title of Project Marlin/Gibbs Property (Station Points Sub-Division)
Street Location U.S. Hwy 231
Tax Map/Group Number 45 Parcel Number 28
Total Acreage 107.48 ac (R.O.W. & Property)

Approval Requested:

- Annexation & Zoning 107.48 Acres / To RS-12 Specific Plan District _____ Acres
 Preliminary Subdivision _____ No. of Lots Final Subdivision _____ No. of Lots
 Rezoning _____ Acres / From _____ To _____ Site Planning _____ Bldg. sq.ft.

Owner/Developer:

Name Jerry Earwood (Gibbs/Marlin)
Address 6558 Leiper Creek Rd
Columbia, TN 38401
Telephone Number (615) 440-3833
Fax Number _____ E-Mail _____

Surveyor/Engineer:

Name Jim T. Harrison - Civil Site Design Group, PLLC
Address 630 Southgate Avenue, Suite A
Nashville, TN 37203
Telephone Number (615) 512-5250
Fax Number (615) 251-9575 E-Mail jimh@civil-site.com

Information required for all applications:

- Cover Letter or Written Narrative Explaining the Purpose of the Request
- Thirteen (13) Copies of all Required Information
- Non-refundable Application Fee (see current fee schedule)

Date Application Filed 10/28/15 Date of Requested Planning Commission Meeting 11/24/15

200 North Castle Heights Avenue • Lebanon, Tennessee 37067 • (615) 444-3847 • Fax (615) 443-2899

CITY OF LEBANON, TENNESSEE
Planning Commission Application
Annexation & Zoning General Information and Checklist



Title of Project Marlin Property + Gibbs Property (Station Pointe Sub-D)

TCA 134-304(a) states, in part, "The Commission shall approve or disapprove a plat within thirty (30) days after submission of such plat..." By signing this application, the applicant (and owners, as applicable) acknowledge that items for consideration by the Planning Commission shall be considered submitted when all required information, a completed submittal application, and fee have been received by the City of Lebanon by noon (12:00 pm) on the fourth Wednesday of every month. The Planning Commission agenda will be finalized approximately two (2) weeks after the submittal deadline. You may call 444-3647 to verify placement of an item on the agenda.

Applications shall not be placed on the Planning Commission agenda until complete information is received. It is the responsibility of the applicant to submit the required, complete and accurate information before such application may be considered.

It is understood that approval of the proposed development is conditioned upon full compliance with all applicable regulations and ordinances of the City of Lebanon and conditions imposed by the applicable commissions of the City. In cases where the applicant is not the property owner, it is also hereby acknowledged by the property owner that he or she is in full agreement with the content of this application.



Signature of Applicant

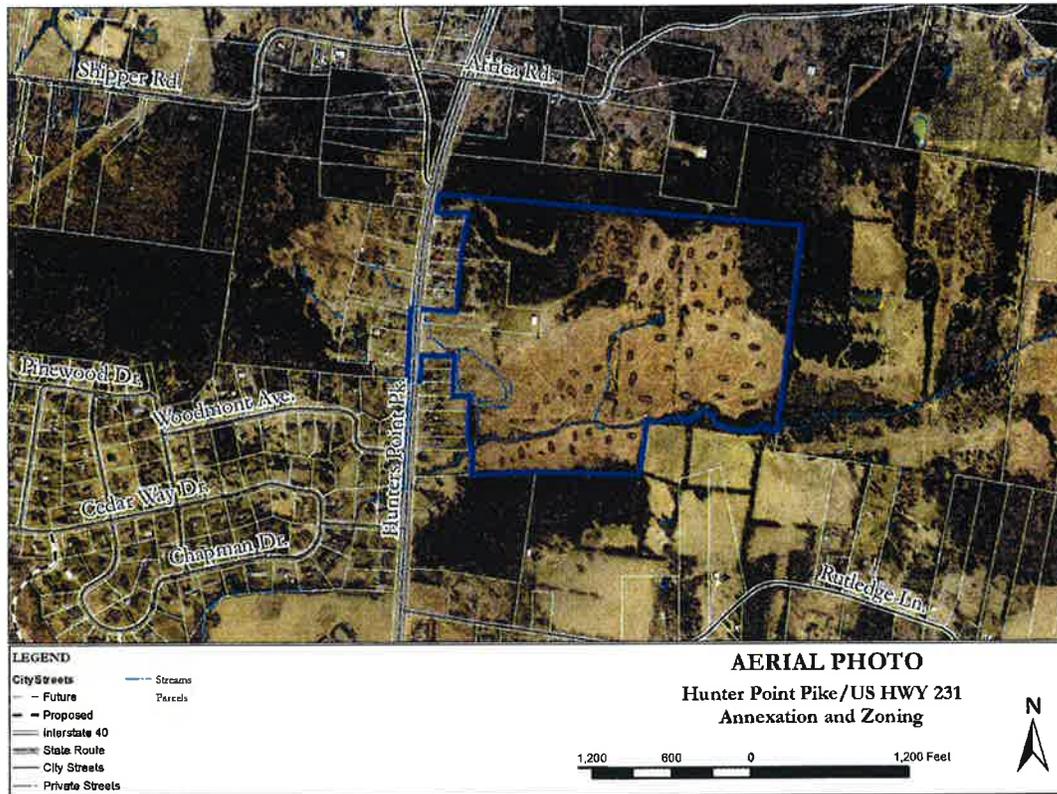
 James Asheville Robinson LLC

Signature of Owner (if different from applicant
provide a copy of contract showing involved parties)

As the applicant or the applicant's agent, I understand that it is my sole responsibility to notify my client of the time, date and location of the Preliminary Planning Commission and Planning Commission meetings at which this application will be heard and to ensure that someone representing this item is in attendance at each of these meetings.



Signature of Applicant or Applicant's Agent



Legal Description

A legal description will be added before final passage

Plan for Serving the Annexation Area

1. Police Protection

Patrolling, radio response to calls, and other routine police services using the City's personnel and equipment will be provided on the effective date of the annexation.

2. Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided on the effective date of annexation.

3. Domestic Water, Sanitary Sewer Service, and Fire Hydrants

- a. Domestic Water – The Water Department currently has an 8” water line on the west side of the referenced property.
- b. Sanitary Sewer – Sewer will need to be extended by the applicant. The estimated cost will be **\$66,000**.
- c. Fire Hydrants – If any new hydrants are needed the cost would be between **\$2500 and \$3000** each.

4. Electric Service and Street Lighting

There are existing Middle Tennessee Electric power lines on these lots.

5. Public Works

- a. Stormwater – Stormwater services will be available to this property in the same manner they are available to the rest of the City.
- b. Sanitation – City sanitation services will be available at the time of annexation.
- c. Street and Right-of-Way Repair and Maintenance – About 1.30 acres of US 231 right-of-way will be part of this annexation. This section of road will continue to be maintained by TDOT.
- d. The City and/or the County may require road improvements by the owner as this property develops.

6. Gas

The Gas department currently serves Kontiki subdivision on the opposite side of the US Hwy 231. Gas service could be available within 4 years. The cost will be around **\$75,000.00**. Installation cost is always based on projected load needed by customer.

7. Schools

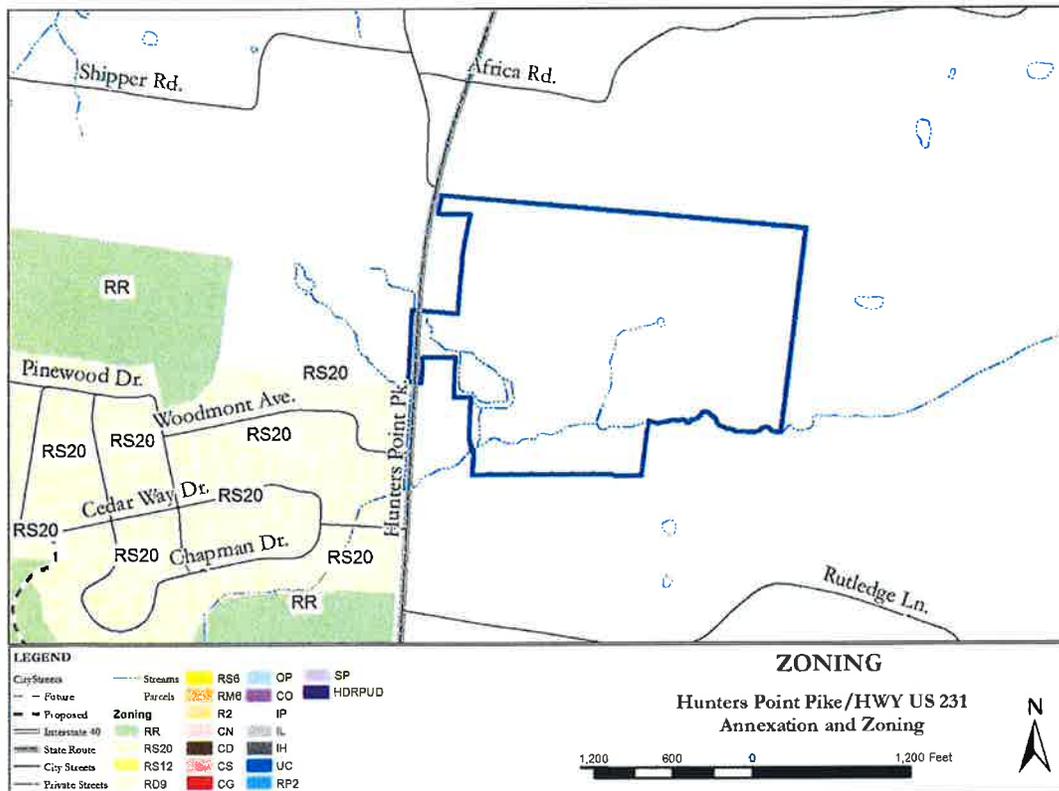
Neither Wilson County Schools nor Lebanon Special Schools anticipated any noticeable effect from the annexation.

8. Inspection and Codes Enforcement

All inspection and code enforcement programs existing within the City will be extended to the annexation areas on the effective date of the annexation.

9. Planning and Zoning

- a. The zoning jurisdiction of the City will extend to the annexation areas upon the effective date of the annexation and all municipal planning activities will encompass the needs of the annexed areas.
- b. The requested zoning for the annexation is RS12 (Medium Density Single Family Residential).



- c. The current Future Land Use Plan classification for this area is LDR (Low Density Residential).

10. Animal Shelter

The City operates a full-time animal control program including an animal shelter. The animal shelter is located on Park Drive. Services include pick-up of stray and/or dangerous animals. These services will be available to the annexation areas on the effective date of the annexation.

11. Voting Rights and City Elections

- a. If an eligible voter's permanent place of residence is located in an annexed area, that voter is automatically eligible to vote in City elections.
- b. If an eligible voter is in the category of a property rights voter, then that voter must register at the Election Commission Office prior to voting in a City election.

Revenue

The total appraised property value for the parcel in the annexation area is about **\$534,500**. This equals an assessed value of about **\$133,625** for two residential property. The property tax generation from these properties as two residential properties in the City would be about **\$812** per year. The estimated cost to serve this property is **\$141,000**. The cost of service will be the responsibility of the developer.

Section 2. That this resolution shall take effect after its adoption and upon the official annexation of this area.

Notice of the Public Hearing was published in the Wilson Post on _____.

The Public Hearing was held at 5:55 PM in the City Council Chambers _____.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Resolution Passed: _____

RESOLUTION NO. 15-1889

A RESOLUTION ANNEXING UNADDRESSED PROPERTY ON US HWY 231/HUNTERS POINT PIKE, ALSO IDENTIFIED AS TAX MAP 45 PARCEL 26 AND 26.04 CONTAINING 107.48 ACRES IN THE RECORDS OF THE WILSON COUNTY ASSESSOR OF PROPERTY (SHOWN ON THE ATTACHED MAP) TO BE ADDED TO WARD 1

WHEREAS, the owner has requested the annexation of this property; and

WHEREAS, the owner will be responsible for extending any utilities; and

WHEREAS, approximately 1.35 acres of right-of-way is being added to the city, said right-of-way is to be maintained by the State of Tennessee; and

WHEREAS, the Lebanon Municipal Regional Planning Commission recommended denial of the request to annex and zone the property to RS12 (Medium Density Residential) at their November 24, 2015 meeting.

NOW, THEREFORE, BE IT RESOLVED by the City of Lebanon, Tennessee, as follows:

Section 1. That Tennessee Code Annotated 6-51-102 authorizes the City of Lebanon to annex land at the request of the landowner when it appears that the prosperity of the municipality and the territory will be materially retarded and the welfare of the inhabitants and property endangered if the property is not annexed. The City of Lebanon hereby determines that the prosperity of the municipality and territory described herein will be materially retarded and the welfare of the inhabitants and property endangered if the property is not annexed.

Section 2. That pursuant to Section 6-51-101 through 6-51-114, Tennessee Code Annotated, the property (as shown on the attached map) is hereby annexed into the City of Lebanon, Wilson County, Tennessee, and incorporated within the corporate boundaries thereof.

Section 3. That this resolution takes effect 30 days from and after its final passage, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on _____.

The Public Hearing was held at 5:55 PM in the City Council Chambers on _____.

Attest:

Approved:

Commissioner of Finance & Revenue

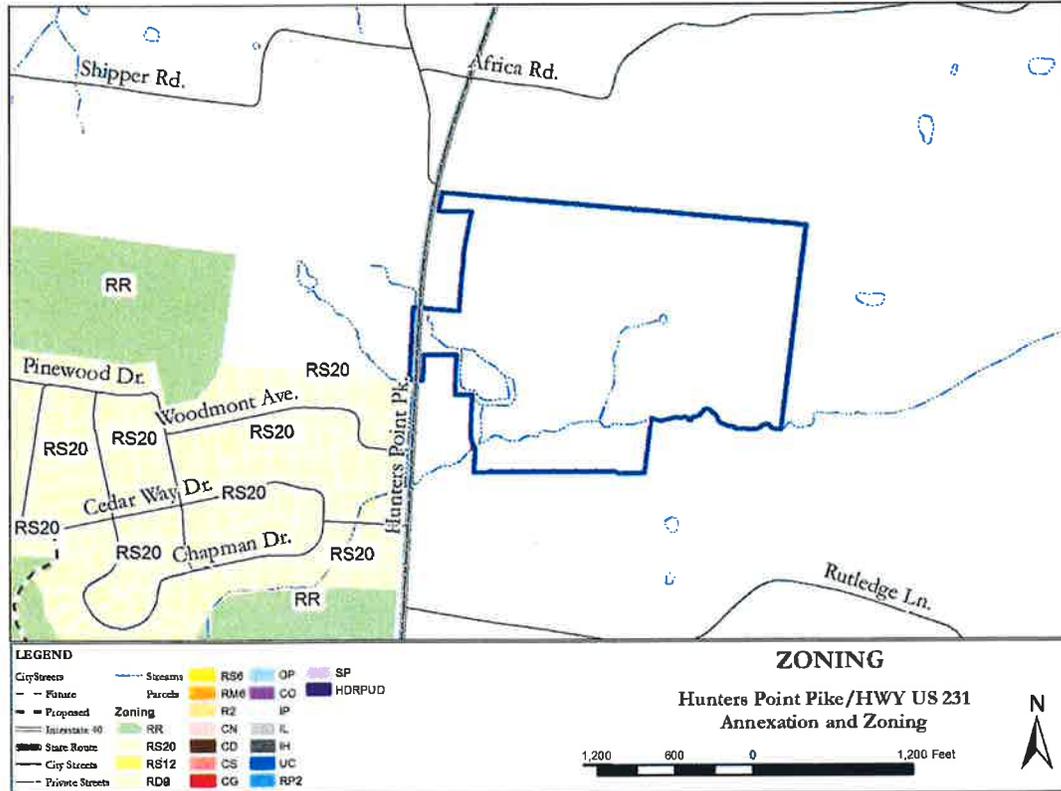
Mayor

Approved as to Form:

Passed first reading: _____

City Attorney

Passed second reading: _____



Zoning Ordinance No. 15-5038

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING ATLAS OF THE CITY OF
LEBANON, TENNESSEE, BY ZONING PROPERTY AT UNADDRESSED PROPERTY
ON US HWY 231/ HUNTERS POINT PIKE (TAX MAP 45 PARCELS 26 AND 26.04)
RS12 – MEDIUM DENSITY SINGLE FAMILY DISTRICT IN WARD 1**

WHEREAS, the City of Lebanon desires to amend the official zoning atlas of the city; and

WHEREAS, the subject property is adjacent to an existing residential district; and

WHEREAS, the owner is asking for the RS12 zoning to continue the residential zoning on Hunters Point Pike; and

WHEREAS, the City of Lebanon believes that such amendment will promote, protect and facilitate the public health, safety and welfare of the community through coordinated and practical land use and land development for the betterment of Lebanon's population.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. That the property described herein be, and the same is hereby, zoned RS12 – Medium Density Single Family District:

Approximately 106.14 acres more or less, located at unaddressed property on Hunters Point Pike as shown on the attached map.

For reference, see Book 1403 Page 1010 and Book 1420 Page 294 in the Register's Office of Wilson County, Tennessee, and being shown as Tax Map 45 Parcels 26 and 26.04, for Wilson County, Tennessee.

Section 2. That all Ordinances in conflict herewith are repealed to the extent of said conflict.

Section 3. That this Ordinance shall take effect from and after its passage on final reading, the public welfare requiring it.

Notice of the Public Hearing was published in the Wilson Post on _____.

The Public Hearing was held at 5:55 PM in the City Council Chambers on _____.

Attest:

Approved:

Commissioner of Finance & Revenue

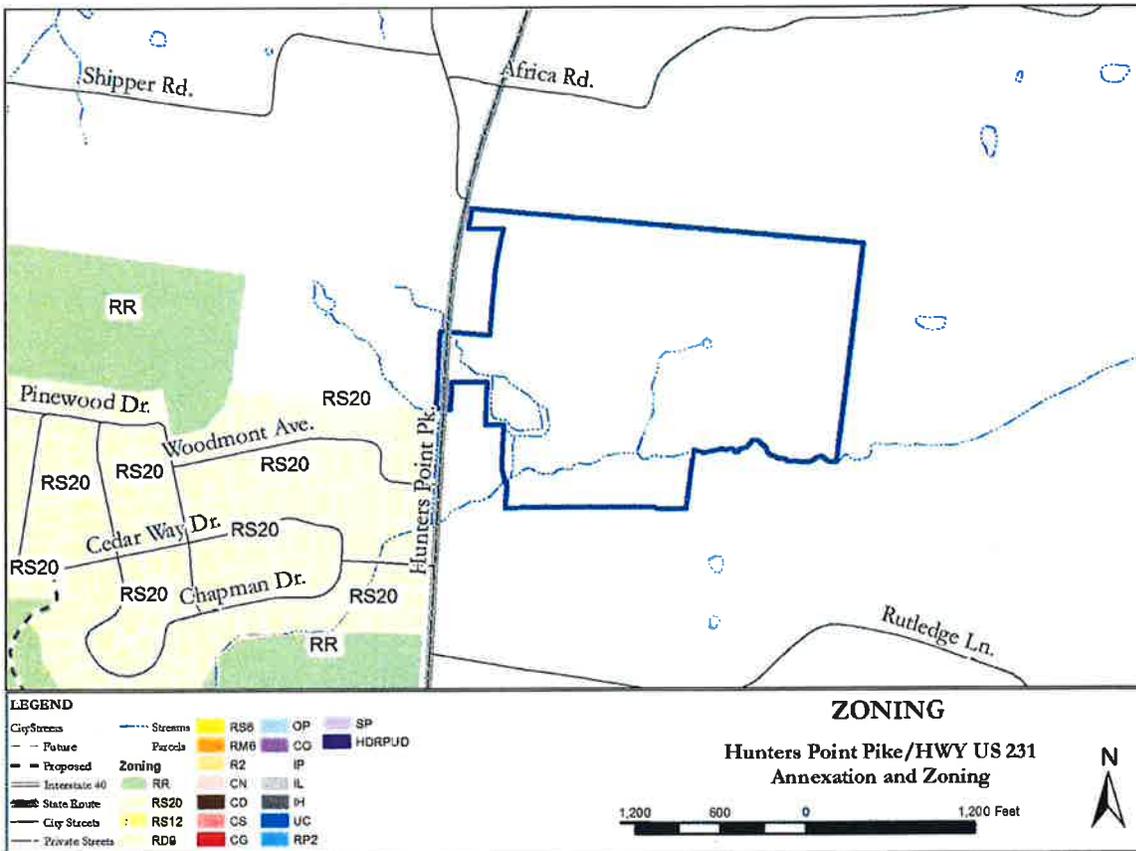
Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____



ORDINANCE NO. 16-5190

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON
TO AMEND THE LEBANON MUNICIPAL CODE TITLE 8, CHAPTER 2
RELATIVE TO SPECIAL EVENT BEER PERMITS**

WHEREAS, the City of Lebanon wishes to amend the Lebanon Municipal Code to allow beer permits for special events.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. That the Lebanon Municipal Code Title 8, Chapter 2, section 8-211 Classes of permits; prohibitions against issuing permits for certain places or to certain applicants; bond required is hereby amended by deleting the current section 8-211(4) and creating a new section 8-211(4) as follows:

(4) To be issued a beer permit for a special event, the following conditions must be met:

- (a) Special event beer permits allowing the temporary sale of beer shall be limited to two (2) such permits in a calendar year for any applicant and shall be issued in the discretion of the Lebanon Beer Board after consideration of any issue of public safety, including, but not limited to, traffic, security, ability of the applicant to abide by all City and State alcohol laws, and crowd control.
- (b) Special event beer permits shall not exceed thirty (30) days duration and are subject to the limitations on the days and hours of sale imposed by law.
- (c) No special event beer permit shall be issued for the sale of beer on public property unless the applicant is a bona fide charitable or nonprofit organization, as defined by Tenn. Code Ann. § 57-4-102(4) or a bona fide political organization, as defined by Tenn. Code Ann. §57-4-102(5). Such applicants for special event beer permits for public property must provide written notice from the benefitted entity to the Beer Board confirming its involvement in the special event, as well as documentation of the benefitted entity's status as a bona fide charitable or nonprofit organization or as a bona fide political organization, as previously defined. Such public property eligible to receive a special event permit shall be limited to the Lebanon Square and the Lebanon Square's associated parking areas, including the "old courthouse parking lot." No special event permit(s) shall be issued for events in/on any City of Lebanon park, recreational facility or area, walking trail, athletic fields, or other City owned property.

- (d) No beer shall be distributed or sold in glass containers for any event issued a special event beer permit for public property.
- (e) The fee for each special event beer permit shall be one hundred dollars (\$100.00).
- (f) No charitable, nonprofit or political organization issued a special event beer permit as herein defined shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.
- (g) No special event beer permit shall be issued to any applicant that has been previously found to have violated any of the alcohol ordinances or laws of the City of Lebanon or the State of Tennessee or that is less than twenty-one (21) years old.
- (h) Issuance of a special event beer permit shall be subject to the same rules and regulations as issuance of any on/off premises consumption permit.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON
APPLICATION FOR SPECIAL EVENT BEER PERMIT

STATE OF TENNESSEE

COUNTY OF WILSON

It is the applicant's responsibility to provide accurate and complete information. The Beer Board could delay or deny action on the application if any information is not accurate.

To be issued a beer permit for a special event, the following conditions must be met:

- (a) Special event beer permits allowing the temporary sale of beer shall be limited to two (2) such permits in a calendar year for any applicant and shall be issued in the discretion of the Lebanon Beer Board after consideration of any issue of public safety, including, but not limited to, traffic, security, ability of the applicant to abide by all City and State alcohol laws, and crowd control.
- (b) Special event beer permits shall not exceed thirty (30) days duration and are subject to the limitations on the days and hours of sale imposed by law.
- (c) No special event beer permit shall be issued for the sale of beer on public property unless the applicant is a bona fide charitable or nonprofit organization, as defined by Tenn. Code Ann. § 57-4-102(4) or a bona fide political organization, as defined by Tenn. Code Ann. § 57-4-102(5). Such applicants for special event beer permits for public property must provide written notice from the benefitted entity to the Beer Board confirming its involvement in the special event, as well as documentation of the benefitted entity's status as a bona fide charitable or nonprofit organization or as a bona fide political organization, as previously defined. Such public property eligible to receive a special event permit shall be limited to the Lebanon Square and the Lebanon Square's associated parking areas, including the "old courthouse parking lot." No special event permit(s) shall be issued for events in/on any City of Lebanon park, recreational facility or area, walking trail, athletic fields, or other City owned property.
- (d) No beer shall be distributed or sold in glass containers for any event issued a special event beer permit for public property.
- (e) The fee for each special event beer permit shall be ONE HUNDRED DOLLARS (\$100.00).
- (f) No charitable, nonprofit or political organization issued a special event beer permit as herein defined shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.
- (g) No special event beer permit shall be issued to any applicant that has been previously found to have violated any of the alcohol ordinances or laws of the City of Lebanon or the State of Tennessee or that is less than twenty-one (21) years old.
- (h) Issuance of a special event beer permit shall be subject to the same rules and regulations as issuance of any on/off premises consumption permit.

I/we hereby make application for a special event beer permit to temporarily sell or distribute beer, under the provisions of the City of Lebanon Municipal Code, § 8-211(4), and base my application upon the answers to the following questions:

CITY OF LEBANON
APPLICATION FOR SPECIAL EVENT BEER PERMIT

STATE OF TENNESSEE

COUNTY OF WILSON

1. Is the special event permit for the sell or distribution of beer on public property?

No _____ Yes _____

If yes, is the applicant:

A charitable or nonprofit organization? _____ Or a political organization? _____

(Written notice of entity involvement and proof documentation required.)

2. Applicant _____

3. Applicant address _____ Zip _____

Phone _____

4. Name of Special Event _____ Date _____

5. Purpose of Special Event _____

6. Event Location _____

7. Event Manager Name _____

Address _____

City _____ Zip _____

Phone _____

*Note: All applicants for a special event permit must additionally fill out a regular beer permit application and are subject to the same publication and background check fees.

ORDINANCE NO. 16-5207

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE LINE
ITEM TRANSFERS FOR THE POLICE DEPARTMENT**

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, line item transfers are now necessary for the Police Department to cover expenses for the remainder of the fiscal year; and

WHEREAS, the appropriate line item transfers are incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following line item transfers in the FY 2015 – 2016 City of Lebanon budget:

Department: Police			
From:	11042100-72910	Jan and Cleaning Services	\$2,500.00
	11042100-79440	Transportation Equipment	\$4,083.00
	11042100-73310	Gas and Oil	\$6,917.00
To:	11042100-72200	Printing	\$3,500.00
	11042100-72900	Contractual Services	\$5,000.00
	11042100-77940	Bank Card Charges	\$3,000.00
	11042100-72320	Dues	\$2,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

FINANCE DEPT.

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016

2016 APR 12 PM 4: 25

FOR ACCOUNTING PURPOSES ONLY

BGT # _____

POSTED _____

REF # _____

INITIALS _____

DEPARTMENT POLICE

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-42100-72910	Jan and cleaning services	\$ 2,500.00	
110-42100-79440	Transportation Equipment	\$4,083	
110-42100-73310	Gas and Oil	\$ 6,917.00	
	Total	\$ 13,500.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-42100-72200	Printing		\$ 3,500.00
110-42100-72900	Contractual Services		\$ 5,000.00
110-42100-77940	Bank Card Charges		\$ 3,000.00
110-42100-72320	Dues		\$ 2,000.00
	Total		\$ 13,500.00

REQUESTED BY	William Glover	DATE	4/12/2016
DEPARTMENT HEAD		DATE	4-12-16
COMM. OF FINANCE		DATE	4-13-16
MAYOR	_____	DATE	_____

REASON FOR THIS TRANSFER:

Before the fact: to transfer money to cover expenses for the rest of current budget year

After the fact: Bank Card Charges to cover bank card transactions for paying citations in records,
that were higher than budgeted

ORDINANCE NO. 16-5208

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE LINE ITEM TRANSFERS FOR ESU

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, line item transfers are now necessary for ESU to cover expenses for the remainder of the fiscal year; and

WHEREAS, the appropriate line item transfers are incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following line item transfers in the FY 2015 – 2016 City of Lebanon budget:

Department: ESU

From: 11042000-72600	Maintenance	\$2,500.00
11042000-73300	Repair and Maintenance Supplies	\$1,600.00
11042000-71130	Scheduled Overtime	\$18,637.98
To: 11042000-73200	Operating Supplies	\$1,600.00
11042000-73320	Motor Vehicle Parts	\$2,500.00
11042000-71120	Overtime	\$18,637.98

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

FINANCE DEPT.

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016

2016 APR 12 PM 4: 25

FOR ACCOUNTING PURPOSES ONLY

BGT # _____

POSTED _____

REF # _____

INITIALS _____

DEPARTMENT ESU

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-42000-72600	Maintenance	\$ 2,500.00	
110-42000-73300	Repair and Maint supplies	\$ 1,600	
110-42000-71130	Scheduled Overtime	\$ 18,637.98	
	Total	\$ 22,737.98	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
110-42000-73200	operating supplies		\$ 1,600.00
110-42000-73320	Motor Vehicle Parts		\$ 2,500.00
110-42000-71120	Overtime		\$ 18,637.98
	Total		\$ 22,737.98

REQUESTED BY William Glover

DATE 4/12/2016

DEPARTMENT HEAD 

DATE 4-12-16

COMM. OF FINANCE 

DATE 4-13-16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

Before the fact: to transfer money to cover expense for the rest of current budget year

To transfer Schedule overtime in to overtime to cover change in payroll

ORDINANCE NO. 16-5211

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO PURCHASE FITNESS COURT EQUIPMENT FOR THE DON FOX PARK

WHEREAS, the Don Fox Park has a need for fitness court equipment, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein; and

WHEREAS, Krauss Craft, Inc. offers such fitness court equipment for the TCPN Contract price of \$39,985.00; and

WHEREAS, funds are appropriated in the 2015 – 2016 budget under line item #11044420-79300.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to enter into a contract with Krauss Craft, Inc., the best and lowest bidder, for the purchase of fitness court equipment for the Don Fox Park, as detailed on the tabulation of bids attached hereto by reference as if appearing verbatim herein, for the TCPN Contract price of Thirty-nine Thousand, Nine Hundred Eighty-five Dollars and No Cents (\$39,985.00).

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

City of Lebanon - Purchasing Office

TABULATION OF BIDS/PROPOSALS

Opening Date: April 22, 2016

For: Fitness Court for Park

(Vendors)

Krauss Craft, Inc.
c/o Great Southern Recreation

Item:	Quan.	DESCRIPTION	Unit	Total	Unit	Total	Unit	Total
1	1	Shoulder Press, Situp Crunch/Cross Trainer		7,113.00		7,113.00		
2	1	Chest Press/Leg Press, Dip-Pull & Push Up		7,871.00		7,871.00		
3	1	Torso Twist		1,170.00		1,170.00		
4	1	Step Up Stretch		1,081.00		1,081.00		
5	1	Tai Chi Spinner		1,212.00		1,212.00		
6	1	Tricep and Push-Up Station		681.00		681.00		
7	1	Installation & Freight		7,008.64		7,008.64		
8	1	30'x30' Synthetic Turf Grass		12,150.00		12,150.00		
9	1	Crushed and Compacted Gravel		2,025.00		2,025.00		
10	1	Concrete Curb Border		2,160.00		2,160.00		
11	1	TCPN Discount 10%		-2,486.64		-2,486.64		
TOTAL PRICE:				\$39,985.00		\$39,985.00		

REASON FOR AWARD:

- TCPN CONTRACT
- DELIVERY
- BETTER OR REQUIRED DESIGN
- ONLY SOURCE AVAILABLE
- Only Responsive Bidder

Recommend award be made to: Krauss Craft, Inc. c/o Great Southern Recreation for the TCPN Contract price of

\$39,985.00 for the purchase of Fitness Court Equipment for the Don Fox Park.

Funds are appropriated in the 2015-2016 fiscal year budget.

Line Item #110-44420-930-1930

PREPARED BY Lisa Lane

DATE

4/22/2016

APPROVE/AGREE:

REQUISITION#

TCPN Contract #R5201-TN-7166

BUDGET YEAR 2015-2016

Requested Council Meeting Date:

3-May-16

SHEET

1



1-800-390-8438
www.GreatSouthernRec.com

Play, The Way It Should Be

Organization:	Lebanon Parks and Recreation
Contact:	William Porter
Address:	416 Baird Park Circle, Lebanon, TN 37090
Phone:	615-449-0303

Project Title:	Don Fox Park Exercise Equipment
Revision:	
Option:	2

Official Quote

Representative	DATE	Home/State	County	Remits	Colours
Nathan	4/22/2016	TN	Wilson	0%	TBD

PART NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
PR 720EEA	1	Shoulder Press / Sit-Up Crunch / Cross Trainer	\$ 7,113.00	\$ 7,113.00
PR 18719A	1	Chest Press / Leg Press / Dip-Pull Up-Push Up	\$ 7,871.00	\$ 7,871.00
PR D4C87A	1	Torso Twist	\$ 1,170.00	\$ 1,170.00
EXER-Step	1	Step Up Stretch	\$ 1,081.00	\$ 1,081.00
EXER-Tai	1	Tai Chi Spinner	\$ 1,212.00	\$ 1,212.00
EXER-Basic	1	Tricep and Push Up Station	\$ 681.00	\$ 681.00
				\$ -
SUBTOTAL FOR EQUIPMENT				\$ 19,128.00
INSTALLATION (PLEASE NOTE EXCLUSIONS)				\$ 4,800.00
SAFETY SURFACE		Synthetic Tur Grass - 30'x30' Area		\$ 12,150.00
SUBSTRATE		Crushed and Compacted Gravel		\$ 2,025.00
BORDER		Concrete Curb Border		\$ 2,160.00
DISCOUNT	13%		TCPN Discount	\$ (2,486.64)
SUBTOTAL				\$ 37,776.36
TAX RATE				
EQUIPMENT FREIGHT				2,208.64
SURFACE FREIGHT				-
TOTAL				\$ 39,985.00

Certified Proposal Number R5201-TN-7166

Please Note Exclusions and Expectations on Attached Contract Form

Great Southern Recreation: 2441-Q Old Fort Parkway #462, Murfreesboro, TN 37128

Don Fox Park SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP	ACCESSIBLE	GROUND	TYPES
0	0/0	0	10/0	10/0	10/0

R5

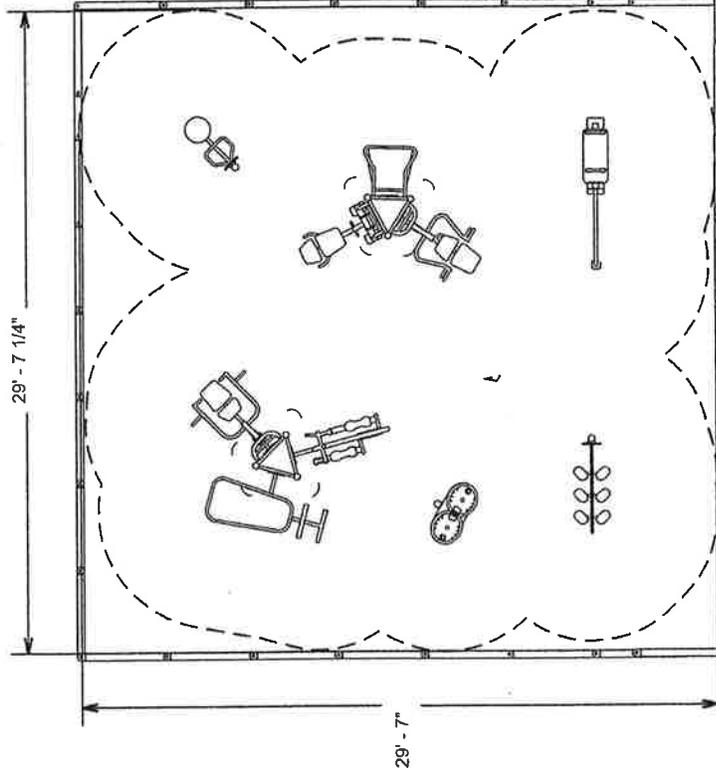
FOR KIDS
AGES
[Mixed]

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Krauss Craft, Inc. will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.



PROJECT#:
DATE: 4/22/2016

MIN. USE ZONE: 30' x 30'

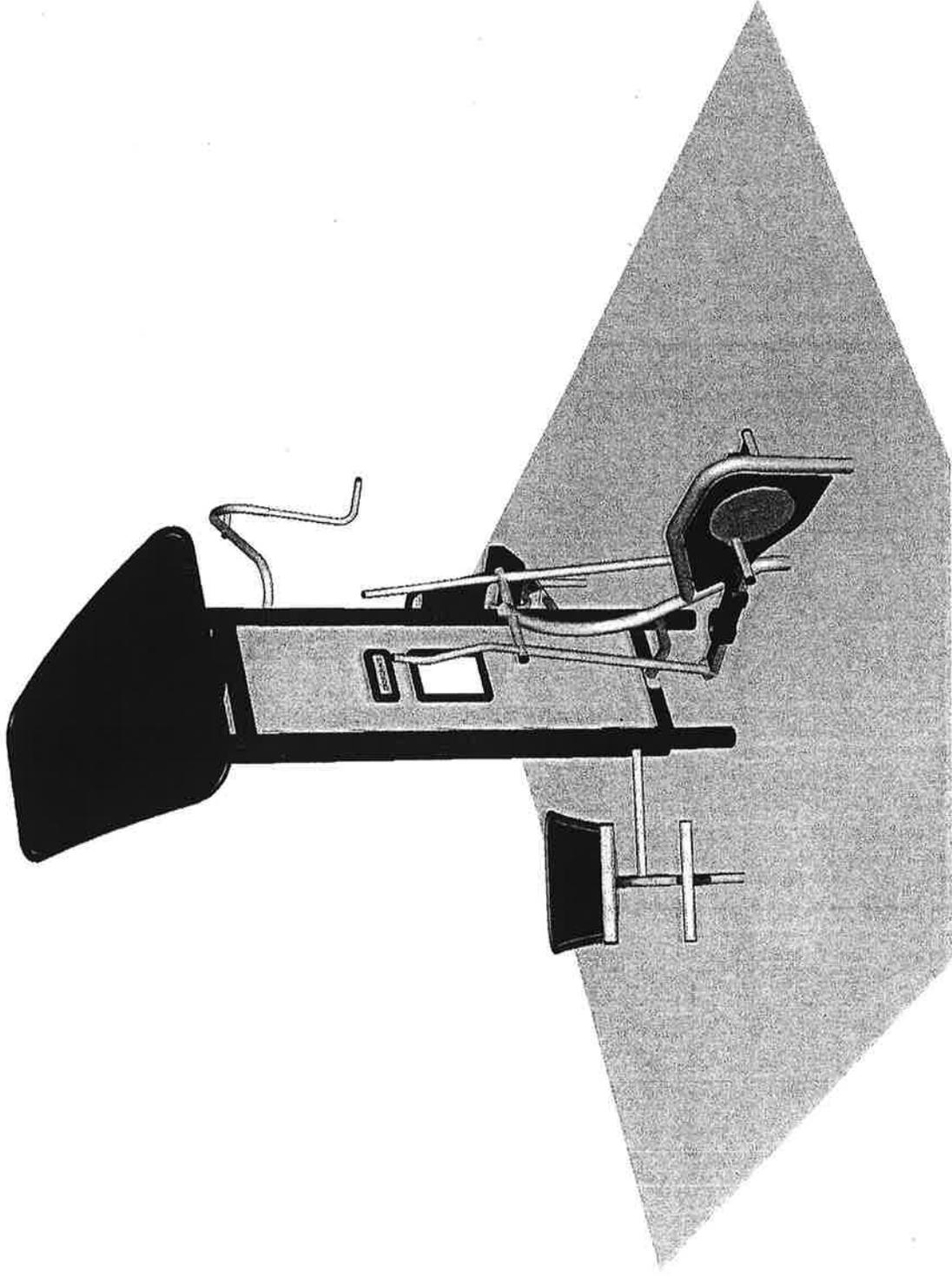
PLAYCRAFT REP:

Great Southern Recreation

Don Fox Park
SW VIEW

FOR KIDS
AGES
14+

R5

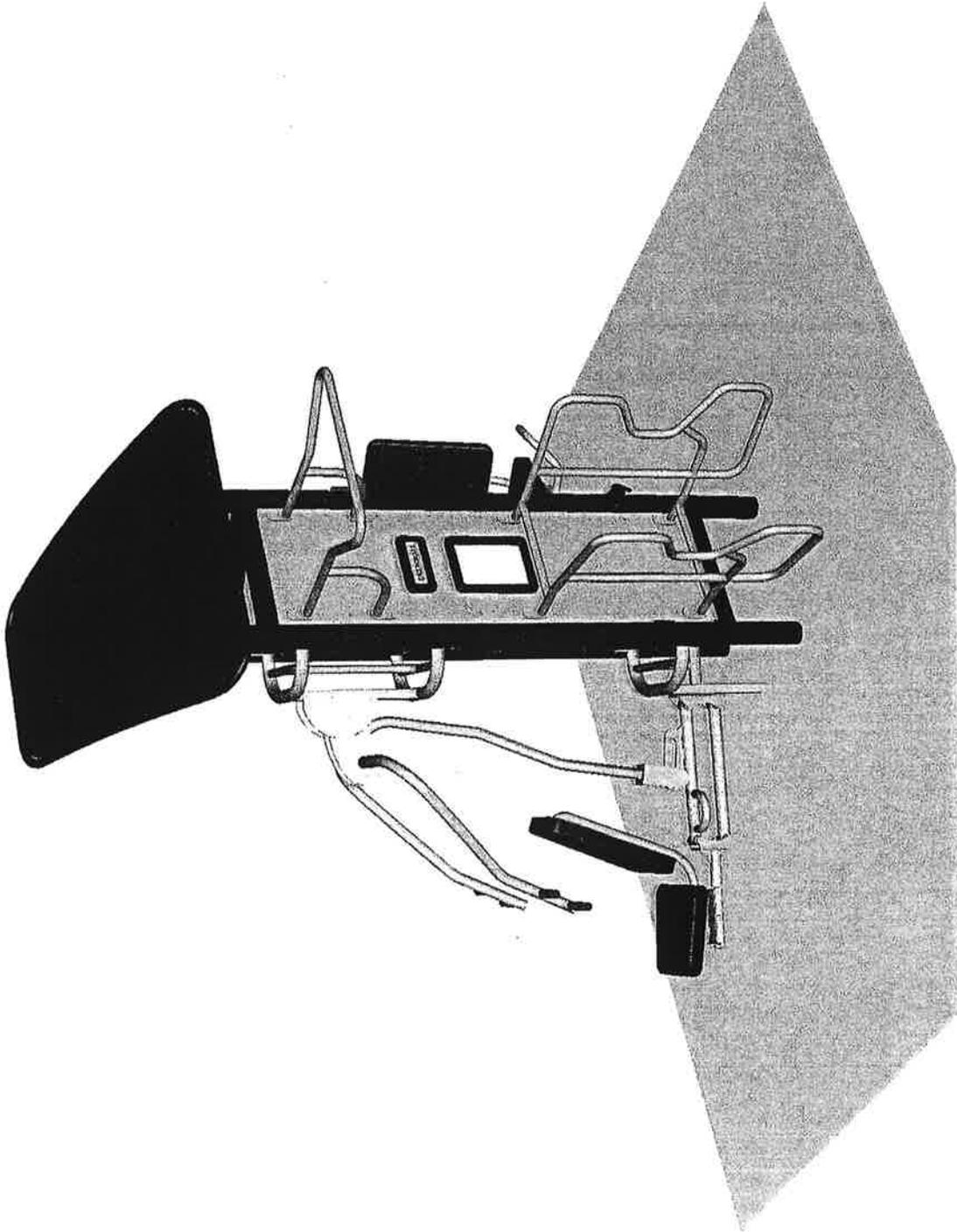


STRUCTURE#: 1
PROJECT#:
DATE: 4/22/2016 | DRAWN BY:

Don Fox Park
SW VIEW

FOR KIDS
AGES
14+

R5



STRUCTURE#: 2

PROJECT#:

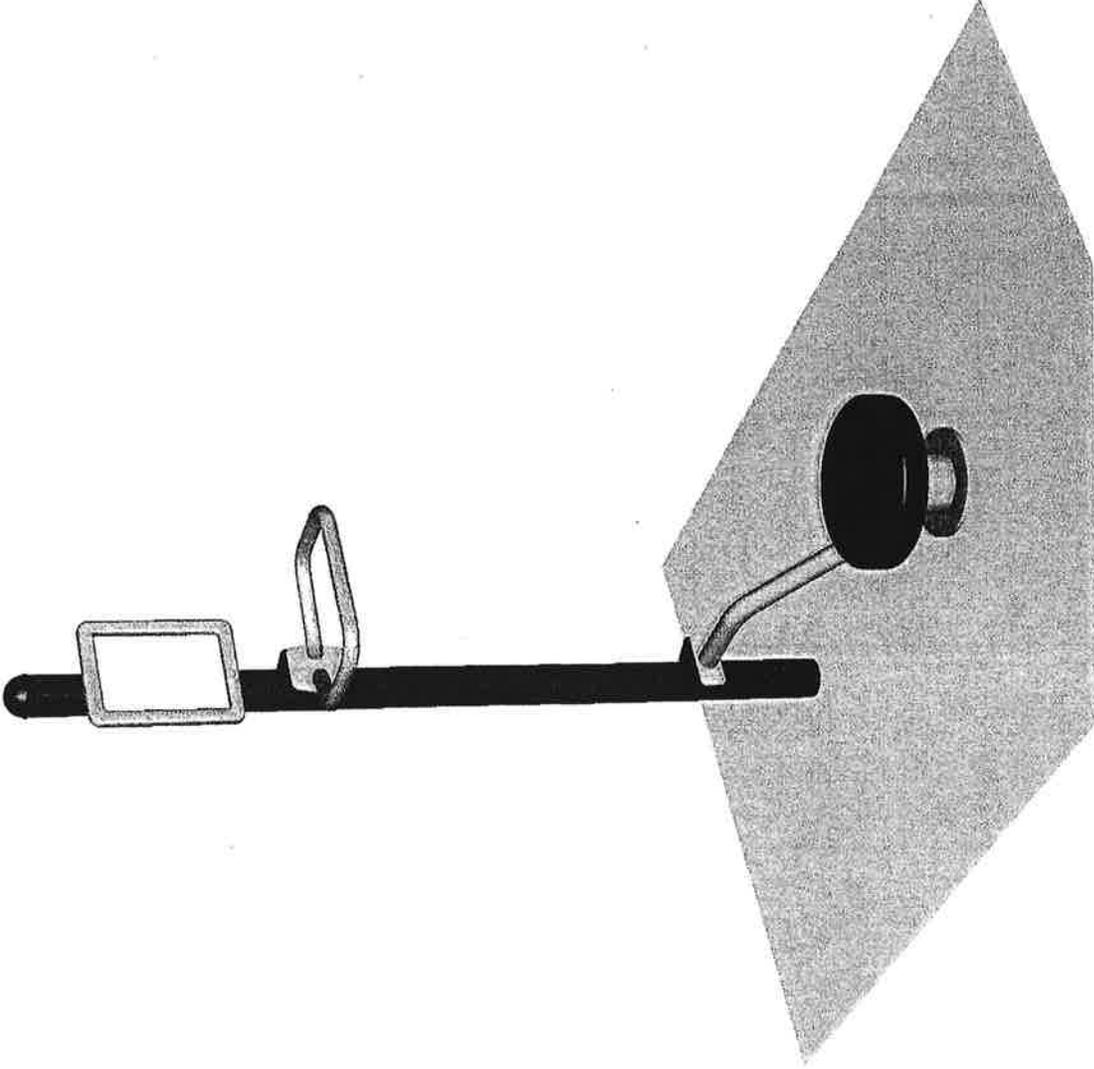
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Don Fox Park
SW VIEW

FOR KIDS
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STRUCTURE#: 3

PROJECT#:

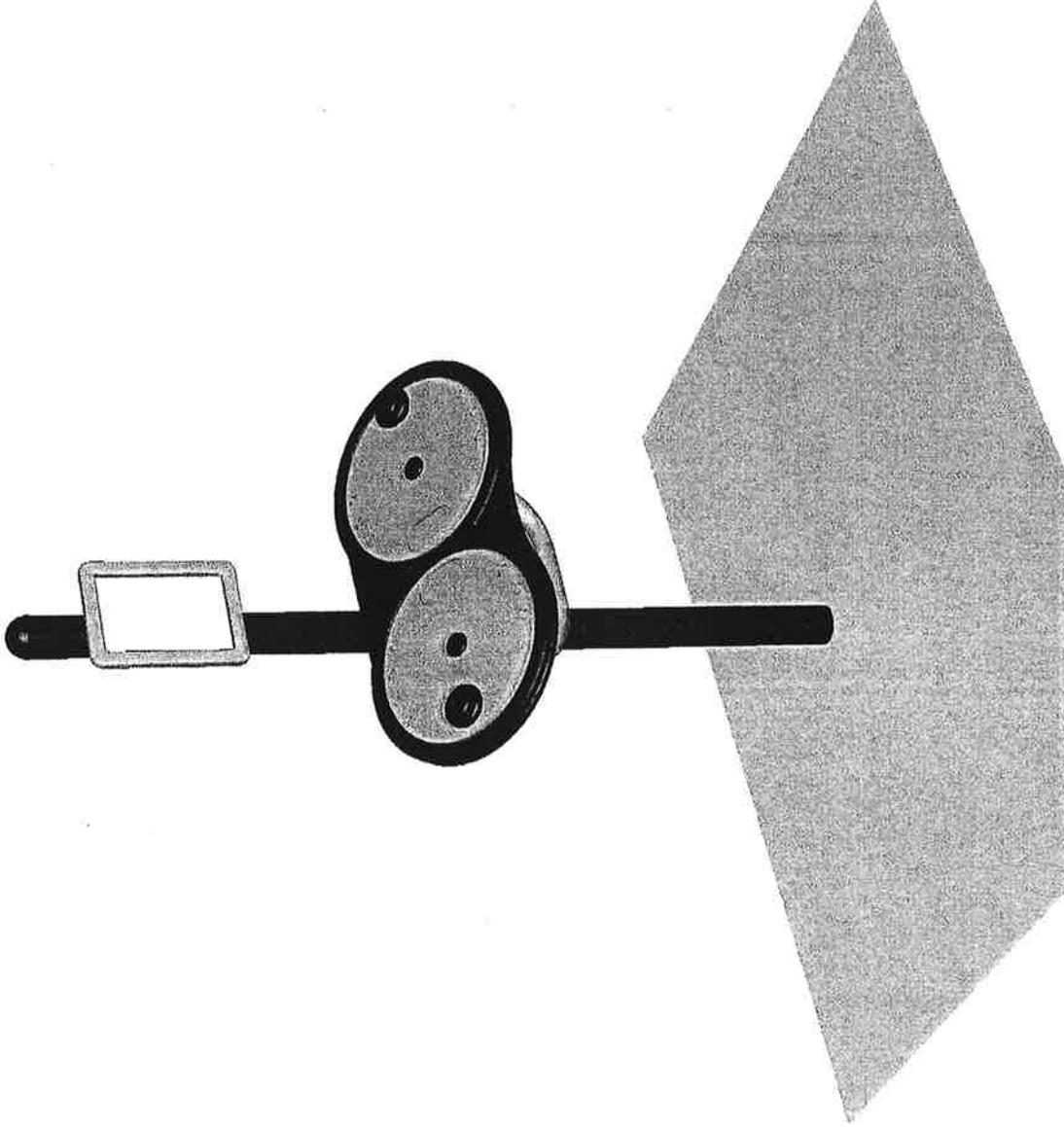
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| DRAWN BY:

Don Fox Park
SW VIEW

FOR KIDS
AGES
14+

R5

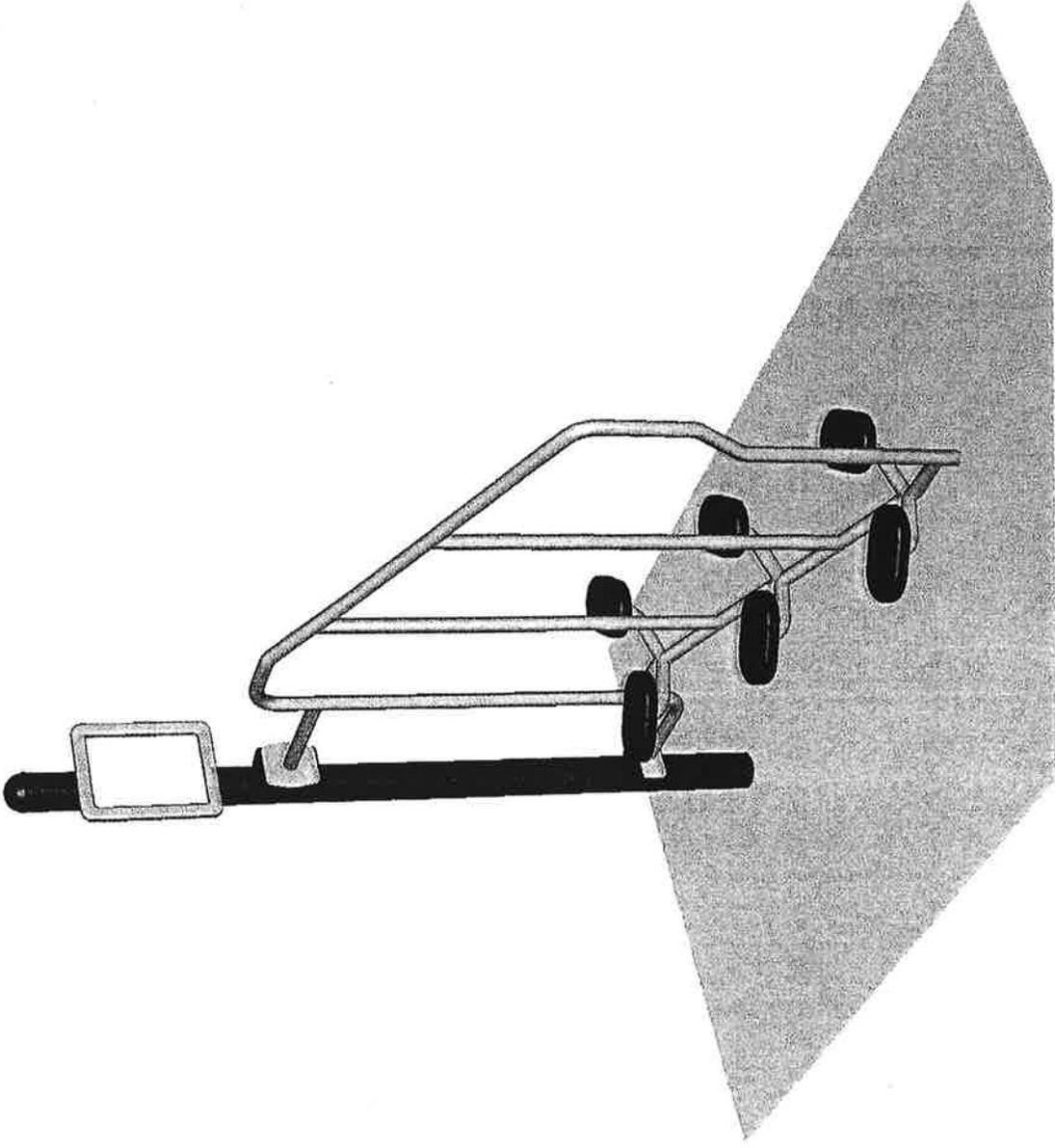


STRUCTURE#: 4
PROJECT#:
DATE: 4/22/2016 | DRAWN BY:

Don Fox Park
SW VIEW

FOR KIDS
AGES
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STRUCTURE#: 5

PROJECT#:

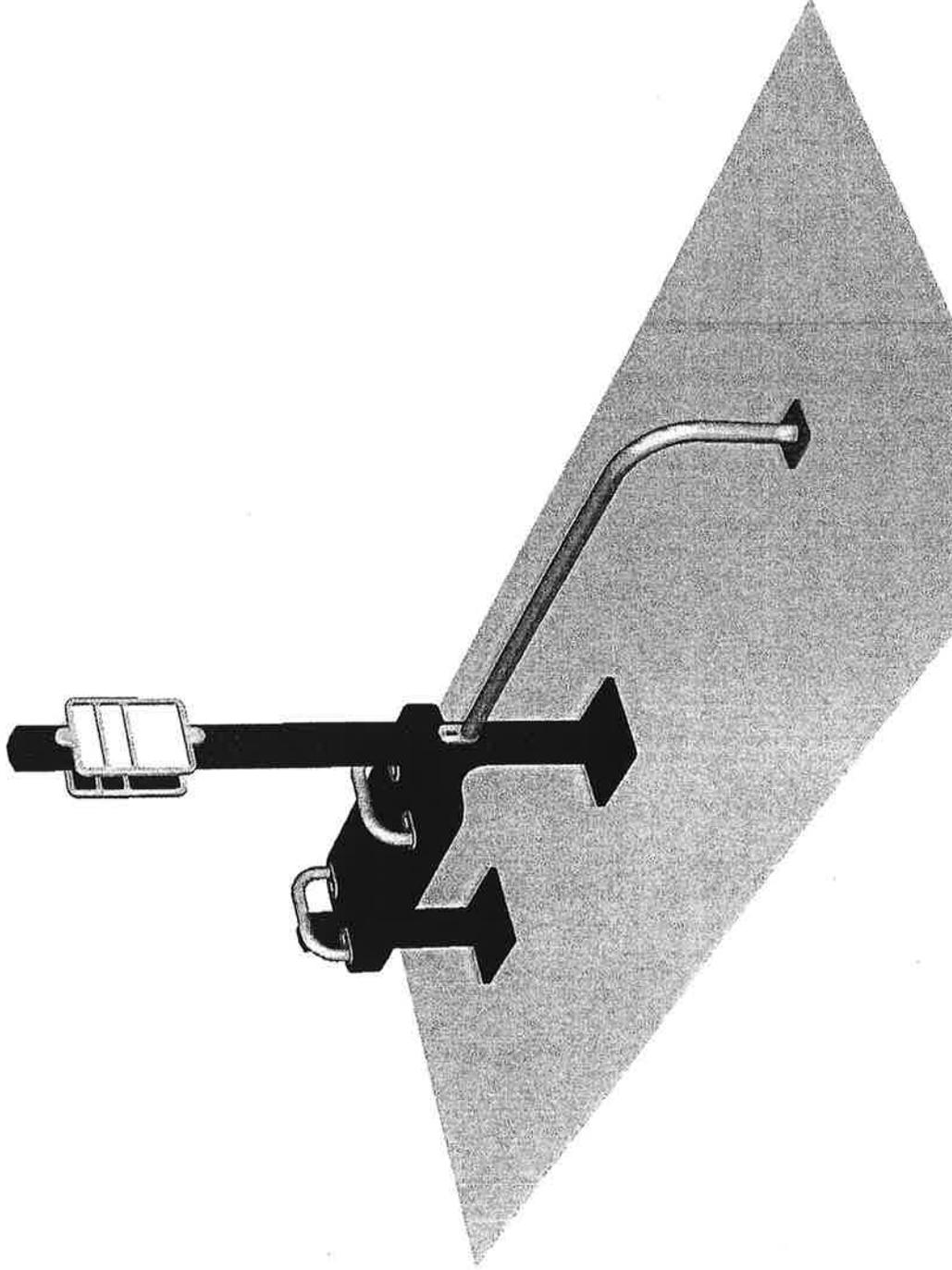
DATE: 4/22/2016

| DRAWN BY:

Don Fox Park
SW VIEW

FOR KIDS
AGES
14+

R5



STRUCTURE#: 1

PROJECT#:

DATE: 4/22/2016

| DRAWN BY:

ORDINANCE NO. 16-5213

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON
TO AMEND THE LEBANON MUNICIPAL CODE, TITLE 9, CHAPTER 3,
SECTIONS 9-306, 9-307, 9-311, 9-315, 9-319, AND 9-332,
RELATIVE TO TAXICABS**

WHEREAS, the Lebanon Municipal Code, Title 9, Chapter 3, Taxicabs, has not been updated since it was originally adopted in 1968; and

WHEREAS, it is necessary and in the best interest of the citizens of Lebanon to amend certain sections of Title 9, Chapter 3 of the Lebanon Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. That the Lebanon Municipal Code Title 9, Chapter 3, section 9-306. Liability Insurance Required. is hereby amended by deleting the current section 9-306 and creating a new section 9-306 as follows:

9-306. Liability Insurance Required. No certificate of public convenience and necessity shall be issued or continued in operation unless there is in full force and effect a liability insurance policy issued by an insurance company authorized to do business in the State of Tennessee for each vehicle in the amount of \$ 100,000 for bodily injury or death to any one person, \$ 300,000 for bodily injuries or death to more than one person which are sustained in the same accident, and \$ 50,000 for property damage resulting from any one accident.

Section 2. That the Lebanon Municipal Code Title 9, Chapter 3, section 9-307. License Fees. is hereby amended by deleting the current section 9-307 and creating a new section 9-307 as follows:

9-307. License Fees. No certificates shall be issued or continued in operation unless the holder thereof has paid an annual license fee of \$ 25.00 (twenty-five dollars) for each vehicle per annum operated under a certificate of public convenience and necessity. These license fees shall be for the calendar year and shall be in addition to any other license fees or charges established by the proper authority and applicable to the holder of the vehicle or vehicles under his operation and control.

Section 3. That the Lebanon Municipal Code Title 9, Chapter 3, section 9-311. Application for driver's permit. is hereby amended by deleting the current section 9-311(3) and creating a new section 9-311(3) as follows:

(3) At the time the application is filed, the applicant shall pay to the commissioner of finance and revenue the sum of \$ 5.00 (five dollars) per driver.

Section 4. That the Lebanon Municipal Code Title 9, Chapter 3, section 9-315. Issuance of License – duration – annual fee. is hereby amended by deleting the current section 9-315 and creating a new section 9-315 as follows:

9-315. Issuance of License-duration-annual fee. Upon approval of an application for a taxicab driver's license, the commissioner of finance and revenue shall issue to the applicant a license which shall bear the name, address, color, age, and signature of the applicant. The license shall be in effect for the remainder of the calendar year. A license for every calendar year thereafter shall be issued upon the payment of \$ 5.00 (five dollars) per driver, unless the license for the preceding year has been revoked.

Section 5. That the Lebanon Municipal Code Title 9, Chapter 3, section 9-319. Vehicles – equipment and maintenance. is hereby amended by deleting the current section 9-319 and creating a new section 9-319 as follows:

9-319. Vehicles-equipment and maintenance. Prior to the use and operation of any vehicle under the provisions of this chapter, the vehicle shall be thoroughly examined and inspected by a mechanic who is ASE certified or comparably certified and selected by the taxicab company. The inspection by an ASE certified or comparably certified mechanic shall state the vehicle complies with federal, state, and local safety laws or codes. Every vehicle operating under this chapter shall be inspected annually by an ASE certified or comparably certified mechanic to insure the continued maintenance of safe operating conditions. A signed copy of the inspection report or documentation of the safety inspection signed by the ASE certified or comparably certified mechanic must be provided to the City before the annual certificate is issued.

Every vehicle operating under this chapter shall be kept in a clean and sanitary condition according to rules and regulations promulgated by the police department.

Section 6. That the Lebanon Municipal Code Title 9, Chapter 3, section 9-332. Rates. is hereby amended by deleting the current section 9-332 and creating a new section 9-332 as follows:

9-332. Rates. All taxicabs operating under the provisions of this chapter shall charge a basic fee or rate which shall be posted inside each vehicle where it can easily be seen by passengers.

Section 7. If any cab company doing business in the City of Lebanon has failed to obtain a certificate by the date of this ordinance, then such company will be given sixty (60) days from the date of this ordinance to obtain such certificate with the payment of Twenty-five Dollars (\$25.00) per vehicle and no penalty.

Section 8. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading:

Passed second reading:

Amend City Codes Regarding Taxicabs

Section 9

9-306. **Liability Insurance required.** No certificate of public convenience and necessity shall be issued or continued in operation unless there is in full force and effect a liability insurance policy issued by an insurance company authorized to do business in the State of Tennessee for each vehicle in the amount of \$ 100,000 for bodily injury or death to any one person, \$ 300,000 for bodily injuries or death to more than one person which are sustained in the same accident, and \$ 50,000 for property damage resulting from any one accident. (1968 code, 5-406)

9-307. **License Fees.** No certificates shall be issued or continued in operation unless the holder thereof has paid an annual license fee of \$ 25.00 (twenty-five dollars) for each vehicle per annum operated under a certificate of public convenience and necessity. These license fees shall be for the calendar year and shall be in addition to any other license fees or charges established by the proper authority and applicable to the holder of the vehicle or vehicles under his operation and control. (1968 code, 5-407)

9-311. **Application for driver's permit.**

(3) At the time the application is filed, the applicant shall pay to the commissioner of finance and revenue the sum of \$ 5.00 (five dollars) per driver. (1968 code, 5-411)

9-315. **Issuance of License-duration-annual fee.** Upon approval of an application for a taxicab driver's license, the commissioner of finance and revenue shall issue to the applicant a license which shall bear the name, address, color, age, and signature of the applicant. The license shall be in effect for the remainder of the calendar year. A license for every calendar year thereafter shall be issued upon the payment of \$ 5.00 (five dollars) per driver, unless the license for the preceding year has been revoked. (1968 code, 5-415)

9-319. **Vehicles-equipment and maintenance.** Prior to the use and operation of any vehicle under the provisions of this chapter, the vehicle shall be thoroughly examined and inspected by a mechanic who is ASE certified or comparably certified and selected by the taxicab company. The inspection by an ASE certified or comparably certified mechanic shall state the vehicle complies with federal, state, and local safety laws or codes. Every vehicle operating under this chapter shall be inspected annually by an ASE certified or comparably certified mechanic to insure the continued maintenance of safe operating conditions. A signed copy of the inspection report or documentation of the safety inspection signed by the ASE certified or comparably certified mechanic must be provided to the City before the annual certificate is issued.

Every vehicle operating under this chapter shall be kept in a clean and sanitary condition according to rules and regulations promulgated by the police department. (1968 code, 5-419)

9-332. **Rates.** All taxicabs operating under the provisions of this chapter shall charge a basic fee or rate which shall be posted inside each vehicle where it can easily be seen by passengers.

The current code
- for reference only -

9-9

CHAPTER 3

TAXICABS¹

SECTION

- 9-301. Definitions.
- 9-302. Certificate of public convenience and necessity required.
- 9-303. Application for certificate.
- 9-304. Public hearing.
- 9-305. Issuance or denial of certificate.
- 9-306. Liability insurance required.
- 9-307. License fees.
- 9-308. Transfer of certificates.
- 9-309. Suspension and revocation of certificates.
- 9-310. Taxicab driver's permit required.
- 9-311. Application for driver's permit.
- 9-312. Examination of applicant--current state special chauffeur's license required.
- 9-313. Police investigation of applicant--traffic and police record.
- 9-314. Consideration of application.
- 9-315. Issuance of license--duration--annual fee.
- 9-316. Display of license.
- 9-317. Suspension and revocation of licenses.
- 9-318. Drivers to comply with city, state, and federal laws.
- 9-319. Vehicles--equipment and maintenance.
- 9-320. Designation of taxicabs.
- 9-321. Receipts.
- 9-322. Refusal of passenger to pay legal fare.
- 9-323. Receipt and discharge of passengers on sidewalk only.
- 9-324. Restriction on number of passengers.
- 9-325. Refusal to carry orderly passengers prohibited.
- 9-326. Selling liquor prohibited.
- 9-327. Payment of fare in advance.
- 9-328. Taxicab service to be comprehensive.
- 9-329. Accidents.
- 9-330. Advertising.
- 9-331. Police department--duty to enforce chapter.
- 9-332. Rates.
- 9-333. Applicability of chapter to holders of certificates issued without a hearing.
- 9-334. Violations.

¹Charter reference: Art. II, § 1 (47).

convenience and necessity have theretofore been issued. Due notice shall also be given the general public by posting a notice of the hearing in the city hall. Any interested person may file with the city council a memorandum in support of or in opposition to the issuance of a certificate. (1968 code, § 5-404)

9-305. Issuance or denial of certificate. If the city council finds that further taxicab service in the City of Lebanon is required by the public convenience and necessity and that the applicant is fit and willing to comply with the provisions of this chapter and any other rules promulgated by the city council, then the commissioner of finance and revenue shall issue a certificate stating the name and address of the applicant, the number of vehicles authorized under the certificate and the date of issuance; otherwise, the application shall be denied. In making the above findings, the city council shall take into consideration the number of taxicabs already in operation, whether existing transportation is adequate to meet the public need, the probable effect of increased service on local traffic conditions, and the character, experience, and responsibility of the applicant. (1968 code, § 5-405)

9-306. Liability insurance required. No certificate of public convenience and necessity shall be issued or continued in operation unless there is in full force and effect a liability insurance policy issued by an insurance company authorized to do business in the State of Tennessee for each vehicle in the amount of \$10,000.00 for bodily injury or death to any one person, \$20,000.00 for bodily injuries or death to more than one person which are sustained in the same accident, and \$5,000.00 for property damage resulting from any one accident. (1968 code, § 5-406)

9-307. License fees. No certificates shall be issued or continued in operation unless the holder thereof has paid an annual license fee of \$35.00 (thirty-five dollars) for the first automobile, \$25.00 (twenty-five dollars) for the second automobile and \$15.00 (fifteen dollars) for each additional vehicle per annum operated under a certificate of public convenience and necessity. These license fees shall be for the calendar year and shall be in addition to any other license fees or charges established by the proper authority and applicable to the holder of the vehicle or vehicles under his operation and control. (1968 code, § 5-407)

9-308. Transfer of certificates. No certificate of public convenience and necessity may be sold, assigned, mortgaged, or otherwise transferred without the consent of the city council. (1968 code, § 5-408)

9-309. Suspension and revocation of certificates. (1) A certificate issued under the provisions of this chapter may be revoked or suspended by the city council if the holder thereof has:

- (a) Violated any of the provisions of this chapter.
 - (b) Discontinued operations for more than ten days.
 - (c) Violated any law involving moral turpitude.
- (2) Prior to any revocation, the holder shall be given notice of the proposed action to be taken and shall have an opportunity to be heard by the city council. (1968 code, § 5-409)

9-310. Taxicab driver's permit required. No person shall operate a taxicab upon the streets of Lebanon and no person who owns or controls a taxicab shall permit it to be driven unless the driver has obtained and has in force a taxicab driver's permit issued under the provisions of this chapter. (1968 code, § 5-410)

9-311. Application for driver's permit. (1) An application for a taxicab driver's permit shall be filed with the city council on forms provided by the city. The application shall be verified under oath and shall contain the following information.

- (a) The names and addresses of four residents of the City of Lebanon who have known the applicant for a period of two years and who will vouch for the sobriety, honesty, and general good character of the applicant.
 - (b) The experience of the applicant in the transportation of passengers.
 - (c) The educational background of the applicant.
 - (d) A concise history of his employment.
- (2) Each application shall be accompanied by a certificate from a reputable physician of the City of Lebanon certifying that, in his opinion, the applicant is not afflicted with any disease or infirmity which might make him an unsafe or unsatisfactory driver.
- (3) At the time the application is filed the applicant shall pay to the commissioner of finance and revenue the sum of one dollar (\$1.00) per driver. (1968 code, § 5-411)

9-312. Examination of applicant—current state special chauffeur's license required. Before any application is finally passed upon by the city council, the applicant shall pass a satisfactory examination as to his knowledge of the city and show that he has a current state special chauffeur's license. (1968 code, § 5-412)

9-313. Police investigation of applicant—traffic and police record. The police department shall conduct an investigation of each applicant for a taxicab driver's license, and a report of the investigation and a copy of the traffic and police record of the applicant, if any, shall be attached to the application for

the consideration of the city council. No license shall be issued to any person who is under the age of 21. (1968 code, § 5-413)

9-314. Consideration of application. The city council shall, upon consideration of the application and the reports and certificate required to be attached thereto, approve or reject the application. If the application is rejected, the applicant may request a personal appearance before the city council to offer evidence why his application should be reconsidered. (1968 code, § 5-414)

9-315. Issuance of license—duration—annual fee. Upon approval of an application for a taxicab driver's license the commissioner of finance and revenue shall issue to the applicant a license which shall bear the name, address, color, age, and signature of the applicant. The license shall be in effect for the remainder of the calendar year. A license for every calendar year thereafter shall be issued upon the payment of \$2.00 per driver, unless the license for the preceding year has been revoked. (1968 code, § 5-415)

9-316. Display of license. Every driver licensed under this chapter shall post his driver's license in such a place in his taxicab as to be in full view of all passengers while the driver is operating the taxicab. (1968 code, § 5-416)

9-317. Suspension and revocation of licenses. The city council may suspend any driver's license issued under this chapter for a driver's failing or refusing to comply with the provisions hereof, such suspension to last for a period of not more than sixty (60) days. The city council may also revoke any driver's license for failure to comply with the provisions of this chapter. However, a license may not be revoked unless the driver has received notice and has an opportunity to present evidence in his behalf. (1968 code, § 5-417)

9-318. Drivers to comply with city, state, and federal laws. Every driver licensed under this chapter shall comply with all city, state, and federal laws. (1968 code, § 5-418)

9-319. Vehicles—equipment and maintenance. Prior to the use and operation of any vehicle under the provisions of this chapter, the vehicle shall be thoroughly examined and inspected by the police department and found to comply with such reasonable rules and regulations as may be prescribed by the department. These rules and regulations shall be promulgated to provide safe transportation and shall specify such safety equipment and regulatory devices as the police department deems necessary therefor. When the police department finds that a vehicle has met the standards established, the department shall issue a license to that effect, which shall also state the authorized seating capacity of the vehicle. Every vehicle operating under this chapter shall be periodically inspected by the police department at such intervals as are established by the police department to insure the continued

maintenance of safe operating conditions. A fee of \$2.00 shall be charged for each inspection.

Every vehicle operating under this chapter shall be kept in a clean and sanitary condition according to rules and regulations promulgated by the police department. (1968 code, § 5-419)

9-320. Designation of taxicabs. Each taxicab shall bear on the outside of each rear door, in painted letters not less than two (2) inches nor more than four (4) inches in height, the name of the owner. (1968 code, § 5-420)

9-321. Receipts. The driver of any taxicab shall upon demand by the passenger render to the passenger a receipt for the amount charged, either by a mechanically printed receipt or by a specially prepared receipt, on which shall be the name of the taxicab owner, the license number or motor number of the taxicab, the amount of charges, and the date of transportation. (1968 code, § 5-421)

9-322. Refusal of passenger to pay legal fare. It shall be unlawful for any person to refuse to pay the legal fare of any taxicab after having hired it, and it shall be unlawful for any person to hire any taxicab with intent to defraud the person from whom it is hired of the value of such service. (1968 code, § 5-422)

9-323. Receipt and discharge of passengers on sidewalk only. Drivers of taxicabs shall not receive or discharge passengers in the roadway but shall pull up to the right-hand sidewalk as nearly as possible, or in the absence of a sidewalk to the extreme right-hand side of the road and there receive or discharge passengers, except upon a one-way street, where passengers may be received or discharged at either the right or left hand sidewalk, or side of the roadway in the absence of a sidewalk. (1968 code, § 5-423)

9-324. Restriction on number of passengers. No driver shall permit more persons to be carried in a taxicab as passengers than the rated seating capacity of the taxicab as stated in the license for the vehicle issued by the police department. A child in arms shall not be counted as a passenger. (1968 code, § 5-424)

9-325. Refusal to carry orderly passengers prohibited. No driver shall refuse or neglect to convey an orderly person, or persons, upon request, unless previously engaged or unable or forbidden by the provisions of this chapter to do so. (1968 code, § 5-425)

9-326. Selling liquor prohibited. No driver shall engage in the sale or transportation of intoxicating liquors prohibited by state or local law. (1968 code, § 5-426)

9-327. Payment of fare in advance. Every driver of a taxicab shall have the right to demand payment of the regular fare in advance, and may refuse employment unless so prepaid. (1968 code, § 5-427)

9-328. Taxicab service to be comprehensive. All persons engaged in the taxicab business in the City of Lebanon shall render an over-all service to the public desiring to use taxicabs. Holders of certificates of public convenience and necessity shall maintain a central place of business and keep the same open twenty-four (24) hours a day for the purpose of receiving calls and dispatching cabs. They shall answer all calls received by them for services inside the corporate limits of Lebanon as soon as they can do so, and if the call cannot be answered they shall give the reason therefor. Any holder who refuses to accept a call anywhere in the corporate limits of the City of Lebanon at any time when the holder has an available cab, or who fails or refuses to give over-all service, shall be deemed a violator of this chapter and the certificate granted to such holder shall be revoked at the discretion of the city council. (1968 code, § 5-428)

9-329. Accidents. All accidents arising from or in connection with the operation of taxicabs and which result in death or injury to any person, or in damage to any vehicle or to any property in an amount exceeding the sum of fifty dollars (\$50.00) shall be reported within twenty-four (24) hours from the time of occurrence to the police department on a form of report to be furnished by the department. (1968 code, § 5-429)

9-330. Advertising. Subject to the approval of the city council, it shall be lawful for any person owning or operating a taxicab to permit advertising matter to be affixed to or installed in or on such vehicle. (1968 code, § 5-430)

9-331. Police department—duty to enforce chapter. The police department is hereby given the authority and is instructed to watch and observe the conduct of holders and drivers operating under this chapter. Upon discovering a violation of the provisions of this chapter, the police department shall report it to the city council which will order or take appropriate action. (1968 code, § 5-431)

9-332. Rates. All taxicabs operating under the provisions of this chapter shall charge a basic fee or rate which shall be approved by the city council. No changes in these rates shall be made at any time without the approval of the city council. When changes are desired by the taxicab owners or operators to be

made in the rate schedule, the taxicab owners or operators shall submit to the city council a proposed schedule of rates showing the changes desired to be made. (1968 code, § 5-432)

9-333. Applicability of chapter to holders of certificates issued without a hearing. Although a certificate of convenience and necessity may be issued for immediate operation of taxicabs, the holder of any such certificate must also otherwise comply with the provisions of this chapter within sixty (60) days from the effective date of these provisions. (1968 code, § 5-433)

9-334. Violations. Any person, firm, or corporation violating any section of this chapter shall be guilty of a misdemeanor and subject to a fine under the general penalty clause for this code. (1968 code, § 5-434)

ORDINANCE NO. 16-5214

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON
TO AMEND THE LEBANON MUNICIPAL CODE TITLE 16, CHAPTER 1, SECTION
16-110 RELATIVE TO EVENTS AND PARADES**

WHEREAS, the Lebanon Municipal Code, Title 16, Chapter 1, section 16-110. Parades Regulated., has not been updated since 1994; and

WHEREAS, it is necessary and in the best interest of the citizens of Lebanon to amend section 16-110 of Title 16, Chapter 1 of the Lebanon Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. That the Lebanon Municipal Code Title 16, Chapter 1, section 16-110. Parades Regulated. is hereby amended by deleting the current section 16-110 and creating a new section 16-110 as follows:

16-110. Events and/or Parades Regulated. It shall be unlawful for any individual, club, institution, organization, business, or similar group to hold any meeting, parade, demonstration, exhibition or any type of event which potentially impacts the traffic flow on the public streets, potentially impacts public safety, involves a public street(s) in any manner, or involves the City's police or public safety departments in any manner, without some responsible representative first securing a permit from the commissioner of finance and revenue. The permit shall be issued for a parade or demonstration to occur on a specific day at a specific time and shall also define the streets that will be involved. No permit shall be issued by the commissioner unless the chief of police of the City approves the activity will not unreasonably interfere with traffic. Multiple permits may be issued for any meeting, parade, demonstration, exhibition, or any type of event to occur at the same date or time as other existing permits, by the commissioner of finance only with the concurrence of the chief of the police that public safety will not be jeopardized in any manner. The representative securing the permit and the individual, club, institution, organization, business, or similar group shall agree to see to the immediate cleaning up of all litter which shall be left on the streets as a result of the activity. Furthermore, it shall be unlawful for any person or organization obtaining such a permit to refuse to immediately clean-up the resulting litter. If the representative securing the permit and/or the individual, club, institution, organization, business, or similar group fails to carry out the agreement to clean up any resulting litter and it becomes necessary for the City to clean litter up, then the representative, the individual, club, institution, organization, business, or similar group shall be liable for the actual cost to the City. If deemed appropriate, the commissioner of finance and revenue can require a reasonable clean-up bond to be posted prior to the issuance of any permit. If the applicant for a permit has liability insurance for the event, they are required to provide the City a certificate of insurance and the City shall be added to their policy as an "additional insured." Depending on the size of the event, liability insurance may be required before a permit can be issued.

Ord. No. 16-5214

Page 2

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading:

Passed second reading:

Lebanon Code

Title of Section 16-110 ~~Parade Regulated~~ Events and/or Parades Regulated

Section 16-110. ~~Parades Regulated~~ Events and/or Parades Regulated

~~It shall be unlawful for any club, organization, or similar group to hold any meeting, parade, demonstration, or exhibition on the public streets without some responsible representative first securing a permit from the commissioner of finance and revenue. Prior to issuing a parade permit from the commissioner of finance and revenue will seek the advice of the chief of police or his duly authorized representative. No permit shall be issued by the commissioner unless the activity will not unreasonably interfere with traffic and unless such representative shall agree to see to the immediate cleaning up of all litter which shall be left on the streets as a result of the activity. If deemed appropriate, the commissioner of finance and revenue can require a reasonable clean-up bond to be posted prior to the issuance of any permit. The permit shall be issued for a parade or demonstration to occur on a specific day at a specific time and shall also define the streets that will be involved. Multiple permits shall not be issued for parades or demonstrations to occur at the same date or time as other existing permits, unless the multiple permit issuance has been approved by the city council. Furthermore, it shall be unlawful for any person or organization obtaining such a permit to refuse to immediately clean up the resulting litter. Any person or organization issued a permit, who refuses to remove or clean up the resulting litter shall be subject to a fine of fifty and 00/100 (\$50.00) dollars for each street that is involved in the littering. (1968 code, 12-210, as replaced by Ordinance # 94-1188, 1 and 2, July 1994)~~

It shall be unlawful for any individual, club, institution, organization, business, or similar group to hold any meeting, parade, demonstration, exhibition or any type of event which potentially impacts the traffic flow on the public streets, potentially impacts public safety, involves a public street(s) in any manner, or involves the City's police or public safety departments in any manner, without some responsible representative first securing a permit from the commissioner of finance and revenue. The permit shall be issued for a parade or demonstration to occur on a specific day at a specific time and shall also define the streets that will be involved. No permit shall be issued by the commissioner unless the chief of police of the City approves the activity will not unreasonably interfere with traffic. Multiple permits may be issued for any meeting, parade, demonstration, exhibition, or any type of event to occur at the same date or time as other existing permits, by the commissioner of finance only with the concurrence of the chief of the police that public safety will not be jeopardized in any manner. The representative securing the permit and the individual, club, institution, organization, business, or similar group shall agree to see to the immediate cleaning up of all litter which shall be left on the streets as a result of the activity. Furthermore, it shall be unlawful for any person or organization obtaining such a permit to refuse to immediately clean-up the resulting litter. If the representative securing the permit and/or the individual, club, institution, organization, business, or similar group fails to carry out the agreement to clean up any resulting litter and it becomes necessary for the City to clean litter up, then the representative, the individual, club, institution, organization, business, or similar group shall be liable for the actual cost to the City. If deemed appropriate, the commissioner of finance and revenue can require a reasonable clean-up bond to be posted prior to the issuance of any permit. If the applicant for a permit has liability insurance for the event, they are required to provide the City a certificate of insurance and the City shall be added to their policy

Ue-5214

as an "additional insured." Depending on the size of the event, liability insurance may be required before a permit can be issued. (1968 code, 12-210, as replaced by Ordinance # 94-1188, 1 and 2, July 1994)

The current code
- for reference only -

prohibited from filling, bridging, or building over said creek in any manner whatsoever. (1968 code, § 12-209)

16-110. Parades regulated. It shall be unlawful for any club, organization, or similar group to hold any meeting, parade, demonstration or exhibition on the public streets without some responsible representative of said club, organization or group first securing a parade permit from the commissioner of finance and revenue. Prior to issuing a parade permit, the commissioner of finance and revenue will seek the advice of the chief of police or his duly authorized representative. No permit shall be issued by the commissioner unless such activity will not unreasonably interfere with traffic conditions. Furthermore, no permit shall be issued unless the representatives shall agree to the immediate removal and cleaning up of all litter which shall be left on the streets as a result of the activity. If deemed appropriate, commissioner of finance and revenue can require a reasonable clean-up bond to be posted prior to the issuance of any permit. The permit shall be issued for a parade or demonstration to occur on a specific day at a specific time and shall also define the streets that will be involved. Multiple permits shall not be issued for parades or demonstrations to occur at the same date or time as other existing permits, unless the multiple permit issuance has been approved by the city council. Furthermore, it shall be unlawful for any person or organization obtaining a permit to refuse to immediately clean-up the resulting litter. Any person or organization issued a permit, who refuses to remove or clean the resulting litter shall be subject to a fine of fifty and 00/100 (\$50.00) dollars for each street that is involved in the littering. (1968 code, § 12-210, as replaced by Ord. #94-1188, §§ 1 and 2, July 1994)

16-111. Operation of trains at crossings regulated. No person shall operate any railroad train across any street or alley without giving a warning of its approach as required by state law; nor shall he make such crossing at a speed in excess of twenty (20) miles per hour. It shall also be unlawful to stop a railroad train so as to block or obstruct any street or alley for a period of more than five (5) consecutive minutes. (1968 code, § 12-211)

16-112. Animals and vehicles on sidewalks. It shall be unlawful for any person to ride, lead, or tie any animal, or ride, push, pull, or place any vehicle across or upon any sidewalk in such manner as unreasonably to interferes with or inconvenience pedestrians using the sidewalk. It shall also be unlawful for any person knowingly to allow any minor under his control to violate this section. (1968 code, § 12-212)

16-113. Fires in streets, etc. It shall be unlawful for any person to set or contribute to any fire in any public street, alley, or sidewalk. (1968 code, § 12-213)

ORDINANCE NO. 16-5215

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A LINE ITEM TRANSFER FOR THE GARAGE

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a line item transfer is now necessary for the Garage to cover expenses for the remainder of the fiscal year; and

WHEREAS, the appropriate line item transfer is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following line item transfer in the FY 2015 – 2016 City of Lebanon budget:

Department: Garage			
From: 11043170-79200	Buildings		\$2,500.00
To: 11043170-73200	Operating Supplies		\$2,500.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016

FINANCE DEPT
 2016 APR 22 PM 2:23

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT Garage

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043170-79200	Building	\$2,500	

Total \$2,500 -

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11043170-73200	Operating Supplies		\$2,500

Total \$2,500 -

REQUESTED BY Lee Clark
 DEPARTMENT HEAD Jill Bann
 COMM. OF FINANCE Robert Gray
 MAYOR _____

DATE 4/20/16
 DATE 4/21/16
 DATE 4/27/16
 DATE _____

REASON FOR THIS TRANSFER:

to cover expenditures for remainder of budget year.

ORDINANCE NO. 16-5216

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE THE
APPROPRIATION OF FUNDS RECEIVED FROM THE JAG GRANT**

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, it is now necessary for the Police Department to appropriate funds received from the JAG Grant; and

WHEREAS, the required line item transfers are incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to make the following line item transfers in the FY 2015 – 2016 City of Lebanon budget:

Department: Police			
From: 1103-33450	JAG Grant		\$14,077.28
To: 11042100-73100	Office Supplies		\$4,077.28
11042100-73200	Operating Supplies		\$10,000.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

**CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016**

FOR ACCOUNTING PURPOSES ONLY

BGT # _____

POSTED _____

REF # _____

INITIALS _____

DEPARTMENT _____

Police

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
1103-33450	JAG Grant	\$ 14,077.28	
	Total	\$ 14,077.28	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11042100-73100	Office Supplies		\$ 4,077.28
11042100-73200	Operating Supplies		\$ 10,000.00
	Total		\$ 14,077.28

REQUESTED BY _____

David S. Putney

DATE _____

2/16/2016

DEPARTMENT HEAD _____

MW

DATE _____

2/16/2016

COMM. OF FINANCE _____

Robert J. ...

DATE _____

4/26/16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

To transfer funds from JAG balance.

ORDINANCE NO. 16-5217

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a budget amendment is now necessary for the Public Works Department for debt service on an inter-fund loan authorized by Res. No. 15-1880; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner:

Department: Public Works

From: 11090000-79000	Budget Fund Balance	\$8,500.00
To: 11041610-76000	Debt Service	\$8,500.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT.
BUDGET AMENDMENT FORM
FY 2015-2016

FINANCE DEPT.

2016 APR 27 AM 11:27

FOR ACCOUNTING PURPOSES ONLY

BGT # _____

POSTED _____
 REF # _____
 INITIALS _____

DEPARTMENT PUBLIC WORKS

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	BUDGET FUND BALANCE	\$ 8,500.00	
	Total	\$ 8,500.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11041610-76000	DEBT SERVICE		\$ 8,500.00
	Total		\$ 8,500.00

REQUESTED BY Shen Featherston

DATE 4-27-16

DEPARTMENT HEAD _____

DATE _____

COMM. OF FINANCE [Signature]

DATE 4-27-16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:

APPROPRIATE FUNDS FOR DEBT SERVICE ON AN INTER-FUND LOAN APPROVED BY
RESOLUTION #15-1880. THIS DEBT SERVICE APPROPRIATION WAS NOT DONE WHEN THE
RESOLUTION WAS DONE.

ORDINANCE NO. 16-5218

AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AUTHORIZE A BUDGET AMENDMENT FOR THE FIRE DEPARTMENT

WHEREAS, the Lebanon City Council approved and adopted the 2015 – 2016 fiscal year budget on June 2, 2015 by Ord. No. 15-4924; and

WHEREAS, a budget amendment is now necessary for the Fire Department for rent due to the Gas Department for the building on Hartmann Drive; and

WHEREAS, the appropriate budget amendment is incorporated on the attached table by reference as if stated verbatim herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. The Mayor and the Commissioner of Finance and Revenue are hereby authorized to amend the FY 2015 – 2016 City of Lebanon budget in the following manner:

Department: Fire

From: 11090000-79000	Budget Fund Balance	\$1,200.00
To: 11042200-75300	Rent	\$1,200.00

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

CITY OF LEBANON ACCTG. DEPT. FINANCE DEPT.
BUDGET AMENDMENT FORM 2016 APR 27 AM 11:53
FY 2015-2016

FOR ACCOUNTING PURPOSES ONLY	
BGT #	_____
POSTED	_____
REF #	_____
INITIALS	_____

DEPARTMENT FIRE

TRANSFER FROM

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11090000-79000	BUDGET FUND BALANCE	\$ 1,200.00	
	Total	\$ 1,200.00	

TRANSFER TO

G/L ACCT NO	ACCT DESCRIPTION	DEBIT	CREDIT
11042200-75300	RENT		\$ 1,200.00
	Total		\$ 1,200.00

REQUESTED BY Shei Featherston

DATE 4-27-16

DEPARTMENT HEAD _____

DATE _____

COMM. OF FINANCE [Signature]

DATE 4-27-16

MAYOR _____

DATE _____

REASON FOR THIS TRANSFER:
APPROPRIATE FUNDS FOR RENT DUE FROM THE FIRE DEPARTMENT TO THE GAS DEPARTMENT,
FOR USE OF THE BUILDING OWNED BY THE GAS DEPARTMENT ON HARTMANN DR. FOR THE
FIRE ADMINISTRATION OFFICES.

ORDINANCE NO. 16-5219

**AN ORDINANCE OF THE CITY COUNCIL OF LEBANON TO AMEND
TITLE 8 OF THE LEBANON MUNICIPAL CODE TO SET A 5% INSPECTION FEE
FOR WINE IN GROCERY STORES**

WHEREAS, on March 20, 2014, the Governor signed into law Public Chapter 554, commonly known as the "wine in grocery stores" law; and

WHEREAS, by referendum, the voters of the City of Lebanon, Tennessee, voted a majority for the legal sale of wine at retail food stores and the results of said referendum being certified by the election commission to the Mayor on November 14, 2014; and

WHEREAS, it is necessary to set an inspection fee for retail food store wine licensees.

NOW, THEREFORE, BE IT ORDAINED by the City of Lebanon, Tennessee, as follows:

Section 1. That Title 8, Chapter 1, section 8-112 Inspection fees, of the Lebanon Municipal Code is hereby amended to include a five percent (5%) inspection fee for retail food store wine licensees, pursuant to Tennessee Code Annotated 57-3-501.

Section 2. This ordinance shall take effect immediately upon its passage, the public welfare requiring the same.

Attest:

Approved:

Commissioner of Finance & Revenue

Mayor

Approved as to form:

City Attorney

Passed first reading: _____

Passed second reading: _____

16-5219

West's Tennessee Code Annotated

Title 57. Intoxicating Liquors (Refs & Annos)

Chapter 3. Local Option--Traffic in Intoxicating Liquors (Refs & Annos)

Part 5. Municipal Inspection Fees

T. C. A. § 57-3-501

§ 57-3-501. Maximum amount; designation of collector

Effective: July 1, 2014

Currentness

(a)(1) A municipality as defined by § 57-3-101 shall have the authority to impose by ordinance an inspection fee upon licensed retailers of alcoholic beverages as defined by § 57-3-101 or upon retail food store wine licensees located within such municipality.

(2) If, pursuant to § 57-3-204(e)(7), a manufacturer of high alcohol content beer obtains a retail license to sell its products which are manufactured on the manufacturer's premise, the governing body of the municipality or county in which such a manufacturer is located shall impose by ordinance or resolution, as appropriate, a fifteen-percent inspection fee to inspect the retail store in which such products are sold by the manufacturer. Such inspection fee shall be imposed on the wholesale price of the high alcohol content beer supplied pursuant to § 57-3-204(e)(7)(B) by a wholesaler for those products manufactured and sold by the manufacturer at its retail store as authorized pursuant to § 57-3-204(e)(7).

(b) The inspection fees shall not exceed eight percent (8%) of the wholesale price of alcoholic beverages supplied by a wholesaler in municipalities located in counties of this state having a population of less than sixty thousand (60,000), according to the 1960 federal census or any subsequent federal census, or in counties that contain a municipal corporation as defined in § 67-6-103(a)(3)(B)(i), notwithstanding subsection (c) to the contrary.

(c) The inspection fees shall not exceed five percent (5%) of the wholesale price of alcoholic beverages supplied by a wholesaler in municipalities located in counties of this state having a population of more than sixty thousand (60,000), according to the 1960 federal census or any subsequent federal census.

(d) Any municipality having a metropolitan form of government and a population of over four hundred fifty thousand (450,000), according to the 1990 federal census or any subsequent federal census, which has levied the inspection fees herein authorized may, by ordinance of its legislative body, designate the county clerk as the collector of the fees for the entire metropolitan taxing jurisdiction.

Credits

1968 Pub.Acts, c. 538, §§ 1, 2; 1969 Pub.Acts, c. 87, § 1; 1994 Pub.Acts, c. 758, § 1, eff. April 12, 1994; 1999 Pub.Acts, c. 218, § 1, eff. May 20, 1999; 2011 Pub.Acts, c. 448, § 17, eff. June 10, 2011; 2014 Pub.Acts, c. 554, § 7, eff. July 1, 2014.

Formerly § 57-165.

State of Tennessee - Wilson County
November 4, 2014
Referendum - City of Lebanon
Wine at Retail Food Stores Referendum

1 For legal sale of wine at retail food stores	3,910
2 Against legal sale of wine at retail food stores	1,835
Total Votes	5,745

14-Nov-14

SGO Jan MKS RS

Current Code
-for reference only-

(2) No retail store shall be located except on the ground floor and it shall have one main entrance opening on a public street, and such place of business shall have no other entrance for use by the public except as hereinafter provided. When a retail store is located on the corner of two streets, such retail store may maintain a door opening on each of the public streets. Provided, however, that any salesroom adjoining the lobby of a hotel or other public building may maintain any additional door into such lobby, so long as same shall be opened to the public. In addition, to the fullest extent consistent with the nature of the establishment, full, free and unobstructed vision shall be afforded from the street and public highway to the interior of the place of the sale or dispensing of alcoholic beverages there sold or dispensed. Said building shall be of a permanent type of construction and no store shall be located in a mobile home or other moveable type building. The store shall have night lighting surrounding the outside of the premises, and shall be equipped with a burglar alarm system on the inside of the premises and shall be of a minimum size of 1000 square feet. All retail sales shall be confined to the premises of the structure and no curbside service shall be permitted nor shall there be permitted drive-in windows.

(3) Duly authorized representatives of the city shall have the right to inspect the premises of any licensee under this chapter during the hours when such establishments are open for the conduct of business. (Ord. 90-817, modified, as replaced by Ord. #95-1294, §§ 1 and 2, March 1995; and amended by Ord. #04-2570, March 2004)

8-112. Inspection fees. (1) Inspection fee. There is hereby levied and imposed an inspection fee of five percent (5%) on all purchases of alcoholic beverages by the retailer.

(2) Collection by wholesaler from retailer. The inspection fee shall be collected by the wholesaler from the retailer at the time of the sale or at the time the retailer makes payment for delivery of the alcoholic beverages.

(3) Fees to be held until paid to city. Every such wholesaler shall hold the fees imposed under the authority of this section until paid to the City of Lebanon as hereinafter provided.

(4) Monthly report - payment. Each wholesaler making sales to retailers located within the corporate limits of the City of Lebanon shall furnish the City of Lebanon a report monthly, which report shall contain the following:

- (a) The name and address of the retailer;
- (b) The wholesale price of the alcoholic beverages sold to such retailer;
- (c) The amount of tax due under this section; and
- (d) Such other information as may be required by the commissioner of finance and revenue of the City of Lebanon. The monthly report shall be furnished to the commissioner of finance and

revenue of the City of Lebanon not later than the twentieth (20th) of the month following which the sales were made; and the inspection fees collected by the wholesaler from the retailers located within the City of Lebanon shall be paid to the City of Lebanon at the time the monthly report is made. Wholesalers collecting and remitting the inspecting fee to the City of Lebanon shall be entitled to reimbursement for this collection service a sum equal to five percent (5%) of the total amount of inspection fees collected and remitted, such reimbursement to be deducted and shown on the monthly report to the City of Lebanon.

(5) Failure to report and remit fees. Each wholesaler who fails to collect and/or remit the inspection fee imposed hereunder shall be liable in addition to the tax for a penalty of ten (10) percent of the fee due the City of Lebanon which shall be payable to the City of Lebanon.

The City of Lebanon shall have the authority to audit the records of all wholesalers subject to the provisions of this section in order to determine the accuracy of the monthly report.

(6) Disposition of fee. The commissioner of finance and revenue shall deposit all funds collected hereunder in the general fund. (Ord. 90-817, as amended by Ord. #92-952, July 1992)

8-113. Public drinking and display prohibited. It shall be unlawful for any person to drink any alcoholic beverages or physically and openly possess, display, exhibit or show an unsealed bottle containing any alcoholic beverage in the parking area of any drive-in restaurant or on any public street or sidewalk, or in any public park, playground, theater, stadium, school or school ground. (Ord. 90-817)

8-114. Penalties. Any violation of any section of this chapter, upon conviction, shall be punished according to Tennessee Code Annotated, § 57-3-412. (Ord. 90-817, modified)

8-115. Privilege tax on liquor-by-the-drink. (1) There is hereby levied a tax on the privilege of engaging in the business of selling at retail alcoholic beverages for consumption on premises. For the exercise of such privilege, the following taxes are levied to be paid annually:

Private Club	\$ 300
Hotel and Motel	\$1,000
Convention Center	\$ 500
Premiere Type Tourist Resort	\$1,500